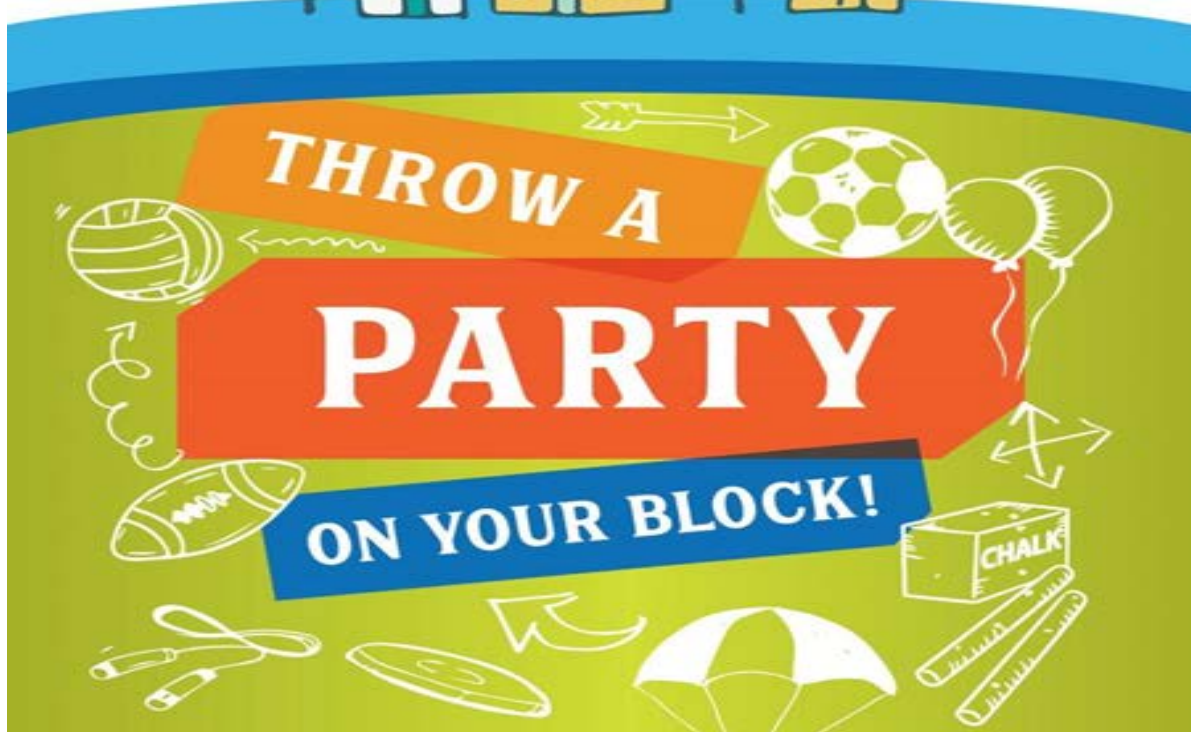
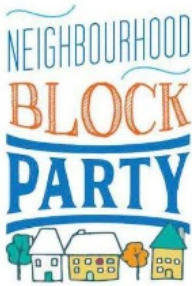


NEIGHBOURHOOD BLOCK PARTY





PROGRAM GUIDE

**In Partnership between the
Vermilion Wellness Coalition and
(the Town of Vermilion) Family and Community Support Services**

Application forms available:

www.vermilion.ca

Town of Vermilion
5021 - 49th Avenue
Vermilion, AB

Submit your completed forms one of the following ways, 10 business days prior to the event:

Email:

Community Services Department
recreation@vermilion.ca

In Person:

Town of Vermilion
5021 - 49th Avenue
Vermilion, AB

If you need assistance during this application process or have any questions, please call:
780-853-2402.

WHY HOST A NEIGHBOURHOOD BLOCK PARTY?

