

**Town of Vermilion
Regular Council
Tuesday, February 4, 2025 at 6:00 P.M.**

Page

1. CALL TO ORDER

2. ADOPTION OF AGENDA

3. ADOPTION OF THE PREVIOUS MINUTES

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3.1. Minutes of Regular Meeting of Council - January 21, 2025

4. OLD BUSINESS

5. NEW BUSINESS

5.1. Public Commentary

6

5.2. Wear Red Canada Day - Proclamation

7 - 9

5.3. Community Futures Membership Renewal

10 - 12

5.4. Federation of Canadian Municipalities Membership Renewal

5.5. Vermilion River Regional Alliance Membership Renewal

6. COMMITTEE REPORTS

13 - 15

6.1. Vermilion and District Chamber of Commerce Minutes of January 6, 2025

16 - 19

6.2. Vermilion Wellness Coalition - Minutes of January 27, 2025

7. FINANCIAL

8. COUNCIL ROUND TABLE

9. CORRESPONDENCE

20

9.1. KidsSport - 2024 Year End Reporting

21 - 25

9.2. Proposed Rezoning - Pt. SE 5-51-6-W4 and Plan 2756EU, Block OT

26 - 40

9.3. County of Vermilion River - Minutes of January 14, 2025

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9.4. County of Vermilion River - Agenda of January 28, 2025

10. CLOSED SESSION

11. ADJOURNMENT

**TOWN OF VERMILION
MINUTES OF REGULAR MEETING OF COUNCIL
HELD ON TUESDAY, JANUARY 21, 2025, AT 6:00 P.M.**

PRESENT

IN PERSON:

Deputy Mayor Joshua Rayment
Councillor Robert Snow
Councillor Robert Pulyk
Councillor Kevin Martin
Councillor Paul Conlon
Interim Chief Administrative Officer Michael van der Torre
Director of Infrastructure and Planning Services Robert Dauphinee
Director of Corporate Services Brian Leibel
Infrastructure and Planning Administrative Assistant Madison Barrett

REGRETS

Councillor Kirby Whitlock
Manager Economic Development Mary Lee Prior

1. CALL TO ORDER

Deputy Mayor Joshua Rayment called the meeting to order at 6:00 p.m.

2. ADOPTION OF AGENDA

Moved by Councillor Robert Snow “That the Agenda be accepted as amended.” **CARRIED.**

Addition of
‘11.1 Pursuant to Part 1, Division 2, Section 17(2) of the Freedom of Information and Protection of Privacy Act Personnel’ under 11. CLOSED SESSION

3. ADOPTION OF THE PREVIOUS MINUTES

3.1. Minutes of Regular Meeting of Council – January 7, 2025

Moved by Councillor Kevin Martin “That the Minutes of the Regular Meeting of Council of January 7, 2025, be accepted as presented.” **CARRIED.**

4. DELEGATIONS

4.1. Northern Lights Library System – James MacDonald

Deputy Mayor Joshua Rayment welcomed Mr. MacDonald to the meeting.

Mr. MacDonald went through the 2024 Value Statement sharing lots of positive numbers for the Vermilion Public Library including the purchase of 2,523 library cards, 8,956 electronic books in circulation, total library savings of \$1,856,063, total print circulation value of \$1,187,650, and \$8,479 of total professional value. James also went on to share the total local library book allotment for 2024 was \$16,032.12.

Mr. MacDonald shared the top three milestones of 2024 for Northern Lights Library System which included the new website for libraries, GoLibrary self-registration website, and welcome to Kehewin Cree Nation & Art Smith Aviation Academy.

James also shared the top three initiatives of 2025 for Northern Lights Library System which include the wireless printing, TRACPAC and major updates to the library catalogue, and shelf-ready pilot program for enhanced processing efficiency.

Deputy Mayor Rayment thanked Mr. MacDonald for coming in.

5. OLD BUSINESS

5.1. County of Vermilion River and Town of Vermilion Fire Services Agreement

Moved by Councillor Robert Pulyk “That Council for the Town of Vermilion postpone the motion to amend and extend the Fire Services Agreement between the County of Vermilion River and the Town of Vermilion.” **DEFEATED.**

MOTION #25/01/08

Recorded Vote:

In favor: Councillor Robert Pulyk, Councillor Robert Snow

Opposed: Councillor Paul Conlon, Deputy Mayor Joshua Rayment, Councillor Kevin Martin

Moved by Councillor Kevin Martin “That Council for the Town of Vermilion amend the Fee for Use of Town Owned Equipment in the Fire Services Agreement between the County of Vermilion River and the Town of Vermilion to include the new Fee for Use of Town Owned Equipment as presented and extend the agreement until April 2026.” **CARRIED.**

MOTION#25/01/09

5.1. Intermunicipal Collaboration Framework Agreement

Moved by Councillor Robert Pulyk “That Council for the Town of Vermilion rescind Motion #25/01/07.” **CARRIED**

MOTION#25/01/10

Moved by Councillor Kevin Martin “That Council for the Town of Vermilion accept the County of Vermilion River’s request for a 2-year extension on the Intermunicipal Collaboration Framework Agreement.” **CARRIED.**

MOTION#25/01/11

6. NEW BUSINESS

6.1. Public Commentary

Deputy Mayor Joshua Rayment opened the Public Commentary session at 6:48 p.m.

Deputy Mayor Rayment welcomed Shawn Jacula to the meeting. Mr. Jacula brought forward concerns regarding his previously submitted questions about Alberta Broadband not being answered to the extent he was looking for.

Deputy Mayor Joshua Rayment closed the Public Commentary session at 6:50 p.m.

6.2. 2025 General Municipal Election Returning Officer and Deputy Returning Officer

Moved by Councillor Kevin Martin “That Council for the Town of Vermilion appoint Madison Barrett as the Returning Officer and Marylee Prior as the Deputy Returning Officer for the General Municipal Election to be held on October 20, 2025.” **CARRIED.**

MOTION#25/01/12

7. MANAGEMENT REPORTS

Management for the Town of Vermilion presented their reports.

