

**Town of Vermilion
Regular Council
Tuesday, June 18, 2024 at 6:00 P.M.**

Page

1. CALL TO ORDER

2. ADOPTION OF AGENDA

3. ADOPTION OF THE PREVIOUS MINUTES

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3.1. Minutes of Regular Meeting of Council - June 4, 2024

4. OATH OF OFFICE

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4.1. Oath of Office - Councillor Rayment - Deputy Mayor - July - October 2024

5. NEW BUSINESS

5.1. Address to the Public

5.2. Public Commentary

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5.3. Auditor Appointment for 2024 Fiscal Year - Staff Recommendation

5.4. Council Committee Appointments

6. MANAGEMENT REPORTS

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6.1. Chief Administrative Officer Report

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6.2. Director of Community Services Report

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6.3. Director of Infrastructure and Planning Services Report

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6.4. Director of Corporate Services Report

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6.5. Manager Economic Development

7. COMMITTEE REPORTS

7.1. LIBRARY

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7.1.1. Minutes of March 27, 2024

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7.1.2. Minutes of April 18, 2024

8. FINANCIAL

9. COUNCIL ROUND TABLE

10. CORRESPONDENCE

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10.1. **County of Vermilion River - Minutes of May 14, 2024**

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10.2. **County of Vermilion River - Agenda of May 14, 2024**

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10.3. **County of Vermilion River - Agenda of June 11, 2024**

11. CLOSED SESSION

11.1. **Pursuant to Part 1, Division 2, Section 16 of the Freedom of Information and Protection of Privacy Act.**

Legal Contract

11.2. **Pursuant to Part 1, Division 2, Section 25(1) of the Freedom of Information and Protection of Privacy Act**

ICF Deliberations

11.3. **Pursuant to Part 1, Division 2, Section 25(1) of the Freedom of Information and Protection of Privacy Act**

ICF Deliberations

12. ADJOURNMENT

**TOWN OF VERMILION
MINUTES OF REGULAR MEETING OF COUNCIL
HELD ON TUESDAY, JUNE 4, 2024 AT 6:00 P.M.**

PRESENT

IN PERSON:

Deputy Mayor Kevin Martin
Mayor Gregory Thronson
Councillor Robert Snow
Councillor Joshua Rayment
Councillor Kirby Whitlock
Councillor Robert Pulyk
Director of Community Services Michael van der Torre
Director of Infrastructure and Planning Services Robert Dauphinee
Manager Economic Development Mary Lee Prior
Executive Assistant Andrea Wilkinson
Infrastructure and Planning Administrative Assistant Madison Barrett

REGRETS:

Councillor Paul Conlon
Director of Corporate Services Brian Leibel

1. CALL TO ORDER

Deputy Mayor Kevin Martin called the meeting to order at 6:00 p.m.

2. ADOPTION OF AGENDA

Moved by Councillor Rayment “That the Agenda be accepted as presented.” **CARRIED.**

Addition of
‘4.3. Oilers Stanley Cup Celebration’
‘4.4. Code of Conduct’
‘4.5. Resignation of Mayor’
‘4.6. Signing Authority under 4. NEW BUSINESS’ and
‘9.2. Pursuant to Part 1, Division 2, Section 21(1)(a)(ii) of the Freedom of Information and Protection of Privacy Act.
Disclosure harmful to intergovernmental relations under 9. CLOSED SESSION’

3. ADOPTION OF THE PREVIOUS MINUTES

3.1. Minutes of Regular Meeting of Council – May 21, 2024

Moved by Councillor Robert Snow “That the Minutes of the Regular Meeting of Council of May 21, 2024 be accepted as presented.” **CARRIED.**

4. NEW BUSINESS

4.1. Public Commentary

Deputy Mayor Kevin Martin opened the public commentary session at 6:07 p.m.

There was no one in attendance that wished to speak, and no written submissions were received.

Deputy Mayor Kevin Martin declared the public commentary session closed at 6:08 p.m.

4.2. Reserve Transfers for 2024 Sewer Trunk Main Capital Project - Staff Recommendation

Moved by Councillor Robert Snow “That Council for the Town of Vermilion approve reserve transfer of \$1,400,000 in 2024 from the tax funded reserves to the Sanitary Sewer Capital reserve to fund the 2024 Sanitary Sewer Trunk Main project.” **TABLED.**

MOTION #24/06/74

- 4.3 Oilers Stanley Cup Celebration
- 4.4 Code of Conduct

Moved by Mayor Gregory Thronkson “That Council for the Town of Vermilion go in closed session at 6:14 p.m.” **CARRIED.**
MOTION #24/06/75

Director of Infrastructure and Planning Services Robert Dauphinee, Manager Economic Development Mary Lee Prior and Planning and Infrastructure Administrative Assistant Madison Barrett left the meeting at 6:14 p.m.

Moved by Councillor Robert Pulyk “That Council for the Town of Vermilion revert back to the Regular Meeting of Council at 6:38 p.m.” **CARRIED.**
MOTION #24/06/76

- 4.5 Resignation of Mayor

Mayor Gregory Thronkson addressed that he will not be resigning as Mayor.

- 4.6 Signing Authority

Moved by Councillor Joshua Rayment “That Council for the Town of Vermilion confirm that Michael van der Torre is the signing officer for the Town of Vermilion effective immediately.” **CARRIED.**
MOTION #24/06/77

5. COMMITTEE REPORTS

5.1. PARKS, RECREATION, CULTURE AND ENVIRONMENT

- 5.1.1. Minutes of May 27, 2024 – Accepted as Information.

6. FINANCIAL

- 6.1. Accounts Payable for the period of May 22 – June 4, 2024 - Accepted as Information.

7. COUNCIL ROUND TABLE

- 7.1. The Mayor and Councillors held a round table on recent activities since the last meeting, including:

- Northern Lights Library System Board Meeting
- Vermilion Public Library Board Meeting
- Lakeland College Convocation - June 7, 2024
- Lemmy U Business License Signing – June 4, 2024
- Intermunicipal Liaison Committee Meeting – May 9, 2024
- Seniors Appreciation BBQ – June 4, 2024
- College Park Grand Opening Ribbon Cutting – May 23, 2024
- Richardson Denture Clinic Opening Ribbon Cutting – June 5, 2024
- Vermilion & District Housing Foundation AGM - May 30, 2024
- Vermilion & District Housing Foundation Board Meeting - May 30, 2024
- Vermilion River Regional Alliance Board Meeting
- St. Jeromes Graduation – May 25, 2024
- Lakeland College Board of Governors Luncheon – May 29, 2024
- Podcast – Cross Borders Interview
- Ireland Farm Equipment Ribbon Cutting - June 7, 2024
- East Central 911 Call Answer Society Board Meeting

The Mayor and Councillors highlighted the following upcoming meetings and events, including:

- Economic Development Committee Meeting – June 11, 2024
- Finance and Governance Committee Meeting – June 11, 2024

8. CORRESPONDENCE

- 8.1. Vermilion Provincial Park – Letter of Support
- 8.2. County of Vermilion River – Minutes of April 23, 2024
- 8.3. County of Vermilion River – Agenda of May 28, 2024

Correspondence was accepted as information.

9. CLOSED SESSION

- 9.1. Pursuant to Part 1, Division 2, Section 17 (2) of the Freedom of Information and Protection of Privacy Act.
Personnel

Moved by Councillor Joshua Rayment “That Council for the Town of Vermilion go in closed session at 7:02 p.m.” **CARRIED.**
MOTION #24/06/78

Director of Infrastructure and Planning Services Robert Dauphinee and Manager of Economic Development Mary Lee Prior left the meeting at 7:02 p.m.

- 9.2 Pursuant to Part 1, Division 2, Section 21(1)(a)(ii) of the Freedom of Information and Protection of Privacy Act.
Disclosure harmful to intergovernmental relations

Moved by Councillor Robert Pulyk “That Council for the Town of Vermilion revert back to the Regular Meeting of Council at 7:59 p.m.” **CARRIED.**
MOTION #24/06/79

10. ADJOURNMENT

Being the Agenda matters concluded, the meeting adjourned at approximately 8:00 p.m.

READ AND CONFIRMED ON THIS 18TH DAY OF JUNE, 2024 A.D.

Chief Administrative Officer

Mayor

OFFICIAL OATH

I, Joshua Rayment do swear that I will diligently, faithfully and to the best of my ability,
execute according to law, the office of **Deputy Mayor** for the **Town of Vermilion**.

