

**Town of Vermilion
Regular Council
Tuesday, February 20, 2024 at 6:00 P.M.**

Page

1. CALL TO ORDER

2. ADOPTION OF AGENDA

3. ADOPTION OF THE PREVIOUS MINUTES

3 - 5

3.1. **Minutes of Regular Meeting of Council - February 6, 2024**

4. OATH OF OFFICE

6

4.1. **Oath of Office - Councillor Martin - Deputy Mayor - March - June 2024**

5. DELEGATIONS

7 - 18

5.1. **6:05 pm - Vermilion RCMP Detachment - Sgt. Buckingham**

5.2. **6:20 pm - Airport Advisory Committee Update**

6. NEW BUSINESS

19

6.1. **Public Commentary**

6.2. **Fire Services Agreement - 2024 Firefighter Rates - Staff Recommendation**

20

6.3. **Fire Services Agreement - 2024 Firefighter Rates**

21 - 30

6.4. **Bylaw 4.18 Code of Conduct - For Review**

7. MANAGEMENT REPORTS

31

7.1. **Chief Administrative Officer Report**

32 - 34

7.2. **Director of Community Services Report**

35

7.3. **Director of Infrastructure and Planning Services Report**

36

7.4. **Director of Corporate Services Report**

37 - 38

7.5. **Manager Economic Development**

8. COMMITTEE REPORTS

9. ECONOMIC DEVELOPMENT

39 - 40

9.1. **Minutes of February 14, 2024**

41 - 45

9.2. **The Good Life Institute - Minutes of January 17, 2024**

9.1. LIBRARY

- 46 - 47 9.1.1. Minutes of December 6, 2023
- 48 9.1.2. Recommendation for Library Board Appointment - Committee
Recommendation
- 49 - 50 9.1.3. Minutes of January 31, 2024
- 51 9.1.4. Recommendation for Library Board Appointment - Committee
Recommendation

9.2. HEALTH CARE PROVIDERS ATTRACTION & RETENTION

- 52 - 55 9.2.1. Minutes of October 16, 2023

10. FINANCIAL

11. COUNCIL ROUND TABLE

12. CORRESPONDENCE

- 56 - 67 12.1. County of Vermilion River - Minutes of January 9, 2024
- 68 - 72 12.2. County of Vermilion River - Agenda of February 13, 2024

13. CLOSED SESSION

- 13.1. Pursuant to Part 1, Division 2, Section 16 of the Freedom of Information
and Protection of Privacy Act.
Legal Contract

14. ADJOURNMENT

TOWN OF VERMILION
MINUTES OF REGULAR MEETING OF COUNCIL
HELD ON TUESDAY, FEBRUARY 6, 2024 AT 6:00 P.M.

PRESENT

IN PERSON:

Mayor Gregory Thronson
Councillor Kevin Martin
Councillor Robert Snow
Councillor Joshua Rayment
Councillor Robert Pulyk
Chief Administrative Officer Kevin Lucas
Director of Infrastructure and Planning Services Benjamin McPhee
Director of Community Services Michael van der Torre
Director of Corporate Services Brian Leibel
Manager Economic Development Mary Lee Prior
Executive Assistant Andrea Wilkinson

VIA VIDEOCONFERENCE:

Deputy Mayor Paul Conlon
Councillor Kirby Whitlock

REGRETS:

1. **CALL TO ORDER**

Mayor Gregory Thronson called the meeting to order at 6:00 p.m.

2. **ADOPTION OF AGENDA**

Moved by Councillor Robert Pulyk “That the Agenda be accepted as presented.” **CARRIED.**

3. **ADOPTION OF THE PREVIOUS MINUTES**

3.1. Minutes of Regular Meeting of Council – January 16, 2024

Moved by Councillor Joshua Rayment “That the Minutes of the Regular Meeting of Council of January 16, 2024 be accepted as presented.” **CARRIED.**

4. **BYLAWS**

4.1. 1.2024 Borrowing Bylaw - Operating Expenses - Staff Recommendation

Moved by Councillor Robert Snow “That Council for the Town of Vermilion give first reading to Borrowing Bylaw – Operating Expenses 1-2024.” **CARRIED.**

Moved by Councillor Kevin Martin “That Council for the Town of Vermilion give second reading to Bylaw 1-2024.” **CARRIED.**

Moved by Councillor Joshua Rayment “That Council for the Town of Vermilion proceed to third and final reading to Bylaw 1-2024.” **CARRIED UNANIMOUSLY.**

Moved by Councillor Robert Pulyk “That Council for the Town of Vermilion give third and final reading to Bylaw 1-2024.” **CARRIED.**

4.2. Bylaw 1-2024 Borrowing Bylaw - Operating Expenses

5. **NEW BUSINESS**

5.1. Public Commentary

Mayor Gregory Thronson opened the public commentary session at 6:06 p.m.

Mayor Thronson welcomed Mr. Roger Salt into the public commentary session. Mr. Salt commended Council for following up on the provincial water restrictions and notifying public. He brought forward ideas of the Town putting out information to residents on preparing for potential upcoming drought conditions.

Mayor Gregory Thronson thanked Mr. Roger Salt for his comments and input.

Mayor Thronson welcomed Mr. Erwin Warkentin into the public commentary session. Mr. Erwin Warkentin also addressed Council regarding potential upcoming drought. Mr. Warkentin suggested the idea of rain barrels being purchased in bulk and made available to residents for purchase at cost.

Mr. Warkentin also addressed the concern of public participation in Committees. He inquired about the Environment Committee and administration will provide him with further information on committees and public participation.

No emails or written correspondence received.

Mayor Gregory Thronson declared the public commentary session closed at 6:19 p.m.

5.2. Backhoe Purchase - For Information

5.3. 2024 Airport Sustainability Presentation - For Information

5.4. Request for Decision - Implementing Photo Radar

Moved by Councillor Joshua Rayment "That Council for the Town of Vermilion directs administration not to proceed with exploring photo radar options for the Town of Vermilion at this time." **CARRIED.**

Motion # 24/02/06

5.5. Bylaw 2.24 Urban Hens - For Information

6. FINANCIAL

6.1. Accounts Payable for the period of January 6, January 17 – February 6, 2024

Moved by Councillor Joshua Rayment "That Council for the Town of Vermilion accept as information, the listing of accounts payable for the period January 6, January 17 – February 6, 2024, for \$569,764.98." **CARRIED.**

Motion # 24/02/07

7. COUNCIL ROUND TABLE

7.1. The Mayor and Councillors held a round table on recent activities since the last meeting, including:

- Mayor/Deputy Mayor Meeting – January 16, 2024
- Library Board Meeting
- PSM Lawyers Grand Opening Ribbon Cutting – January 25, 2024
- MLA Rowsell Meeting with Council – January 26, 2024
- Town Hall with Environment Minister
- Northeast Alberta Information HUB Ltd. Board Meeting - February 6, 2024
- Roles and Responsibilities/Effective Meetings Workshop – February 8, 2024
- RCMP Town Hall – January 25, 2024
- Vermilion River Regional Waste Management Board Meeting
- Vermilion & District Housing Foundation Board Meeting
- Vermilion & District Housing Foundation Strategic Planning Meeting – January 26, 2024
- Vermilion River Regional Alliance AGM
- Rotary Breakfast – January 18, 2024
- Prairie Vision Grand Opening Ribbon Cutting – January 19, 2024
- Physician Meeting
- Vermilion Mental Health & Wellness Symposium – January 24, 2024
- CBC Interview – January 30, 2024

The Mayor and Councillors highlighted the following upcoming meetings and events, including:

- Finance and Governance Committee Meeting – February 13, 2024
- Economic Development Committee Meeting – February 14, 2024
- Emerging Trends in Municipal Law Webinar – February 15, 2024
- Alberta Municipalities Sustainability and Environment Meeting
- Alberta Central East Water Corporation Meeting Board Meeting
- East Central 911 Call Answer Society Board Meeting
- Northeast Alberta Alliance for Growth & Opportunity Board Meeting – February 7, 2024
- Vermilion & District Chamber of Commerce Board Meeting – February 7, 2024

8. **CORRESPONDENCE**

8.1. Submit a Resolution - Alberta Munis 2024 Convention

8.2. County of Vermilion River – Agenda of January 30, 2024

Correspondence was accepted as information.

9. **CLOSED SESSION**

9.1 Pursuant to Part 1, Division 2, Section 17 (2) of the Freedom of Information and Protection of Privacy Act.
Personnel

Moved by Councillor Kevin Martin “That Council for the Town of Vermilion go in closed session at 7:17 p.m.” **CARRIED.**
MOTION #24/02/08

Manager Economic Development Mary Lee Prior, Director of Corporate Services Brian Leibel, Director of Infrastructure and Planning Services Benjamin McPhee, Director of Community Services Michael van der Torre and Executive Assistant Andrea Wilkinson left the meeting at 7:17 p.m.

Moved by Councillor Robert Pulyk “That Council for the Town of Vermilion revert back to the Regular Meeting of Council at 7:55 p.m.” **CARRIED.**
MOTION #24/02/09

10. **ADJOURNMENT**

Being the Agenda matters concluded, the meeting adjourned at approximately 7:55 p.m.

READ AND CONFIRMED ON THIS 20TH DAY OF FEBRUARY, 2024 A.D.

Chief Administrative Officer

Mayor

OFFICIAL OATH

I, Kevin Martin do swear that I will diligently, faithfully and to the best of my ability, execute according to law, the office of **Deputy Mayor** for the **Town of Vermilion**.

So help me God.

SWORN before me at the
Town of Vermilion in the
Province of Alberta this 20th day
of February, A.D. 2024.

Mayor Gregory Thronson or
Commissioner for Oaths

Kevin Martin



2024-01-29

Sgt. Corey Buckingham
Detachment Commander
Vermilion, Alberta

Dear Mayor Thronndson,

Please find the quarterly Community Policing Report attached that covers the October 1st to December 31st, 2023 reporting period. The attached report serves to provide a quarterly snapshot of the human resources, financial data and crime statistics for the Vermilion Detachment.

I would also like to update you on one of our current technological endeavours. Over the last decade, the RCMP has utilized Remotely Piloted Aircraft Systems (RPAS) to support our specialized units, i.e. our Emergency Response Teams – which has been incredibly effective for enhancing police and public safety. Although the advancement of technology benefits industry and recreation, it facilitates greater accessibility for criminals, which requires a strategic response. To remain current in our ever-changing environment, and to be responsive to public reviews that call for better access to air support such as the Nova Scotia Mass Casualty Commission of Inquiry, we are actively researching and testing new technologies in a policing environment to enhance public safety. One such technology is how we might use RPAS for potential new police applications. This includes how we might use RPAS to assist with select calls for service, crime photography, search and rescue, and unfolding critical incidents, i.e. an active shooter. With its potential and capability for wider applications, we are further considering program options for our municipal, rural, and Indigenous communities; scalable depending on community need and interest. While we will always need a helicopter and fixed-wing aircraft for the movement of resources, these larger assets are not always immediately available. RPAS technology is providing an opportunity for our communities to effectively have their own police air support, at a significantly lower cost. As I learn more about further opportunities and challenges, I will be sure to keep you updated and informed.

Your ongoing engagement and the feedback you provide guides our Detachment team, and supports the reinforcement of your policing priorities. I always remain available to discuss your community-identified policing priorities and/or any ideas you may have that will enhance our service delivery to address the priorities that are important to you. As the Chief of Police for your community, I invite you to contact me should you have any questions or concerns.



Sgt. Corey Buckingham
Detachment Commander
Vermilion Detachment



RCMP Provincial Policing Report

Detachment	Vermilion
Detachment Commander	Sgt. Corey Buckingham
Quarter	Q3
FTE Utilization Plan	2023/24
Date of Report	2024-01-29

Community Consultations

Date	2023-10-03
Meeting Type	Meeting with Elected Officials
Topics Discussed	Regular reporting information sharing
Notes/Comments	Member attended Town of Vermilion regular council meeting to present quarterly report. Discussed property crime issues as well as potential for Citizen's on Patrol and private security assessments on various properties/businesses.

Date	2023-10-31
Meeting Type	Community Connection
Topics Discussed	Education Session
Notes/Comments	Member attended Lakeland College Emergency Training Academy to assist with a training scenario.

Date	2023-11-11
Meeting Type	Community Connection
Topics Discussed	Education Session
Notes/Comments	Members attended Vermilion Remembrance Day ceremonies in red serge, followed by attending the legion. Various discussions took place, including one related to recruiting.



Date	2023-11-11
Meeting Type	Community Connection
Topics Discussed	Education Session
Notes/Comments	Members attended the Mannville Remembrance Day ceremony in red serge.

