

**Town of Vermilion
Regular Council
Tuesday, March 11, 2025 at 6:00 P.M.**

Page

1. CALL TO ORDER

2. ADOPTION OF AGENDA

3. ADOPTION OF THE PREVIOUS MINUTES

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3.1. Minutes of Regular Meeting of Council - February 18, 2025

4. DELEGATIONS

4.1. Vermilion Airport Advisory Committee

4.2. Vermilion Public Library

5. NEW BUSINESS

5.1. Public Commentary

6 - 7

5.2. VDHF - Request for Early Advancement of Requisition Funds

8

5.3. Sewer Trunk Main Upgrade Project - Staff Recommendation

9

5.4. Budget Amendment - Staff Recommendation

6. COMMITTEE REPORTS

10 - 12

6.1. Vermilion & District Chamber of Commerce - Minutes of January 6, 2025

7. FINANCIAL

8. COUNCIL ROUND TABLE

9. CORRESPONDENCE

13 - 15

9.1. 2025 Contributions to Local Chamber of Commerce (Region)

16 - 28

9.2. County of Vermilion River - Minutes of February 11, 2025

10. ADJOURNMENT

**TOWN OF VERMILION
MINUTES OF REGULAR MEETING OF COUNCIL
HELD ON TUESDAY, FEBRUARY 18, 2025, AT 6:00 P.M.**

PRESENT

IN PERSON:

Deputy Mayor Joshua Rayment
Councillor Robert Snow
Councillor Kirby Whitlock
Councillor Robert Pulyk
Councillor Paul Conlon
Councillor Kevin Martin
Interim Chief Administrative Officer Michael van der Torre
Manager Economic Development Mary Lee Prior
Director of Corporate Services Brian Leibel
Director of Infrastructure and Planning Services Robert Dauphinee
Infrastructure and Planning Administrative Assistant Madison Barrett

1. CALL TO ORDER

Deputy Mayor Joshua Rayment called the meeting to order at 6:00 p.m.

2. ADOPTION OF AGENDA

Moved by Councillor Robert Snow “That the Agenda be accepted as amended.” **CARRIED.**

Addition of:

4.1. ‘Mike Hall Event’ under 4. DELEGATIONS

5.9. ‘Garth Rowswell Meetings’ under 5. NEW BUSINESS

11.1. ‘Pursuant to Part 1, Division 2, Section 17(2) of the Freedom of Information and Protection of Privacy Act Personnel’ under 11. CLOSED SESSION

3. ADOPTION OF THE PREVIOUS MINUTES

3.1. Minutes of Regular Meeting of Council – February 4, 2025

Moved by Councillor Kevin Martin “That the Minutes of the Regular Meeting of Council of February 4, 2025, be accepted as amended.” **CARRIED.**

4. DELEGATIONS

4.1. Deputy Mayor Joshua Rayment welcomed Betty Thomson and Jim Storch to the meeting. Betty and Jim spoke about the Mike Hall Event which will be happening on July 23, 2025, in Vermilion, Alberta. Mike Hall is the owner of Rust Bros Restorations; he also stars in the Canadian Documentary Rust Valley Restorers. Betty explained how she reached out to Mr. Hall and expressed how excited he is about attending this event, the fair and just seeing what Vermilion has to offer!

This event will be taking place downtown and will include a car show, a kids’ play area, BBQ, music and lots of local vendors. The purpose of this event is to show everyone what the Town of Vermilion is all about, what the Town has to offer and just bring everyone together. The only cost for putting on this event is the insurance and porta-potties. Betty and Jim mentioned that online posters for this event and all its details will be coming out soon.

Deputy Mayor Rayment thanked Betty and Jim for attending and expressed his excitement for this event.

Deputy Mayor Joshua Rayment called for a 5-minute recess.

5. NEW BUSINESS**5.1. Public Commentary**

Deputy Mayor Joshua Rayment opened the Public Commentary session at 6:31 p.m.

There was no one in attendance that wished to speak.

Deputy Mayor Rayment closed the Public Commentary session at 6:31 p.m.