8. FINANCIAL

8.1. Accounts Payable for the period of January 1st – January 16th, 2025.

Accepted as Information.

9. COUNCIL ROUND TABLE

Council for the Town of Vermilion presented their reports.

10. CORRESPONDENCE

10.1. Shawm Jacula Response

Correspondence was accepted as information.

11. CLOSED SESSION

**11.1. Pursuant to Part 1, Division 2, Section 17(2) of the Freedom of Information and Protection of Privacy Act
Personnel**

Moved by Councillor Kevin Martin “That Council for the Town of Vermilion go in closed session at 7:17 p.m.” **CARRIED.**
MOTION#25/01/13

Director of Infrastructure and Planning Services Robert Dauphinee, Director of Corporate Services Brian Leibel, Interim CAO Michael Van Der Torre, and Infrastructure and Planning Administrative Assistant Madison Barrett left the meeting at 7:17 p.m.

Moved by Councillor Robert Snow “That Council for the Town of Vermilion revert back to the Regular Meeting of Council at 8:46 p.m.” **CARRIED.**
MOTION#25/01/14

11. ADJOURNMENT

Being the Agenda matters concluded, the meeting adjourned at approximately 8:46 p.m.

READ AND CONFIRMED ON THIS 4th DAY OF February 2025 A.D.

Interim Chief Administrative Officer

Deputy Mayor

PROCLAMATION

**TOWN OF VERMILION
WEAR RED CANADA DAY
FEBRUARY 13, 2025**

- WHEREAS,** Heart disease is the number one killer of women worldwide and the leading cause of premature death for Canadian women, a fact unknown to many women and their healthcare providers; and
- WHEREAS,** The Canadian Women's Heart Health Alliance is an organization of volunteer health professionals and patients working hard to improve women's heart health; and
- WHEREAS,** Wear Red Canada Day is celebrated annually to raise awareness for all Canadians, but especially Canadian women, to be mindful, curious, and proactive in the management of their heart health and wellness; and
- WHEREAS,** We want to see better prevention, diagnosis, and care and fewer women dying prematurely from heart disease;
- RESOLVED** I, JOSHUA RAYMENT, DEPUTY MAYOR OF THE TOWN OF VERMILION, DO HEREBY PROCLAIM FEBRUARY 13, 2025 WEAR RED CANADA DAY IN VERMILION, ALBERTA, CANADA.

Signed the 4th day of February, 2025

Joshua Rayment
Deputy Mayor of the Town of Vermilion

COMMUNITY FUTURES LLOYDMINSTER & REGION



Membership Structure Review

History: Community Futures Lloydminster and Region has always been a municipally appointed grassroots organization with the membership including the regional municipalities. Each municipality has the option to appoint 1 representative to serve on the Board of Directors – this can be an elected official, administration rep or a member from the community. These appointed representatives serve 3 year terms to a maximum of 3 terms (total 9 years) as Board Members. At that time, a representative is required to step off the board for at least one year (as per our operating contract with Prairies Canada) before being re-appointed. Additionally, the Board can have Members at Large serving on the Board. These Member at Large Board Members serve a maximum of 2 terms of 3 years (total 6 years). The number of Member at Large positions is not a defined number in the Bylaws, but open to whatever number the Board deems appropriate. In practice, this has been 1-3 representatives.

There are 12 Current Municipalities in our Region listed within our Bylaws as Members. This includes: Lloydminster, Vermilion, County of Vermilion River, RM Wilton, RM Britannia, Kitscoty, Marwayne, Paradise Valley, Dewberry, Lashburn, Marshall, Onion Lake Cree Nation. Note: bylaws need to be updated to remove Dewberry from the list as they have amalgamated with the County.

We currently have 8 municipally appointed members and 1 member at large. This is a manageable and effective range of members. A Board smaller than 8 or larger than 13 can be difficult to manage.

Current:

Many CF offices in Alberta have shifted to a volunteer board rather than municipally appointed. The primary reason behind this shift has been to reduce the risk of entire boards being changed during the municipal election process and to reduce the burden on our partnering municipalities. **CFLR is undergoing this Membership Review in order to ensure we are meeting the needs of our membership and governing effectively on behalf of our region. It is an opportunity for the Membership to re-affirm their commitment or to develop changes as needed.** Should the Membership desire a change to the structure, we would need to undergo a Bylaw review and propose changes at our Annual General Meeting in June 2025. **This is the initial discussion to determine if that is required or not.**

RESPONSE REQUESTED:

CFLR requests a response from the municipality declaring a commitment to continue with the current municipal membership structure OR your preference to release your membership (and your subsequent board appointment).

If 75% of members indicate wishing to release their membership, the next steps would lead to a restructuring based fully on volunteer members at large. If less than 75% wish to give up their membership, the restructuring would be to release those members who wish to part ways and replace those memberships with volunteer members at large.

The form on the final page can be used for your response, or a letter can be submitted to CFLR.

AGENDA ITEM #5.3.

Below are discussion and review points to consider in regards to a municipally appointed board structure (current) versus a volunteer board structure.