Date	2023-11-15
Meeting Type	Town Hall
Topics Discussed	Education Session
Notes/Comments	Members attended a town hall meeting in Minburn in partnership with the County of Minburn. Various topics covered including crime trends, crime prevention and crime reduction initiatives. Recruiting also discussed. Q&A following. Positive feedback received at the conclusion of the event.

Date	2023-11-20
Meeting Type	Meeting with Stakeholder(s)
Topics Discussed	Youth
Notes/Comments	Member met with representatives with the Vermilion Youth Justice Committee to discuss extrajudicial measures for qualifying youth charged with criminal offences.

Date	2023-11-20
Meeting Type	Meeting with Stakeholder(s)
Topics Discussed	Family Violence
Notes/Comments	Member attended a meeting with FCSS to discuss current trends and emerging issues. Discussed issue of lack of shelter capacity in the area.



Date	2023-11-21
Meeting Type	Meeting with Stakeholder(s)
Topics Discussed	Youth
Notes/Comments	Member attended AHS VIBE advisory meeting to discuss current and emerging trends with youth.

Date	2023-11-21
Meeting Type	Meeting with Elected Officials
Topics Discussed	Regular reporting information sharing
Notes/Comments	Member attended regular council meeting with Town of Vermilion to provide quarterly report. Various questions and topics discussed.

Date	2023-12-12
Meeting Type	Meeting with Elected Officials
Topics Discussed	Regular reporting information sharing
Notes/Comments	Member attended regular council meeting with Village of Mannville to provide quarterly report. Various topics discussed including RAVE alert, Voyent alert, online crime reporting and the Alberta RCMP App.



Community Priorities

Priority 1	Crime Reduction
Current Status & Results	During Q3, 58 curfew checks were conducted. Initiative is met and has seen excellent results in holding our offenders accountable. Efforts will continue in this area. 3 of 4 individuals on the curfew list are in remand or otherwise not in our community at the time of writing. 110/40 curfew checks
Priority 2	Communicate Effectively
Current Status & Results	One town hall meeting has taken place during this quarter and a second took place in Q4 on January 25, 2024. 8 public communications have been sent out including 4 via Rave/Voyent and 4 media releases. These initiatives are on track to be met. 2/2 Town Halls 31/40 Public Communications
Priority 3	Enhance Road Safety / Improve Police Visibility
Current Status & Results	184 documented traffic stops were completed during Q3. These stops led to increased police visibility, interruption of criminal element, as well as the apprehension of at least 14 impaired drivers. This initiative is well exceeded but efforts will continue. 332/220 documented vehicle stops



Crime Statistics¹

The following table provides policing statistics on actual offences within the periods listed. Please see Appendix for additional information and a five-year comparison.

Category	October – December			January – December		
	2022	2023	% Change Year-over-Year	2022	2023	% Change Year-over-Year
Total Criminal Code	301	257	-15%	1,137	1,136	0%
Persons Crime	53	55	4%	194	243	25%
Property Crime	194	148	-24%	734	648	-12%
Other Criminal Code	54	54	0%	209	245	17%
Traffic Offences						
Criminal Code Traffic	16	22	38%	99	97	-2%
Provincial Code Traffic	363	508	40%	1,626	1,697	4%
Other Traffic	0	3	N/A	8	6	-25%
CDSA Offences	4	4	0%	28	24	-14%
Other Federal Acts	5	6	20%	35	35	0%
Other Provincial Acts	53	71	34%	176	217	23%
Municipal By-Laws	3	1	-67%	12	7	-42%
Motor Vehicle Collisions	130	73	-44%	370	281	-24%

1. Data extracted from a live database (PROS) and is subject to change over time.

Trends/Points of Interest

Property crime is trending down QoQ and YoY.

Persons crimes have been trending up.

MVC's are down 24% YoY. This could be a result, at least partially, of our initiative to increase police visibility through documented vehicle stops.

Other Criminal Code are up 17% YoY. These include fail to comply charges which are largely member generated (proactive) files.



Provincial Police Service Composition Table²

Staffing Category	Established Positions	Working	Soft Vacancies ³	Hard Vacancies ⁴
Police Officers	9	9	0	0
Detachment Support	3	3	0	1

2. Data extracted on December 31, 2023 and is subject to change.
 3. Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.
 4. Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

Comments

Police Officers: Of the 9 established positions, there are nine officers working.

Detachment Support: Of the three established positions, there are three resources working. There is one hard vacancy. This position has been temporarily backfilled to ensure coverage, however, an advertisement for a permanent position is forthcoming.

Quarterly Financial Drivers

No significant financial drivers to note at this time. Detachment is currently under the projected spending cap for this fiscal year.



Vermilion Provincial Detachment Crime Statistics (Actual) Q4: 2019 - 2023

All categories contain "Attempted" and/or "Completed"

January 5, 2024

CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		2	1	0	1	1	-50%	0%	-0.2
Sexual Assaults		4	0	2	3	1	-75%	-67%	-0.3
Other Sexual Offences		2	1	1	0	2	0%	N/A	-0.1
Assault		21	26	24	32	21	0%	-34%	0.6
Kidnapping/Hostage/Abduction		0	0	1	1	0	N/A	-100%	0.1
Extortion		0	0	0	1	3	N/A	200%	0.7
Criminal Harassment		16	5	6	3	9	-44%	200%	-1.6
Uttering Threats		7	16	7	12	18	157%	50%	1.8
TOTAL PERSONS		52	49	41	53	55	6%	4%	1.0
Break & Enter		34	17	19	36	20	-41%	-44%	-0.9
Theft of Motor Vehicle		29	19	18	18	13	-55%	-28%	-3.3
Theft Over \$5,000		3	4	1	13	11	267%	-15%	2.5
Theft Under \$5,000		48	26	28	37	29	-40%	-22%	-2.7
Possn Stn Goods		14	9	10	23	12	-14%	-48%	1.0
Fraud		13	10	25	18	24	85%	33%	3.0
Arson		2	0	2	1	2	0%	100%	0.1
Mischief - Damage To Property		25	24	16	26	18	-28%	-31%	-1.2
Mischief - Other		34	5	13	22	19	-44%	-14%	-1.3
TOTAL PROPERTY		202	114	132	194	148	-27%	-24%	-2.8
Offensive Weapons		1	8	5	5	8	700%	60%	1.1
Disturbing the peace		5	1	7	11	4	-20%	-64%	0.8
Fail to Comply & Breaches		36	39	35	27	32	-11%	19%	-2.0
OTHER CRIMINAL CODE		4	5	6	11	10	150%	-9%	1.8
TOTAL OTHER CRIMINAL CODE		46	53	53	54	54	17%	0%	1.7
TOTAL CRIMINAL CODE		300	216	226	301	257	-14%	-15%	-0.1



Vermilion Provincial Detachment

Crime Statistics (Actual)

Q4: 2019 - 2023

All categories contain "Attempted" and/or "Completed"

January 5, 2024

CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		3	4	1	3	3	0%	0%	-0.1
Drug Enforcement - Trafficking		1	0	8	1	1	0%	0%	0.1
Drug Enforcement - Other		0	1	0	0	0	N/A	N/A	-0.1
Total Drugs		4	5	9	4	4	0%	0%	-0.1
Cannabis Enforcement		0	0	0	1	0	N/A	-100%	0.1
Federal - General		1	1	2	0	2	100%	N/A	0.1
TOTAL FEDERAL		5	6	11	5	6	20%	20%	0.1
Liquor Act		8	1	3	0	1	-88%	N/A	-1.5
Cannabis Act		2	0	2	1	2	0%	100%	0.1
Mental Health Act		19	11	12	21	40	111%	90%	5.2
Other Provincial Stats		16	24	27	31	28	75%	-10%	3.1
Total Provincial Stats		45	36	44	53	71	58%	34%	6.9
Municipal By-laws Traffic		0	0	0	1	0	N/A	-100%	0.1
Municipal By-laws		1	1	3	2	1	0%	-50%	0.1
Total Municipal		1	1	3	3	1	0%	-67%	0.2
Fatals		0	0	0	0	0	N/A	N/A	0.0
Injury MVC		7	6	8	20	5	-29%	-75%	1.0
Property Damage MVC (Reportable)		121	74	90	92	62	-49%	-33%	-10.0
Property Damage MVC (Non Reportable)		7	9	6	18	6	-14%	-67%	0.7
TOTAL MVC		135	89	104	130	73	-46%	-44%	-8.3
Roadside Suspension - Alcohol (Prov)		N/A	N/A	N/A	N/A	10	N/A	N/A	N/A
Roadside Suspension - Drugs (Prov)		N/A	N/A	N/A	N/A	0	N/A	N/A	N/A
Total Provincial Traffic		423	311	517	363	508	20%	40%	22.2
Other Traffic		3	4	22	0	3	0%	N/A	-0.4
Criminal Code Traffic		29	7	15	16	22	-24%	38%	-0.5
Common Police Activities									
False Alarms		15	8	5	12	18	20%	50%	1.0
False/Abandoned 911 Call and 911 Act		7	7	8	10	9	29%	-10%	0.7
Suspicious Person/Vehicle/Property		16	27	37	24	28	75%	17%	2.1
Persons Reported Missing		7	1	4	2	4	-43%	100%	-0.5
Search Warrants		0	1	0	0	1	N/A	N/A	0.1
Spousal Abuse - Survey Code (Reported)		17	24	17	30	30	76%	0%	3.2
Form 10 (MHA) (Reported)		0	0	1	2	1	N/A	-50%	0.4

Town of Vermilion - Vermilion Detachment Crime Statistics (Actual) January to December: 2020 - 2023

All categories contain "Attempted" and/or "Completed"

January 16, 2024

CATEGORY	Trend	2020	2021	2022	2023	% Change 2020 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Offences Related to Death		0	0	0	0	N/A	N/A	0.0
Robbery		1	2	1	2	100%	100%	0.2
Sexual Assaults		0	8	10	5	N/A	-50%	1.7
Other Sexual Offences		2	7	4	7	250%	75%	1.2
Assault		48	27	44	55	15%	25%	3.8
Kidnapping/Hostage/Abduction		1	0	0	0	-100%	N/A	-0.3
Extortion		0	1	1	3	N/A	200%	0.9
Criminal Harassment		21	19	18	24	14%	33%	0.8
Uttering Threats		24	15	30	35	46%	17%	4.8
TOTAL PERSONS		97	79	108	131	35%	21%	13.1
Break & Enter		42	34	39	36	-14%	-8%	-1.3
Theft of Motor Vehicle		29	21	28	21	-28%	-25%	-1.7
Theft Over \$5,000		5	2	5	4	-20%	-20%	0.0
Theft Under \$5,000		74	52	60	62	-16%	3%	-2.8
Possn Stn Goods		22	11	15	19	-14%	27%	-0.5
Fraud		36	37	44	37	3%	-16%	1.0
Arson		1	0	2	0	-100%	-100%	-0.1
Mischief - Damage To Property		54	29	33	48	-11%	45%	-1.4
Mischief - Other		31	38	57	51	65%	-11%	7.9
TOTAL PROPERTY		294	224	283	278	-5%	-2%	1.1
Offensive Weapons		8	8	7	10	25%	43%	0.5
Disturbing the peace		13	32	26	15	15%	-42%	0.0
Fail to Comply & Breaches		85	119	82	102	20%	24%	1.4
OTHER CRIMINAL CODE		11	20	19	16	45%	-16%	1.4
TOTAL OTHER CRIMINAL CODE		117	179	134	143	22%	7%	3.3
TOTAL CRIMINAL CODE		508	482	525	552	9%	5%	17.5

Town of Vermilion - Vermilion Detachment Crime Statistics (Actual) January to December: 2020 - 2023

All categories contain "Attempted" and/or "Completed"