5.2. Debenture Borrowing Bylaw – Staff Recommendation

Moved by Councillor Robert Pulyk “That Council for the Town of Vermilion give second reading to borrowing Bylaw 1-2025 in the amount of \$2,250,000 to allow for debenture financing and advertise the proposed Bylaw in the Vermilion Voice as required by the Municipal Government Act Section 251 (3).” **CARRIED.**

MOTION#25/02/06

Moved by Councillor Kevin Martin “That Council for the Town of Vermilion give third and final reading to borrowing Bylaw 1-2025 in the amount of \$2,250,000 to allow for debenture financing and advertise the proposed Bylaw in the Vermilion Voice as required by the Municipal Government Act Section 251 (3).” **CARRIED.**

MOTION#25/02/27

5.3. Vermilion & District Chamber of Commerce Municipal Partnership Proposal

Moved by Councillor Robert Snow “That Council for the Town of Vermilion table the motion in regard to the partnership between the Town of Vermilion and the Vermilion & District Chamber of Commerce.” **CARRIED.**

MOTION#25/02/28

5.4. Sale Price of Industrial Lots – Staff Recommendation

Moved by Councillor Robert Snow “That Council for the Town of Vermilion update the sale price of lots for both Yellowhead Business Park and East Point Business Park to \$50,000 from \$99,000 per acre (including offsite levies) effective immediately February 18, 2025. Sale prices will be reviewed by Council in December of 2025.” **CARRIED.**

MOTION#25/02/29

5.5. Utility Account Write-Offs – Staff Recommendation

Moved by Councillor Robert Pulyk “That Council for the Town of Vermilion approve the write-off of \$598.14 for late payments in general receivable.” **CARRIED.**

MOTION#25/02/30

5.6. Vermilion Library Board Appointments

Moved by Councillor Kirby Whitlock “That Council for the Town of Vermilion re-appoint Justin Thompson and Anna Giesbrecht to the Vermilion Library Board for the terms indicated as per recommendation by the Vermilion Library Board.” **CARRIED.**

MOTION#25/02/31

5.7. Vermilion River Regional Alliance Membership Renewal

Moved by Councillor Robert Snow “That Council for the Town of Vermilion renew their Vermilion River Regional Alliance membership.” **POSTPONED.**

MOTION#25/02/32

5.8. Federation of Canadian Municipalities Membership Renewal

Moved by Councillor Kevin Martin “That Council for the Town of Vermilion renew their Federation of Canadian Municipalities membership.” **DEFEATED.**

MOTION#25/02/33

5.9. Garth Rowswell Meetings

Deputy Mayor Rayment spoke about wanting to begin monthly meetings with Garth Rowswell again and expressed their importance. Interim Chief Administrative Officer Michael Van Der Torre was instructed to reach out to Mr. Rowswell regarding these meetings.

6. MANAGEMENT REPORTS

Management for the Town of Vermilion presented their reports.

7. COMMITTEE REPORTS

7.1. Economic Development

Minutes of January 14, 2025 – Accepted as Information.

7.2. Vermilion River Regional Alliance

Minutes of September 19, 2024 – Accepted as Information.

7.3. Vermilion River Regional Alliance

Minutes of November 21, 2024 – Accepted as Information.

7.4. Vermilion River Regional Alliance

Statement of Funding and Expenditures – December 31, 2024 – Accepted as Information.

8. FINANCIAL

8.1. Accounts Payable for the period of January 30th– February 12th, 2025.

Accepted as Information.

9. COUNCIL ROUND TABLE

Council for the Town of Vermilion presented their reports.

10. CORRESPONDENCE

10.1. County of Vermilion River – Agenda of February 11, 2025

Correspondence was accepted as information.

11. CLOSED SESSION

**11.1. Pursuant to Part 1, Division 2, Section 17(2) of the Freedom of Information and Protection of Privacy Act
Personnel**

Moved by Councillor Robert Snow “That Council for the Town of Vermilion go into closed session at 7:44 p.m.” **CARRIED**
MOTION#25/02/34

Director of Infrastructure and Planning Robert Dauphinee, Manager of Economic Development Marylee Prior, Director of Corporate Services Brian Leibel, Interim CAO Michael Van Der Torre and Infrastructure and Planning Administrative Assistant Madison Barrett left the meeting at 7:44 p.m.

Moved by Councillor Robert Snow “That Council for the Town of Vermilion revert back to the Regular Meeting of Council at 8:49 p.m.” **CARRIED.**
MOTION#25/02/35

12. ADJOURNMENT

Being the Agenda matters concluded, the meeting adjourned at approximately 8:50 p.m.

