

**TOWN OF VERMILION
MINUTES OF REGULAR MEETING OF COUNCIL
HELD ON TUESDAY, APRIL 15, 2025, AT 6:00 P.M.**

PRESENT

IN PERSON:

Deputy Mayor Joshua Rayment
Councillor Robert Snow
Councillor Robert Pulyk
Councillor Kirby Whitlock
Councillor Kevin Martin
Chief Administrative Officer Shannon Harrower
Director of Community Services Michael van der Torre
Director of Corporate Services Brian Leibel
Director of Infrastructure and Planning Services Robert Dauphinee
Manager of Economic Development Mary Lee Prior
Infrastructure and Planning Administrative Assistant Madison Barrett

VIRTUAL

Councillor Paul Conlon

1. CALL TO ORDER

Deputy Mayor Joshua Rayment called the meeting to order at 6:00 p.m.

2. ADOPTION OF AGENDA

Moved by Councillor Robert Snow "That the Agenda be approved with the following additions as presented." **CARRIED.**

NEW BUSINESS:

4.4 'Presentation of Draft Financial Statements for the year ending December 31, 2024 by JDP Wasserman'

4.5 'Request from the Vermilion Public Library and Vermilion & District Chamber of Commerce'

4.6 'Land Use Bylaw No. 1-2020 Provisions'

4.7 'Alberta Central East (ACE) Water Corporation Newsletter'

3. ADOPTION OF THE PREVIOUS MINUTES

3.1. Minutes of Regular Meeting of Council – April 1, 2025

Moved by Councillor Robert Pulyk "That the Minutes of the Regular Meeting of Council of April 1, 2025, be approved as presented." **CARRIED.**

4. NEW BUSINESS

4.1. Public Commentary

Deputy Mayor Joshua Rayment opened the Public Commentary session at 6:01 p.m.

There was no one in attendance that wished to speak, and no written submissions were received.

Deputy Mayor Rayment closed the Public Commentary session at 6:02 p.m.

4.2. 2025 Vermilion Neighbour Day Proclamation

Moved by Councillor Robert Snow "That Council for the Town of Vermilion proclaim May 28, 2025 as Neighbour Day in the Town of Vermilion." **CARRIED.**

MOTION#24/04/50

4.3. Capital Budget Amendment – Parks Mower – Staff Recommendation

Moved by Councillor Robert Pulyk "That Council for the Town of Vermilion approve an amendment to the 2025 Capital Budget to add a \$65,000 Parks Equipment budget funded

from reserve, a reduction in 2025 Parks Operating Equipment Rent of \$50,000, and an addition to 2025 Parks Operating budget reserve transfer of \$65,000." **CARRIED.**

MOTION#24/04/51

- 4.4. Presentation of Draft Financial Statements for the year ending December 31, 2024 by JDP Wasserman

Edward Telford of JDP Wasserman provided an in-depth analysis of the 2024 Town of Vermilion draft Financial Statements.

Moved by Councillor Robert Pulyk "That Council for the Town of Vermilion go in closed session at 6:50 p.m."

Moved by Councillor Kirby Whitlock "That Council for the Town of Vermilion return to open session at 7:39 p.m."

Moved by Councillor Kevin Martin "That Council for the Town of Vermilion approve the financial statement for the year ending December 31, 2024 pending final reserve transfers by management." **CARRIED.**

Motion#24/04/52

Deputy Mayor Rayment thanked Mr. Telford for his presentation.

- 4.5. Request from the Vermilion Public Library and Vermilion & District Chamber of Commerce

Moved by Councillor Robert Snow "That Council for the Town of Vermilion waive the rental fees for the Vermilion Regional Center as per the request from the Vermilion Public Library and Vermilion & District Chamber of Commerce." **DEFEATED.**

MOTION#24/04/53

- 4.6. Land Use Bylaw No. 1-2020 Provisions

Accepted as Information.

- 4.7. Alberta Central East (ACE) Water Corporation Newsletter

Accepted as Information.

5. **COMMITTEE REPORTS**

- 5.1. The Good Life Institute – Minutes of April 7, 2025

- 5.2. The Good Life Institute – 2025 Race of Vermilion Summary

- 5.3. Vermilion and District Chamber of Commerce – Minutes of March 3, 2025

Accepted as Information.

6. **MANAGEMENT REPORTS**

Management for the Town of Vermilion presented their reports.

7. **FINANCIAL**

- 7.1. Accounts Payable for the period of March 28 – April 10, 2025

Accepted as Information.

8. **COUNCIL ROUND TABLE**

Council for the Town of Vermilion presented their reports.

9. **CLOSED SESSION**

Pursuant to Part 1, Division 2, Section 17(2) of the Freedom of Information and Protection of Privacy Act

Personnel

Moved by Councillor Kevin Martin "That Council for the Town of Vermilion go in closed session at 8:59 p.m." **CARRIED.**

MOTION#24/04/54

Director of Corporate Services Brian Liebel, Director of Infrastructure and Planning Robert Dauphinee, Director of Community Services Michael Van Der Torre, Manager of Economic Development Mary Lee Prior, and Infrastructure and Planning Administrative Assistant left the meeting at 9:00 p.m.

Moved by Councillor Robert Snow "That Council for the Town of Vermilion revert back to the Regular Meeting of Council at 10:14 p.m." **CARRIED.**

MOTION#24/04/55

12. **ADJOURNMENT**

Being the Agenda matters concluded, the meeting adjourned at approximately 10:15 p.m.

READ AND CONFIRMED ON THIS 6th DAY OF May 2025 A.D.



Chief Administrative Officer



Deputy Mayor