

**TOWN OF VERMILION
MINUTES OF REGULAR MEETING OF COUNCIL
HELD ON TUESDAY, MARCH 19, 2024 AT 6:00 P.M.**

PRESENT

IN PERSON:

Mayor Gregory Thronson
Deputy Mayor Kevin Martin
Councillor Robert Snow
Councillor Joshua Rayment
Councillor Kirby Whitlock
Councillor Robert Pulyk
Chief Administrative Officer Kevin Lucas
Director of Community Services Michael van der Torre
Director of Corporate Services Brian Leibel
Manager Economic Development Mary Lee Prior
Executive Assistant Andrea Wilkinson
Infrastructure and Planning Administrative Assistant Madison Barrett

VIA VIDEOCONFERENCE:

Councillor Paul Conlon

1. CALL TO ORDER

Mayor Gregory Thronson called the meeting to order at 6:00 p.m.

2. ADOPTION OF AGENDA

Moved by Councillor Robert Snow "That the Agenda be accepted as amended." **CARRIED.**

Revision of
'\$29.80 to \$29.82' under 6.2. **Fire Services Agreement – 2024 Firefighter Rates – Staff Recommendation** under 6. **NEW BUSINESS**

Revision of
'1.61 acres to 9.88 acres' under 7.1. **Chief Administrative Officer Report** under 7. **MANAGEMENT REPORTS**

Addition of
'12.2. Pursuant to Part 1, Division 2, Section 17 (2) of the Freedom of Information and Protection of Privacy Act.
Personnel' under 12. **CLOSED SESSION** and renumber remaining items.

3. ADOPTION OF THE PREVIOUS MINUTES

3.1. Minutes of Regular Meeting of Council – March 5, 2024

Moved by Deputy Mayor Kevin Martin "That the Minutes of the Regular Meeting of Council of March 5, 2024 be accepted as presented." **CARRIED.**

4. DELEGATIONS – CLOSED SESSION

**4.1. Pursuant to Part 1, Division 2, Section 16 of the Freedom of Information and Protection of Privacy Act.
Legal Contract**

Moved by Councillor Robert Pulyk "That Council for the Town of Vermilion go in closed session at 6:04 p.m." **CARRIED.**
MOTION #24/03/22

Moved by Councillor Joshua Rayment "That Council for the Town of Vermilion revert back to the Regular Meeting of Council at 6:18 p.m." **CARRIED.**
MOTION #24/03/23

Council for the Town of Vermilion called recess at 6:19 p.m.

Council for the Town of Vermilion reconvened at 6:20 p.m.

5. **BYLAWS**

5.1. Bylaw 3.24 - Remote Attendance Bylaw - Staff Recommendation

Moved by Councillor Robert Pulyk "That Council for the Town of Vermilion give second reading to 3.2024 Remote Attendance Bylaw." **CARRIED.**

5.2. Bylaw 3.24 - Remote Attendance Bylaw – Accepted as Information.

5.3. Bylaw 4.24 – Urban Hens Bylaw - Staff Recommendation

Moved by Councillor Joshua Rayment "That Council for the Town of Vermilion give first reading to 4.2024 Urban Hens Bylaw." **CARRIED.**

5.4. Bylaw 4.24 - Urban Hens Bylaw – Accepted as Information.

6. **NEW BUSINESS**

6.1. Public Commentary

Mayor Gregory Thronson opened the public commentary session at 6:47 p.m.

There was no one in attendance that wished to speak, and no written submissions were received.

Mayor Gregory Thronson declared the public commentary session closed at 6:48 p.m.

6.2. Fire Services Agreement - 2024 Firefighter Rates - Staff Recommendation

Councillor Robert Snow, Councillor Paul Conlon and Deputy Mayor Kevin Martin was excluded from the meeting at 6:49 p.m. pursuant to Div 6, Sec 170 (2) of the Municipal Government Act, RSA 2000, c. M-26, Pecuniary Interest of Councillors.

Moved by Councillor Kirby Whitlock "That Council for the Town of Vermilion approve a change in wage for a paid on-call Firefighter increase from \$29.82 per hour to \$30.79 per hour retroactive to January 21, 2024." **CARRIED.**

Motion # 24/03/24

Councillor Robert Snow, Councillor Paul Conlon and Deputy Mayor Kevin Martin rejoined the meeting at 6:53 p.m.

6.3. Fire Services Agreement - 2024 Firefighter Rates – Accepted as Information.

6.4. Downtown Sidewalk Repairs and Cost - For Discussion

6.5. Lodge Expansion/Renovation - For Discussion

6.6. Snow Removal Policy Review - For Discussion

7. **MANAGEMENT REPORTS**

7.1. Chief Administrative Officer Report

- Finalizing sale of 9.88 acres
- Funding for pool tile CFEP through grant
- Goats are returning this spring
- PCN Meeting – making space to help accommodate new physician arriving within next two weeks at the Midtown Medical Clinic