January 16, 2024

CATEGORY	Trend	2020	2021	2022	2023	% Change 2020 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		7	4	8	11	57%	38%	1.6
Drug Enforcement - Trafficking		3	5	3	5	67%	67%	0.4
Drug Enforcement - Other		2	0	0	0	-100%	N/A	-0.6
Total Drugs		12	9	11	16	33%	45%	1.4
Cannabis Enforcement		0	0	0	0	N/A	N/A	0.0
Federal - General		3	2	1	1	-67%	0%	-0.7
TOTAL FEDERAL		15	11	12	17	13%	42%	0.7
Liquor Act		N/A	4	6	3	N/A	-50%	-0.5
Cannabis Act		N/A	0	1	1	N/A	0%	0.5
Mental Health Act		N/A	31	44	48	N/A	9%	8.5
Other Provincial Stats		N/A	39	42	50	N/A	19%	5.5
Total Provincial Stats		N/A	74	93	102	N/A	10%	14.0
Municipal By-laws Traffic		N/A	0	2	1	N/A	-50%	0.5
Municipal By-laws		N/A	21	6	4	N/A	-33%	-8.5
Total Municipal		N/A	21	8	5	N/A	-38%	-8.0
Fatals		0	0	0	0	N/A	N/A	0.0
Injury MVC		5	5	5	5	0%	0%	0.0
Property Damage MVC (Reportable)		N/A	42	50	51	N/A	2%	4.5
Property Damage MVC (Non Reportable)		N/A	6	3	5	N/A	67%	-0.5
TOTAL MVC		N/A	53	58	61	N/A	5%	4.0
Roadside Suspension - Alcohol (Prov)		N/A	0	13	26	N/A	100%	13.0
Roadside Suspension - Drugs (Prov)		N/A	0	0	1	N/A	N/A	0.5
Provincial Traffic		N/A	330	506	604	N/A	19%	137.0
Other Traffic		N/A	29	14	3	N/A	-79%	-13.0
Criminal Code Traffic		24	18	30	42	75%	40%	6.6
Common Police Activities								
False Alarms		N/A	24	27	43	N/A	59%	9.5
False/Abandoned 911 Call and 911 Act		N/A	29	28	28	N/A	0%	-0.5
Suspicious Person/Vehicle/Property		N/A	52	29	26	N/A	-10%	-13.0
Persons Reported Missing		N/A	5	7	8	N/A	14%	1.5
Search Warrants		N/A	N/A	1	2	N/A	100%	1.0
Spousal Abuse - Survey Code (Reported)		N/A	N/A	52	77	N/A	48%	25.0
Form 10 (MHA) (Reported)		N/A	N/A	5	1	N/A	-80%	-4.0

STAFF RECOMMENDATIONS**DATE:**20 Feb 2024**TOPIC:**

Update to Firefighter Rates

PROPOSAL:

In December 2023, the County of Vermilion River Council approved a COLA increase of 3.25%. Schedule C of the Fire Services Agreement has been updated to reflect the County firefighter rates for 2024. Increasing the firefighter's honorariums in the recommendation will bring the Town of Vermilion firefighters equal with the County of Vermilion River firefighters. The attached schedule "C" shows the impact of the proposed recommendation.

PROPOSED BY:

Kevin Lucas

STAFF RECOMMENDATIONS:

That the Council for the Town of Vermilion increase the firefighter honorarium for practice hours by \$0.56/hr. Standby Duty increased by \$1.45/day. Show up rate increased by \$0.73/hr.

Submitted By:

Kevin Lucas

Department Head

SCHEDULE "C" – HONORARIUMS

	Rate	Split	
Practice Hours	\$17.72/hour	County	50%
		Town	50%
Standby Duty	\$46.13/day	County	50%
		Town	50%

Maximum Four (4) firemen per day, during the weekends and statutory holidays commencing Victoria Day weekend in May and for the months of June, July, August, and including the Labour Day weekend in September.

Town Calls	\$26.17/hour	Town	100%
County Calls	\$30.79/hour	County	100%
Show up Rate*	\$23.06/hour	County	100%

Fire Training School as per established grid to a maximum of \$19.80/hour

*The show up rate is for those firemen who arrive at the fire hall within ten (10) minutes of the alarm being given.

The above noted hourly and daily rates will be adjusted annually effective January 1, each year by the County of Vermilion River Cost of Living Average.

Fire Chief	\$2500.00/year	County	50%
		Town	50%
Deputy Fire Chief	\$2000.00/year	County	50%
		Town	50%
Captain (4)	\$750.00/year	County	50%
		Town	50%
Lieutenant (3)	\$500.00/year	County	50%
		Town	50%
Mechanic	\$500.00/year	County	50%
		Town	50%

BY-LAW NO. 4-2018
OF THE
TOWN OF VERMILION
(Hereinafter referred to as the "Municipality")
IN THE PROVINCE OF ALBERTA

BEING A BY-LAW OF THE TOWN OF VERMILION
TO ESTABLISH A CODE OF CONDUCT FOR MEMBERS OF COUNCIL.

WHEREAS, pursuant to section 146.1(1) of the Municipal Government Act, a Council must, by By-Law, establish a code of conduct governing the conduct of Councillors;

AND WHEREAS, pursuant to section 153 of the Municipal Government Act, Councillors have a duty to adhere to the code of conduct established by the Council;

AND WHEREAS the public is entitled to expect the highest standards of conduct from the Members that it elects to Council for the Town of Vermilion;

AND WHEREAS the establishment of a code of conduct for Members of Council is consistent with the principles of transparent and accountable government;

AND WHEREAS a code of conduct ensures that Members of Council share a common understanding of acceptable conduct extending beyond the legislative provisions governing the conduct of Councillors;

NOW THEREFORE pursuant to the provisions of the Municipal Government Act, it is hereby enacted by the Council of the Town of Vermilion as a By-Law that:

PART I – ESTABLISHMENT OF BY-LAW

1. TITLE

This By-Law shall be known as the “Council Code of Conduct By-Law” of the Town of Vermilion.

2. DEFINITIONS AND INTERPRETATION

In this By-Law, words have the meanings set out in the Act, except that:

“Act” means the Municipal Government Act, R.S.A. 2000, c. M-26, and associated regulations, as amended;

“Administration” means the administrative and operational arm of the Municipality, comprised of the various departments and business units and including all employees who operate under the leadership and supervision of the Chief Administrative Officer;

“Chief Administrative Officer” means the Chief Administrative Officer of the Municipality, or their delegate;

“Council” means the municipal Council of the Town of Vermilion elected pursuant to the provisions of the Act;

“Member” means an elected Member of Council;

“Municipality” means the municipal corporation of the Town of Vermilion.



3. PURPOSE AND APPLICATION

- 3.1 The purpose of this By-Law is to maintain public confidence in the integrity of its local government by establishing standards for the ethical conduct of Members relating to their roles and obligations as representatives of the Municipality and a procedure for the investigation and enforcement of those standards.
- 3.2 This By-Law is one aspect of accountability and transparency both internally, among Members, between Council and Administration, as well as externally, with other orders of government, the media and the public at large.
- 3.3 The provisions of this By-Law shall apply to Members of Council.
- 3.4 Schedule "A" attached (Acknowledgement) forms a part of this By-Law.

4. FRAMEWORK AND INTERPRETATION

- 4.1 This By-Law provides a framework to guide ethical conduct in a way that upholds the integrity of the Municipality and the high standards of professional conduct the public expects of its local government representatives. This By-Law is intended to supplement existing legislation governing the conduct of Members.
- 4.2 Along with the By-Laws and policies of Council, the following provincial and federal legislation governs the conduct of Members:
 - a. The Municipal Government Act;
 - b. The Freedom of Information and Protection of Privacy Act;
 - c. The Local Authorities Election Act;
 - d. The Alberta Human Rights Act;
 - e. The Occupational Health and Safety Act; and
 - f. The Criminal Code of Canada.
- 4.3 This By-Law is to be given a broad and liberal interpretation in accordance with applicable legislation. It is not possible to prepare a code of conduct that covers every scenario and, accordingly, Members are to be guided by and conduct themselves in a manner that reflects the spirit and intent of this By-Law.

PART II – CODE OF CONDUCT**5. REPRESENTING THE MUNICIPALITY**

- 5.1 Members shall:
 - a. act honestly and, in good faith, serve the welfare and interests of the Municipality as a whole;
 - b. perform their functions and duties in a conscientious and diligent manner with integrity, accountability and transparency;
 - c. conduct themselves in a professional manner with dignity and make every effort to participate diligently in the meetings of Council, committees of Council and other bodies to which they are appointed by Council; and
 - d. arrange their private affairs and conduct themselves in a manner that promotes public confidence and will bear close public scrutiny.



6. COMMUNICATING ON BEHALF OF THE MUNICIPALITY

- 6.1 A Member must not claim to speak on behalf of Council unless authorized to do so.
- 6.2 Unless Council directs otherwise, the Mayor is Council's official spokesperson and in the absence of the Mayor it is the Deputy Mayor. All inquiries from the media regarding the official Council position on an issue shall be referred to Council's official spokesperson.
- 6.3 A Member who is authorized to act as Council's official spokesperson must ensure that their comments accurately reflect the official position and will of Council as a whole, even if the Member personally disagrees with Council's position.
- 6.4 All Members may present facts and information about Council that are in the public domain, including motions of Council, comments made in public meetings, facts and recommendations in reports to Council. Opinions or positions held by a Member must be clearly identified as those of the Member making the statement.
- 6.5 No Member shall make a statement when they know that statement is false.
- 6.6 No Member shall make a statement with the intent to mislead Council or members of the public.
- 6.7 A Member shall ensure that any social networking account where it can be reasonably assumed that an association exists with the town or council: includes the following disclaimer prominently displayed: "The postings on this site are my own and don't necessarily represent the Town's position or opinions."
- 6.8 During campaigns for re-election, Members must be clear in differentiating their personal opinions, if those opinions or statements are inconsistent with adopted Council policy.

7. RESPECTING THE DECISION MAKING PROCESS

- 7.1 Decision making authority lies with Council, and not with any individual Member. Council may only act by By-Law or resolution passed at a Council meeting held in public at which there is a quorum present. No Member shall, unless authorized by Council, attempt to bind the Municipality or give direction to employees in Administration, agents, contractors, consultants or other service providers or prospective vendors to the Municipality. This does not preclude any individual Member from having "Casual" or "Exploratory" conversations, with members of the public or individuals representing entities that may wish to do business or have other interactions with the town. These types of discussions would be considered as normal "Engagement" that any Member of Council would have with members of the public in the normal course of their work as a Member of Council. Any follow up action, would be channeled through the established mechanism towards a Council resolution, or directed to the Chief Administrative Officer, as appropriate.
- 7.2 Members shall conduct and convey Council business and all their duties in an open and transparent manner other than for those matters which by law are authorized to be dealt with in a confidential manner in an in-camera session, and in so doing, allow the public to view the process and rationale which was used to reach decisions and the reasons for taking certain actions.
- 7.3 Members shall accurately communicate the decisions of Council, even if they disagree with Council's decision, such that respect for the decision-making processes of Council is fostered.



8. ADHERENCE TO POLICIES, PROCEDURES AND BY-LAWS

- 8.1 Members shall uphold the law established by the Parliament of Canada and the Legislature of Alberta and the By-Laws, policies and procedures adopted by Council.
- 8.2 Members shall respect the Municipality as an institution, its By-Laws, policies and procedures and shall encourage public respect for the Municipality, its By-Laws, policies and procedures.
- 8.3 A Member must not encourage disobedience of any By-Law, policy or procedure of the Municipality in responding to a member of the public, as this undermines public confidence in the Municipality and in the rule of law.

9. RESPECTFUL AND SAFE INTERACTIONS WITH COUNCIL MEMBERS, STAFF, THE PUBLIC AND OTHERS

- 9.1 Members shall act in a manner that demonstrates fairness, dignity, respect for individual differences and opinions, and an intention to work together for the common good and in furtherance of the public interest.
- 9.2 Members shall treat one another, employees of the Municipality and members of the public with courtesy, dignity and respect and without abuse, bullying or intimidation, verbally, via e-mail or through other forms of communication. This includes fostering healthy relationships with colleagues and others.
- 9.3 No Member shall use indecent, profane or abusive, or insulting words or expressions, verbally, via e-mail or through other forms of communication toward another Member, any employee of the Municipality or any Member of the public. These actions may be worthy of sanction under the provisions of this by-law.
- 9.4 No Member shall speak in a manner that is discriminatory to any individual, including but not limited to the person's race or ethnicity, religious beliefs, gender, physical disability, mental disability, age, ancestry, place of origin, marital status, and source of income, family status or sexual orientation.
- 9.5 Members shall respect the fact that employees in Administration work for the Municipality as a body corporate and are charged with making recommendations that reflect their professional expertise and a corporate perspective and that employees are required to do so without undue influence from any Member or group of Members.
- 9.6 Members shall take responsibility for their own actions and expect the same of others.
- 9.7 Members must not:
 - a. involve themselves in matters of Administration, which fall within the jurisdiction of the Chief Administrative Officer;
 - b. use, or attempt to use, their authority or influence for the purpose of intimidating, threatening, coercing, commanding or influencing any employee of the Municipality with the intent of interfering in the employee's duties; or
 - c. maliciously or falsely injure the professional or ethical reputation, or the prospects or practice of employees of the Municipality, or other Members of Council;
- 9.8 Members owe a duty to each other to be transparent, respectful and collaborative, when working together as Members of Council.
- 9.9 Members should acknowledge receipt of information, where decisions are warranted.