RISKS AND BENEFITS: Municipally Appointed Boards

RISKS
BOARD TURNOVER: For many CF offices with a municipal structure, their entire board could be changed in an election. Our risk of this happening is lower because we have members from both AB and SK municipalities, which are on different year election cycles. Our board would never see a full change in one election (which is different than the risk for other offices who don't have that split).
SKILLS & EXPERTISE: Appointed Board members do not necessarily bring appropriate or diverse skills, knowledge, and entrepreneurial expertise to the Board.
LEARNING CURVE: Appointments can still change annually or short of full terms depending on the workload of Councillors and how the municipality allocates representatives. This is challenging and impacts the quality of our Board as it does take at least 18 months to get oriented and knowledgeable about our organization. It makes it difficult to establish and maintain strategic leadership if our representatives change regularly.
CAPACITY: Not all municipalities participate due to resource constraints and time restrictions on councillors. Are we putting a burden on the municipalities as they struggle managing their own workloads and commitments? If municipalities need to step back or reduce burden on their representatives, we are at risk for not being a preferred organization to support and for losing appointed members. This is not a committee, but a governing board, that is charged with setting the strategic direction of the organization and requires a fair amount of involvement and participation. Not all appointed board members will have the capacity or passion for such deep involvement.
BENEFITS
RELIABLE APPOINTMENTS: Consistent and reliable Board appointments from engaged municipalities keeps disruptions to board turnover to a minimum, which allows for more efficient decision making, governance, and operations.
COST EFFECTIVE: Do not have to recruit volunteers, which can be challenging and time-consuming, as well as costly for administration time, marketing, and resources.
FLEXIBLE: Municipalities do have the option of appointing a Councillor, staff or other appropriate community or business representative to CFLR Board. This can reduce burden on the elected officials.
COMMUNITY REPRESENTATION: Our current structure allows us to remain connected and engaged with each municipality for information sharing, networking, project development, and staying top of mind as a valued organization. This keeps us grassroots and community-based, which are key core values of CFLR.
MEMBER AT LARGE: our current structure does hold places for volunteer members at large, which already offsets the dependence on municipalities.

RISKS AND BENEFITS: Volunteer Boards

RISKS
RECRUITMENT: Difficult finding volunteers willing to commit their time and effort. The process of recruiting is time-consuming and requires financial investment in the process in order to be effective.
COMMUNITY CONNECTION: A volunteer board puts us at risk for losing connection with each municipality and the grassroots efforts that emerge from that network. It is likely we would lose representation in some of our communities.
BENEFITS
SKILLS & EXPERTISE: Targeted recruitment to seek out specific skillsets, expertise and knowledge that can be brought to the Board. This diversifies our Board and would contribute to innovation and continued growth.
REDUCES BURDEN: Reduces the commitment and potential burden on our municipal partners.



#5 4010 50 Avenue
Lloydminster, AB T9V 1B2
cmcgirr@albertacf.com
780-875-5458

2025 MEMBERSHIP STRUCTURE REVIEW

Please complete the following form and submit to Community Futures Lloydminster and Region by March 31, 2025 via email to cmcgirr@albertacf.com

MEMBER INFORMATION

MUNICIPALITY	
CONTACT PERSON	
CONTACT EMAIL	

It is intended that any changes to Membership (if they arise), will not become official until and if accepted at the next Annual General Meeting (estimated June 2025). This form indicates your intention that will guide us in the next steps to proceed as is or with changes as required.

Please choose one option on behalf of your Municipality:

___ **OPTION 1:** we intend to commit to continued membership with Community Futures Lloydminster and Region Development Corp. This allows our municipality to appoint 1 representative to serve on the Board of Directors in accordance with Community Futures Lloydminster and Region Bylaws and to have voting rights at any special meetings and Annual General Meeting.

___ **OPTION 2:** we intend to release our membership in Community Futures Lloydminster and Region Development Corp. This would eliminate our ability to appoint a Board Member or to vote at any meetings of the Corporation.

Date

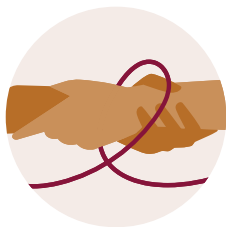
Authorized Signature

Name & Title _____

Through thick and thin, your communities are always in good hands with FCM

The **Federation of Canadian Municipalities (FCM)** is the national voice of local governments, leading the way in empowering municipalities to enhance the quality of life for all Canadians.

We get results because we unite over 2,000 cities and communities, representing 92 percent of Canadians. For over a hundred years, FCM has been the pillar that municipalities have relied on. We are their most trusted partner to bring change locally and nationally.



What FCM does for members

- › We **unite and advocate** for local governments of all sizes to shape the national agenda and deliver tools for your communities.
- › We have a strong agenda for change through the development of a new **Municipal Growth Framework**—a revenue tool that is linked with Canada's growing population and economy.
- › We provide **funding, programs, training and resources** that empower municipalities to innovate and succeed.
- › We connect **local leaders** with **networking opportunities** like our world-class conferences.



Additional benefits of membership

- › Exclusive tools, tips and analysis to help you serve your community
- › Informative updates on key federal-municipal issues
- › The support of thousands of municipal colleagues
- › Valuable networking opportunities with federal representatives, stakeholders and FCM's corporate partners
- › Insider information and discounted rates on FCM's annual conference and other events
- › The opportunity to shape FCM's advocacy efforts



What FCM has achieved for members

FCM has a **proven track record of advocating for the needs of municipalities** to the federal government. Amid a context of uncertainty, local leaders can rely on FCM to bring municipal priorities to the federal agenda.

We have secured funds to help municipalities **provide more housing** to those who need it most. By securing these funds, FCM is helping municipalities tackle homelessness and addressing the ongoing issues of encampments seen throughout the country.

We are also actively championing your local infrastructure priorities by advocating for continued funding of the **Canada Community Building Fund** and the **Canada Housing Infrastructure Fund**, all while pushing for the next generation of infrastructure programs.

We're continuing our work with the **Green Municipal Fund**. In 2024, two new initiatives were launched: the **Growing Canada's Community Canopies**, which supports the planting of at least 1.2 million trees, as well as the **Local Leadership for Climate Adaptation** program, where local governments are provided funding for long-term climate resiliency projects.

But that's not all—we are empowering local governments to make on-the-ground changes for a more resilient Canada through the development of a new **Municipal Growth Framework**. Parliamentarians recognize FCM as a key stakeholder and know that this Framework will allow municipalities to tackle Canadians' challenges without increasing their taxes.

Joining FCM means playing a decisive role in the future of communities of all sizes. It means collaborating as a team to further reinforce the foundation of a country that reflects us, unites us and fills us with pride.

To learn more about the benefits of an FCM member, visit fcm.ca/membership.



FEDERATION
OF CANADIAN
MUNICIPALITIES

FÉDÉRATION
CANADIENNE DES
MUNICIPALITÉS

AGENDA ITEM #5.4.