So help me God.

SWORN before me at the
Town of Vermilion in the
Province of Alberta this 18th day
of June, A.D. 2024.

}
}
}
}
}
}
}

Joshua Rayment

Deputy Mayor Kevin Martin or
Commissioner for Oaths

STAFF RECOMMENDATIONS

DATE:18 Jun 2024

TOPIC:

Auditor Appointment for 2024 Fiscal Year

PROPOSAL:

BACKGROUND

Whereas section 280 & 281 of the Municipal Government Act requires Council appoint an auditor annually to report on the annual financial statements and financial information return for the municipality. The auditors for the Town of Vermilion are required to perform separate audits on the Town of Vermilion consolidated financial statements, the annual return for the Library and Family and Community Support Services.

OPTIONS FOR CONSIDERATION

Appointing an external auditor is a requirement of the Municipal Government Act as well as our funding agreements.

PROPOSED BY:

Brian Leibel

STAFF RECOMMENDATIONS:

That Council for the Town of Vermilion appoint JDP Wasserman Corporation as the external financial auditors for the 2023-2024 fiscal year.

Submitted By:

Brian Leibel

Department Head

May 21 - June 18, 2024

CHIEF ADMINISTRATIVE OFFICER REPORT

- ELT meeting
- HR internal meeting
- Deputy Mayor/CAO meeting
- Ribbon cutting College Park
- Vermilion Wellness Coalition?
- Vermilion Commercial Park Meeting with Broadband
- ELT meeting
- Lakeland College Board of Governors Lunch
- Fire Services Meeting
- Ribbon cutting Richardson Denture Clinic
- Town and County ICF meeting
- Internal HR meetings
- Meeting with MLA Garth Rowsell
- NADC Council Outreach
- Regional Emergency Management Collective
- Finance and Governance Committee Meeting
- Staff Meeting at the Shop
- ELT meeting
- Economic Development Committee Meeting



CORPORATE SERVICES

DIRECTOR REPORT

June 2024

GENERAL CORPORATE SERVICES

- 2025 Capital Budget templates prepared and distributed to Directors
- ERP system implementation ongoing
- Town Hall refurbishment/modernization project complete
- **During implementation of ERP system access to customer self service / eservice / online portal will be temporarily disrupted**

UTILITY BILLING

- Residents reminded to pay 3-5 business days in advance of deadline to allow funds transfer to occur
- Residents have the option to receive bills by email or mail, if you aren't receiving your bill contact us
- Residents encouraged to use automatic monthly withdrawals

INFORMATION TECHNOLOGY

- Continuous security improvement projects ongoing
- Utilizing local contract for several projects and requests
- Hardware evergreening underway for 2024

PROPERTY TAX

- Tax notices for 2024 mailed out
- Tax certificates will soon (temporarily) only be available through staff due to online portal disruptions, lower cost rate will apply to all requests until online portal becomes available again
- New penalties applied July 15th to unpaid property tax

Infrastructure and Planning Services

Directors Report

June 18, 2024

Capital	● 2024 Street Improvement – Starting the last week of June 2024 ● Former WTP Demolition – Completed ● Backhoe Replacement – Arrived early June 2024 ● Meter Vault Replacement – Investigating and engineering
Operations	● Garbage truck was returned last week and is back in service ● Line painting of curbs, parking stalls, and pedestrian crosswalks ● Ongoing pothole repairs ● Grading alleys and roads ● Monthly sewer jetting ● Valve exercise and maintenance ● Hydrant maintenance, flushing and painting. ● Water service line repairs



**Community Services
Director Report**
June 13, 2024

PARKS & RECREATION:

- Grass cutting in full swing.
- Summer students in place.
- Gopher control is an issue and looking at summer eradication possibilities.
- Planters done.
- Hanging baskets up and in place.
- HUGE THANK YOU TO THE COMMUNITY FOR ALL THE HELP WITH FLOWERS AND CLEANING UP

COMMUNITY SERVICES:

- Summer fun planning.
- Summer fun coordinator began the programming and doing great.
- Community clean up was a success with over 100 bags being given out.
- Seniors week lunch.

OUTDOOR FACILITIES:

- Baseball going strong.
- Diamonds received some new bases, plates and pitching mounds.
- Netting on court for pickleball sustained wind damage some removed.
- Baseball groups looking at new signage and advertising.

INDOOR FACILITIES:

Curling Rink/Arena/Stadium/VRC:

- Graduation ceremony for Lakeland College.
- New platform built for entry into the stadium.
- Janitor area being done by volunteer for upstairs area.

CPO:

- Was asked to participate in dunk tank at the FOCUS Society BBQ...cancelled due to cold/rainy conditions.
- Away recently on recertification courses for pepper spray/baton & shotgun. Threat Pattern Recognition course was also part of this course.
- Routinely patrolling around Vermilion.
- Starting June 17th, I will be on parked on 47th Ave (east of WEBBS) and setting up radar/speed enforcement as much as possible.
- Was asked by Vermilion Sherrif's to work a Joint Force Operation with them this summer doing traffic enforcement.
- Been proactively looking for any unsightly & untidy properties.
- Deemed a resident's dog as a dangerous dog; Resident was also issued fines.

FCSS

- Community Pitch-in – 34 volunteers completed 59.5 hours of community clean-up (of those who registered their group). We know other residents are continually picking up garbage year around. One draw prize group was chosen to be recognized for their participation efforts. A photo was shared on town face book.
- Attended the East Central FCSS Spring Regional Meeting in Killam – Tues. May 28 – Board/ Committee members, and FCSS staff were in attendance.
- A community meeting was held on May 29 as a follow-up to the Reducing the Impact of Financial Strain project to update members on community social needs and the Wheels for Health taxi vouchers utilized so far. We estimate that 74 community residents have been assisted thus far. Members discussed food and shelter needs of local families, more requests for assistance from transients passing through community. Members indicated that there are no individuals or families who identify as homeless in Vermilion as far as they knew.
- Senior Support – Seniors Week Lunch was Tues. June 4 at Vermilion Senior Centre, 156 people in attendance, some stayed for two games of bingo after lunch. County of Vermilion River Senior's Week BBQ lunch was at Kitscoty Community Hall with 140 in attendance, great social connection events for the seniors.
- FCSS Advisory Committee meeting booked for June 18
- FCSS East Central Region Directors zoom meeting June 18 – group planning to host conference in Lloydminster May 2025.
- Committee meeting June 19 for Mental Health & Wellness Symposium committee planning for January 2025.

Vermilion Regional Centre Updates

- Weekly meetings for Rotary Club
- Continue to respond to ongoing inquiries on facility bookings.
- One adult exercise class continuing until end of June, Wednesdays 7:00 pm
- Rotary Club Meetings in June
- Fri. May 31 – Spring Jamm Junior Dance (Grades 4-9), eleven volunteers, hosted by Friends of Vermilion Regional Centre, first time event with 35 youth in attendance plus some parents.
- Wedding season begins, two weddings in June, bookings for every weekend in July, four weddings in August, four weddings in September.
- Thurs. June 27 - J.R. Robson School Grad Ceremony, Grand March
- Facility Coordinator work hours - two days per week for July and August

MANAGER ECONOMIC DEVELOPMENT

ECONOMIC DEVELOPMENT

- Industrial lots in Yellowhead Business Park
 - Working on additional lot sales
 - Working with Highway Commercial lot inquiries
 - Developing New Business Retail Inquiries looking to develop in Vermilion/Site Selection Land Packages
 - Keeping the VIC updated
 - Housing Analysis Work
 - Website platform transfer work
 - The Good Life Institute – Celebration of Vermilion Wed June 26, 2024
 - Vermilion Provincial Park letter
 - Vermilion & District Chamber of Commerce letter
 - Northern Alberta Development Council (NADC) Alberta HUB Regional Economic Development Meeting
 - Emergency Management Meeting
 - Finance & Governance Meeting
 - Business Celebrations
 - Richardson Denture Clinic
 - College Park Motors
 - Ireland Farm Equipment (Visit)
 - Events Calendar updates
 - Swag/Business Cards/Name Plate orders
 - Press Releases
 - Website – ongoing updates
-
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**MINUTES of Town of Vermilion Library Board
for March 27, 2024 @ 7pm**

1. Call to order: a business meeting of the Town of Vermilion Library Board was held at the Vermilion Public Library on March 27, 2024 @ 7pm, Justin Thompson chairing.

