

**BY-LAW NO 6-2019
OF THE
TOWN OF VERMILION
IN THE PROVINCE OF ALBERTA**

**BEING A BYLAW OF THE TOWN OF VERMILION
ESTABLISHING AN AIRPORT ADVISORY COMMITTEE OF COUNCIL**

WHEREAS, under authority of the Municipal Government Act, Chapter M-26(1) R.S.A. 2000, and amendments thereto, the Council of the Town of Vermilion, in the Province of Alberta duly assembled enacts as follows:

NOW THEREFORE, the Council for the Town of Vermilion, duly assembled, enacts as follows:

DEFINITIONS:

1. In this Bylaw:

- a) "Committee" means the Town of Vermilion Airport Advisory Committee;
- b) "Council" means the Municipal Council elected in accordance with the Local Authorities election Act;
- c) "County" means the County of Vermilion River;
- d) "Town" means the Town of Vermilion.

BOARD STRUCTURE & TERMS OF APPOINTMENT:

2. The Airport Advisory Committee shall consist of:

- a) Two (2) members of Council (One of which would be on the Transportation & Utilities Committee and one of which would be on the Economic Development Committee);
- b) a maximum of three (3) members at large to be appointed by Council, of which must be a Town of Vermilion resident, County of Vermilion River resident, or a County of Minburn resident and frequent user of the Vermilion Airport.

3. This Bylaw may be cited as the establishment of the Airport Advisory Committee Structure Bylaw.

4. Committee appointments may occur throughout the year. All applications to serve on the Committee shall be forwarded to Council who will make appointments. Appointments will be staggered with two (2) two year terms, and one (1) one year term, other than Council representatives who will be appointed annually. The committee appointments for the members at large will be limited to two (2) consecutive term periods with an option to extend if membership is vacant.

5. Members of Council appointed to the Committee shall have full Committee privileges and rights with the exception that such member shall not be elected to executive positions.

6. The Authorized Representative from the Town of Vermilion shall be an ex-officio member of the Committee with authority to attend all meetings and speak to the issues under discussion, but shall not have the power to make motions, vote, or hold office.

7. If it is reported to Council that any member of the Committee has been absent from three (3) consecutive meetings of the Committee, Council may terminate his/her appointment and appoint another person in his/her place.

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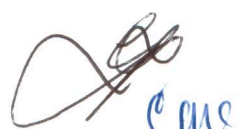
8. Council may terminate the appointment of any member of the Committee for any cause Council considers in their sole judgement to be a just cause.
9. Any member of the Committee may resign therefrom by sending a written notice to the Committee and it is effective on the date the written resignation is filed with the Committee.
10. An Organizational Meeting of the Committee shall be held each year at the first meeting of the Committee, after the Organizational Meeting of Council.

MEETINGS:

11.
 - a) The Chairman shall be selected at the Committee Organizational Meeting.
 - b) Regular meeting dates, times, and places shall be determined by the Committee at the Organization Meeting of the Committee.
 - c) Special meetings of the Committee may be called on a twenty four (24) hour notice by the Chairman or at the written request of any three members.
 - d) Recording of the minutes shall be kept and minutes of all meetings, the resolutions, decisions, and proceedings recorded by the Secretary.
 - e) A majority of the whole Committee is necessary to form a quorum. The Director of Transportation & Utilities is not counted for in the quorum.
 - f) The Chairman shall have a vote on any question, and all members present shall vote on every issue, in the event of a tie vote, the motion is lost.

POWERS & DUTIES OF THE COMMITTEE

12. The Committee shall act as an advisory body to Council and shall advise Town Council on all matters affecting the Committee and without restricting the generality of the foregoing, the Committee, more specifically, shall:
 - a) advise and make recommendations to Council on projects coming within the rationale, goals, budget, and objectives of the Committee.
 - b) make recommendations to Council on all policy and procedures affecting aerodrome and facilities, which shall make the final adoption of such policies and procedures. The Committee shall review the approved policies and procedures as required and recommend any changes for Town Council approval.
 - c) hear and consider representations by any community organization or citizen respecting assistance to develop and operate aerodrome projects and evaluate and assess the community needs for such projects;
 - d) make recommendations to Council on the appointment or dismissal of an Airport Advisory Committee member;
 - e) review the Airport Advisory Committee budget and make any recommendation before final approval by Council.




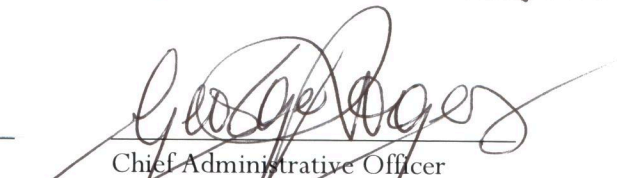
POWERS & DUTIES OF COMMITTEE OFFICERS

13. The Committee Chairman shall
- a) preside at all meetings;
 - b) review the proposed Agenda with the Director of Transportation & Utilities;
 - c) call Special Meetings as necessary;
 - d) conduct all meetings in an orderly manner;
 - e) guarantee everyone's right to speak;
 - f) act as chief spokesman for the Committee
 - g) provide advice to the Director of Transportation & Utilities.
14. The Vice-Chairman shall perform the duties of the Chairman in his absence or inability to act.
15. The Bylaw shall come into force and affect upon final passing thereof.

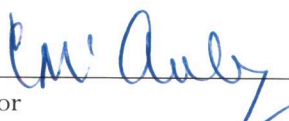
Bylaw No. 3-2017 is hereby repealed.

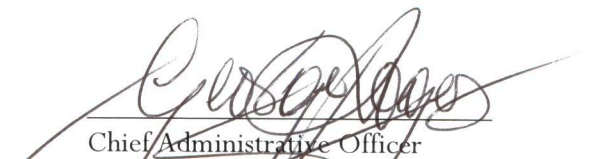
READ A FIRST TIME IN COUNCIL THIS 02 DAY OF APRIL,
A.D. 2019.


Mayor

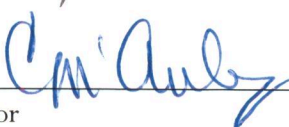

Chief Administrative Officer

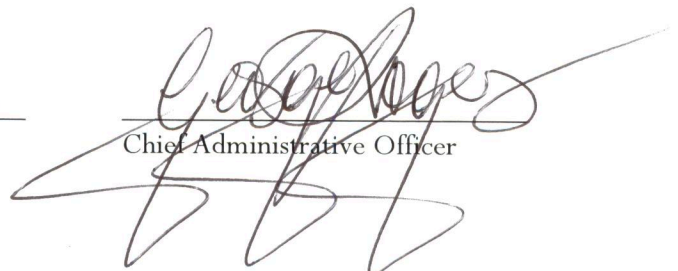
READ A SECOND TIME IN COUNCIL THIS 02 DAY OF APRIL,
A.D. 2019.


Mayor


Chief Administrative Officer

READ A THIRD TIME IN COUNCIL THIS 02 DAY OF APRIL,
A.D. 2019.


Mayor


Chief Administrative Officer