READ AND CONFIRMED ON THIS 11th DAY OF March 2025 A.D.

Interim Chief Administrative Officer

Deputy Mayor



Vermilion & District Housing Foundation
5401 46 St
Vermilion, Alberta T9X 0B6
brittany.bratrud@vdhf.ca
(780) 853-5706

March 3, 2025

Attn: Town of Vermilion Council

Town of Vermilion
5021 49th Ave, Vermilion AB T9X 1X1

Dear, Town of Vermilion Councillors;

Re: Formal Request for Early Advancement of Requisition Funds

On behalf of Vermilion & District Housing Foundation (VDHF), I am writing to respectfully submit a formal request for the option of early advancement of requisition funds, up to \$150,000 or, a percentage of funds that you deem fit. This request is being made in the event that VDHF finds itself in a financial position where requisition funds are urgently needed to maintain the smooth and uninterrupted operation of the Foundation. I would like to emphasize that, should the early advancement of requisition funds be deemed necessary, written notice will be provided to the Town of Vermilion.

It is important to note that, over the course of several years, the months of January, February and March have consistently posed significant financial challenges for VDHF. This period has historically been marked by a substantial dip in cash flow, which places considerable strain on our ability to sustain operations and fulfill our critical mandate of providing safe and affordable housing in our community. The option to have early release of these funds would ensure that the Foundation can continue its essential services without experiencing financial hardship or operational disruptions.

Considering the recurring nature of this financial challenge, we are requesting that the ability to request the early advancement of requisition funds be made available to Vermilion & District Housing Foundation on an ongoing, annual basis, in the event that such a need arises. This provision would serve as an important safeguard, allowing us to proactively manage cash flow and avoid any adverse impacts on our operations.

AGENDA ITEM #5.2.

I understand that the request for early advancement of requisition funds is an extraordinary measure, and I assure you that it would only be utilized under circumstances where VDHF is in a financial position that necessitates it. I also wish to clarify that, in the event such funds are required, the Town of Vermilion will be promptly notified, and the requested funds will be disbursed in alignment with the Foundation's immediate needs only.

I greatly appreciate your consideration of this request and the ongoing support that the Town of Vermilion provides to Vermilion & District Housing Foundation. Should you require any additional information or documentation to evaluate this request, please do not hesitate to contact me.

I look forward to your favorable response and to continuing our productive partnership in serving the housing needs of our community.

Regards,



Brittany Bratrud
Chief Administrative Officer
Vermilion & District Housing Foundation

REUEST FOR MOTION

Canadian Housing Infrastructure Fund (CHIF) - Direct Delivery System Application

Sewer Trunk Main Upgrade Project

Purpose

To consider the Town of Vermilion's submission of a grant application to the Canadian Housing Infrastructure Fund – Direct Delivery System in support of the Sewer Trunk Main Upgrade Project.

Background:

WHEREAS, the Town of Vermilion is in the process of upgrading the Sewer Trunk Main, which serves as the primary wastewater collector for the community;

AND WHEREAS, two phases of the upgrade have been completed, including the replacement of 118 meters of line in 2021 and an additional 276 meters in 2024;

AND WHEREAS, there remains 1,259 meters to be replaced on the east side of Highway 41 and 520 meters on the west side;

AND WHEREAS, this project is a top priority due to the current poor condition of the line and its limitations on the town's development and growth potential;

AND WHEREAS, funding opportunities are available through the Canadian Housing Infrastructure Fund, which could cover up to 50% of the total project cost, estimated at \$7.3 million.

Proposed Motion:

THAT Council support the Town of Vermilion's submission of a grant application to the Canadian Housing Infrastructure Fund – Direct Delivery System for the Sewer Trunk Main Upgrade Project.

Prepared by:

Robert Dauphinee, P. Eng.

Director of Infrastructure & Planning

March 11, 2025



DECISION ITEM:

DATE: March 11, 2025

TOPIC:

Budget Amendments

BACKGROUND:

Whereas the Municipal Government Act (MGA) Section 245 stipulates Council must annually approve a capital budget and the capital budget must include under MGA section 246 the following components;

- A. The amount needed to acquire, construct, remove or improve capital property
- B. The anticipated sources and amounts of money to pay the costs referred to
- C. The amount (if any) to be transferred from the operating budget

Whereas Council may subsequently amend the capital budget with additions, deletions, or alterations through a motion by council;

And whereas the purchase of a ride on scrubber for a total of \$12,000 including a two year warranty would be split 50% from Stadium/Arena reserves and 50% coming from Curling Rink reserves.