Attending: Carolyn Martin, Margaret McMillan, Justin Thompson, Anna Giesbrecht, Richard Yaceyko, Stuart Pauls. **Regrets:** Leanne Martin, Alva Andersen, Joshua Rayment, Kirby Whit-lock, Brad Gallamore

2. Agenda: *Anna moves the adoption of the agenda as presented. Carried.*

3. Minutes: *Richard moves the adoption of the January 31, 2024 minutes as circulated. Carried.*

4. Ideas Hub: Stuart presented a revised format to track ideas and colour code status of the identified projects. Board accepted the format and will be presented at each meeting for review.

5. Reports: Chairperson: Correspondence received from Minister of Municipal Affairs on operating grant funding remaining stable and library service awards. Board will consider projects for submission after completion. Manager will investigate if NLLS will host another chair roundtable. Manager: Copier cost mitigation report will be reviewed by finance committee. The elevator tender is live and ends April 2. A facility audit was done concerning accessibility, Stuart will implement changes recommended and arrange for staff training on fall assistance.

Treasurer: New Scotiabank savings account was opened. Notable expenses in the month include the panel monitoring service, insurance premium, and LAPP Audit. No capital expenses or irregular revenue in the reporting period.

Plan of Service: Committee elected Justin to chair role, revised the checklist reporting frequency, identified an evaluation process for ideas, and recommends a 1 pager idea hub sheet.

Advocacy: Committee elected Carolyn to chair role, developed workplan on budget presentations and advocacy opportunities and recommend a fact-finding meeting with CVR CAO in May on the budget amount and timing. Development of a formal board statement and queries tabled to April meeting.

Anna moves the adoption of the reports as presented. Carried.

6. Business Breakfast Discussion: Stuart reviewed collected data on the networking event. 47 attended in total. Feedback will be collected and incorporated into the POS checklist document.

Adjournment: Justin moves to adjourn at 8:40pm.

Next Meeting: April 24, 2024

A handwritten signature in black ink, appearing to read "J. Thompson", with a long, sweeping horizontal line extending to the right.



**MINUTES of Town of Vermilion Library Board
for April 18, 2024 @ 930am**

Call to order: a special meeting of the Town of Vermilion Library Board was held by email on April 18-20, 2024 @ 930am, Justin Thompson chairing.

Attending: Carolyn Martin, Margaret McMillan, Justin Thompson, Anna Giesbrecht, Richard Yaceyko, Alva Andersen, Joshua Rayment, Kirby Whitlock, Brad Gallamore. **Regrets:** Leanne Martin

A committee recommendation has been received from LC Greenough interview committee: Recognizing that satisfactory positive reference checks for LC Greenough we're received, and that the committee is unanimous in having a high degree of confidence in the quality, schedule, and budget set out by LC Greenough the committee recommends that the board:

1. Accept the bid from LC Greenough
2. Direct UCG to draw up contract documents between the library and LC Greenough

April 18th @ 03:15pm *Anna moves that the library board accept the bid from LC Greenough and to direct UCG to draw up the contract documents.*

April 19th @ 03:15pm Anna votes yes

April 19th @ 09:57am Alva votes yes

April 19th @ 10:31am Brad votes yes

April 19th @ 10:53am Richard votes yes

April 20th @ 08:07am Margaret votes yes

April 20th @ 08:29am Carolyn votes yes

April 20th @ 08:31am Joshua votes yes

April 20th @ 10:42am Kirby votes yes

The motion is carried.

Adjournment: Justin moves to adjourn at 1:00pm.

Next Meeting: April 24, 2024

A handwritten signature in black ink, appearing to read "J. J. [unclear]". The signature is written in a cursive, flowing style.



Meeting Minutes
Regular Council Meeting

May 14, 2024, 9:00 AM
Council Chambers/VIA ZOOM Webinar
4912 50 Ave
Kitscoty, Alberta, Canada

Attendance

Reeve Marty Baker
Deputy Reeve Leslie Cusack
Councillor Dale Swyripa
Councillor Stacey Hryciuk
Councillor George Kuneff
Councillor Clinton Murray
REGRETS: Councillor Jason Stelmaschuk

Staff Present

CAO Alan Parkin
Executive Assistant Susan Hodges Marlowe
ACAO Hannah Musterer
Director of Corporate Services Viren Tailor
General Manager of Public Works Ben McPhee
Director of Agriculture and Environment Cathie Erichsen Arychuk
Director of Planning and Community Services Roger Garnett
Director of Natural Gas Utility Louis Genest
Operations Manager Darrell Denis
Community Development/FCSS Candice McLean
Safety Chris Neureuter
Information Technologist Jaime Petty
Development Authority Officer Michelle Harvey
Finance Nancy Miciak
Engineering Technician Tristan Pidruchney

Tax and Assessment Administrator Jodi McIlwraith
Protective Services Administrative Assistant Jolene Levesque
Planning and Community Services Administrative Assistant
Andrea Neufeld
Public Works Administrative Assistant Holli Harty

1. CALL TO ORDER

Reeve M. Baker called the May 14, 2024 Regular Council Meeting to order at 9:00 AM with all members in attendance except Councillor Jason Stelmaschuk.

This meeting was open to the public in person or via ZOOM webinar registration with 0 members of the public registered to attend.

Northern Lights Library James MacDonald and Sgt. Mark Cusack entered the meeting at 9:00 AM.

2. OPENING INSPIRATION - COUNCILLOR STACEY HRYCIUK

Councillor Stacey Hryciuk provided an opening inspiration to the May 14, 2024 Regular Council Meeting.

3. ADDITIONS TO AGENDA

Addition by Councillor Clinton Murray - CLOSED SESSION - DISCLOSURE HARMFUL TO INTERGOVERNMENTAL RELATIONS - LLOYDMINSTER AND DISTRICT HOUSING GROUP - FOIP SECTION 21(1)(a)(ii).

4. ADOPTION OF AGENDA

Motion Number: 2024-05-01

Moved by Councillor D. Swyripa

THAT the County of Vermilion River approve the May 14, 2024 Regular Council Meeting Agenda as amended to include: CLOSED SESSION - DISCLOSURE HARMFUL TO INTERGOVERNMENTAL RELATIONS - LLOYDMINSTER AND DISTRICT HOUSING GROUP - FOIP SECTION 21(1)(a)(ii).

CARRIED

5. ADOPTION OF MINUTES

5.a REGULAR COUNCIL MEETING - APRIL 23, 2024

Motion Number: 2024-05-02

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River approve the April 23, 2024 Regular Council Meeting Minutes as amended to include Council Reports.

CARRIED

5.b POLICY & PRIORITY COMMITTEE MEETING - APRIL 16, 2024

Motion Number: 2024-05-03

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River approve the April 16, 2024 Policy and Priorities Committee Meeting Minutes as presented.

CARRIED

6. APPOINTMENTS

6.a 9:05 AM - NORTHERN LIGHTS LIBRARY - JAMES MACDONALD

Director of Protective Services Kirk Hughes and Human Resources Kathryn Jeffrey entered the meeting at 9:07 AM.

James MacDonald left the meeting at 9:15 AM.

Council moved to 6.d KITSCOTY RCMP REPORT

6.b 9:30 AM PUBLIC HEARING BYLAW 24-09 AMEND LAND USE BYLAW (BYLAW 19-02)

Reeve Marty Baker declared the Public Hearing open at 9:30 AM. No members of the public were in attendance. Director of Planning and Community Services Roger Garnett confirmed that the Public Hearing had been advertised and notice provided in accordance with the applicable legislation. Garnett summarized the purpose of the hearing and confirmed

that there were no written submissions. Reeve M. Baker declared the Public Hearing closed at 9:34 AM.

6.c 9:35 AM - ONION LAKE RCMP - ADAM OLSON

Councillor S. Hryciuk left the meeting at 9:36 AM and returned at 9:37 AM.

Motion Number: 2024-05-05

Moved by Councillor G. Kuneff

THAT the County of Vermilion River receive the Onion Lake RCMP reports as information.

CARRIED

Onion Lake RCMP A. Olson left the meeting at 9:43 AM.