- 7.2. Director of Community Services Report
 - RCMP lease agreement renewed
 - New playground possibilities discussed with Rotary re: north hospital park playground
 - VRC system technology looking at being upgraded
 - Livebarn install – company addressing technical issues and positive feedback received; will be adding into Arena area
 - Community Volunteer Income Tax Program (CVITP) – set up for appointments out of the library
- 7.3. Director of Infrastructure and Planning Services Report
 - Garbage truck insurance claim ongoing with further investigation
 - Rental garbage truck has arrived and starting service tomorrow; rental rates discussed
 - Waiting on Ministry for reply re: MSR Redesignation
- 7.4. Director of Corporate Services Report
 - Assessment values updated based on 2023 assessments
 - Penalties applied in July 2024 for unpaid property tax
- 7.5. Manager Economic Development
 - Pylon Sign for Junction Sixteen 41 successful granting for \$56,490
 - RFP for Pylon Sign is scheduled to go out this week
 - Sold 15 acres of developed industrial lots out of 31 acres
 - Vermilion & District Chamber of Commerce is leasing the Visitor Information Centre building
 - The Good Life Institute Race of Vermilion had a great turnout on March 16, 2024
 - Alberta HUB Project – regarding drones for the Vermilion Airport
 - Edmonton Boat and Sportsman Show March 14 to 17, 2024 – Alberta's Lakeland – attended representing region with partnering communities

8. **COMMITTEE REPORTS**

8.1. **ECONOMIC DEVELOPMENT**

- 8.1.1. The Good Life Institute - Minutes of February 21, 2024 – Accepted as Information.
- 8.1.2. The Good Life Institute - Minutes of March 6, 2024 – Accepted as Information.

9. **FINANCIAL**

- 9.1. Accounts Payable for the period of March 6 – March 19, 2024 - Accepted as Information.

10. **COUNCIL ROUND TABLE**

- 10.1. The Mayor and Councillors held a round table on recent activities since the last meeting, including:
 - Intermunicipal Liaison Committee Meeting – March 7, 2024
 - Vermilion River Watershed Alliance Board Meeting
 - Mayor's Prayer Breakfast – March 15, 2024
 - The Race of Vermilion – March 16, 2024
 - Town Hall with Minister of Environment re: Drought
 - North East Alberta Information HUB Ltd. Executive Meeting
 - Refocus Alberta Healthcare Workshop
 - Vermilion & District Chamber of Commerce Board Meeting – March 6, 2024
 - Shareword Global Supper (Gideons Supper) – March 25, 2024
 - County/Town Meeting - March 27, 2024
 - Vermilion District Housing Foundation Board Meeting – March 28, 2024

The Mayor and Councillors highlighted the following upcoming meetings and events, including:

- Business Networking Breakfast – March 20, 2024
- Economic Development Committee Meeting – April 2, 2024
- Alberta Central East Water Corporation Meeting – March 20, 2024
- East Central 911 Call Answer Society Board Meeting – March 25, 2024
- Finance and Governance Committee Meeting – April 9, 2024

- North East Alberta Information HUB Ltd. Board Meeting
- Community Futures Committee Meeting
- Rotary Garage Sale in April

11. **CORRESPONDENCE**

- 11.1. Letter – Dr. Kroeker re: Airport
- 11.2. County of Vermilion River – Minutes of March 12, 2024

12. **CLOSED SESSION**

- 12.1. Pursuant to Part 1, Division 2, Section 16 of the Freedom of Information and Protection of Privacy Act.
Legal Contract

Moved by Deputy Mayor Kevin Martin “That Council for the Town of Vermilion go in closed session at 8:22 p.m.” **CARRIED.**

MOTION #24/03/25

Director of Community Services Michael van der Torre, Director of Corporate Services Brian Leibel and Councillor Paul Conlon left the meeting at 8:23 p.m.

Moved by Councillor Joshua Rayment “That Council for the Town of Vermilion revert back to the Regular Meeting of Council at 8:43 p.m.” **CARRIED.**

MOTION #24/03/26

Moved by Councillor Robert Snow “That Council for the Town of Vermilion directs administration to move forward with the sale of Plan 142 0066, Block 4, Lot 2 to Quarter Cuts Ltd.” **CARRIED.**

MOTION #24/03/27

- 12.2. Pursuant to Part 1, Division 2, Section 17 (2) of the Freedom of Information and Protection of Privacy Act.
Personnel

Moved by Deputy Mayor Kevin Martin “That Council for the Town of Vermilion go in closed session at 8:44 p.m.” **CARRIED.**

MOTION #24/03/28

Chief Administrative Officer Kevin Lucas, Manager Economic Development Mary Lee Prior, Executive Assistant Andrea Wilkinson and Infrastructure and Planning Administrative Assistant Madison Barrett left the meeting at 8:45 p.m.

Moved by Councillor Robert Snow “That Council for the Town of Vermilion revert back to the Regular Meeting of Council at 9:48 p.m.” **CARRIED.**

MOTION #24/03/29

Moved by Councillor Joshua Rayment “That Council for the Town of Vermilion proceed on confidential personnel matters as discussed in camera.” **CARRIED.**

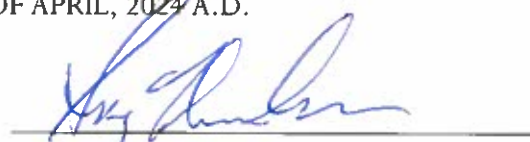
MOTION #24/03/30

13. **ADJOURNMENT**

Being the Agenda matters concluded, the meeting adjourned at approximately 9:50 p.m.

READ AND CONFIRMED ON THIS 2ND DAY OF APRIL, 2024 A.D.


Chief Administrative Officer


Mayor