Therefore a budget amendment is being brought to council to approve the funding source.

FINANCIAL IMPLICATIONS

Approving the amendment will not have any tax implications on the 2025 budget.

OPTIONS FOR CONSIDERATION

- 1. Approve the amendment
- 2. Modify the amendment to include different funding sources
- 3. Do not approve any amendments to the budget

STAFF RECOMMENDATIONS:

The council for the Town of Vermilion approves an amendment to the 2024 Capital Budget to add the purchase of a ride-on floor scrubber to be fully funded from reserves.



Vermilion & District Chamber of Commerce

Minutes –

Date: January 6th, 2025

Time: 6:00pm

Location: Chamber Office

Board Attendance: Miranda Lychak, Kim Shimko, Amber Skolarchuk, Jason Stelmaschuk, Sherry Martin - Arrived at 7:03pm

Regrets: Aaron Knopp, Mackenzie McIntyre

Staff Attendance: Jyllian

Guest Attendance: Dhruv Raval from Indus Travels

Call to Order: 6:00pm, met with Dhruv til 6:25pm

Additions/Approval of the Agenda: Amber approves the agenda as presented.

Acceptance of Previous Minutes: Jason accepts the minutes from the previous meeting, seconded by Kim

President Report: Miranda mentioned that there was an interagency meeting on January 9th @ 12pm. Leis, Miranda, and Jyllian went over the first reading of the 2025 budget to adjust numbers for the second reading. Miranda tried getting a hold of the Mannville Chamber board members with no luck so going to keep trying. Miranda stated that we have requested funding from the Town of Vermilion and the County of Vermilion River.

Executive Director Report: Jyllian discussed that she and Leis worked on and finished membership renewals. She stated that she scheduled a lot of Mental Health & Wellness advertisements on social media over the Christmas break and pushed for more advertising on the conference when she got back. Jyllian also discussed that Marlene



Beattie got in contact with her and mentioned a few pointers on the Christmas Parade to help with the community as well as the Chamber.

Chamber Business:

- AGM 2025 - The board voted to move February 3rd, 2025 meeting to February 11th, 2025 and start at 6pm before the AGM at 7pm.
- Meeting with Dhruv/Greece 2025 - Discussed upcoming trips and expectations to keep moving forward with Indus the Chamber travel partner.
- Parade 2025
 - This year's parade theme will be Country Christmas
- Mental Health & Wellness Symposium - Jyllian is to push for more advertising by posting on social media and to send out more reminder emails to members and past attendees.
- Budget 2025 - Amber makes motion to pass the second reading of the 2025 Operating Budget - Kim seconds that motion.
- Executive director goals 2025
 - Gain new members
 - Be more interactive with businesses
- Corporate goals 2025
 - 2 educational sessions per year
 - Recruiting more board members

New Business:

- Golf Tournament - Contact Cam about doing both 18 and 9 holes - different start times?? Jyllian is to find notes about meeting with Miranda, Greg, and Cam.
- Membership Renewal Terms
 - Kim made a motion to keep the same price as 2024 for the years of 2025 and 2026
- Next Chamber Travel Trip?
 - Would be either in the fall or next spring depending on the destination. Jyllian is to get itineraries from Dhruv for various trip locations.

Discussion

- Chase the Ace
 - To do this as a Chamber would we need a specific license? We could try it for a few months to see how it plays out.
- Voting by law amendment - Jyllian is to look into our bylaws to see who all gets a vote on the Chamber board as we are anticipating for more people to join.



- Tip of the spear:
 - It will be online for one day and in person for the next day.
- Membership Rates 2026
 - Any Business that renews from June to October, give them a prorated so that their renewal cycle starts in January the following year.
 - November - December: It will be grandfathered into the new year renewals date with no prorated.