Council moved to 7.a CHIEF ADMINISTRATIVE REPORT

6.d 9:15 AM - KITSCOTY RCMP REPORT - SGT. MARK CUSACK

Onion Lake RCMP member Adam Olson entered the meeting at 9:21 AM

Motion Number: 2024-05-04

Moved by Councillor D. Swyripa

THAT the County of Vermilion River receive the Kitscoty RCMP Quarterly Report as information.

CARRIED

Sgt. M. Cusack left the meeting at 9:28 AM

Council moved to 6.b PUBLIC HEARING BYLAW 24-09 AMEND LAND USE BYLAW (BYLAW 19-02)

6.e 10:54 AM VERMILION RCMP - SGT. COREY BUCKINGHAM

Motion Number: 2024-05-26

Moved by Councillor G. Kuneff

THAT the County of Vermilion River receive the Vermilion RCMP Quarterly Report as information.

CARRIED

Sgt. C. Buckingham left the meeting at 11:19 AM

Council moved to 7.h.3 RMA MINUTES AND PRESS RELEASE

7. COUNCIL NEW BUSINESS

7.a CHIEF ADMINISTRATIVE OFFICER REPORT

1. CHIEF ADMINISTRATIVE OFFICER REPORT - APRIL

Motion Number: 2024-05-06

Moved by Councillor D. Swyripa

THAT the County of Vermilion River approve the April Chief Administrative Officer Report as presented.

CARRIED

Motion Number: 2024-05-07

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River receive the minutes of the Joint Municipal Meeting, Council Action Tracker and the Meetings and Events Calendars as information.

CARRIED

7.b FINANCE

1. Request for Information

7.c PUBLIC WORKS AND UTILITIES

**1. MICHENER ALLEN AUCTIONEERING LTD. AUCTION RESULTS
– FOR INFORMATION ONLY**

Motion Number: 2024-05-08

Moved by Councillor S. Hryciuk

THAT the County of Vermilion River receive the results from the sale of three (3) graders at Michener Allen Auctioneering Ltd. auction presentation for information and as amended with \$395,000.00 as gross guaranteed number.

CARRIED

2. FUEL SERVICE – BULK AND CARDLOCK

Motion Number: 2024-05-09

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River award the contract for Fuel Services – Bulk and Cardlock to Cornerstone Co-operative for a term of three years with the option to extend for two additional one-year periods.

CARRIED

3. CONCERN TRACKER REPORTS

Motion Number: 2024-05-10

Moved by Reeve M. Baker

THAT the County of Vermilion River receive the Current Concern Tracker Report for April 17, 2024, to May 7, 2024, and the Active and In-Progress Concern Tracker Report up to April 16, 2024, for information.

CARRIED

4. CONTRACTED BRIDGE MAINTENANCE – THREE YEAR AGREEMENT – MOTION REQUIRED

Motion Number: 2024-05-11

Moved by Councillor C. Murray

THAT the County of Vermilion River enter into a three-year agreement for Contracted Bridge Maintenance with Bridgemen Services Ltd.

CARRIED

Motion Number: 2024-05-12

Moved by Councillor G. Kuneff

THAT the County of Vermilion River instruct the Reeve and CAO to sign the three-year agreement for Contracted Bridge Maintenance with Bridgemen Services Ltd.

CARRIED

5. Request for Information

7.d NATURAL GAS UTILITY

1. 2024 OPERATIONS & MAINTENANCE AUDIT – FOR INFORMATION

Motion Number: 2024-05-13

Moved by Councillor D. Swyripa

THAT the County of Vermilion River receive the Gas Utility Operations and Maintenance Audit and Response for information.

CARRIED

2. GAS UTILITY 2024 Q1 REPORT – FOR INFORMATION

Motion Number: 2024-05-14

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River receive the Gas Utility 2024 Q1 Report for information.

CARRIED

3. Request for Information

Director L. Genest left the meeting at 10:00 AM

RECESS – THAT the County of Vermilion River Regular Meeting of Council recess at 10:00 AM and reconvened at 10:09 AM with everyone in attendance except Councillor Jason Stelmaschuk.

7.e AGRICULTURE AND ENVIRONMENT

1. 2024 WEED INSPECTION PROGRAM DESCRIPTION – FOR INFORMATION

Motion Number: 2024-05-15

Moved by Councillor G. Kuneff

THAT the County of Vermilion River receive the 2024 Weed Inspection Program description for information.

CARRIED

Payroll Administration Pauline Ulliac entered the meeting at 10:20 AM.

2. CONTRACTOR SELECTION FOR 2024 SPECIAL WEED SPOT SPRAYING – FOR INFORMATION

Motion Number: 2024-05-16

Moved by Councillor D. Swyripa

THAT the County of Vermilion River receive the presentation on contractor selection for the 2024 special weed spot spraying program for information.

CARRIED

3. Request for Information

7.f PROTECTIVE SERVICES

1. Request for Information

7.g PLANNING AND COMMUNITY SERVICES

**1. REQUEST TO PURCHASE PROPERTY IN DEWBERRY -
MOTION REQUIRED**

Motion Number: 2024-05-17

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River accept the bid of \$1,000.00 + GST (plus applicable transfer costs) for Lot 11, Block 6, Plan 8023039 within the Hamlet of Dewberry from Karl and Debbie Halwas with amendments to conditions for clean-up and building within standard timeline.

CARRIED

Motion Number: 2024-05-18

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River put the proceeds of the sale of Lot 11, Block 6, Plan 8023039 to the outstanding taxes and the remaining debt owing to be written off after two years.

**2. LEA PARK RODEO LETTER OF SUPPORT – FOR
INFORMATION**

Motion Number: 2024-05-19

Moved by Councillor C. Murray

THAT the County of Vermilion River accept the request for a letter of support to the Lea Park Rodeo Association to complete upgrades to the Lea Park Rodeo Grounds as information.

CARRIED

**3. CLANDONALD AND DISTRICT RECREATION ASSOCIATION
LETTER OF SUPPORT – FOR INFORMATION**

Motion Number: 2024-05-20

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River accept the letter of support to the Clandonald and District Recreation Association to replace the furnace in the Clandonald Hall as information.

CARRIED

**4. PLANNING AND COMMUNITY SERVICES FIRST QUARTER
DEPARTMENT REPORT – FOR INFORMATION**

Motion Number: 2024-05-21

Moved by Councillor G. Kuneff

THAT the County of Vermilion River receive the Planning and Community Services First Quarter Department Report as information.

CARRIED

5. BLACKFOOT PLAYGROUND – FOR INFORMATION

Motion Number: 2024-05-22

Moved by Councillor G. Kuneff

THAT the County of Vermilion River receive the presentation from the Blackfoot Community Playground information session as information.

CARRIED

6. CLANDONALD AGRICULTURAL SOCIETY LETTER OF SUPPORT – FOR INFORMATION

Motion Number: 2024-05-23

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River accept the updated letter of support to the Clandonald Agricultural Society to add dressing rooms to the arena facility in Clandonald.

CARRIED

7. Request for Information

7.h GENERAL ADMINISTRATION

1. LETTER MUNICIPAL AFFAIRS - COUNTY AND CITY ICF EXTENSION REQUEST

Motion Number: 2024-05-24

Moved by Councillor C. Murray

THAT the County of Vermilion River receive the letter from Municipal Affairs - County of Vermilion River and City of Lloydminster ICF extension request approval as information.

CARRIED

Sgt. Corey Buckingham entered the meeting at 10:55 AM.

2. LLOYDMINSTER AGRICULTURAL EXHIBITION ASSOCIATION INVITATION TO LLOYD EX FAIR PARADE

Motion Number: 2024-05-25

Moved by Councillor S. Hryciuk

THAT the County of Vermilion River approve the following Council members Reeve Marty Baker and Deputy Reeve Leslie Cusack to attend the Lloydminster Ex Fair Parade on July 10, 2024.

CARRIED

Council moved to 6.e VERMILION RCMP REPORT

3. RMA MINUTES AND PRESS RELEASE

Motion Number: 2024-05-27

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River receive the RMA Minutes and Press Release as information.

CARRIED

4. VERMILION RIVER REGIONAL ALLIANCE MINUTES AND INFORMATION

Motion Number: 2024-05-28

Moved by Councillor C. Murray

THAT the County of Vermilion River receive the Vermilion River Regional Alliance Minutes and documents as information.

CARRIED

5. LAKELAND COLLEGE FEAST ON THE FARM - AUGUST 15, 2024

Motion Number: 2024-05-29

Moved by Councillor D. Swyripa

THAT the County of Vermilion River approve the purchase of a table for eight, at a cost of \$1,200.00, at the Lakeland College Feast on the Farm event on August 15, 2024.