10. CONFIDENTIAL INFORMATION

- 10.1 Members must keep in confidence matters discussed in private at a Council or Council committee meeting (or in-camera) until the matter is discussed at a meeting held in public.
- 10.2 Members shall refrain from disclosing or releasing any confidential information acquired by virtue of their office except when required by law or authorized by Council to do so.
- 10.3 No Member shall use confidential information for personal benefit or for the benefit of any other individual or organization.
- 10.4 No Member shall access or attempt to gain access to confidential information in the custody or control of the Municipality unless it is necessary for the performance of the Member's duties and is not otherwise prohibited by Council, and only then if the information is acquired through appropriate channels in accordance with applicable Council By-Laws and policies.

11. CONFLICTS OF INTEREST

- 11.1 Members have a statutory duty to comply with the pecuniary interest provisions set out in Part 5, Division 6 of the Municipal Government Act, and a corresponding duty to vote unless required or permitted to abstain under the Act or another enactment.
- 11.2 Members are to be free from undue influence and not act or appear to act in order to gain financial or other benefits for themselves, family, friends or associates, business or otherwise.
- 11.3 Members shall approach decision-making with an open mind that is capable of persuasion.
- 11.4 It is the individual responsibility of each Member to seek independent legal advice, at the Member's sole expense, with respect to any situation that may result in a pecuniary or other conflict of interest.

12. IMPROPER USE OF INFLUENCE

- 12.1 No Member shall use the influence of the Member's office for any purpose other than for the exercise of the Member's official duties.
- 12.2 No Member shall act as a paid agent to advocate on behalf of any individual, organization or corporate entity before Council or a committee of Council or any other body established by Council.
- 12.3 Members shall not contact or otherwise attempt to influence Members of any adjudicative body regarding any matter before it relating to the Municipality.
- 12.4 Members shall refrain from using their positions to obtain employment with the Municipality for themselves, family Members or close associates. Members are ineligible to apply or be considered for any position with the Municipality while they hold their elected position and for one year after leaving office.

13. USE OF MUNICIPAL ASSETS AND SERVICES

- 13.1 Members shall have full access to Council Chambers, Council meeting rooms and common areas in the Town Office.
- 13.2 Members shall not access file rooms, the safe, and staff work space or secure storage areas unless they are required to do so by direction of Council or with the approval of the Chief Administrative Officer.
- 13.3 Members will respect the work space and schedule of staff in Administration and will not disrupt the day to day work of Administration.



- 13.4 Members shall show proper regard for the assets of the Town at their disposal and shall use municipal property, equipment, services, supplies and staff resources only for the performance of their duties as a Member, subject to the following limited exceptions:
- a. municipal property, equipment, service, supplies and staff resources that are available to the general public may be used by a Member for personal use upon the same terms and conditions as Members of the general public, including booking and payment of any applicable fees or charges;
 - b. electronic communication devices, including but not limited to desktop computers, laptops, tablets and smartphones, which are supplied by the Municipality to a Member, may be used by the Member for personal use, provided that the use is not for monetary gain, offensive or inappropriate.
- 13.5 Members shall report any damage to or loss of municipal property immediately to the Chief Administrative Officer.
- 13.6 No Member shall use any facilities, equipment, supplies, services, municipal logo or other resources of the Municipality for any election campaign or campaign-related activity.

14. CONDUCT OF COUNCILLORS IN MEETINGS

- 14.1 A Councillor wishing to speak at a Meeting shall obtain the approval of the Chairperson before speaking.
- 14.2 When a Councillor is addressing the Chairperson, every other Councillor shall:
- a. remain quiet and seated;
 - b. not interrupt the speaker, except to raise a Point of Order;
 - c. not carry on a private conversation;
 - d. not cross between the speaker and Chairperson; and
 - e. actively listen to and consider ideas and concerns of others.
- 14.3 A Council Member addressing the Meeting shall:
- a. not use offensive words in referring to a Councillor, or to an official of the Town or Member of the public;
 - b. not reflect on the motives of the Councillors who voted on a motion or the mover of the motion;
 - c. not shout, use an immoderate tone of voice, profane, vulgar or offensive language, break the rules of Council as contained in the Procedure Bylaw 29-2010, nor disturb the proceedings; and; follow Roberts Rules of order.
 - d. assume personal responsibility for a statement quoted, and upon request of another Member shall give the source of the information;
 - e. be subject to expulsion by the chair, if they refuse to abide by sub sections (a) to (d); and only be allowed to rejoin the deliberations after an apology, and
 - f. should the Chair be found to have committed an egregious act or in violation of (a) to (d) above; the Chair may be challenged by a Member, and if the chair refuses to apologize; may be subject to expulsion from the meeting by a vote of 5 of the 7 Members, and be subject to the terms of (c) above. The Deputy Mayor would assume the chair for the remainder of the meeting.



- 14.4 Members should refrain from using electronic devices for the purpose of communicating with others outside the meeting. If absolutely necessary, devices should be kept on Vibrate only, and be in "Reccive", and not "Transmit" mode. If necessary, a Member should ask to be excused, leave the room, and not disturb the proceedings.

15. MEETING ATTENDANCE

- 15.1 Members have a statutory duty to attend Council meetings, and failure to attend as required by the Act may lead to a Member's disqualification from Council.
- 15.2 Members are expected to exceed the minimum meeting attendance standards required to avoid disqualification under the Act. No Member shall be absent from three consecutive regular meetings of Council or Committee of the Whole meetings without the prior approval of Council. Attendance shall include video conferencing where possible.

16. ORIENTATION AND OTHER TRAINING ATTENDANCE

- 16.1 The Municipality must offer orientation training within 90 days after Members take the oath of office. Municipal Government Act 201.1(1):

- a. attendance for orientation training is not mandatory but is strongly encouraged; and

Members who have other commitments and are unable to attend the training as provided by the Municipality are encouraged to attend this training elsewhere.

17. REMUNERATION AND EXPENSES

- 17.1 Members are stewards of scarce public resources and shall avoid waste, abuse and extravagance in the use of public resources.
- 17.2 Members shall be transparent and accountable with respect to all expenditures and strictly comply with all municipal By-Laws, policies and procedures regarding claims for remuneration and expenses. All requests for remuneration and reimbursement by Councillors will be reviewed by the Mayor for consistency with policy or policies, Adjusted and approved prior to payment, and the member advised. The mayor's expenses will be reviewed by the Deputy Mayor.
- 17.3 Members' travel and education funds shall be used for their intended purpose. Without restricting the ability of Members to decide the best use of their time, it is expected that Members be in attendance at events including evening functions, where related registration fees and/or living expenses are covered by the Municipality. Members are expected to operate within their own budget allocations. Members are expected to report back to a council meeting, regarding their attendance at events

18. GIFTS AND HOSPITALITY

- 18.1 Members shall not accept gifts, hospitality or other benefits that would, to a reasonable Member of the public, appear to be in gratitude for influence, to induce influence, or otherwise to go beyond the necessary and appropriate public functions involved.
- 18.2 Members may accept hospitality, gifts or benefits that normally accompany the responsibilities of office and are received as an incident of protocol or social obligation, provided that the value of

the hospitality, gift or benefit does not exceed five hundred dollars. Items obtained through draws or chance are exempt. The member should advise council at their earliest opportunity

- 18.3 Gifts received by a Member on behalf of the Municipality as a matter of official protocol which have significance or historical value for the Municipality shall be left with the Municipality when the Member ceases to hold office.

PART III – COMPLAINTS AND ENFORCEMENT

19. INFORMAL COMPLAINT PROCESS

- 19.1 Any person who has identified or witnessed conduct by a Member that the person reasonably believes, in good faith, is in contravention of this By-Law may address the prohibited conduct by:
- a. advising the Member that the conduct violates this By-Law and encouraging the Member to stop; or
 - b. requesting the Mayor to assist in informal discussion of the alleged complaint with the Member in an attempt to resolve the issue. In the event that the Mayor is the subject of, or is implicated in a complaint, the person may request the assistance of the Deputy Mayor.
- 19.2 Individuals are encouraged to pursue this informal complaint procedure as the first means of remedying conduct that they believe violates this By-Law. However, an individual is not required to complete this informal complaint procedure prior to pursuing the formal complaint procedure outlined below.

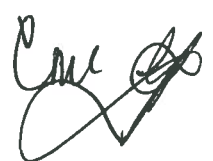
20. FORMAL COMPLAINT PROCESS

- 20.1 Any person who has identified or witnessed conduct by a Member that the person reasonably believes, in good faith, is in contravention of this By-Law may file a formal complaint in accordance with the following procedure:
- a. all complaints shall be made in writing and shall be dated and signed by the complainant;
 - b. all complaints shall be addressed to Council, attention of the Mayor, or, if the Mayor is the subject of, or is implicated in a complaint, to the attention of the Deputy Mayor;
 - c. the complaint must set out reasonable and probable grounds for the allegation that a Member has contravened this By-Law, including a detailed description of the facts, as they are known, giving rise to the allegation;
 - d. if the facts, as reported, include the name of one or more Members who are alleged to be responsible for the breach of this By-Law, the Member or Members concerned shall receive a copy of the complaint submitted to Council;
 - e. upon receipt of a complaint under this By-Law, Council shall meet, in camera, excluding the Member concerned, and decide whether to proceed to investigate the complaint or not. If Council is of the opinion that a complaint is frivolous or vexatious or is not made in good faith, or that there are no grounds or insufficient grounds for conducting an investigation, Council may choose not to investigate or, if already commenced, may terminate any investigation, or may dispose of the complaint in a summary manner. In that event, the complainant shall be notified of Council's decision;

- f. If Council decides to investigate the complaint, it shall take such steps as it may consider appropriate, which may include hiring a third party investigator and seeking legal advice. All proceedings of Council regarding the investigation shall be in-camera;
- g. a Member who is the subject of an investigation shall be afforded procedural fairness, including an opportunity to respond to the allegations before Council deliberates and makes any decision or any sanction is imposed;
- h. a Member who is the subject of an investigation is entitled to be represented by legal counsel, at the Member's sole expense.

21. COMPLIANCE AND ENFORCEMENT

- 21.1 Members shall uphold the letter and the spirit and intent of this By-Law.
- 21.2 Members are expected to co-operate in every way possible in securing compliance with the application and enforcement of this By-Law.
- 21.3 No Member shall:
 - a. undertake any act of reprisal or threaten reprisal against a complainant or any other person for providing relevant information to Council or to any other person; or
 - b. Obstruct Council, or any other person, in carrying out the objectives or requirements of this By-Law.
- 21.4 Sanctions that may be imposed on a Member, by Council, upon a finding that the Member has breached this By-Law may include:
 - a. a letter of reprimand addressed to the Member;
 - b. requesting the Member to issue a letter of apology;
 - c. publication of a letter of reprimand or request for apology and the Member's response;
 - d. a requirement to attend a form of correctional and/or educational training;
 - e. suspension or removal of the appointment of a Member as the chief elected official under section 150(2) of the Act;
 - f. suspension or removal of the appointment of a Member as the deputy chief elected official or acting chief elected official under section 152 of the Act;
 - g. suspension or removal of the chief elected official's presiding duties under section 154 of the Act;
 - h. suspension or removal from some or all Council committees and bodies to which Council has the right to appoint Members;
 - i. reduction or suspension of remuneration as defined in section 275.1 of the Act corresponding to a reduction in duties, excluding allowances for attendance at Council meetings;
 - j. any other sanction Council deems reasonable and appropriate in the circumstances provided that the sanction must not prevent a Member from fulfilling the legislated duties of a Councillor.



21.5 Any ruling on a breach can be appealed in writing to the Mayor, Deputy Mayor, or majority of Council within 30 days of the individual being notified. If there is an appeal an independent arbitrator will be hired to give ruling on the item in question. The costs will be incurred by the Municipality. If there was a reduction in remuneration for the Member, meetings will be tracked and if the applicant is successful in their appeal, all meetings will be retroactively paid at the appropriate remuneration rate.

PART IV – GENERAL

22. REVIEW AND ACKNOWLEDGMENT

22.1 This By-Law shall be brought forward for review at the beginning of each term of Council; when relevant legislation is amended; and at any other time that Council considers appropriate to ensure that it remains current and continues to accurately reflect the standards of ethical conduct expected of Members. Upon review, Councillors will be required to sign a statement of acknowledgement as set out in Schedule A.

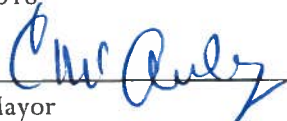
23. SEVERABILITY

23.1 Should any provision of this By-Law be invalid, then the invalid provision shall be severed and the remainder of this By-Law shall remain in force.