Next Meeting: February 11th, 2025

Meeting Adjourned at: 8:30pm

February 2025**Contributions to local Chamber of Commerce****(Prepared by Town of Vermilion)**

Community	Chamber of Commerce				
	Do you have a local Chamber?	Do you pay a Membership Fee?	Do you contribute financially over your membership?	How much do you contribute over your membership?	For what purpose?
City of Lloydminster	Yes	Yes	Sometimes		City Partners on a variety of events. Can be gift in kind or financial sponsorship
County of Minburn	We support Vegreville & District Chamber of Commerce	Yes	No.		We sometimes partner on events or provide donations of swag, \$\$
County of St. Paul	Yes	Yes-does not pay a fee as a reflection of their annual contribution	Chamber gets a discounted rate when using towns facilities	Don't pay a membership fee but give \$10,000/yr	For their events
County of Vermilion River	Did not reply	-	-	-	-
Flagstaff County	Yes – Killam has a Chamber of Commerce	No	No	Only when we partner on events from time to time.	Usually speaker engagement events.
M.D. of Bonnyville	Yes two Cold Lake & Bonnyville	Yes for each	No	We partner with them on different events that have value for us.	

February 2025

Contributions to local Chamber of Commerce

(Prepared by Town of Vermilion)

Community	Do you have a local Chamber?	Do you pay a Membership Fee?	Do you contribute financially over your membership?	How much do you contribute over your membership?	For what purpose?
Town of Elk Point	Yes	yes	yes	Chamber pays rent/ town pays 12 months utilities above rent	
Town of St. Paul	Did not reply				
Town of Provost	Yes	Yes	No	-	We just help each other out from time to time and partner where appropriate.
Town of Vegreville	Yes	Yes	No Sponsorship over and above the membership.	The Chamber owns the Pysanka, so we do have to pay the chamber for their branding rights on the Pysanka anytime we use a picture of it within marketing.	
Town of Vermilion	Yes	Yes	No	Only if we partner on something together. Gift in kind or other.	Like Elk Point we have given them a lower monthly rental rate with the Town covering the utilities on their behalf over and above. (A donation) Utilities for eg. 2024 = \$4336.40 11 months (\$1908p/g+\$2428.40U)
Community	Do you	Do you pay a	Do you	How much	For what purpose?

February 2025

Contributions to local Chamber of Commerce

(Prepared by Town of Vermilion)

	have a local Chamber?	Membership Fee?	contribute financially over your membership?	do you contribute over your membership?	
Town of Viking	No	No	No	-	-
Town of Wainwright	Yes	Yes	No	However, if they apply for funding via our Event Sponsorship program , they may receive additional funding for specific events.	
Village of Kitscoty	No	No	No	-	-
Village of Mannville	Yes Mannville Chamber	Yes	No	-	-
Village of Marwayne	No	No	No	-	-



Meeting Minutes

Regular Council Meeting

February 11, 2025, 9:00 AM

Town of Kitscoty Council Chambers/ Via ZOOM Webinar

5011 50 Street

Kitscoty, Alberta, Canada

Attendance

Reeve Marty Baker
Deputy Reeve Leslie Cusack
Councillor Dale Swyripa
Councillor Stacey Hryciuk
Councillor Jason Stelmaschuk
Councillor Clinton Murray
REGRETS: Councillor George Kuneff

Staff Present

CAO Alan Parkin
Executive Assistant Susan Hodges Marlowe
ACAO Hannah Musterer
Director of Public Works Kirk Hughes
Director of Planning and Community Services Roger Garnett
Director of Corporate Services Viren Tailor
Finance Manager Natasha Wobeser
Finance Nancy Fleming
Community Development/FCSS Candice McLean
Development Authority Officer Michelle Harvey
Planning and Community Services Administrative Assistant
Andrea Neufeld
Public Works Administrative Assistant Holli Harty
Protective Services Administrative Assistant Jolene Levesque

1. CALL TO ORDER

Reeve M. Baker called the February 11, 2025 Regular Council Meeting to order at 9:00 AM with all members in attendance except Councillor George Kuneff.

This meeting was open to the public in person or via ZOOM webinar registration with 0 members of the public registered to attend.

2. OPENING INSPIRATION - DEPUTY REEVE LESLIE CUSACK

Deputy Reeve Leslie Cusack provided an opening inspiration to the February 11, 2025 Regular Council Meeting.

3. ADDITIONS TO AGENDA

PLANNING AND COMMUNITY SERVICES - WAIVING FEE FOR PRINTING OF DRAFT LAND USE BYLAW AND DRAFT MUNICIPAL DEVELOPMENT PLAN.