CARRIED

6. VILLAGE AND HAMLET NEWSLETTERS

Motion Number: 2024-05-30

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River receive the Villages of Kitscoty, Marwayne, Paradise Valley and Hamlet of Dewberry May newsletters for information.

CARRIED

7. Request for Information

Council moved to 9.a POLICIES.

8. APPOINTMENT

**8.a 1:00 PM - ATCO KITSCOTY WIND PROJECT - JOE SLATER,
SAMANTHA TAWKIN AND JAMES GUTHRIE**

ACAO H. Musterer left the meeting at 1:22 PM

J. Slater, S. Tawkin and J. Guthrie left the meeting at 1:37 PM

Council moved to DISPOSITION OF DELEGATION BUSINESS 11.b ATCO WIND FARM

9. POLICIES

**9.a POLICY PD 021 - COMMUNITY ENHANCEMENT FUNDING - MOTION
REQUIRED**

Motion Number: 2024-05-31

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River approve the Community
Enhancement Funding Event Grants for Spring 2024 as presented.

CARRIED

10. BYLAWS

10.a BYLAW 24-04 PROPERTY TAX RATES - MOTION REQUIRED

Motion Number: 2024-05-32

Moved by Councillor D. Swyripa

THAT the County of Vermilion River rescind Motion Number 2024-04-80
THAT the County of Vermilion River give First Reading to revised Bylaw
24-04, being a Bylaw for the purpose of authorizing the rates of taxation to
be levied against assessable property for the 2024 taxation year.

CARRIED

Motion Number: 2024-05-33

Moved by Councillor G. Kuneff

THAT the County of Vermilion River give First Reading to Bylaw 24-04, being a Bylaw authorizing the rates of taxation to be levied against assessable property for the 2024 taxation year.

CARRIED

Motion Number: 2024-05-34

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River give Second Reading to Bylaw 24-04, being a Bylaw authorizing the rates of taxation to be levied against assessable property for the 2024 taxation year.

CARRIED

Motion Number: 2024-05-35

Moved by Reeve M. Baker

THAT the County of Vermilion River Introduce for Third and Final Reading Bylaw 24-04, being a Bylaw authorizing the rates of taxation to be levied against assessable property for the 2024 taxation year.

CARRIED UNANIMOUSLY

Motion Number: 2024-05-36

Moved by Councillor S. Hryciuk

THAT the County of Vermilion River give Third and Final Reading to Bylaw 24-04, being a Bylaw authorizing the rates of taxation to be levied against assessable property for the 2024 taxation year.

CARRIED

10.b BYLAW 24-05 PROPERTY TAX PENALTY – MOTION REQUIRED

Motion Number: 2024-05-37

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River give Second Reading to Bylaw 24-05, being a Bylaw authorizing the imposition of property tax penalties for unpaid taxes.

CARRIED

Motion Number: 2024-05-38

Moved by Councillor S. Hryciuk

THAT the County of Vermilion River give Third and Final Reading to Bylaw 24-05, being a Bylaw authorizing the imposition of property tax penalties for unpaid taxes.

CARRIED

10.c BYLAW 24-06 DEWBERRY RECREATION LEVY – MOTION REQUIRED

Motion Number: 2024-05-39

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River give Second Reading to Bylaw 24-06, being a Bylaw authorizing a special tax for the Dewberry Recreation District.

CARRIED

Motion Number: 2024-05-40

Moved by Councillor C. Murray

THAT the County of Vermilion River give Third and Final Reading to Bylaw 24-06, being a Bylaw authorizing a special tax for the Dewberry Recreation District.

CARRIED

10.d BYLAW 24-07 VERMILION RECREATION LEVY – MOTION REQUIRED

Motion Number: 2024-05-41

Moved by Councillor S. Hryciuk

THAT the County of Vermilion River give Second Reading to Bylaw 24-07, being a Bylaw authorizing a special tax for the Vermilion Recreation District.

CARRIED

Motion Number: 2024-05-42

Moved by Councillor D. Swyripa

THAT the County of Vermilion River give Third and Final Reading to Bylaw 24-07, being a Bylaw authorizing a special tax for the Vermilion Recreation District.

CARRIED

10.e BYLAW 24-08 SUPPLEMENTARY ASSESSMENT – MOTION REQUIRED

Motion Number: 2024-05-43

Moved by Councillor C. Murray

THAT the County of Vermilion River give Second Reading to Bylaw 24-08, being a Bylaw to authorize the preparation of supplementary assessments for the improvements within the municipality.

CARRIED

J. Petty left the meeting at 11:35 AM.

Motion Number: 2024-05-44

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River give Third and Final Reading to Bylaw 24-08, being a Bylaw to authorize the preparation of supplementary assessments for the improvements within the municipality.

CARRIED

10.f BYLAW 24-09, BEING A BYLAW TO AMEND THE COUNTY OF VERMILION RIVER LAND USE BYLAW (BYLAW 19-02).

Motion Number: 2024-05-45

Moved by Councillor S. Hryciuk

THAT the County of Vermilion River give Second Reading to Bylaw 24-09, being a bylaw to amend the County of Vermilion River Land Use District Map, that forms part of the Land Use Bylaw (Bylaw 19-02), for portions of land on the NW-25-50-6W4M, and SW-35-50-6W4M and the revision of the definition of "Intensive Recreation".

CARRIED

Motion Number: 2024-05-46

Moved by Councillor G. Kuneff

THAT the County of Vermilion River give Third and Final Reading for Bylaw 24-09, being a bylaw to amend the County of Vermilion River Land Use Bylaw (Bylaw 19-02), for portions of land on the NW-25-50-6W4M, and SW-35-50-6W4M and the revision of the definition of "Intensive Recreation".

CARRIED

11. DISPOSITION OF DELEGATION BUSINESS

11.a NORTHERN LIGHTS LIBRARY

Motion Number: 2024-04-47

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River accept the Northern Lights Library System Value Statement as information.

CARRIED

Council moved to 12. NOTICES OF MOTION

11.b ATCO KITSCOTY WIND FARM

Motion Number: 2024-05-50

Moved by Councillor G. Kuneff

THAT the County of Vermilion River receive the ATCO Kitscoty Wind Farm presentation as information.

CARRIED

Council moved to Closed Session 16.a

12. NOTICES OF MOTION

13. COUNCIL REPORTS

Councillor Stacey Hryciuk reported on East Central 911, Vermilion and District Housing Foundation, RMA Zone meeting, Vermilion River Regional Waste Management Commission, ILC meetings, Clandonald Mother's Day Breakfast.

Deputy Reeve Leslie Cusack reported on City of Lloydminster ILC Meeting, Vermilion Physician Recruitment and Retention Committee, Northern Lights Library, Lloydminster Inclusion Breakfast, Clandonald Mother's Day Breakfast, RMA meeting.

Reeve Marty Baker reported on Vermilion and District Housing Foundation, RMA Zone meeting, Vermilion River Regional Waste Management, ACE Water, City of Lloydminster ILC meeting, City of Lloydminster and County Reeve meeting, Town of Vermilion ILC meeting and Blackfoot Playground event.

Councillor Clinton Murray reported on Lloydminster Health Gala, ACE Water, Lloydminster and District Housing Group.

Councillor Dale Swyripa reported on FED GAS and RMA Meeting.

Councillor George Kuneff reported on Vermilion River Regional Waste Management and DEM Emergency Management meeting and RMA meeting.

RECESS – THAT the County of Vermilion River Regular Meeting of Council recess for lunch at 11:56 AM and reconvened at 12:33 PM

14. CLOSED SESSION - CONFIDENTIAL

Motion Number: 2024-05-48

Moved by Councillor S. Hryciuk

THAT the County of Vermilion River Regular Meeting of Council move to a Closed Session at 12:35 PM with all members in attendance except Councillor Jason Stelmaschuk.

CARRIED

Chief Administrative Officer Alan Parkin and Director of Corporate Services Viren Tailor entered the Closed Session meeting at 12:35 PM

14.a DISCLOSURE HARMFUL TO BUSINESS INTERESTS OF A THIRD PARTY - OIL COMPANY OUTSTANDING TAXES- FOIP SECTION 16(2)

Director V. Tailor left the Closed Session meeting at 12:59 PM.