24. EFFECTIVE DATE

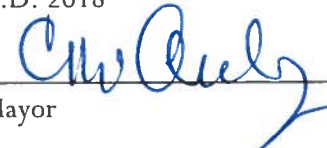
24.1 This By-Law shall come into full force and effect upon passing of the third reading.

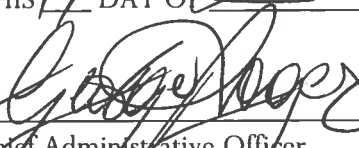
READ A FIRST TIME IN COUNCIL THIS 15 DAY OF JUNE, A.D. 2018


Mayor

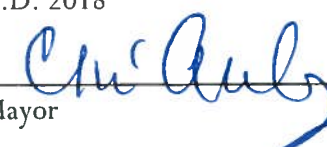

Chief Administrative Officer

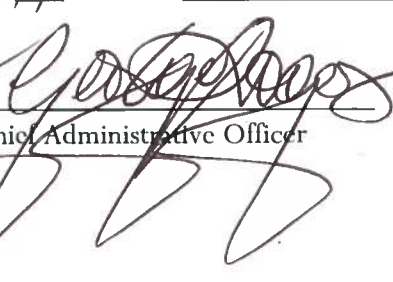
READ A SECOND TIME IN COUNCIL THIS 19 DAY OF JUNE, A.D. 2018


Mayor


Chief Administrative Officer

READ A THIRD TIME IN COUNCIL THIS 19 DAY OF JUNE, A.D. 2018


Mayor


Chief Administrative Officer

January 16 – February 20, 2024

CHIEF ADMINISTRATIVE OFFICER REPORT

- Regional Emergency Management Meeting – Andrew DeGruchy
- ICSC Conference
- Weekly ELT Meetings
- Town Council Meetings
- Finance and Governance Meeting
- Mayor/Deputy Mayor/CAO Meetings
- Biweekly calls with Alberta Broadband updates
- MLA Rowsell/Council Meeting
- Health and Safety Committee Meeting
- Roles and Responsibilities/Effective Meetings Workshop
- Emerging Trends in Municipal Law Webinar
- Vermilion District Health Care Providers Attraction & Retention Committee Meeting
- Economic Development Committee Meeting
- Interviews for Director of Infrastructure and Planning
- Business Openings/Ribbon Cuttings – PSM Lawyers



**Community Services
Director Report**
Feb. 14, 2024

PARKS & RECREATION:

- ARPA (Return to Play) grant from 2023 for Vermilion Wellness coalition completed.
- Agland will be wrapping the new Zamboni (5-year agreement)
- Almost all groups replied with numbers for members of their associations from in-town and out of town for rec grant from county.

COMMUNITY SERVICES:

- Monthly Wellness coalition meeting.
- Joint pool meeting with Lakeland College
- Recreation Services Agreement
- EM check-in with Andrew DeGruchy and Kevin L.

OUTDOOR FACILITIES:

- ODR is great condition.
 - No complaints of pucks on lawns with new barrier
 - Had to rebuild ice surface after thaw

INDOOR FACILITIES:

Curling Rink/Arena/Stadium/VRC:

- Tournaments wrapping up and getting ready for playoffs.
- Livebarn install – installed and online as of Feb. 14th
- Upgrades to media system at VRC are being looked at
- Movable wall repairs needed and will be done soon

FCSS Updates:

- Community Volunteer Income Tax Program (CVITP) – Meeting on Feb. 7 with community volunteers, working out logistics of service regarding completing 2023 tax returns, promotion of the service, distribution of work with volunteers, viewing of training videos.
- Continued work on financial reports for 2023, preparation for Town auditors and the FCSS provincial reports (reviewing of annual reports from funded agencies)
- FCSS Advisory Committee – The Terms of Reference for the committee was approved at the meeting on Feb. 13, took the group photo for Kindness Counts promotion for Pink Shirt Day Feb. 28
- Men's Shed group – Low attendance at the December meetings in the basement of the Armory Building. FCSS Advisory Committee suggested dropping the time spent on this venture unless other men come forward to lead it. To follow-up with an email to those on the member contact list.
- Tasks include planning for Kindness Counts promotion (gathering photos, submitting for face book and newspaper, National Volunteer Week brainstorming, administration support for projects such as Reducing the Impact of Financial Strain (RIFS) Wheels for Health, Interagency, and responding to community information requests/requests for community contacts
- The RIFS Wheels to Health taxi voucher distribution has expanded to more places in the community where residents in need of transportation can access these, prepare the vouchers, and distribute as requested.
- There is an increase in requests for FCSS office staff to provide services that we do not have the mandate for, nor in our case, the staff capacity to provide (eg. Offer an ID Clinic for Alberta Health Services/partner with them).

Vermilion Regional Centre Updates

- Weekly meetings for Rotary Club
- Mom & Baby Weekly Exercise class Tuesdays, 10:00 to 11:00 am, runs every week in February.
- VIBE Program - Move Your Mood with Moms and Babes in the Kiddie Oasis room every week, January to April
- Responded to inquiries on facility bookings, booking into 2025, some new events coming up
- Weekly dance classes running with both Vermilion Dance Association and Vermilion Ukrainian Cultural Association, will have extra bookings from each club for additional class times for solo and duet classes

AGENDA ITEM #7.2.

- February a quiet month for hall bookings
- Sun. February 4 & 18 – Gospel Meetings
- Sun. March 3,17,31 – Gospel Meetings
- Fri. March 8 – 4H Lakeland College Judging Event
- Wed. March 13 – Annual General Meeting, Friends of Vermilion Regional Centre
- Sat. March 16 – The Race of Vermilion, The Good Life Institute
- Sat. March 16 – Photo Day for Vermilion Dance Association
- Tues. March 19 – Donor Celebration event, Lakeland College
- Mon. March 25 – Gideon International Banquet

Infrastructure and Planning Services

Directors Report

February 20, 2024

Capital	● 2024 Street Improvement Engineering is posted for RFP. ● 2024 Sewer Trunk main project is in design phase. Planned for RFP at end of February for phase 1. ● RFP for one ton tilt deck is posted. Local dealerships are being contacted. ● Shop tools are being purchased. Welder is completed and the diagnostic tool purchased.
Operations	● Toolcat has broken down again. Recently due to low fuel pressure in the system. ● MSR redesignation is being worked on. Land Titles has provided the forms we need to get the school boards to sign. These will be sent in the coming weeks. ● Lots of cleaning around the shops and Utilities facilities. ● Desk rearranging and desk set up at the shop is occurring to better utilize the front portion of the administration side. ● Road sanding has been ongoing. ● Snow removal has been done twice on the red routes and the downtown core. The yellow routes have been completed once. The last snowfall in town was 3.5" of snow, and previous snowfall amount had mostly melted on the roadways. ● Garbage truck insurance claim is ongoing. It has been shipped to the repair shop in Edmonton to get repairs underway. We are expecting repairs to be done in about 2 months depending on parts availability. ● The Public Works Operator position is now filled. We are excited to welcome Natasha Charchun to the team. She comes with years of municipal experience. ● The Manager of Operations position is open for applications. ● The Director of Infrastructure & Planning Services position is open for applications.



CORPORATE SERVICES

DIRECTOR REPORT

Feb 2024

GENERAL CORPORATE SERVICES

- Year end preparations underway
- ERP system implementation underway

UTILITY BILLING

- Residents able to access utility account online using Serenic Software link to website
- Residents have the option to receive bills by email or mail, if you aren't receiving your bill contact us
- Residents encouraged to use automatic monthly withdrawals
- Billing based on cost recovery model

INFORMATION TECHNOLOGY

- Continuous security improvement projects ongoing
- Utilizing local contract for several projects and requests
- Hardware evergreening underway for 2024
- Door security hardware RFP closed and vendor selected, next facility scheduled for modernization

PROPERTY TAX

- Assessment values to be received by Assessor soon
- Mill rates to be determined in April/May
- Residents able to access property tax and assessment details online through customer portal
- New penalties applied in January to unpaid property tax

MANAGER ECONOMIC DEVELOPMENT

ECONOMIC DEVELOPMENT

- ICSC (The International Council of Shopping Centres) – Whistler Conference
 - Jim Pattison Developments
 - Turner & Townsend Cavalieri
 - MasterBuilt Hotels
 - G+co
 - McDonalds
 - Dairy Queen
 - Smart Centres
 - CDW & Associates
 - Avenue Living
 - Cushman Wakefield Asset Services
 - FC Construction
 - Wyndham Hotels
 - Dev2
 - Musgraves
 - Edo Japan
 - Walmart
 - Ever Real Estate
 - A & W
 - RBM Architecture
 - Zellers
 - & More
- Industrial lots in Yellowhead Business Park
- Working with Highway Commercial lot inquiries
- Developing New Business Retail Inquiries looking to develop in Vermilion/Site Selection Land Packages
- Updated Alberta Health Services Profile of Vermilion for Physicians
- Business Visits
 - Mi Casa Grand Opening
 -
- Commercial Retail & Industrial Development Incentive Program
- Housing Analysis RFP – Deadline Feb 28, 2024
- Hosted Alberta HUB Meeting at the Pomeroy Hotel (over 50 communities in attendance)
 - Shane Getson (Lac. Ste. Anne-Parkland), parliamentary secretary for economic corridor development
 - Tany Yao (Fort McMurray-Wood Buffalo) parliamentary secretary for small business and northern development
- Attended ‘Emerging Trends in Municipal Law’

- Regional Economic Development Meeting
 - City of Camrose
 - County of Camrose
 - Flagstaff County
 - Town of Wainwright
 - Town of Vegreville
 - Beaver County
 - Meetings with Alberta Broadband Network
 - Council & Finance & Governance Meetings
 - Meeting with L. Ford, Regional Economic Development Specialist
 - Attended TIAA (Tourism Industry Association of Alberta) 2024 Tourism Summit
 - The Good Life Institute Board Meetings
 - New Board Members
 - Many new sponsors
 - Meeting with M. Guenthner new wedding venue coming
 - Updates to 2024 tourism materials
 - Events Calendar updates
 - Ordered Swag
 - Website – ongoing updates
 - Social Media Channels – no longer using X (Twitter)
-

**Town of Vermilion
Minutes of Economic Development Committee
Wednesday, February 14, 2024, at 12:00 P.M.
Town Hall**

Manager Economic Development Mary Lee Prior, CAO Kevin Lucas, Mayor Gregory Thronson, Councillor Robert Snow, Councillor Robert Pulyk, Administrative Assistant Laurie Hopaluk

Meeting began at 12:01 PM.

1. ADOPTION OF AGENDA

The agenda was presented, and additions of Incentive Programs and Advertising were added to New Business.

2. MINUTES

2.1 Minutes of November 21, 2023

The minutes of November 21, 2023, were accepted without any errors or omissions.

3. BUSINESS ARISING FROM THE MINUTES

3.1 Business Retention, Expansion & Investment

- Preview was presented and the benefits of the range of reach was significant.
- Discussed about radio advertising and the analytics on radio reach. Information on this is to be gathered for council.
- Discussed the reach of the marketing, correlation of people moving to Vermilion, and the positive affects to our community. Asked to bring forward some of these “success stories” to be brought forward at next council meeting.
- Positive meetings with ICS and in meeting discussing the land.
- Industrial lots have interested potential buyers.
- Discussed potential roadways for industrial lots.

3.2 Business Incentive Program

- J & J Pinoy Inc has shown interest and there is a meeting in place to discuss details regarding criteria.

4. NEW BUSINESS

4.1 Northeast Lakelands

- Discovery Report 2023 presented as information. Vermilion is considered a tourist development zone named Northeast Lakelands. There is interest in the future of the Provincial Park.
- Discussed other potential ideas lacking in relation to the presented report, such as Bed and Breakfasts.

4.2 Future Meeting Dates

- The following dates were discussed Tuesday April 2, May 14, June 11, August 6, September 10 and October 8. These dates will be good to book going forward.
- Please be mindful for meeting change dates to send email to communicate.

4.3 Incentive Programs

- Reviewed how to find it on our website and the pamphlets available regarding these incentives.

4.4 Advertising List

- Report for next meeting requested and general list add to council meeting.

5. ADDITIONAL ITEMS

5.1 New Business

- New venue to be opening with potential to bring in more people to support the businesses.

6. REPORTS

6.1 Economic Development

- Economic Manager presented report

6.2 The Good Life Institute

- Shared The Good Life Institute Board AGM and The Good Life Institute Board General Meeting Minutes from January 17, 2024.
- Limited budget and looking for sponsorship with positive results.
- New board members welcomed.
- Getting teams for Race of Vermilion

8. NEXT MEETING

The next board meeting will be on April 2nd, 2024 at noon.