Block parties are an enjoyable way to meet and get to know your neighbours in the community. This is also a good opportunity to build friendship connections, learn about the neighbourhood history and help each other with safety/crime prevention in the area. In an emergency, it helps to know your neighbors who you can reach out to for assistance. Meaningful and supportive connections strengthen community pride and what a great opportunity to start an annual block party tradition. The possibilities of connections are endless!

GETTING STARTED – PLANNING YOUR NEIGHBOURHOOD BLOCK PARTY

Things to Consider & Suggestions:

- ❖ Talk to your neighbours and work together with each other when planning the party and determine who will be the lead organizer.
- ❖ Discuss possible dates and times to have the event.
- ❖ Please ensure all residents are notified and have consented within a reasonable time frame prior to the block party.
- ❖ Noise levels must be appropriate and considerate of your neighbours. Block parties must follow Bylaw #7.87.

“Nuisances” shall mean anything annoying, unpleasant, obnoxious, or injurious, in the judgement of any authorized persons.

- ❖ Ensure there is street access for emergency vehicles when setting up your party.
- ❖ Organizers will be responsible for the cleanup of the event immediately after the event.
- ❖ Designate an individual to create a poster/invitation with the event details and hand deliver them to your neighbours. This encourages attendance and the opportunity to share some positive thoughts and feedback about having a block party.
- ❖ Provide nametags and develop a contact list so everyone can stay connected.
- ❖ Set out garbage and recycling cans.
- ❖ Provide a hand washing station and meet the standards for proper food preparation and handling. Please contact the Public Health Nurse at 780-853-5270.
- ❖ Follow the fire pit regulations (described in Bylaw #8.14), bans and requirements for outdoor burning.

TYPES OF BLOCK PARTIES

- ❖ Potlucks – everyone brings their favorite dish to share!
- ❖ Barbeque – organizers purchase any items needed, neighbours can bring their own meat or side dishes.
- ❖ Catered – someone is hired to cater the event and everyone contributes.
- ❖ Picnics – everyone brings a dish.

NEIGHBOURHOOD BLOCK PARTY PERMIT PROCESS

House or Yard Party:

If you would like to host a party in your own yard, house or garage, the Neighbourhood Block Party Permit and Waiver of Liability and Release form is not required as it occurs on private property.

Park, Street or Public Space:

If you are planning on hosting a block party on a public roadway or space, you are required to obtain the Neighbourhood Block Party Permit and complete the Waiver of Liability and Release form prior to the event. This permit ensures that the event meets all Federal, Provincial and Municipal laws and regulations.

Failure to obtain a permit prior to an event commencing may result in organizers being fined and/or the event being halted.

The permit should be completed and submitted a minimum of **10 business days prior to the event**. Alcohol, cannabis and illegal drug consumption in a park, street or public space is not allowed (Bylaw #3.18).

BLOCK PARTY ACTIVITY KITS

The block party activity kits include a variety of equipment for all age groups to encourage activity and friendship connections. They also come with optional additional large items to sign out by request. The kits are not only available for neighbourhood block parties but for group gatherings, special events, picnics and youth groups.

The number of kits is limited and not guaranteed to be available. They will be provided on a first-come, first-served basis. They can only be utilized for one-day events.

The kits can be picked up after all the required application forms are completed and signed and a \$100 deposit is paid. They must be picked up and returned during Town of Vermilion office hours:

5 days a week, 8:30 am – 4:30 pm
5021- 49 Ave. Vermilion, AB

CHECKLIST

All items must be returned the next business day following your event in clean condition and wiped off with mild soap and water. Any damages or breakage must be reported during drop-off.

- ☐ Have you completed the Neighbourhood Block Party Application Form?
- ☐ Do you require a Neighbourhood Block Party Road Closure Permit? If yes, did you also complete the Neighbourhood Block Party Waiver of Liability and Release Form?
- ☐ Are you requesting a Block Party Activity Kit? If so, did you complete this form?

Book your party today, weekend spots will fill up fast. When your party is complete, please complete the Evaluation Form. This feedback will assist us with continually making improvements to this program.

Thank you for building a safe and caring neighbourhood, one block party at a time.