15. RETURN TO

Motion Number: 2024-05-49

Moved by Councillor D. Swyripa

THAT the County of Vermilion River Regular Meeting of Council return to Open Session at 12:59 PM with all members in attendance except Councillor Jason Stelmaschuk.

CARRIED

ATCO representatives Samantha Tawkin, Joe Slater and James Guthrie, Directors B. McPhee, C. Erichsen Arychuk and R. Garnett and A. Neufeld, C. McLean, D. Denis, J. Petty, N. Miciak, J. McIlwraith, J. Levesque, M. Harvey and T. Pidruchney entered the meeting at 1:00 PM.

Council moved to 8.a ATCO KITSCOTY WIND PROJECT.

16. CLOSED SESSION

Motion Number: 2024-05-51

Moved by Reeve M. Baker

THAT the County of Vermilion River Regular Meeting of Council move to a Closed Session at 1:40 PM with all members in attendance except Councillor Jason Stelmaschuk.

CARRIED

Chief Administrative Officer Alan Parken entered the Closed Session meeting at 1:40 PM.

- 16.a ADVICE FROM OFFICIALS - PERSONNEL ORGANIZATIONAL CHART - FOIP SECTION 24(1)(a)**
- 16.b DISCLOSURE HARMFUL TO INTERGOVERNMENTAL RELATIONS - CITY OF LLOYDMINSTER ILC - FOIP SECTION 21(1)(a)(ii)**
- 16.c DISCLOSURE HARMFUL TO INTERGOVERNMENTAL RELATIONS - TOWN OF VERMILION ILC - FOIP SECTION 21(1)(a)(ii)**
- 16.d ADVICE FROM OFFICIALS - VERMILION AND DISTRICT HOUSING FOUNDATION - FOIP SECTION 24(1)(g)**
- 16.e ADVICE FROM OFFICIALS - ADMINISTRATION BUILDING - FOIP SECTION 24(1)(g)**
- 16.f DISCLOSURE HARMFUL TO INTERGOVERNMENTAL RELATIONS – LLOYDMINSTER AND DISTRICT HOUSING GROUP – FOIP SECTION 21(1)(a)(ii)**

17. RETURN TO OPEN SESSION

Motion Number: 2024-05-52

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River Regular Meeting of Council return to Open Session at 3:30 PM with all members in attendance except Councillor Jason Stelmaschuk.

CARRIED

18. BUSINESS ARISING OUT OF CLOSED SESSION

18.a OIL COMPANY OUTSTANDING TAXES

Motion Number: 2024-05-53

Moved by Councillor C. Murray

THAT the County of Vermilion River receive the Oil Company package as information.

CARRIED

18.b PERSONNEL ORGANIZATIONAL CHART

Motion Number: 2024-05-54

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River approve the May 7, 2024 Organizational Chart as presented.

CARRIED

19. ADJOURNMENT

Reeve M. Baker adjourned the May 14, 2024 Regular Council Meeting at 3:32 PM with all members in attendance except Councillor Jason Stelmaschuk.

Marty Baker, Reeve

Alan Parkin, Chief Administrative Officer



Regular Council Meeting Agenda

May 14, 2024, 9:00 AM
Council Chambers/VIA ZOOM Webinar
4912 50 Ave
Kitscoty, Alberta, Canada

- 1. CALL TO ORDER**
- 2. OPENING INSPIRATION - COUNCILLOR STACEY HRYCIUK**
- 3. ADDITIONS TO AGENDA**
- 4. ADOPTION OF AGENDA**

Motion Number:

THAT the County of Vermilion River approve the May 14, 2024 Regular Council Meeting Agenda as presented.

- 5. ADOPTION OF MINUTES**

- 5.a REGULAR COUNCIL MEETING - APRIL 23, 2024**

Motion Number:

THAT the County of Vermilion River approve the April 23, 2024 Regular Council Meeting Minutes as presented.

- 5.b POLICY & PRIORITY COMMITTEE MEETING - APRIL 16, 2024**

Motion Number:

THAT the County of Vermilion River approve the April 16, 2024 Policy and Priorities Committee Meeting Minutes as presented.

- 6. APPOINTMENTS**

- 6.a 9:05 AM - NORTHERN LIGHTS LIBRARY - JAMES MACDONALD**

AGENDA ITEM #10.2.

6.b 9:30 AM PUBLIC HEARING BYLAW 24-09 AMEND LAND USE BYLAW (BYLAW 19-02)

6.c 9:35 AM - ONION LAKE RCMP SGT. JEFFREY CARTER

Motion Number:

THAT the County of Vermilion River receive the Onion Lake RCMP reports as information.

6.d 9:45 AM - KITSCOTY RCMP REPORT - SGT. MARK CUSACK

Motion

THAT the County of Vermilion River receive the Kitscoty RCMP Quarterly Report as information.

6.e 10:10 AM VERMILION RCMP - SGT. COREY BUCKINGHAM

Motion Number:

THAT the County of Vermilion River receive the Vermilion RCMP Quarterly Report as information.

7. COUNCIL NEW BUSINESS

7.a CHIEF ADMINISTRATIVE OFFICER REPORT

CHIEF ADMINISTRATIVE OFFICER REPORT - APRIL

Motion Number:

THAT the County of Vermilion River approve the April Chief Administrative Officer Report as presented.

Motion Number:

THAT the County of Vermilion River receive the minutes of the Joint Municipal Meeting, Council Action Tracker and the Meetings and Events Calendars as information.

7.b FINANCE

Request for Information

7.c PUBLIC WORKS AND UTILITIES

AGENDA ITEM #10.2.

MICHENER ALLEN AUCTIONEERING LTD. AUCTION RESULTS – FOR INFORMATION ONLY

Motion Number:

THAT the County of Vermilion River receive the results from the sale of three (3) graders at Michener Allen Auctioneering Ltd. auction presentation for information.

FUEL SERVICE – BULK AND CARDLOCK

Motion Number:

THAT the County of Vermilion River award the contract for Fuel Services – Bulk and Cardlock to Cornerstone Co-operative for a term of three years with the option to extend for two additional one-year periods.

CONCER TRACKER REPORTS

Motion Number:

THAT the County of Vermilion River receive the Current Concern Tracker Report for April 17, 2024, to May 7, 2024, and the Active and In-Progress Concern Tracker Report up to April 16, 2024, for information.

CONTRACTED BRIDGE MAINTENANCE – THREE YEAR AGREEMENT – MOTION REQUIRED

Motion Number:

THAT the County of Vermilion River enter into a three-year agreement for Contracted Bridge Maintenance with Bridgemen Services Ltd.

Motion Number:

THAT the County of Vermilion River instruct the Reeve and CAO to sign the three-year agreement for Contracted Bridge Maintenance with Bridgemen Services Ltd.

Request for Information

7.d NATURAL GAS UTILITY

2024 OPERATIONS & MAINTENANCE AUDIT – FOR INFORMATION

Motion Number:

THAT the County of Vermilion River receive the Gas Utility Operations and Maintenance Audit and Response for information.

GAS UTILITY 2024 Q1 REPORT – FOR INFORMATION

Motion Number:

THAT the County of Vermilion River receive the Gas Utility 2024 Q1 Report for information.

Request for Information

7.e AGRICULTURE AND ENVIRONMENT

2024 WEED INSPECTION PROGRAM DESCRIPTION – FOR INFORMATION

Motion Number:

THAT the County of Vermilion River receive the 2024 Weed Inspection Program description for information.

CONTRACTOR SELECTION FOR 2024 SPECIAL WEED SPOT SPRAYING – FOR INFORMATION

Motion Number:

THAT the County of Vermilion River receive the presentation on contractor selection for the 2024 special weed spot spraying program for information.

Request for Information

7.f PROTECTIVE SERVICES

Request for Information

7.g PLANNING AND COMMUNITY SERVICES

REQUEST TO PURCHASE PROPERTY IN DEWBERRY - MOTION REQUIRED

Motion Number:

THAT the County of Vermilion River accept the bid of \$1,000.00 + GST (plus applicable transfer costs) for Lot 11, Block 6, Plan 8023039 within the Hamlet of Dewberry from Karl and Debbie Halwas.

Motion Number:

THAT the County of Vermilion River put the proceeds of the sale of Lot 11, Block 6, Plan 8023039 to the outstanding taxes and the remaining debt owing to be written off.

AGENDA ITEM #10.2.