8. ADJOURNMENT

The meeting was adjourned at 1:20 pm.



**The Good Life Institute Board
AGM Minutes
Town Of Vermilion Board Room
January 17, 2024, 12:00PM**

In Attendance: Paige Jaremco, Andrea Wilkinson, Tyson Tschauner, Mary Lee Prior, Cornerstone Co-op, Northern Lights Realty 2000, Pomeroy Inn & Suites (Written).

- 1. Call to Order:** 12:09PM
- 2. Agenda Adoption:** Tyson approved the Agenda, Northern Lights seconded.
- 3. Resignation/Reassignment**

- **Call for Board Members**

- 3.1 Director (3-year term)**

- Cornerstone Co-ops 3-year term has ended. Tyson nominated Cornerstone Co-op as a Director for another 3-year term.

- Mary Lee seconded. Nominations ceased.

- Position of Director: Cornerstone Co-op accepted.

- 3.2 Director (3 Year Term)**

- Mary Lee nominated Northern Lights Realty 2000

- Tyson seconded. Nominations ceased.

- Position of Director: Northern Lights Realty accepted.

- 3.3 Director (3 Year Term)**

- Mary Lee nominated Pomeroy Inn & Suites

- Tyson seconded. Nominations ceased.

- Position of Director: Pomeroy Inn & Suites accepted.

3.4 Chair/Director

Mary Lee nominated Tyson Tshauner as Chair/Director.

Cornerstone Co-op seconded. Nominations ceased.

Position of Chair/Director: Tyson accepted.

3.5 Vice-Chair/Director

Mary Lee nominated Andrea Wilkinson.

Tyson seconded. Nominations ceased.

Position of Vice-Chair/Director: Andrea Wilkinson accepted.

4. Next meeting: February 21, 2024 at noon; Town Office.

5. Adjournment: 12:19pm

Next AGM is January 15, 2025 @ noon



**The Good Life Institute Board-General Meeting Minutes
Town Of Vermilion Board Room
January 17th, 2024, 12:00PM**

In Attendance: Paige Jaremco, Andrea Wilkinson, Tyson Tschauner, Mary Lee Prior, Cornerstone Coop, Northern Lights Realty 2000.



- 1. Call to Order:** 12:21PM
- 2. Agenda Adoption:** Tyson approved of the Agenda.
Cornerstone Co-op seconded.
- 3. New Business:**

3.1 Board Discussion for 2024 Events

*Event dates have been set:

- March 16th - Race of Vermilion
- June 26th - Taste of Vermilion
- September 14th - ART in the Park
- November 15th - SAVOUR

*Tyson made a motion to host Taste of Vermilion to be on Wednesday, June 26, 2024. Cornerstone Co-op seconded. Motion carried.

* The committee discussed new ideas for Taste of Vermilion. Wendy offered to look more into opportunities and additional grants to involve the indigenous side for the Taste of Vermilion.

AGENDA ITEM #9.2.

* Cornerstone Co-op suggested utilizing past videos/pictures of the past races to show people what the Race is actually about.

4. **Next meeting:** February 21, 2024 at 12 noon, Town Office.

5. **Adjournment:** 12:52PM.

THE GOOD LIFE INSTITUTE**LIST OF DIRECTORS AS OF JANUARY 17, 2024*****Chair / Director*****Northern Lighth Realty 2000**

5008 49 Ave

Vermilion, AB T9X 1B7

wendylou@live.ca

C: 780-581-7000

Vice-Chair / Director**Andrea Wilkinson**

5021-49 Ave

Vermilion, Ab T9X 1X1

awilkinson@vermilion.ca

H: 780-549-9087

Treasurer / Director*(Manager of Economic Development)***Mary Lee Prior**

Town of Vermilion

5021 – 49 Avenue

Vermilion, Ab T9X 1X1

MPrior@vermilion.ca

W: 780-581-2419

Secretary*(GLI Coordinator)***Paige Jaremco**

5021-49 Ave

Vermilion, Ab T9X 1X1

goodlife@vermilion.ca

H: 780-787-8292

W: 780-549-9084 (GLI)

Director / CHAIR**Tyson Tschauner**

5037 – 50 Avenue

Vermilion, Ab T9X 1A7

tyson.tschauner@scotiabank.com***Director*****Cornerstone Co-op**

5008 – 51 Avenue

Vermilion, Ab T9X 1B3

madi.chase@cornerstone.crs

W: 780-853-6732

Director**Kirby Whitlock**

4401- 50 Avenue

Vermilion, Ab T9X 1P7

klwhitlock@yahoo.ca

H: 780- 853-1060

Director**Pomeroy Inn & Suites**

4111 51St

Vermilion, AB T9X 0B4

mikes@pomeroyvermilion.com

C: 780-581-4667





**MINUTES of Town of Vermilion Library Board
for December 6th @ 7pm**

1. Call to order: A regular meeting of the Town of Vermilion Library Board was called to order on December 9th @ 7pm, Alva Andersen chairing.

Attending: Richard Yaceyko, Joshua Rayment, Kirby Whitlock, Justin Thompson, Alva Andersen, Carolyn Martin. **Regrets:** Leanne Martin, Brad Gallamore, Margaret McCormack, Anna Giesbrecht.

2. Agenda: *Kirby moves the adoption of the agenda as presented. Carried.*

3. Minutes: *Joshua moves the adoption of the October 25th and November 27th minutes as circulated. Carried.*

4. Reports

Chair: County of VR confirmed 2023 cash funding of \$14,600 in addition to the RSG grant. Library was not successful in a Cenovus grant. Community Closet donated \$5,000. Town council confirmed new appointees to the board and the 2023 requisition. Manager will arrange a farewell gift to Joan Mudryk for her service to the library board.

Joshua moves that the library board recommend town council re-appoint Richard Yaceyko to a 3-year term on the library board. Carried.

Manager: Library closures include December 14 from 1130-1230pm, December 23-27+30. The programs coordinator staff have resigned effective February 2024. New pension enrollments and revised benefits calculations will significantly affect 2024 budget. Manager recommends reducing operating costs to accommodate new expenses. A network gateway and 2 access points needed to be replaced. Ambiguity exists in the jurisdiction between the Town and Library concerning facility reserve management. Manager will send a copy of the current memorandum of understanding to trustees for review.

Kirby moves that the library board enter an in-camera session as per section 17(4)d of the Freedom of Information and Protection of Privacy Act at 7:21pm. Carried. Kirby moves that the library board enter an in-camera session as per section 17(4)d of the Freedom of Information and Protection of Privacy Act at 7:25pm. Carried.

Treasurer: No irregular sources of income in the reporting period. Notable expenses include staff development courses at \$731, alarm system troubleshooting, and steam cleaning at \$540.

NLLS Board: The NLLS board confirmed the 2024 budget at a 1.5% increase, ~\$22,400 for the library. This formula assumes a service population of 4,150 for Vermilion.



Plan of Service Committee: The committee is seeking another member to join. Committee reviewed the 2023 service goals and recommends amending several targets. Manager to send a copy of the committee roster list to board members.

Richard moves the adoption of the reports as presented. Carried.

5. Budget: An amended budget was presented for review. Manager highlighted that an interim budget will be required until County of VR funding is confirmed for 2024. *Joshua moves that the board approve the interim budget until such time as the County of Vermilion River funding is determined. Carolyn seconds. Carried.*

6. Adjournment: Justin moves to adjourn at 8:47pm.

Next Meeting: January 31 @ 7pm

Approved On: January 31, 2024

Board Chair: _____

COMMITTEE REPORT

COMMITTEE:

Vermilion Library Board

DATE AND LOCATION:

December 6, 2023

ATTENDANCE BY:

Richard Yaceyko, Joshua Rayment, Kirby Whitlock, Justin Thompson, Alva Andersen, Carolyn Martin

REGRETS:

Leanne Martin, Brad Gallamore, Margaret McCormack, Anna Giesbrecht

ITEM:

Recommendations for Library Board Appointments

BACKGROUND:

As per the recommendation of the Vermilion Library Board, the following board appointments be considered:

- appointment of Richard Yaceyko to a 3 year term on the Vermilion Library Board expiring February 20, 2027.

COMMITTEE RECOMMENDATIONS:

That Council for the Town of Vermilion appoint Richard Yaceyko to the Vermilion Library Board for a 3 year term expiring February 20, 2027.

ACTION REQUIRED:

Motion

Stuart Pauls, Manager

Department Head

Justin Thompson

Committee Chair



**MINUTES of Town of Vermilion Library Board
for January 31st, 2024 @ 7pm**

1. Call to order: a business meeting of the Town of Vermilion Library Board was held at the Vermilion Public Library on January 31st, 2024 @ 7pm, Justin Thompson chairing.

Attending: Alva Andersen, Joshua Rayment, Carolyn Martin, Margaret McMillan, Justin Thompson, Kirby Whitlock, Stuart Pauls.

Regrets: Anna Giesbrecht, Leanne Martin.

2. Agenda: Justin suggested amending the order or items addressed and adding #10 Black History Month. Margaret *moves the adoption of the agenda as amended. Carried.*

3. Minutes: *Alva moves the adoption of the December 6th 2023 minutes as circulated. Carried.*

4. Reports:

Chairperson: Richard has yet to be appointed by Council, Brad's term has expired. Margaret and Carolyn are now on plan of service and advocacy committee, Joshua to personnel. Correspondence from Mason's declined our funding request, Lions Club are still considering it, Hearts & Hands thanked us for the mitten tree donation, Western Financial chose us as a fund recipient. *Joshua moves the board recommend Town Council appoint Brad Gallamore to a 2 year term on the library board. Carried.*

Manager: Mild vandalism reported on a door. New networking equipment installed. Recruitment underway for a program coordinator. GST & T4a consultation was done with L&A Accountants. 2 new programs are a business breakfast networking event in mid March and Speed friending, another networking event in the coming months. Coordinator provided survey data on programs.

Treasurer: Revenue in December: \$66,018 in CFEP, \$14,600 in CVR Cash, \$2,200 in investment returns. No capital purchases in December but irregular expenses include a \$91,000 allocation to reserves from fundraising and reserve contributions. *Joshua moves that the library board open a savings account at Scotiabank and deposit \$92,000 from the chequing account. Carolyn seconds. Carried.*

NLLS Board: To close the deficit NLLS plans to do: minor levy increases, advocate for provincial funding, identify new revenue sources, and investigate changes to practices like new contracts.

Other Updates: New websites in June, Network security updates, and a goal to reduce order lead time to 3 weeks. NLLS will ask libraries to identify their top 3 technology needs. *Joshua moves the adoption of the reports as presented. Carried.*

5. Ideas Hub: The rural libraries digital skills grant was not applied for this round. We need more flexible ideas in our pending grant submission pipeline. Library should explore advertising options to identify our collection options and what we offer on a regular basis. Investigate free radio advertising programs that Brad has used before with other agencies. More household items could be added to the collection. Library should reach beyond its main userbase through



connections with the college, newspaper, and other standard media formats. Consider collaborating with our regional partners like Wainwright and Lloydminster Library.

6. Personnel Issue: Tabled

7. 2023 Annual Report: A high level overview of the statistical year for VPL is recorded in the annual report and submitted to municipal affairs. Minor amendments were identified on statistical outlier data and contact information for trustees. Brad suggests adding more basement focus in accomplishments to highlight the space we shall be developing access for. *Margaret moves that the annual report be approved subject to alternations as discussed. Carried.*

8. Elevator Project: The fundraising goal has been met and has reached the threshold to proceed with tendering. Additional fundraising from VCU, Coop Community Spaces and other pending projects will still be wrapped up in February. Manager will contact Savaria on wait times to determine if project can be expedited. Joshua, Brad and Stuart to review tender file. *Alva moves that the elevator tender proposal be accepted upon review by committee. Carried.*

9. Annual Report: Statistical information from 2023 was presented for submission to Municipal Affairs and minor correction were noted. Annual report to be sent for further email review. *Margaret moves that the annual report be approved for submission subject to alternations as discussed. Carried.*

10. Black History Month: The Lloydminster Vermilion for Equity group will be hosting a black history month trivia at the Vermilion Library on Friday February 23 and challenges VPL to put in a team.

Adjournment: Justin moves to adjourn at 8:35pm.