2025-2026

Facture d'adhésion

24, rue Clarence Street,
Ottawa, Ontario, K1N 5P3
T. 613-241-5221

Mike van der Torre

Town of Vermilion

5021 49th Avenue

Vermilion, AB, T9X 1X1

Attn: Interim chief administrative officer

ORDER / COMMANDE: ORD-68430-Z2R3M7

DATE: 01/03/2025

ACCOUNT/COMPTE: 449

DUE DATE/DATE LIMITE: 03/31/2025

ITEM / DESCRIPTION	QTY / QTE	RATE / TAUX	SUB-TOTAL / SOUS-TOTAL	GST / TPS	TOTAL
Base fee per your population / Taux de base selon votre population	1	\$220.00	\$220.00	\$11.00	\$231.00
Per capita dues calculated per your population / Frais de cotisation calculés selon votre population	3,948	\$0.2263	\$893.43	\$44.67	\$938.10
TOTAL			\$1,113.43	\$55.67	\$1,169.10

PAYMENT/PAIEMENT

Electronic Funds Transfer/Transfert électronique de fonds

Royal Bank of Canada (RBC) / Banque Royale du Canada

Institution Number / Numéro de l'institution: **003**

Transit Number / Numéro de transit: **00006**

Account Number / Numéro de compte: **1113307**

Cheque payable to / Chèque à l'ordre de:

Federation of Canadian Municipalities

Fédération canadienne des municipalités

Your FCM membership empowers local leaders to
strengthen their communities and shape a brighter
future for all Canadians.

Learn more at: <https://fcm.ca/membership>.

accountsreceivable@fcm.ca



Vermilion & District Chamber of Commerce

Minutes –

Date: January 6th, 2025

Time: 6:00pm

Location: Chamber Office

Board Attendance: Miranda Lychak, Kim Shimko, Amber Skolarchuk, Jason Stelmaschuk, Sherry Martin - Arrived at 7:03pm

Regrets: Aaron Knopp, Mackenzie McIntyre

Staff Attendance: Jyllian

Guest Attendance: Dhruv Raval from Indus Travels

Call to Order: 6:00pm, met with Dhruv til 6:25pm

Additions/Approval of the Agenda: Amber approves the agenda as presented.

Acceptance of Previous Minutes: Jason accepts the minutes from the previous meeting, seconded by Kim

President Report: Miranda mentioned that there was an interagency meeting on January 9th @ 12pm. Leis, Miranda, and Jyllian went over the first reading of the 2025 budget to adjust numbers for the second reading. Miranda tried getting a hold of the Mannville Chamber board members with no luck so going to keep trying. Miranda stated that we have requested funding from the Town of Vermilion and the County of Vermilion River.

Executive Director Report: Jyllian discussed that she and Leis worked on and finished membership renewals. She stated that she scheduled a lot of Mental Health & Wellness advertisements on social media over the Christmas break and pushed for more advertising on the conference when she got back. Jyllian also discussed that Marlene



Beattie got in contact with her and mentioned a few pointers on the Christmas Parade to help with the community as well as the Chamber.

Chamber Business:

- AGM 2025 - The board voted to move February 3rd, 2025 meeting to February 11th, 2025 and start at 6pm before the AGM at 7pm.
- Meeting with Dhruv/Greece 2025 - Discussed upcoming trips and expectations to keep moving forward with Indus the Chamber travel partner.
- Parade 2025
 - This year's parade theme will be Country Christmas
- Mental Health & Wellness Symposium - Jyllian is to push for more advertising by posting on social media and to send out more reminder emails to members and past attendees.
- Budget 2025 - Amber makes motion to pass the second reading of the 2025 Operating Budget - Kim seconds that motion.
- Executive director goals 2025
 - Gain new members
 - Be more interactive with businesses
- Corporate goals 2025
 - 2 educational sessions per year
 - Recruiting more board members

New Business:

- Golf Tournament - Contact Cam about doing both 18 and 9 holes - different start times?? Jyllian is to find notes about meeting with Miranda, Greg, and Cam.
- Membership Renewal Terms
 - Kim made a motion to keep the same price as 2024 for the years of 2025 and 2026
- Next Chamber Travel Trip?
 - Would be either in the fall or next spring depending on the destination. Jyllian is to get itineraries from Dhruv for various trip locations.

Discussion

- Chase the Ace
 - To do this as a Chamber would we need a specific license? We could try it for a few months to see how it plays out.
- Voting by law amendment - Jyllian is to look into our bylaws to see who all gets a vote on the Chamber board as we are anticipating for more people to join.



- Tip of the spear:
 - It will be online for one day and in person for the next day.
- Membership Rates 2026
 - Any Business that renews from June to October, give them a prorated so that their renewal cycle starts in January the following year.
 - November - December: It will be grandfathered into the new year renewals date with no prorated.

Next Meeting: February 11th, 2025

Meeting Adjourned at: 8:30pm



AGENDA ITEM #6.2.

Vermilion Wellness Coalition (VWC)

Monday January 27, 2025

8:30- 10:30 a.m.

Zoom meeting only

Vision of Wellness for Vermilion: Vermilion is a healthy community that promotes a culture of wellness.

Attendees Carol Coleman, Caroline McAuley, Pat Calyniuk, Jerri-Lyn Visser, Joanne Stewart

Chair: Joanne

Recorder:

Regrets:

MEETING MINUTES

Agenda Item	Discussion
1. Welcome	Welcome back to Caroline McAuley, Nutrition Services.
2. Approval of Agenda	
3. Approval of Meeting Minutes	November 25, 2025
4. Old Business	
4.1 Rotary Presentation, Jan 9	Pat reported that the presentation went well. Rotary asked how they can help us with Disc Golf – advocating, funding etc. Possibly a presentation from Brandon would help. Rotary is also interested in supporting the outdoor oven activities.
4.2 Feedback from non-profit gathering	Carol and Stuart are working with Heather Nickle from the Community Development Unit to compile all the survey information received.
4.3 COPE Presentation	Paula Williams Iverson (Collaborative Outreach Preventing Exploitation) Tentatively February or March?
5. Financial Update	Town of Vermilion/Pat Calyniuk - County of VR FCSS Senior's Nutrition sessions has \$131.33 remaining. Kitscoty provided the facility free of charge (\$75 donation). \$1032 remaining in the Blue Cross grant for the Disc Golf project. Reporting has been completed on this but would be good to get this off our books. Discussed the possibility of purchasing hoops to use up the funds. \$982.51 Vermilion Wellness Coalition money. - We have items in storage to be used as well.
6. Action plan	Update of Action Plan:
6.1 Healthy & connected neighbourhoods for all	Family Swim update – January session was very well attended. The first two sessions (November and December) only had approximately 30 in attendance due to weather. Advertising has been distributed to many places. Discussion: Is there a possibility of having a session for families with children who are neurodivergent? Providing pool passes may be the best option, allowing families to attend when it is best for them. This might be an option for next year.
6.2 Increased awareness of community events and resources	Vermilion Fair activity – update on establishing a location to have quiet family area (Stuart/Pat/Jerri-Lyn) At this point having a quiet family area is not a possibility. Joanne to write a letter to Walking Through Grief, asking them if they are open to partner with us in a corner booth again this year. Total cost of a corner booth is \$420. Joanne to send a letter of request to Walking Through Grief.
6.3 Healthy built environment & Healthy food environments	Disc Golf update (Brandon, Mike) Discussed actions to move this forward: Brandon will ask Brandon for direction about getting

	• Carol will find out what the newly formed FCSS committee is working on. • Rotary may have influence with the MLA, if this is a project they are interested in. • Meet with MLA Garth Rowsell before his term is up • Meet with Katie at the park?
6.4 Harm reduction (alcohol)	Education & Awareness No report this month.
7. Grant updates & opportunities	
7.1 Community Capacity Grant	Final reporting on our 2024 projects was very positive. Have not heard yet if there will be 2025 grants.
7.2 Co-op Mental Health Grant	2024-2025 grant projects (Lorelee and Pat) • Family-Unplug-Connect and Play Kits - 150 kits created with 26 left to distribute. • Senior Kits – 25 kits created to be distributed in April.
7.3 FCSS funded projects or partnerships	• Connect and Play at the Indoor Playground (Jan-Feb-March) – partner with Midwest Family Connections for the last two weeks of the month, very well attended. • MYM Moms & Babes – Currently have 11 registrants with only three returning and the rest are new attendees. Of the \$1200 budget, facilitators are the biggest cost. • MYM Kids – participants are very hungry after school.
7.4 Soaring Grant	The JR Robson Youth Diversity group has been Soaring Grant application has been approved. Purchases will be placed in the JR Zen Den and include: • a care closet to store hygiene products students can access as needed; • a snack cupboard and fridge; • bean bag chairs, sensory lighting and other sensory items. • No decision has been made on having a Pride Walk this year.
8. New Business	
8.1 Rural Mental Health Animator	Derek Collins has carried out the animator position as a volunteer in the past, but no longer has the capacity to do this, other than providing Mental Health First Aid training this year. Carol doesn't have the capacity to do the larger RMHA project either. An animator needs to be in place to apply for a grant. They can then be paid or not, depending on what the project is. This years' deadline for projects is January 31st. Small projects were \$5000 and large are \$25,000. Writing requirements have decreased. Something to think about for next year.
9. Round Table Sharing	<u>Pat</u>: VIBE day went well. The Mental Wellness Symposium had 104 in attendance plus 43 students in the morning. The crowd in general seemed very engaged. <u>Caroline</u>: This February AHS is providing articles to local newspapers encouraging people to do their income tax. Perhaps ask the Chamber of Commerce to send out Volunteer Income Tax Program posters to their businesses in addition to all other advertising. Pat will also send out to the school newsletters. Doing more work with Early Learning Childcare workers as a provincial strategy.

10. Agenda Items for Next Meeting	AGM before February 28, 2025	AGENDA ITEM #6.2.
11. Next Meeting	Date: March 3 at 8:30 by Zoom	
12. Adjournment		

2023 – 2028 Vermilion Wellness Theory of Change & Action Plan



Over the next five years we will promote:	By	How, Who, When?
Healthy & connected neighbourhoods for all. (new Canadians, children & youth, college students, seniors, parents, etc.)	- reducing isolation and loneliness - building strong and supportive relationships.	- Grants (all) - Partnerships with college and senior centre?
Increased awareness of events and resources	- creating a communication plan - creating a social media campaign – things to do by season that are affordable, Seniors could be encouraged to be aware of resources and use them.	
Healthy built environments and healthy food environments	- free water, making portable water stations available - Household Food Insecurity (Security?) - transportation for students getting to school - walkable?	- Megan - Megan, Joanne - Joanne to investigate for fall 2023
Harm reduction (Did we decide how to tackle this?)	Raising awareness at outdoor oven, other community events that alcohol is not	Grants, Pat and Lorelee, all

	needed at every community event.
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AGENDA ITEM #6.2.

This is awesome news - Historical stats - not only is that the highest funding total (# of kids, grant \$) in a single year, but that also passes the milestone of KidsSport Vermilion funding over 500 kids since 2003. What an achievement!

This is something you could combine with a small write up into some great exposure for your chapter - picked up by local news, radio, read at chamber of commerce/city council meeting. Distributing over \$100,000 to support local minor sports organizations is also a huge deal.

Please pass on congratulations to your team. This is an impact you should all be proud of!

Proposed Rezoning – Pt. SE 5-51-6-W4 and Block OT, Plan 2756EU

The County of Vermilion River is currently reviewing its Land Use Bylaw. As part of this process, the above-mentioned lands are being proposed to be rezoned from **CR-S – Country Residential – Single Lot** to **A – Agriculture**.

These two are old gravel pits and while currently owned by the Town of Vermilion, they are currently, and have been for many years, leased to the landowner of the remainder of the quarter section for pasture land.

Following this redistricting, this land will be considered County Residential Use parcel within the Agricultural District.

Additional questions can be directed to Carley Weeks at Municipal Planning Services (2009) Ltd. as per the supporting documentation.