LEA PARK RODEO LETTER OF SUPPORT – FOR INFORMATION

Motion Number:

THAT the County of Vermilion River accept the request for a letter of support to the Lea Park Rodeo Association to complete upgrades to the Lea Park Rodeo Grounds as information.

CLANDONALD AND DISTRICT RECREATION ASSOCIATION LETTER OF SUPPORT – FOR INFORMATION

Motion Number:

THAT the County of Vermilion River accept the letter of support to the Clandonald and District Recreation Association to replace the furnace in the Clandonald Hall as information.

PLANNING AND COMMUNITY SERVICES FIRST QUARTER DEPARTMENT REPORT – FOR INFORMATION

Motion Number:

THAT the County of Vermilion River receive the Planning and Community Services First Quarter Department Report as information.

BLACKFOOT PLAYGROUND – FOR INFORMATION

Motion Number:

THAT the County of Vermilion River receive the presentation from the Blackfoot Community Playground information session as information.

CLANDONALD AGRICULTURAL SOCIETY LETTER OF SUPPORT – FOR INFORMATION

Motion Number:

THAT the County of Vermilion River accept the updated letter of support to the Clandonald Agricultural Society to add dressing rooms to the arena facility in Clandonald.

Request for Information

7.h GENERAL ADMINISTRATION

AGENDA ITEM #10.2.

LETTER MUNICIPAL AFFAIRS - COUNTY AND CITY ICF EXTENSION REQUEST

Motion Number:

THAT the County of Vermilion River receive the letter from Municipal Affairs - County of Vermilion River and City of Lloydminster ICF extension request approval as information.

LLOYDMINSTER AGRICULTURAL EXHIBITION ASSOCIATION INVITATION TO LLOYD EX FAIR PARADE

Motion Number:

THAT the County of Vermilion River approve the following Council members _____ and _____ to attend the Lloydminster Ex Fair Parade on July 10, 2024.

RMA MINUTES AND PRESS RELEASE

Motion Number:

THAT the County of Vermilion River receive the RMA Minutes and Press Release as information.

VERMILION RIVER REGIONAL ALLIANCE MINUTES AND INFORMATION

Motion Number:

THAT the County of Vermilion River receive the Vermilion River Regional Alliance Minutes and documents as information.

LAKELAND COLLEGE FEAST ON THE FARM - AUGUST 15, 2024

Motion Number:

THAT the County of Vermilion River approve the purchase of a table for eight, at a cost of \$1,200.00, at the Lakeland College Feast on the Farm event on August 15, 2024.

VILLAGE AND HAMLET NEWSLETTERS

Motion Number:

THAT the County of Vermilion River receive the Villages of Kitscoty, Marwayne, Paradise Valley and Hamlet of Dewberry May newsletters for information.

Request for Information

8. APPOINTMENT

- 8.a 1:00 PM - ATCO KITSCOTY WIND PROJECT - JOE SLATER AND JAMES GUTHRIE

9. **POLICIES**

- 9.a **POLICY PD 021 - COMMUNITY ENHANCEMENT FUNDING - MOTION REQUIRED**

Motion Number:

THAT the County of Vermilion River approve the Community Enhancement Funding Event Grants for Spring 2024 as presented.

10. **BYLAWS**

- 10.a **BYLAW 24-04 PROPERTY TAX RATES - MOTION REQUIRED**

Motion Number:

THAT the County of Vermilion River rescind Motion Number 2024-04-80 THAT the County of Vermilion River give First Reading to revised Bylaw 24-04, being a Bylaw for the purpose of authorizing the rates of taxation to be levied against assessable property for the 2024 taxation year.

Motion Number:

THAT the County of Vermilion River give First Reading to Bylaw 24-04, being a Bylaw authorizing the rates of taxation to be levied against assessable property for the 2024 taxation year.

Motion Number:

THAT the County of Vermilion River give Second Reading to Bylaw 24-04, being a Bylaw authorizing the rates of taxation to be levied against assessable property for the 2024 taxation year.

Motion Number:

THAT the County of Vermilion River Introduce for Third and Final Reading Bylaw 24-04, being a Bylaw authorizing the rates of taxation to be levied against assessable property for the 2024 taxation year.

Motion Number:

THAT the County of Vermilion River give Third and Final Reading to Bylaw 24-04, being a Bylaw authorizing the rates of taxation to be levied against assessable property for the 2024 taxation year.

10.b BYLAW 24-05 PRPERTY TAX PENALTY – MOTION REQUIRED

Motion Number:

THAT the County of Vermilion River give Second Reading to Bylaw 24-05, being a Bylaw authorizing the imposition of property tax penalties for unpaid taxes.

Motion Number:

THAT the County of Vermilion River give Third and Final Reading to Bylaw 24-05, being a Bylaw authorizing the imposition of property tax penalties for unpaid taxes.

10.c BYLAW 24-06 DEWBERRY RECREATION LEVY – MOTION REQUIRED

Motion Number:

THAT the County of Vermilion River give Second Reading to Bylaw 24-06, being a Bylaw authorizing a special tax for the Dewberry Recreation District.

Motion Number:

THAT the County of Vermilion River give Third and Final Reading to Bylaw 24-06, being a Bylaw authorizing a special tax for the Dewberry Recreation District.

10.d BYLAW 24-07 VERMILION RECREATION LEVY – MOTION REQUIRED

Motion Number:

THAT the County of Vermilion River give Second Reading to Bylaw 24-07, being a Bylaw authorizing a special tax for the Vermilion Recreation District.

Motion Number:

THAT the County of Vermilion River give Third and Final Reading to Bylaw 24-07, being a Bylaw authorizing a special tax for the Vermilion Recreation District.

10.e BYLAW 24-08 SUPPLEMENTARY ASSESSMENT – MOTION REQUIRED

Motion Number:

THAT the County of Vermilion River give Second Reading to Bylaw 24-08, being a Bylaw to authorize the preparation of supplementary assessments for the improvements within the municipality.

Motion Number:

THAT the County of Vermilion River give Third and Final Reading to Bylaw 24-08, being a Bylaw to authorize the preparation of supplementary assessments for the improvements within the municipality.

10.f BYLAW 24-09, BEING A BYLAW TO AMEND THE COUNTY OF VERMILION RIVER LAND USE BYLAW (BYLAW 19-02).

Motion Number:

THAT the County of Vermilion River give Second Reading to Bylaw 24-09, being a bylaw to amend the County of Vermilion River Land Use District Map, that forms part of the Land Use Bylaw (Bylaw 19-02), for portions of land on the NW-25-50-6W4M, and SW-35-50-6W4M and the revision of the definition of "Intensive Recreation".

Motion Number:

THAT the County of Vermilion River give Third and Final Reading for Bylaw 24-09, being a bylaw to amend the County of Vermilion River Land Use Bylaw (Bylaw 19-02), for portions of land on the NW-25-50-6W4M, and SW-35-50-6W4M and the revision of the definition of "Intensive Recreation".

11. DISPOSITION OF DELEGATION BUSINESS

11.a NORTHERN LIGHTS LIBRARY

Motion Number:

THAT the County of Vermilion River accept the Northern Lights Library System Value Statement as information.

11.b ATCO KITSCOTY WIND FARM

Motion Number:

THAT the County of Vermilion River receive the ATCO Kitscoty Wind Farm presentation as information.

12. NOTICES OF MOTION

13. COUNCIL REPORTS

14. CLOSED SESSION - CONFIDENTIAL

Motion Number:

THAT the County of Vermilion River Regular Meeting of Council move to a Closed Session at 0:00 PM with all members in attendance.

14.a DISCLOSURE HARMFUL TO BUSINESS INTERESTS OF A THIRD PARTY - OIL COMPANY OUTSTANDING TAXES- FOIP SECTION 16(2)

14.b ADVICE FROM OFFICIALS - PERSONNEL ORGANIZATIONAL CHART - FOIP SECTION 24(1)(a)

AGENDA ITEM #10.2.

- 14.c DISCLOSURE HARMFUL TO INTERGOVERNMENTAL RELATIONS - CITY OF LLOYDMINSTER ILC - FOIP SECTION 21(1)(a)(ii)
- 14.d DISCLOSURE HARMFUL TO INTERGOVERNMENTAL RELATIONS - TOWN OF VERMILION ILC - FOIP SECTION 21(1)(a)(ii)
- 14.e ADVICE FROM OFFICIALS - VERMILION AND DISTRICT HOUSING FOUNDATOIN - FOIP SECTION 24(1)(g)
- 14.f ADVICE FROM OFFICIALS - ADMINISTRATION BUILDING - FOIP SECTION 24(1)(g)

15. RETURN TO OPEN SESSION

Motion Number:

THAT the County of Vermilion River Regular Meeting of Council return to Open Session at 0:00 PM with all members in attendance.