Next Meeting: February 28, 2024

COMMITTEE REPORT

COMMITTEE:

Vermilion Library Board

DATE AND LOCATION:

January 31, 2024

ATTENDANCE BY:

Alva Andersen, Joshua Rayment, Carolyn Martin, Margaret McMillan, Justin Thompson, Kirby Whitlock, Stuart Pauls

REGRETS:

Anna Giesbrecht, Leanne Martin

ITEM:

Recommendations for Library Board Appointments - January 31, 2024

BACKGROUND:

As per the recommendation of the Vermilion Library Board, the following board appointments be considered:

- appointment of Brad Gallamore to a 2 year term on the Vermilion Library Board expiring February 20, 2026.

COMMITTEE RECOMMENDATIONS:

That Council for the Town of Vermilion appoint Brad Gallamore to the Vermilion Library Board for a 2 year term expiring February 20, 2026.

ACTION REQUIRED:

Motion

Stuart Pauls, Manager

Department Head

Justin Thomposon

Committee Chairman

**MINUTES OF VERMILION DISTRICT HEALTH CARE
PROVIDERS ATTRACTION & RETENTION COMMITTEE
HELD ON MONDAY, OCTOBER 16, 2023
at 12:00 PM Town Hall Front Meeting Room**

Present

ON PHONE/VIDEO CONFERENCE:

Town of Vermilion	Councillor Robert Snow, Chair
Village of Mannville	Councillor Jim Jackson
County of Vermilion River	Councillor Leslie Cusack
Town of Vermilion CAO	Kevin Lucas
RhPAP Representative	Anya Langkow
Community Representative	Greg Smith
Primary Care Network	Brian Match
Vermilion Health Centre	Darlene McQuid
Town of Vermilion Exec Asst	Andrea Wilkinson

The meeting was called to order at 12:10 p.m.

1. ADOPTION OF AGENDA

- 1.1. Moved by Councillor Jim Jackson “That the Agenda be accepted as presented.”
CARRIED.

2. APPROVAL OF MINUTES

- 2.1. Minutes of June 12, 2023

Moved by Greg Smith “That the Minutes of the Vermilion District Health Care Providers Attraction and Recruitment Committee meeting of June 12, 2023 be accepted as amended.” **CARRIED.**

Amendment to

“Doing scheduled appointments and supporting existing walk-in clinics” under 5. ROUND TABLE

3. OLD BUSINESS

- 3.1. Request for Membership – Midtown Medical Clinic
- Karen Bowman, Clinic Manager for Midtown Medical Clinic submitted request for membership
 - Terms of Reference does not currently have a clinic representative; specify Site Manager/Physician as non-voting member
 - Invite Manager from My Medical Clinic - Dr. Malud

ACTION:

Amend Terms of Reference to include clinic memberships as non-voting member

Moved by Councillor Leslie Cusack “Terms of Reference to be amended to include clinic representatives (Clinic Manager/Physician) as non-voting member.” **CARRIED.**

- Discussion around inviting Karen Bowman to the Committee. Councillor Robert Snow to call Karen Bowman and Dr. Malud and invite them to the upcoming meeting.
- Discussion around seeking out community members to help with ideas for reaching out to physicians. Ideas suggested includes posting a recruitment ad on social media, media release to the community, volunteer ad in Talk of the Town newsletter.

ACTION:

Email out the previous ad that was used to the committee for review.

3.2. Vermilion Physician Recruitment – Updates

- Three new doctors recruited - Dr. Al Oud, Dr. Abugharsa, Dr. Krimeed
- Timeline end of October; not confirmed yet
- Fourth physician position on the jobs site has been up for a couple weeks; will be pulling applicants in a couple of weeks
- Successfully recruited the (0.4 FTE) Anesthesia Tech
- Currently have a Surgical Assistant and seeking another one;
- Available clinic spaces; PCN Area in medical clinic discussed
- Work with PCN to integrate new physicians
- Potentially an Audiologist coming to community; physician's spouse

3.3. Vermilion District Health Care Providers Attraction & Retention Bursary – Final Allotment – for information

- Fourth and final allotment of Bursary was sent to Mr. Whitfield

4. NEW BUSINESS

4.1. Doctor Retention – Lack of Doctors during Fair 2023

- Two events where there were no doctors during Vermilion fair
- Recruited two contract locum physicians and they didn't work out
- Issue to bring up to provincial government
- Discussion around the \$10,000 incentive for new physicians coming into the community
- Dr. Liebenberg was inquiring about what incentive is currently in place
- Other community has offered free rent for a certain amount of time
- Build specific policy around incentives
- Discussion around flat rate versus different rates for different disciplines
- Take out recruiter fee from Terms of Reference
- Recruitment incentives to be brought forward to next meeting

ACTION:

Current Financial balance

ACTION:

Councillor Snow to check into what other municipalities contribute

ACTION:

Email to determine subcommittee

5. ROUND TABLE

Councillor Robert Snow

- Spoke to MLA for Rural Health Reform; took the opportunity to ask how he will ensure that communities have physicians; province to have a larger role
- Upcoming Organizational Meeting may result in reassignment of chair

Anya Langkow

- Busy fall for RhPAP; Let's Go Rural program in high schools; students go through stations to get familiar with different health care areas
- One medical student coming soon to community
- RhPAP secured temporary accommodations for students
- International Educated Nurses (IEN); a nurse in Mannville care center
- IEN monthly free seminars coming up October 26
- Series of free virtual events for high school students meeting with RN and LPNs; connecting with post secondaries
- Grant opportunities
- RESIDE funding available; linked to remoteness of position; return of service; available to physicians to get established

Greg Smith

- Protocol statement for recognition was reviewed; Greg will send out to all members to review
- Taking Dr. Salumu's wife for driver training

Brian Match

- Ideas from other communities: Gift cards (Tim Hortons), letter signed by Mayors/ Reeves, ice cream for all healthcare staff
- Nurse practitioner is taking sabbatical
- Hired another practitioner to cover the area
- Nurse practitioner assisting physicians

Councillor Leslie Cusack

- Discussion around physician staying in the Vermilion Valley Lodge; previous management had set up a temporary arrangement with this physician and management has since changed; physician didn't understand that it was temporary and is now actively looking for alternate lodgings; hope to get resolved in the near future as a new board came in

Darlene McQuid

- Acute care went into outbreak but had since lifted and is opened up again

6. **OTHER**

- 6.1. - None

7. **NEXT MEETING**

Monday, February 12, 2024 at 12:00pm – in person/virtual meeting

8. ADJOURNMENT

Being the Agenda matters concluded, the meeting adjourned at approximately 1:17 p.m.



Meeting Minutes
Regular Council Meeting

January 9, 2024, 9:00 AM
Council Chambers
4912 - 50 Avenue
Kitscoty Alberta, Canada

Attendance

Reeve Marty Baker
Deputy Reeve Leslie Cusack
Councillor Dale Swyripa
Councillor Stacey Hryciuk
Councillor George Kuneff
Councillor Jason Stelmaschuk
Councillor Clinton Murray

Staff Present

CAO Alan Parkin
Executive Assistant Susan Hodges Marlowe
Director of Corporate Services Viren Tailor
Director of Planning and Community Services Roger Garnett
Director of Agriculture and Environment Cathie Erichsen Arychuk
Operations Manager Darrell Denis
Finance Nancy Miciak
Payroll Administrator Pauline Ulliac
Engineering Technician Tristan Pidruchney
Community Development Candice McLean
Information Technologist Jaime Petty
Planning and Community Services Administrative Assistant
Andrea Neufeld
Protective Services Administrative Assistant Jolene Levesque

1. CALL TO ORDER

Reeve M. Baker called the January 9, 2024 Regular Council Meeting to order at 9:00 AM with all members in attendance.

This meeting was open to the public in person or via ZOOM webinar registration with 0 members of the public registered to attend.

2. OPENING INSPIRATION - COUNCILLOR JASON STELMASCHUK

Councillor Jason Stelmaschuk provided an opening inspiration to the January 9, 2024 Regular Council Meeting.

3. ADDITIONS TO AGENDA

9.b TAX RECOVERY OPTIONS

4. ADOPTION OF AGENDA

Motion Number: 2024-01-01

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River approve the January 9, 2024 Regular Council Meeting Agenda as amended to include 9.b TAX RECOVERY OPTIONS.

CARRIED

5. ADOPTION OF MINUTES

5.a REGULAR COUNCIL MEETING

Motion Number: 2024-01-02

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River approve the December 12, 2023 Regular Council Meeting Minutes as presented.

CARRIED

Vermilion RCMP Sgt. Corey Buckingham and Kitscoty RCMP Cpl. Brian Weisbrod entered the meeting at 9:02 AM.

6. APPOINTMENTS

Tax and Assessment Administrator Ayssa Irvine, Finance Manager Natasha Wobeser and Director of Protective Services Kirk Hughes entered the meeting at 9:09 AM.

6.a 9:05 AM VERMILION RCMP QUARTERLY REPORT - SGT. COREY BUCKINGHAM

Motion Number: 2024-01-03

Moved by Councillor D. Swyripa

THAT the County of Vermilion River receive the Vermilion RCMP Quarterly report as information.

CARRIED

Lloydminster Chamber representatives Teri-Lynn Mackie and Ryan Topley entered the meeting at 9:20 AM.

David Skoretz entered the meeting at 9:25 AM.

Council moved to 8.b Kitscoty RCMP Q2 Report Cpl. Brian Weisbrod.

7. DELEGATIONS / PUBLIC HEARINGS

7.a PUBLIC HEARING FOR BYLAW 23-19 AMENDING LAND USE BYLAW

Reeve M Baker declared the Public Hearing to order at 9:30 AM. One member of the public David Skoretz was in attendance but declined to speak to the hearing. Reeve M. Baker declared the Public Hearing closed at 9:33 AM.

8. APPOINTMENTS

8.a 9:35 AM - LLOYDMINSTER CHAMBER OF COMMERCE - TERI-LYNN MACKIE

Lloydminster Chamber representatives Teri-Lynn Mackie and Ryan Topley left the meeting at 9:58 AM.

8.b 9:20 AM KITSCOTY RCMP Q2 REPORT CPL BRIAN WEISBROD

Motion Number: 2023-12-04

Moved by Councillor G. Kuneff

THAT the County of Vermilion River receive the Kitscoty RCMP Quarterly report as information.

CARRIED

Councillor C. Murray left the meeting at 9:28 AM and returned at 9:30 AM.

Vermilion RCMP Sgt. Corey Buckingham and Kitscoty RCMP Cpl. Brian Weisbrod entered left the meeting at 9:29 AM.

Council returned to 7.a Public Hearing for Bylaw 23-19 Amending Land Use Bylaw

9. COUNCIL NEW BUSINESS

9.a CHIEF ADMINISTRATIVE OFFICER REPORT - DECEMBER REPORT

Motion Number: 2024-01-05

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River approve the December 2023 Chief Administrative Officer Report as presented.

CARRIED

1. COUNCIL ACTION TRACKER

Motion Number: 2024-01-06

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River accept the Council Action Tracker as information.

CARRIED

2. COUNCIL EVENTS AND MEETINGS LIST

Motion Number: 2024-01-07

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River accept the January Council Events and Meeting lists as information.

CARRIED

The internet stopped working and so everyone online left the meeting and only Council, CAO and the Executive Assistant were in the meeting.

RECESS – THAT the County of Vermilion Regular Meeting of Council recess at 10:24 AM and reconvened at 10:35 AM with all members in attendance except Councillor D. Swyripa.

Returning to the meeting at 10:35 AM was Director C. Erichsen Arychuk, Director K. Hughes, A. Neufeld, C. McLean, Public Works Administrative Assistant Holli Harty, J. Petty, J. Levesque, N. Miciak, P. Ulliac and T. Priduchney.

9.b FINANCE

1. TAX RECOVERY OPTIONS

Motion Number: 2024-01-08

Moved by Councillor J. Stelmaschuk

THAT, pursuant to Section 419 (a) of the *Municipal Government Act*, The County of Vermilion River set the following reserve bids for the Tax Recovery Auction to be held on February 1, 2023:

Lot 11; Block 6; Plan 8023039 -	Reserve Bid <u>\$11,400</u>
Lot 20; Block 7; Plan 8931S–	Reserve Bid <u>\$25,000</u>
Lot 15; Block 7; Plan 8931S –	Reserve Bid <u>\$37,500</u>
Lot 6; Block 10; Plan 8322367 -	Reserve Bid <u>\$49,500</u>
Lot 1; Block ; Plan 8120010-	Reserve Bid <u>\$17,600</u>
Lot 8; Block 3; Plan 5433CL -	Reserve Bid <u>\$4,200</u>

AGENDA ITEM #12.1.