CLOSED SESSION - ADVICE FROM OFFICIALS - BUSINESS OPPORTUNITY – FOIP SECTION 24(1)(a)

4. ADOPTION OF AGENDA

Motion Number: 2025-02-01

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River approve the February 11, 2025 Regular Council Meeting Agenda as amended to include:

PLANNING AND COMMUNITY SERVICES - WAIVING FEE FOR PRINTING OF DRAFT LAND USE BYLAW AND DRAFT MUNICIPAL DEVELOPMENT PLAN.

CLOSED SESSION - ADVICE FROM OFFICIALS - BUSINESS OPPORTUNITY – FOIP SECTION 24(1)(a).

CARRIED

5. ADOPTION OF MINUTES

5.a REGULAR COUNCIL MEETING - JANUARY 28, 2025

Motion Number: 2025-02-02

Moved by Councillor D. Swyripa

THAT the County of Vermilion River approve the January 28, 2025
Regular Council Meeting Minutes as presented.

CARRIED

Council moved to 8. COUNCIL NEW BUSINESS

6. APPOINTMENTS

Stars representative Shannon Paquette joined the meeting via ZOOM Webinar at 11:04
AM

6.a 11:08 AM - STARS PRESENTATION - SHANNON PAQUETTE

S. Paquette left the meeting at 11:19 AM.

Council moved to 10. DISPOSITION OF APPOINTMENT BUSINESS

7. BUSINESS ARISING OUT OF PRIOR MEETINGS

8. COUNCIL NEW BUSINESS

8.a CHIEF ADMINISTRATIVE OFFICER REPORT

1. CAO JANUARY 2025 REPORT

Motion Number: 2025-02-03

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River approve the Chief
Administrative Officers written report for January as information.

CARRIED

2. REQUEST FOR SPECIAL MEETING OF COUNCIL FOR MARCH BUDGET MEETING

Motion Number: 2025-02-04

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River approve the date of March 14, 2025 at 9 AM for a Special Meeting of Council Budget meeting.

CARRIED

3. COUNCIL MEETING AND EVENTS CALENDARS AND COUNCIL ACTION TRACKER

Motion Number: 2025-02-05

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River receive the Council Action Tracker, Council Meeting and Events Calendars as information.

CARRIED

Motion Number: 2025-02-06

Moved by Councillor D. Swyripa

THAT the County of Vermilion approve the following members of Council members Reeve Marty Baker and Deputy Reeve Leslie Cusack to attend the 2025 Federation of Canadian Municipalities Conference in Ottawa, ON from May 29, 2025 to June 1, 2025.

CARRIED

8.b FINANCE

1. PETROFRONTIER ARREARS PAYMENT AGREEMENT – MOTION REQUIRED

Motion Number: 2025-02-07

Moved by Councillor C. Murray

THAT the County of Vermilion River accept the payment offer of arrears from Petrofrontier in the amount of \$67,087.51.

CARRIED

Motion Number: 2025-02-08

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River provide administration direction to waive the January 2025 penalty for roll number 991502103 and 991502136, in the amount of \$4,025.25, once the payment of arrears has been received in full.

CARRIED

Information Technologist Jaime Petty entered the meeting at 9:11 AM.

2. Request for Information

8.c PUBLIC WORKS AND UTILITIES

1. CONCERN TRACKER REPORT

Motion Number: 2025-02-09

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River receive the Current Concern Tracker Report from January 22, 2025, to February 4, 2025, and a report of the Active and In-Progress Concern Tracker up to January 21, 2025, for information.

CARRIED

2. Request for Information

General Manager of Public Works Ben McPhee and Public Works Administrative Assistant Karri Shurnaik entered the meeting at 9:17 PM.

Council moved to 8.e AGRICULTURE AND ENVIRONMENT

8.d NATURAL GAS UTILITY

1. Request for Information

L. Genest left the meeting at 9:28 AM

Council moved to 8.g PLANNING AND COMMUNITY SERVICES

8.e AGRICULTURE AND ENVIRONMENT

1. Request for Information

8.f PROTECTIVE SERVICES

**1. 2024 ANNUAL REPORT – COUNTY OF VERMILION RIVER
PEACE OFFICER PROGRAM**

Motion Number: 2025-02-10

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River accept for information the 2024 Annual Report – County of Vermilion River Peace Officer Program submitted to the Solicitor General of Alberta

CARRIED

Director of Natural Gas Utility Louis Genest entered the meeting at 9:25 AM.