COUNTY OF VERMILION RIVER LANDOWNER CONSENT LETTER TO REDISTRICT TO THE AGRICULTURAL (A) DISTRICT

I/We _____
[Landowner Name(s) – Print]

Are the registered owner(s) of the lands legally described as:

Lot: None **Block:** OT **Plan:** 2756EU **being part of** SE 5-51-6-W4

I/We understand that the County of Vermilion River is reviewing its Land Use Bylaw. As part of this review process, I/We have no objection to the County redistricting my/our lands, legally described above, from **CR-S - Country Residential - Single-lot** District to the **A - Agriculture** District on the Land Use District Map as shown on the attached Schedule A. Following this redistricting, this land will be considered a Country Residential Use parcel within the Agricultural District.

A copy of the proposed Land Use Bylaw can be found on the County website at: <https://www.vermilion-river.com/>. Please consult the Agricultural (A) District for the provisions applicable to your property.

If you have any questions or concerns, please reach out to Municipal Planning Services (2009) Ltd. at 780-486-1991 or by email to c.weeks@munplan.ab.ca.

Mailing Address and Contact Information:

Town of Vermilion
5021 - 49 Ave.
Vermilion, AB T9X 1X1

Signature of Registered Owner(s)

Signature of Registered Owner(s)

Date of Signature(s)

NOTE: Please return signed copy of this letter to:

MUNICIPAL PLANNING SERVICES (2009) LTD.

ATTN: Carley Weeks
#206, 17511 – 107th Avenue
Edmonton, AB T5S 1E5
or via email to: c.weeks@munplan.ab.ca

COUNTY OF VERMILION RIVER

ATTN: Planning
Box 69, 505040 Hwy 897
Kitscoty, AB T0B 2P0
or via email to: planning@county24.com

Please note that failure to return the signed consent back to Municipal Planning Services (2009) Ltd. or the County of Vermilion River, you acknowledge and consent to the proposed redistricting of your property as described above.

COUNTY OF VERMILION RIVER LANDOWNER CONSENT LETTER TO REDISTRICIT TO THE AGRICULTURAL (A) DISTRICT

I/We _____
[Landowner Name(s) – Print]

Are the registered owner(s) of the lands legally described as:

Lot: _____ **Block:** _____ **Plan:** _____ **being part of** _____ **SE 5-51-6-W4**

I/We understand that the County of Vermilion River is reviewing its Land Use Bylaw. As part of this review process, I/We have no objection to the County redistricting my/our lands, legally described above, from **CR-S - Country Residential - Single-lot** District to the **A - Agriculture** District on the Land Use District Map as shown on the attached Schedule A. Following this redistricting, this land will be considered a Country Residential Use parcel within the Agricultural District.

A copy of the proposed Land Use Bylaw can be found on the County website at: <https://www.vermilion-river.com/>. Please consult the Agricultural (A) District for the provisions applicable to your property.

If you have any questions or concerns, please reach out to Municipal Planning Services (2009) Ltd. at 780-486-1991 or by email to c.weeks@munplan.ab.ca.

Mailing Address and Contact Information:

Town of Vermilion
5021 - 49 Ave.
Vermilion, AB T9X 1X1

Signature of Registered Owner(s)

Date of Signature(s)

NOTE: Please return signed copy of this letter to:

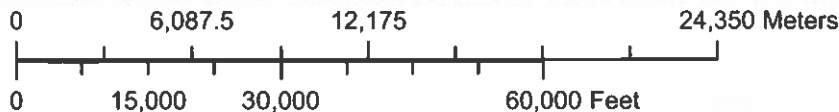
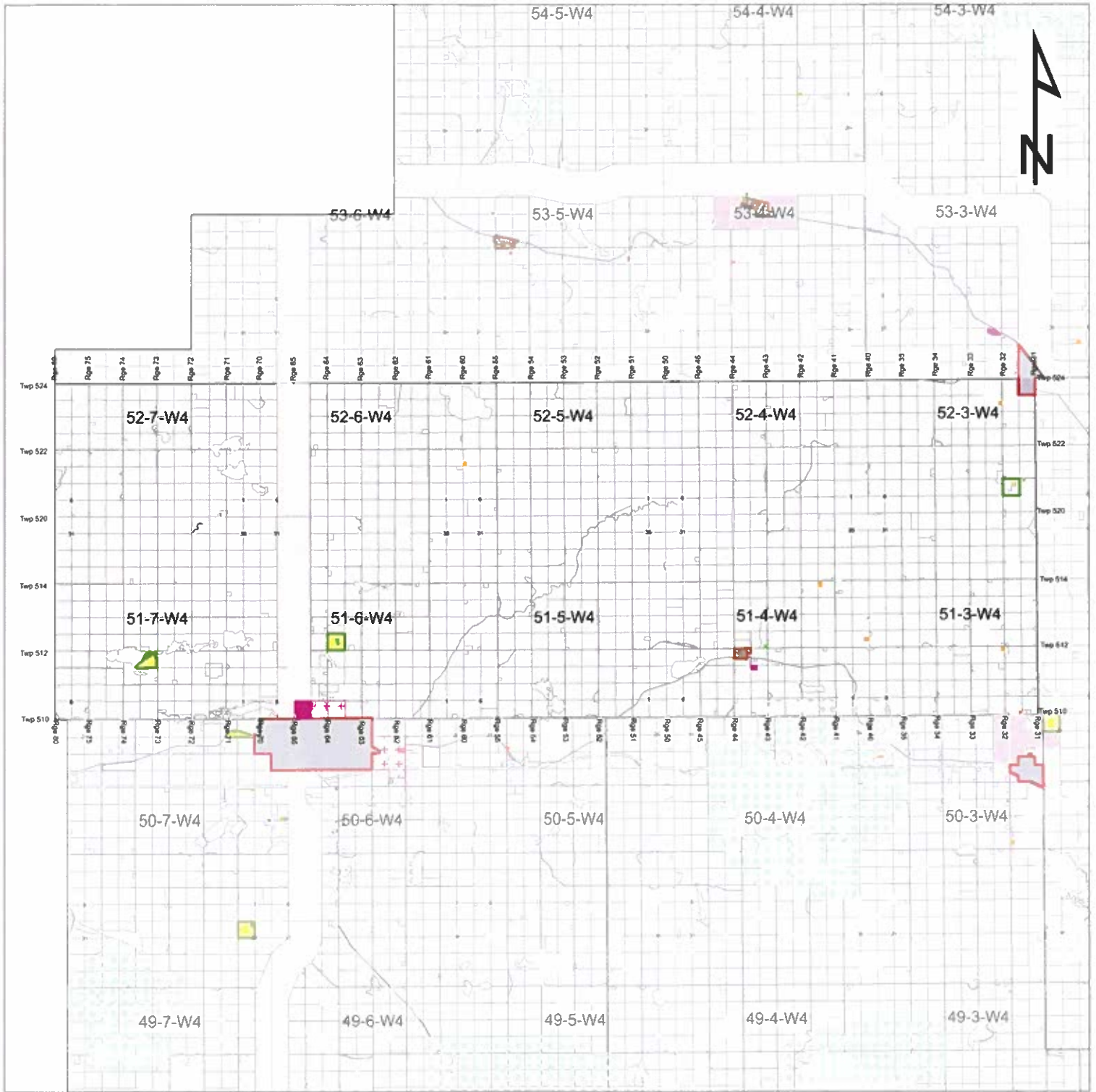
MUNICIPAL PLANNING SERVICES (2009) LTD.