Lot 10; Block 9; Plan 1582HW-	Reserve Bid \$ <u>20,400</u>
Lot 1; Block 10; Plan 2574HW-	Reserve Bid \$ <u>248,900</u>
Lot W29&30; Block 6; Plan 8931S-	Reserve Bid \$ <u>9,500</u>
Lot 4 to 6; Block 4; Plan 2338EO-	Reserve Bid \$ <u>132,300</u>
Lot 10; Block A; Plan 8022022-	Reserve Bid \$ <u>18,200</u>
Lot 3; Block 4; Plan 2338EO-	Reserve Bid \$ <u>37,400</u>

CARRIED

2. Request for Information

9.c PUBLIC WORKS AND UTILITIES

1. CONCERN TRACKER REPORTS

Motion Number: 2024-01-09

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River receive the current Concern Tracker Report for December 6, 2023 to January 2, 2024 and the Active and In-Progress Concern Tracker Report up to December 5, 2023 for information only.

CARRIED

2. Request for Information

9.d NATURAL GAS UTILITY

1. Request for Information

9.e AGRICULTURE AND ENVIRONMENT

1. Request for Information

Councillor D. Swyripa and COP Chris Garner joined the meeting at 10:38 AM.

Directors V. Tailor and R. Garnett joined the meeting at 10:44 AM.

9.f PROTECTIVE SERVICES

1. 2023 GREAT CANADIAN FIRE SURVEY – STATE OF FIRE SERVICES ACROSS CANADA

Motion Number: 2024-01-10

Moved by Councillor G. Kuneff

THAT the County of Vermilion River receive the 2023 Great Canadian Fire Survey as information.

CARRIED

2. Request for Information

9.g PLANNING AND COMMUNITY SERVICES

1. Request for Information

9.h GENERAL ADMINISTRATION

1. COUNTY OF VERMILION RIVER OPEN HOUSE EVENTS 2024

Motion Number: 2024-01-11

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River receive the Open House report as information and Council will host the next Open House on March 5, 2024 in Kitscoty from 6 PM to 8 PM.

CARRIED

2. CORRESPONDENCE

Motion Number: 2024-01-12

Moved by Councillor C. Murray

THAT the County of Vermilion River accept the correspondence as information.

CARRIED

3. VILLAGE AND HAMLET NEWSLETTERS

Motion Number: 2024-01-13

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River receive the Villages of Marwayne and Paradise Valley and the Hamlet of Dewberry January newsletters as information.

CARRIED

4. Request for Information

10. BYLAWS

10.a BYLAW 23-18 CAP LEVY AMENDMENT – MOTION REQUIRED

Motion Number: 2024-01-14

Moved by Councillor D. Swyripa

THAT the County of Vermilion River give Second Reading to Bylaw 23-18, an amendment to Bylaw 22-07, being a bylaw authorizing the implementation of a Community Aggregate Payment Levy on Lands within the County of Vermilion River.

CARRIED

Motion Number: 2024-01-15

Moved by Councillor S. Hryciuk

THAT the County of Vermilion River give Third and Final Reading to Bylaw 23-18, an amendment to Bylaw 22-07, being a bylaw authorizing the implementation of a Community Aggregate Payment Levy on Lands within the County of Vermilion River.

CARRIED

10.b BYLAW 23-19 – AMEND COUNTY OF VERMILION LAND USE BYLAW (BYLAW 19-02) – MOTION REQUIRED

Motion Number: 2024-01-16

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River give Second Reading to Bylaw 23-19 being a bylaw to amend the County of Vermilion River Land Use District Map, for portions of land on SE-28-51-1W4M, NE-8-48-3W4M and SE-24-49-2W4M, that forms part of the Land Use Bylaw (Bylaw 19-02).

CARRIED

Motion Number: 2024-01-17

Moved by Councillor D. Swyripa

THAT the County of Vermilion River give Third and Final Reading to Bylaw 23-19 being a bylaw to amend the County of Vermilion River Land Use District Map, for portions of land on SE-28-51-1W4M, NE-8-48-3W4M and SE-24-49-2W4M, that forms part of the Land Use Bylaw (Bylaw 19-02).

CARRIED

11. DISPOSITION OF DELEGATION BUSINESS

11.a LLOYDMINSTER CHAMBER OF COMMERCE

Motion Number: 2024-01-18

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River accept the report for the Lloydminster Chamber of Commerce as information.

CARRIED

Motion Number: 2024-01-19

Moved by Councillor C. Murray

THAT the County of Vermilion River approve the 2024 membership to the Lloydminster Chamber of Commerce and pay the membership fee of \$941.21 and send up to two Councillors to the AGM in March.

CARRIED

12. NOTICES OF MOTION

13. COUNCIL REPORTS

Councillor G. Kuneff reported on Vermilion Seed Cleaners Association, Vermilion River Waste Management Commission, ALUS.

Councillor J. Stelmaschuk reported on ALUS, Grazing Forward meeting, ILC Lloydminster meeting.

Councillor D. Swyripa reported on meeting with Minister McIver.

Councillor C. Murray reported on Tulliby Lake Society AGM.

Deputy Reeve Leslie Cusack reported on Minister McIver meeting, Vermilion ILC meeting.

Councillor S. Hryciuk reported Vermilion River Waste Management Commission, Vermilion and District Housing Foundation, Hay Clandonald.

Reeve M. Baker reported on Vermilion River Waste Management Commission, Lloydminster ILC meeting and Vermilion ILC meeting and Minister McIver.

RMA RESOLUTION

Motion Number: 2024-01-20

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River rescind motion 2023-12-18 RMA Resolution for Designated Industrial Properties.

CARRIED

RECESS – THAT the County of Vermilion River Regular Meeting of Council recess at 12:05 PM for lunch and reconvened at 1:02 PM with all members in attendance.

14. CLOSED SESSION - CONFIDENTIAL

Motion Number: 2024-01-21

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River Regular Meeting of Council move to a Closed Session at 1:02 PM with all members in attendance.

CARRIED

Engineering Technician Tristan Pidruchney entered the Closed Session meeting at 1:02 PM.

14.a ADVICE FROM OFFICIALS - GRAVEL EXPLORATION - FOIP SECTION 24(1)(c)

Engineering Technician T. Pidruchney left the Closed Session meeting at 1:02 PM.

14.b ADVICE FROM OFFICIALS - ACE WATER CORP - FOIP SECTION 24(1)(f)

14.c CONFIDENTIAL EVALUATIONS - GENERAL MANAGER AND ASSISTANT CAO UPDATE - FOIP SECTION 19(1)

15. RETURN TO OPEN SESSION

Motion Number: 2024-01-22

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River Regular Meeting of Council return to Open Session at 2:58 PM with all members in attendance except Councillor Stacey Hryciuk.

CARRIED

Councillor S. Hryciuk left the meeting at 2:58 PM.

RECESS – THAT the County of Vermilion River Regular Meeting of Council recess at 2:58 and reconvened at 3:02 PM with all members in attendance except Councillor Stacey Hryciuk.

16. BUSINESS ARISING OUT OF CLOSED SESSION

16.a GRAVEL EXPLORATION

Motion Number: 2024-01-23

Moved by Councillor C. Murray

THAT the County of Vermilion River direct Administration to terminate the Stetson Enterprises Ltd. gravel crushing agreement.

CARRIED

17. ADJOURNMENT

Reeve M. Baker adjourned the January 9, 2024 Regular Council Meeting at 3:07 PM with all members in attendance.

Marty Baker, Reeve

Alan Parkin, Chief Administrative Officer



Regular Council Meeting Agenda

February 13, 2024, 9:00 AM
Council Chambers/VIA ZOOM Webinar
4912 50 Ave
Kitscoty, Alberta, Canada

- 1. CALL TO ORDER**
- 2. OPENING INSPIRATION - DEPUTY REEVE LESLIE CUSACK**
- 3. ADDITIONS TO AGENDA**
- 4. ADOPTION OF AGENDA**

Motion Number:

THAT the County of Vermilion River approve the February 13, 2024 Regular Council Meeting Agenda as presented.

- 5. ADOPTION OF MINUTES**

5.a REGULAR COUNCIL MEETING - JANUARY 30, 2024

Motion Number:

THAT the County of Vermilion River approve the January 30, 2024 Regular Council Meeting Minutes as presented.

- 6. APPOINTMENTS**

6.a 9:05 KITSCOTY RCMP QUARTERLY REPORT - CPL BRIAN WEISBROD

Motion Number:

THAT the County of Vermilion River receive the Kitscoty RCMP Quarterly Report as information.

6.b 9:25 AM VERMILION RCMP QUARTERLY REPORT - SGT. COREY BUCKINGHAM

Motion Number:

THAT the County of Vermilion River receive the Vermilion RCMP Quarterly report as information.

7. COUNCIL NEW BUSINESS

7.a CHIEF ADMINISTRATIVE OFFICER REPORT

CAO REPORT JANUARY

Motion Number:

THAT the County of Vermilion River approve the Chief Administrative Officer January report as presented.

COUNCIL MEETING AND EVENTS CALENDARS AND COUNCIL TRACKER REPORT

Motion Number:

THAT the County of Vermilion River receive the Council Meeting and Events Calendars and Council Action Tracker as information.

7.b FINANCE

Request for Information

7.c PUBLIC WORKS AND UTILITIES

COUNTY OF VERMILION RIVER 2023 QUALIFICATION MAINTENANCE AUDIT

Motion Number:

THAT the County of Vermilion River receive the 2023 Qualification Maintenance Audit as information.

CONCERN TRACKER REPORTS

Motion Number:

THAT the County of Vermilion River receive the current Concern Tracker Report for January 24, 2024, to February 6, 2024, and the Active and In-Progress Concern Tracker Report up to January 23, 2024, for information.

Request for Information

7.d NATURAL GAS UTILITY

Request for Information

7.e AGRICULTURE AND ENVIRONMENT

Request for Information

7.f PROTECTIVE SERVICES

Request for Information

7.g PLANNING AND COMMUNITY SERVICES

**PLANNING & COMMUNITY SERVICES 2023 YEAR-END DEPARTMENT
REPORT – FOR INFORMATION**

Motion Number:

THAT the County of Vermilion River receive the Planning and Community Services 2023 Year-End Department Report for information.

Request for Information

7.h GENERAL ADMINISTRATION

**COUNTY OF VERMILION RIVER PARADE FLOAT – STUDIO Y
CREATIONS**

Motion Number:

THAT the County of Vermilion River approve a parade float budget of \$25,000.00 out of the Council's Public Relations budget.

Motion Number:

THAT the County of Vermilion River direct Administration pay the design retainer Studio Y Creations five per cent of the \$25,000.00 to move forward with a design.

MEETING WITH MINISTER OF TRANSPORTATION AT SPRING RMA

Motion Number:

THAT the County of Vermilion River meet with the Minister of Transportation and Economic Corridors at the Spring Rural Municipalities of Alberta Convention and discuss the following three topics:

RMA REGIONAL VISIT - MAY 9, 2024

Motion Number:

THAT the County of Vermilion River receive the Rural Municipalities of Alberta request for an appointment on May 9, 2024 as information and direct Administration confirm the date.

VILLAGES AND HAMLET FEBRUARY NEWSLETTERS

Motion Number:

THAT the County of Vermilion River receive the Villages of Kitscoty, Paradise Valley and Marwayne and the Hamlet of Dewberry February Newsletters as information.

CORRESPONDENCE

Motion Number:

THAT the County of Vermilion River receive the following correspondence as information:

- * Lloydminster and District Health Advisory Meeting Minutes
- * Vermilion Library 20231206 minutes
- * VRRRA 2024-01-18 Meeting Package
- * VRRRA Appendix A Terms of Reference Per Capita Fees
- * AB HUB Board draft minutes Feb. 6, 2024
- * AB HUB meeting minutes Jan. 17, 2024
- * Funding Letter to AB HUB 2024-25

Request for Information

8. NOTICES OF MOTION

9. COUNCIL REPORTS

10. CLOSED SESSION - CONFIDENTIAL

Motion Number:

THAT the County of Vermilion River Regular Meeting of Council move to a Closed Session at 0:00 PM with all members in attendance.

10.a DISCLOSURE HARMFUL TO INTERGOVERNMENTAL RELATIONS - LLOYDMINSTER REGION HOUSING GROUP - FOIP SECTION 21(1)(ii)

- 10.b DISCLOSURE HARMFUL TO INTERGOVERNMENTAL RELATIONS -
LLOYDMINSTER ILC - FOIP SECTION 21(1)(ii)

11. RETURN TO OPEN SESSION

Motion Number:

THAT the County of Vermilion River Regular Meeting of Council return to Open Session at 0:00 PM with all members in attendance.

12. BUSINESS ARISING OUT OF CLOSED SESSION

13. ADJOURNMENT