

**TOWN OF VERMILION
MINUTES OF REGULAR MEETING OF COUNCIL
HELD ON TUESDAY, MAY 6, 2025, AT 6:00 P.M.**

PRESENT

IN PERSON:

Deputy Mayor Joshua Rayment
Councillor Robert Snow
Councillor Robert Pulyk
Councillor Kirby Whitlock
Councillor Kevin Martin
Councillor Paul Conlon
Chief Administrative Officer Shannon Harrower
Director of Corporate Services Brian Leibel
Manager of Economic Development Mary Lee Prior
Infrastructure and Planning Administrative Assistant Madison Barrett

REGRETS

Director of Infrastructure and Planning Services Robert Dauphinee
Director of Community Services Michael van der Torre

1. CALL TO ORDER

Deputy Mayor Joshua Rayment called the meeting to order at 6:00 p.m.

2. ADOPTION OF AGENDA

Moved by Councillor Robert Snow "That the Agenda be approved with the following additions as presented." **CARRIED.**

NEW BUSINESS:

4.7 'Bylaw No. 3-2025 Rates of Taxation'

4.8 'Access to the Public Works Yard'

4.9 'Economic Development Week – Request for Decision'

CLOSED SESSION:

8.1 'Closed Session under FOIP Section 16 & 17 – Third Party Personal Privacy and Third Part Business Interests'

3. ADOPTION OF THE PREVIOUS MINUTES

3.1. Minutes of Regular Meeting of Council – April 15, 2025

Moved by Councillor Robert Pulyk "That the Minutes of the Regular Meeting of Council of April 15, 2025, be approved as presented." **CARRIED.**

4. NEW BUSINESS

4.1. Alberta First Responders Communication System Orientation (AFRRCS) Presentation

Brian Saunders and Ali Rakie from Alberta Emergency Management Agency gave a presentation on the Alberta First Responders Communication System.

Deputy Mayor Rayment thanked Mr. Saunders and Mr. Rakie for attending.

4.2. Amendment to the 2025 Council Meeting Schedule – Request for Decision

Moved by Councillor Robert Snow "That Council for the Town of Vermilion approve the 2025 Council Meeting Schedule as presented." **CARRIED.**

MOTION#25/05/55

4.3. National Public Works Week – Request for Decision

Moved by Councillor Robert Snow "That Council for the Town of Vermilion proclaim May 18 – 24, 2025 as National Public Works Week." **CARRIED.**

MOTION#25/05/56

4.4. Signing Authority – Request for Decision

Moved by Councillor Kevin Martin “That Council for the Town of Vermilion grant signing authority to Shannon Harrower and approve the position of Chief Administrative Officer as signing officer effective May 6, 2025.” **CARRIED.**

Motion#25/05/57

4.5. Junction Sixteen 41 Lot Sale Price – Request for Decision

Moved by Councillor Robert Pulyk “That Council for the Town of Vermilion extend the sale price of \$130,000 + GST including off-site levies for our commercial land located at Junction Sixteen 41 until December 31, 2025.” **POSTPONED.**

MOTION#25/05/58

Moved by Councillor Paul Conlon “That Council for the Town of Vermilion receive the request to extend the sale price of commercial land located at Junction Sixteen 41 as information.” **CARRIED.**

MOTION#25/05/59

4.6. Affordable Housing Development – Request for Information

Moved by Councillor Paul Conlon “That Council for the Town of Vermilion receive the information regarding Affordable Housing as information.” **CARRIED.**

MOTION#25/05/60

4.7. Bylaw No. 3-2025 Rates of Taxation

Moved by Councillor Robert Snow “That Council for the Town of Vermilion give first reading to the Property Tax Bylaw No. 3-2025, being a bylaw for the purpose of authorizing the rates of taxation to be levied against the assessable property for the 2025 tax year within the Town of Vermilion in the Province of Alberta.” **CARRIED.**

MOTION#25/05/61

4.8. Access to the Public Works Yard

Moved by Councillor Robert Pulyk “That Council for the Town of Vermilion go in closed session at 7:37 p.m.” **CARRIED.**

MOTION#25/05/62

Moved by Councillor Robert Snow “That Council for the Town of Vermilion revert back to the Regular Meeting of Council at 7:44 p.m.” **CARRIED.**

MOTION#25/05/63

Moved by Councillor Robert Pulyk “That Council for the Town of Vermilion receive the briefing note on the closure of the Publics Works Yard to the public effective May 31, 2025 as information. **CARRIED.**

MOTION#25/05/64

4.9. Economic Development Week – Request for Decision

Moved by Councillor Robert Snow “That Council for the Town of Vermilion proclaim May 11 – 17, 2025 as Economic Development Week.” **CARRIED.**

MOTION#25/05/65

5. **FINANCIAL**

5.1. Accounts Payable for the period of April 11 – 30, 2025

Accepted as Information.

6. **COUNCIL ROUND TABLE**

Council for the Town of Vermilion presented their reports.

Accepted as Information.

7. **CORRESPONDENCE**

7.1. Vermilion & District Housing Foundation – Minutes of March 27, 2025

Accepted as Information.

8. **CLOSED SESSION**

8.1. Pursuant to Part 1, Division 2, Section 16 & 17 of the Freedom of Information and Protection of Privacy Act
Third Party Personal Privacy and Third Part Business Interests

Moved by Councillor Kevin Martin "That Council for the Town of Vermilion go in closed session at 8:10 p.m." **CARRIED.**

MOTION#25/05/66

Director of Corporate Services Brian Liebel, Economic Development Officer Mary Lee Prior, and Infrastructure and Planning Administrative Assistant Madison Barrett left the meeting at 8:10 p.m.

Moved by Councillor Robert Snow "That Council for the Town of Vermilion revert back to the Regular Meeting of Council at 9:29 p.m." **CARRIED.**

MOTION#25/05/67

Moved by Councillor Kevin Martin "That Council for the Town of Vermilion send a letter to the resident of the Beckie Scott Trail in response to their request for a separate residential mill rate subclass." **CARRIED.**

MOTION#25/05/68

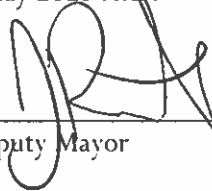
9. **ADJOURNMENT**

Being the Agenda matters concluded, the meeting adjourned at approximately 9:31 p.m.

READ AND CONFIRMED ON THIS 20th DAY OF May 2025 A.D.



Chief Administrative Officer



Deputy Mayor