ATTN: Carley Weeks
#206, 17511 – 107th Avenue
Edmonton, AB T5S 1E5
or via email to: c.weeks@munplan.ab.ca

COUNTY OF VERMILION RIVER

ATTN: Planning
Box 69, 505040 Hwy 897
Kitscoty, AB T0B 2P0
or via email to: planning@county24.com

Please note that failure to return the signed consent back to Municipal Planning Services (2009) Ltd. or the County of Vermilion River, you acknowledge and consent to the proposed redistricting of your property as described above.



Land Use Bylaw

- Agricultural
- Business and Services
- Commercial (Dewberry)
- Commercial
- County Residential - Agricultural
- CR-County Residential - Multi-Lot
- County Residential - Single-Lot

- Dewberry-Institutional District
- Dewberry-Industrial
- Dewberry-Residential
- Future Urban Development
- Highway Development
- Landfill and Composting
- Industrial - Light
- Industrial - Heavy
- Parks and Recreation

- Low Density Residential
- Medium Density Residential
- RM
- Urban Growth
- Other Municipality
- Electoral Division
- Subdivision Boundary
- Hamlet Boundary





Meeting Minutes

Regular Council Meeting

January 14, 2025, 9:00 AM

Town of Kitscoty Council Chambers/ Via ZOOM Webinar

5011 50 Street

Kitscoty, Alberta, Canada

Attendance

Reeve Marty Baker
Deputy Reeve Leslie Cusack
Councillor Dale Swyripa via ZOOM Webinar
Councillor Stacey Hryciuk
Councillor George Kuneff
Councillor Jason Stelmaschuk
Councillor Clinton Murray

Staff Present

CAO Alan Parkin
Assistant CAO Hannah Musterer
Human Resources Administrator Andrea Wilkinson
Director of Planning and Community Services Roger Garnett
Public Works General Manager Ben McPhee
Director of Protective Services Kirk Hughes
Director of Agriculture and Environment Cathie Erichsen Arychuk
Finance Manager Natasha Wobeser
Finance Analyst Nancy Fleming
Public Works Administrative Assistant Holli Harty
Community Development Candice McLean
Engineering Tech Tristan Pidruchney
Information Technologist Jaime Petty
Planning and Community Services Administrative Assistant
Andrea Neufeld

1. CALL TO ORDER

Reeve M. Baker called the January 14, 2025 Regular Council Meeting to order at 9:00 AM with all members in attendance.

This meeting was open to the public in person or via ZOOM webinar registration with 0 members of the public registered to attend.

2. OPENING INSPIRATION - COUNCILLOR JASON STELMASCHUK

Councillor Jason Stelmaschuk provided an opening inspiration to the January 14, 2025 Regular Council Meeting.

3. ADDITIONS TO AGENDA

4. ADOPTION OF AGENDA

Motion Number: 2025-01-01

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River approve the January 14, 2025 Regular Council Meeting Agenda as presented.

CARRIED

5. ADOPTION OF MINUTES

5.a REGULAR COUNCIL MEETING - DECEMBER 10, 2024

Motion Number: 2025-01-02

Moved by Councillor G. Kuneff

THAT the County of Vermilion River approve the December 10, 2024 Regular Council Meeting Minutes as presented.

CARRIED

6. APPOINTMENTS

6.a 9:03 AM GO EAST - KEVIN KISILEVICH

K. Kisilevich left the meeting at 9:27 AM.

6.b 9:31 AM VERMILION IS BEING EMPOWERED (VIBE) - PAT CALYNIUK

P. Calyniuk left the meeting at 9:49 AM.

RECESS – THAT the County of Vermilion River recess at 9:50 AM and reconvened at 10:00 AM with all members in attendance.

6.c 10:00 AM - PET PURPOSE PRESENTATION – AMANDA NEWTON-WILKIE AND AMANDA LEE

A. Newton Wilkie and A. Lee left the meeting at 10:17 AM.

7. BUSINESS ARISING OUT OF PRIOR MEETINGS

7.a DOG UPDATE #4 – PETS PURPOSE PRESENTATION

Motion Number: 2025-01-03

Moved by Councillor C. Murray

THAT the County of Vermilion River accept the presentation from Pets Purpose Adoption Shelter Society as information.

CARRIED

8. COUNCIL NEW BUSINESS

8.a CHIEF ADMINISTRATIVE OFFICER REPORT

1. CHIEF ADMINISTRATIVE OFFICER DECEMBER 2024 REPORT

Motion Number: 2025-01-04

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River approves the Chief Administrative Officers written report for December as information.