**2. PLACESPEAK - STRATEGIC PLAN TO ESTABLISH A RCMP
MULTI-STAKEHOLDER FORM**

Motion Number: 2025-02-11

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River receive the PlaceSpeak documents as information and direct Administration to fill out the questionnaire as per Council's direction.

CARRIED

3. Request for Information

Council moved to 8.d NATURAL GAS UTILITY

8.g PLANNING AND COMMUNITY SERVICES

Public Works Finance Technician Jennifer Roberston entered the meeting at 9:42 AM.

1. PLANNING AND COMMUNITY SERVICES - WAIVING FEE FOR PRINTING OF LUB AND MDP.

Motion Number: 2025-02-12

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River approved a \$10 fee for printing both the **draft** Land Use Bylaw and the **draft** Municipal Development Plan. **CARRIED**

2. Request for Information

8.h GENERAL ADMINISTRATION

1. TAX RECOVERY AUCTION 2024 RESERVE BID – MOTION REQUIRED

Motion Number: 2025-02-13

Moved by Deputy Reeve L. Cusack

THAT, pursuant to Section 419 of the Municipal Government Act, the County of Vermilion River set the following reserve bids for the Tax Recovery Auction to be held March 11, 2025.

Lot 13, Block 4, Plan 2338EO Reserve Bid \$12,800.00

Lot 1, Block 3, Plan 2129EO Reserve Bid \$3,000.00

Lot 2, Block 3, Plan 2129EO Reserve Bid \$2,300.00

Lot 12, Block 3, Plan 6110ET Reserve Bid \$3,200.00

Lot 13, Block 3, Plan 6110ET Reserve Bid \$3,200.00

Lot 14, Block 3, Plan 6110ET Reserve Bid \$6,500.00

Lot 5, Block 4, Plan 647EO Reserve Bid \$31,100.00

Lot 3-4, Block 13, Plan 8021410 Reserve Bid \$165,000.00

Lot 6, Block 13, Plan 8021410 Reserve Bid \$75,000.00

Lot 9, Block 14, Plan 8621214 Reserve Bid \$24,600.00 **CARRIED**

2. REQUEST FOR JOINT ELECTION – BUFFALO TRAILS SCHOOL DIVISION

Motion Number: 2025-02-14

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River receive the request for a Joint Election from Buffalo Trails School Division as information.

CARRIED

3. JANUARY REPORT FOR THE ASSISTANT CHIEF ADMINISTRATIVE OFFICER

Motion Number: 2025-02-15

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River accept the Assistant Chief Administrative Officer report as presented.

CARRIED

4. ACE WATER – INTEREST REQUEST

Motion Number: 2025-02-16

Moved by Councillor C. Murray

THAT the County of Vermilion River receives the ACE Water - Interest Request as information.

CARRIED

J. Levesque left the meeting at 10:23 AM.

RECESS – THAT the County of Vermilion River Regular Meeting of Council recess at 10:08 AM and reconvened at 10:21 AM with all members in attendance except Councillor George Kuneff.

5. CORRESPONDENCE

Letter - Municipal Affairs Alberta Community Partnership grant approval

2025 County of Vermilion River Requisition Letter VDHF

ATCO Advanced Metering Infrastructure information

Motion Number: 2025-02-17

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River receive the following correspondence as information:

Letter - Municipal Affairs Alberta Community Partnership grant approval.

2025 County of Vermilion River requisition letter from the Vermilion and District Housing Foundation

ATCO Advanced Metering Infrastructure (AMI) information.

CARRIED

6. VILLAGES OF KITSCOTY, MARWAYNE AND HAMLET OF DEWBERRY FEBRUARY NEWSLETTERS 2025

Motion Number: 2025-02-18

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River receive the Villages of Kitscoty and Marwayne and Hamlet of Dewberry February newsletters as information.

CARRIED

7. Request for Information

9. BYLAWS

9.a BYLAW 25-02 MUNICIPAL PROPERTY TAX INCENTIVE EXEMPTION FOR NEW NON-RESIDENTIAL DEVELOPMENT OR EXPANSIONS

Motion Number: 2025-02-19

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River give First Reading of Bylaw 25-02 Municipal Property Tax Incentive Exemption for New Non-Residential Development or Expansions.