16. BUSINESS ARISING OUT OF CLOSED SESSION

16.a OIL COMPANY OUTSTANDING TAXES

Motion Number:

THAT the County of Vermilion River receive the Oil Company package as information.

16.b PERSONNEL ORGANIZATIONAL CHART

Motion Number:

THAT the County of Vermilion River approve the May 7, 2024 Organizational Chart as presented.

17. ADJOURNMENT



Regular Council Meeting Agenda

June 11, 2024, 9:00 AM
Council Chambers/VIA ZOOM Webinar
4912 50 Ave
Kitscoty, Alberta, Canada

- 1. CALL TO ORDER**
- 2. OPENING INSPIRATION**
- 3. ADDITIONS TO AGENDA**
- 4. ADOPTION OF AGENDA**

Motion Number:

THAT the County of Vermilion River approve the June 11, 2024 Regular Council Meeting Agenda as presented.

- 5. ADOPTION OF MINUTES**

5.a REGULAR COUNCIL MEETING MAY 28, 2024

Motion Number:

THAT the County of Vermilion River approve the May 28, 2024 Regular Council Meeting Minutes as presented.

5.b POLICY & PRIORITY COMMITTEE MEETING MAY 21, 2024

Motion Number:

THAT the County of Vermilion River approve the May 21, 2024 Policy and Priorities Committee Meeting Minutes as presented.

- 6. APPOINTMENT**

6.a 9:05 AM - LEA PARK RODEO - RICK HOZACK, DON SCHULTZ AND LLOYD GRAY

7. COUNCIL NEW BUSINESS

7.a CHIEF ADMINISTRATIVE OFFICER REPORT

MAY REPORT - CHIEF ADMINISTRATIVE OFFICER

Motion Number:

THAT the County of Vermilion River approves the Chief Administrative Officers Report for May as information.

Motion Number:

THAT the County of Vermilion River approves the Chief Administrative Officer vacation request for September 11, 12, 13, and 16, 2024.

COUNCIL MEETING AND EVENTS CALENDARS

Motion Number:

THAT the County of Vermilion River receive the Council Meeting and Events Calendars as information.

7.b FINANCE

LOCAL GOVERNMENT FISCAL FRAMEWORK CAPITAL AND OPERATING PROGRAMS – MOTION REQUIRED

Motion Number:

THAT the County of Vermilion River enter into agreement with His Majesty in Right of Alberta for the Local Government Fiscal Framework Capital Program.

Motion Number:

THAT the County of Vermilion River instruct the Reeve and the CAO to sign the Memorandum of Agreement for the Local Government Fiscal Framework Capital Program.

Motion Number:

THAT the County of Vermilion River enter into agreement with His Majesty in Right of Alberta for the Local Government Fiscal Framework Operating Program.

Motion Number:

THAT the County of Vermilion River instruct the Reeve and the CAO to sign the Memorandum of Agreement for the Local Government Fiscal Framework Operating Program.

Request for Information

7.c PUBLIC WORKS AND UTILITIES

CONCERN TRACKER REPORTS

Motion Number:

THAT the County of Vermilion River receive the current Concern Tracker Report for May 22, 2024, to June 4, 2024, and the Active and In-Progress Concern Tracker Report up to May 21, 2024, for information.

Request for Information

7.d NATURAL GAS UTILITY

Request for Information

7.e AGRICULTURE AND ENVIRONMENT

**AG FOR LIFE ORGANIZATION ANNUAL MEMBERSHIP REQUEST –
MOTION REQUIRED**

Motion Number:

THAT the County of Vermilion River support the Ag for Life mission by committing an annual membership contribution of \$2,500.00, beginning in 2024.

**LETTERS FROM ALBERTA AGRICULTURAL SERVICE BOARDS TO
PROVINCIAL AND FEDERAL GOVERNMENT MINISTRIES – FOR
INFORMATION**

Motion Number:

THAT the County of Vermilion River receive the attached letters from Alberta Agricultural Service Boards to provincial and federal government ministries for information.

**AGRICULTURAL SERVICE BOARD 2024 RESOLUTION GRADING
PACKAGE – FOR INFORMATION**

Motion Number:

THAT the County of Vermilion River receive the Agricultural Service Board 2024 Resolution Grading package for information, and if desired, propose changes to the grading as noted.

AGENDA ITEM #10.3.

APRIL 24, 2024 LETTER FROM COUNTY OF GRANDE PRAIRIE RE CONCERNS ABOUT CENTRALIZATION OF PROVINCIAL AGRICULTURAL SERVICE BOARD CONFERENCE – FOR INFORMATION

Motion Number:

THAT the County of Vermilion River receive the April 24, 2024 letter from the County of Grande Prairie expressing its concerns with the centralization of the Provincial Agricultural Service Board Conference for the next three year for information.

Request for Information

7.f PROTECTIVE SERVICES

Request for Information

7.g PLANNING AND COMMUNITY SERVICES

JUBILEE REGIONAL PARK COMMITTEE REQUEST FOR CAPITAL FUNDING ASSISTANCE – MOTION REQUIRED

Motion Number:

THAT the County of Vermilion River deny the application made by Jubilee Regional Park Committee for Capital Funding in the amount of \$12,600.00 for repairs to the campground as it does not meet the criteria provided in Policy PD 021 – Community Enhancement Funding.

2024 LIBRARY SERVICES GRANT DISBURSEMENTS – FOR INFORMATION

Motion Number:

THAT the County of Vermilion River receive the 2024 Library Services Grant disbursements as information.

Request for Information

7.h GENERAL ADMINISTRATION

MAY REPORT FOR THE ASSISTANT CHIEF ADMINISTRATIVE OFFICER

Recommendation:

THAT the County of Vermilion River approves the Assistant Chief Administrative Officer Report for May as presented.

AGENDA ITEM #10.3.

ADDITION OF POLICY AND PRIORITIES MEETING OF COUNCIL

Motion Number:

THAT the County of Vermilion River schedule a Policy and Priorities Committee Meeting of Council on June 19, 2024 at 9:00 AM.

VILLAGE AND HAMLET JUNE NEWSLETTERS

Motion Number:

THAT the County of Vermilion River receive the Villages of Marwayne and Kitscoty and the Hamlet of Dewberry June Newsletters as information.

MUNICIPAL AFFAIRS CORRESPONDENCE

Motion Number:

THAT the County of Vermilion River receive the Municipal Affairs Correspondence as information.

Request for Information

8. NOTICES OF MOTION

9. COUNCIL REPORTS

10. CLOSED SESSION - CONFIDENTIAL

Motion Number:

THAT the County of Vermilion River Regular Meeting of Council move to a Closed Session at 0:00 PM with all members in attendance.

10.a ADVICE FROM OFFICIALS - GRAVEL STOCKPILE - FOIP SECTION 24(1)(g)

10.b ADVICE FROM OFFICIALS - DEWBERRY CONSORTIUM AGREEMENT - FOIP SECTION 24(1)(g)

10.c DISCLOSURE HARMFUL TO INTERGOVERNMENTAL RELATIONS - CITY OF LLOYDMINSTER ILC - FOIP SECTION 21(1)(a)(ii)

10.d DISCLOSURE HARMFUL TO INTERGOVERNMENTAL RELATIONS - TOWN OF VERMILION ILC - FOIP SECTION 21(1)(a)(ii)

11. RETURN TO OPEN SESSION

Motion Number:

THAT the County of Vermilion River Regular Meeting of Council return to Open Session at 0:00 PM with all members in attendance.

12. BUSINESS ARISING OUT OF CLOSED SESSION

12.a GRAVEL STOCKPILE LEASE AGREEMENT

Motion Number:

THAT the County of Vermilion River approve the agreement to extend the gravel stockpile lease on SW-8-52-6-W4 and instruct the Reeve and CAO to sign the agreement as presented.

12.b DEWBERRY CONSORTIUM AGREEMENT

Motion Number:

THAT the County of Vermilion River discuss a direction to take regarding the consortium and provide administration direction.

13. ADJOURNMENT