CARRIED

H. Harty and K. Shurnaik left the meeting at 10:59 AM.

Council moved to 6.a APPOINTMENTS

10. DISPOSITION OF APPOINTMENT BUSINESS

10.a STARS

Motion Number: 2025-02-20

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River receive the STARS presentation as information.

CARRIED

11. NOTICES OF MOTION

12. COUNCIL REPORTS

Councillor Stacey Hryciuk reported on Vermilion and District Recreation Board, Vermilion and District Housing Foundation, EC911, Buffalo Coulee supper and snowmobile rally.

Deputy Reeve Leslie Cusack reported on Northern Lights Library, Policing Study meeting in Dewberry, Land Use Bylaw public engagement.

Reeve Marty Baker reported on Vermilion River Waste Management Commission, RM of Wilton meeting of Reeves and CAO.

Councillor Clinton Murray reported on Policing Study meeting in Dewberry, Vermilion - Kitscoty and Area Rural Crime Watch, Land Use Bylaw public engagement.

Councillor Jason Stelmaschuk reported on Land Use Bylaw public engagement and the Vermilion and District Chamber of Commerce Meeting.

Councillor Dale Swyripa reported on FED GAS and Land Use Bylaw public engagement.

RECESS – That the County of Vermilion River Regular Meeting of Council recess to clear participants from the ZOOM Webinar at 11:21 AM and reconvened at 11:25 AM with all members in attendance except Councillor George Kuneff.

13. CLOSED SESSION - CONFIDENTIAL

Motion Number: 2025-02-21

Moved by Councillor D. Swyripa

THAT the County of Vermilion River Regular Meeting of Council move to a Closed Session at 11:25 PM with all members in attendance except Councillor George Kuneff.

CARRIED

CAO Alan Parkin entered the Closed Session meeting at 11:25 AM.

Director of Protective Services Kirk Hughes entered the Closed Session meeting at 11:26 AM.

CAO Alan Parkin left the Closed Session meeting at 11:28 AM

13.a DISCLOSURE HARMFUL TO LAW ENFORCEMENT - COMPLIANCE REVIEW - FOIP SECTION 20(1)(g)

K. Hughes left the Closed Session meeting at 11:34 AM

CAO Alan Parkin and Director of Corporate Services Viren Tailor entered the Closed Session meeting at 11:35 AM.

13.b ADVICE FROM OFFICIALS - DESIGNATED INDUSTRIAL PROPERTY ASSESSMENT REVIEWS - FOIP SECTION 24(a)

**13.c ADVICE FROM OFFICIALS - TANMAR CONSULTING INC CONTRACT
- FOIP SECTION 24(1)(a)**

**13.d ADVICE FROM OFFICIALS - BUSINESS OPPORTUNITY - SECTION
24(1)(a)**

14. RETURN TO OPEN SESSION

Motion Number: 2025-02-22

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River Regular Meeting of Council return to Open Session at 12:11 PM with all members in attendance except Councillor George Kuneff.

CARRIED

RECESS – THAT the County of Vermilion River Regular Meeting of Council recess for lunch at 12:11 PM and reconvened at 1:09 PM with all members in attendance except Councillor George Kuneff.

During the lunch break a presentation was provided to council by Public Works Finance Technician Jennifer Robertson and General Manager of Public Works Ben McPhee regarding Asset Management.

Returning to the meeting at 1:09 PM were A. Neufeld, J. Petty and M. Harvey.

15. ASSET MANAGEMENT

Motion Number: 2025-02-23

Moved by Councillor D. Swyripa

THAT the County of Vermilion River direct Administration to prepare an asset management policy for Council's consideration.

CARRIED

16. BUSINESS ARISING OUT OF CLOSED SESSION

15.a COMPLIANCE REVIEW

Motion Number: 2025-02-24

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River approve the action plan regarding the compliance issue on Township Road 505A.

CARRIED

17. ADJOURNMENT

Reeve M. Baker adjourned the February 11, 2025 Regular Council Meeting at 1:12 PM with all members in attendance except Councillor George Kuneff.

Marty Baker, Reeve

Alan Parkin, Chief Administrative Officer