CARRIED

Motion Number: 2024-01-05

Moved by Councillor G. Kuneff

THAT the County of Vermilion River approves the Chief Administrative Officers vacation for the first half of 2025 of June 12, 13, 16, 17, 18, 19, 20, 26, 27, 30 inclusive.

CARRIED

2. COUNCIL EVENTS AND MEETINGS CALENDARS AND ACTION ITEMS

Motion Number: 2025-01-06

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River receive the Meeting and Events Calendars and Council Action Tracker as information.

CARRIED

Amendment:

Motion Number: 2025-01-07

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River change the August 19, 2025 Regular Meeting of Council to Monday, August 11, 2025.

CARRIED

Information Technologist Jaime Petty joined the meeting at 10:30 AM

8.b FINANCE

1. 2024 PROVISION FOR BAD DEBT – PERC AND DIRC APPLICATION

Motion Number: 2025-01-08

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River approve the attached list of Roll Numbers for 2024 Provision of Bad Debt for the Provincial Education Requisition Credit (PERC) and Designated Industrial Requisition Credit (DIRC) application as presented.

CARRIED

2. PROVINCIAL GOVERNMENT PROPERTIES – MOTION REQUIRED

Motion Number: 2025-01-09

Moved by Councillor C. Murray

THAT the County of Vermilion River write off the amounts not covered by the Grant in Place of Taxes, on the Alberta Government Properties in the amount of \$2,496.91.

CARRIED

3. Request for Information

8.c PUBLIC WORKS AND UTILITIES

1. 2025 AGGREGATE LOAD, HAUL, AND STOCKPILE TENDER – MOTION REQUIRED

Motion Number: 2025-01-10

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River award the tender for 2025 Aggregate Load, Haul, and Stockpile to Northern Road Builders LP, by its general partner, Northern Road Builders GP Ltd. for a total project cost of \$678,847.50 plus GST.

CARRIED

2. BLACKFOOT LAGOON DISCHARGE METHOD UPDATE

Motion Number: 2025-01-11

Moved by Councillor S. Hryciuk

THAT the County of Vermilion River select the Evaporation Pond discharge method for Administration to complete detailed design, request updates to funding and scope of project through the province and move to tendering phases of the project.

CARRIED

Councillor Clinton Murray left the meeting at 10:44 AM and returned at 10:45 AM.

3. 2025 ROAD PROJECTS

Motion Number: 2025-01-12

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River receive the 2025 Road Projects as presented.

CARRIED

Assistant CAO Hannah Musterer left the meeting at 11:23 AM.

Councillor Stacey Hryciuk left the meeting at 11:23 AM and returned at 11:24 AM.

4. BRIDGE FILE 71788 – FOR INFORMATION

Motion Number: 2025-01-13

Moved by Councillor S. Hryciuk

THAT the County of Vermilion River receive the Bridge File 71788 report for information and provide the following direction to Administration: to move forward with permanent bridge closure and removal of the existing bridge structure.

CARRIED

5. PUBLIC WORKS MONTHLY REPORT FOR NOVEMBER 2024

Motion Number: 2025-01-14

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River receive the November 2024 Public Works Monthly Report for information.

CARRIED

6. LETTER SNOW REMOVAL – KEN AND SHIRLEY SCHWARTZ

Motion Number: 2025-01-15

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River receive the letter from Ken and Shirley Schwartz regarding snow removal as information.

CARRIED

Councillor Clinton Murray left the meeting at 11:46 AM and returned at 11:47 AM.

Director of Gas Utility Louis Genest entered the meeting at 11:48 AM

7. CONCERN TRACKER REPORTS

Motion Number: 2025-01-16

Moved by Councillor S. Hryciuk

THAT the County of Vermilion River receive the Current Concern Tracker Report from December 4, 2024, to January 7, 2025, and the Active and In-Progress Concern Tracker Report up to December 3, 2024, for information.

CARRIED

8. Request for Information

8.d NATURAL GAS UTILITY

1. Request for Information

Director of Gas Utility Louis Genest left the meeting at 11:58 AM

RECESS – THAT the County of Vermilion River recess for lunch at 11:58 AM and reconvened at 12:26 PM with all members in attendance.

8.e AGRICULTURE AND ENVIRONMENT

**1. 2025 PROVINCIAL AGRICULTURAL SERVICE BOARD
CONFERENCE JANUARY 20-22, 2025: AGENDA AND
CONFERENCE RESOLUTION PACKAGE – FOR INFORMATION**

Motion Number: 2025-01-17

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River receive the January 20 to 22, 2025 Provincial Agricultural Service Board Conference agenda, Chairman's meeting agenda, and conference resolution package for information.

CARRIED

**2. LETTERS FROM ALBERTA AGRICULTURAL SERVICE
BOARDS REGARDING OPPOSITION TO BILL C-293, SUPPORT
FOR AGKNOW, AND CONCERNS WITH WILD BOAR – FOR
INFORMATION**

Motion Number: 2025-01-18

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River receive the attached letters for information.

CARRIED

3. COUNTY OF VERMILION RIVER 2025 TO 2029 AGRICULTURAL SERVICE BOARD GRANT PROGRAM APPLICATION – MOTION REQUIRED

Motion Number: 2025-01-19

Moved by Councillor S. Hryciuk

THAT the County of Vermilion River approve the 2025-2029 Agricultural Service Board Grant Program Application for the County of Vermilion River.

CARRIED

4. Request for Information

Council moved to 8.h.1 DECEMBER REPORT FOR THE ASSISTANT CHIEF ADMINISTRATIVE OFFICER

8.f PROTECTIVE SERVICES

1. MEMORANDUM OF UNDERSTANDING – MARWAYNE FIRE SERVICE AGREEMENT

Motion Number: 2025-01-22

Moved by Councillor C. Murray

THAT the County of Vermilion River approve the signing of the Memorandum of Understanding regarding the Fire Service Agreement between the County of Vermilion River and the Village of Marwayne.

CARRIED

2. MEMORANDUM OF UNDERSTANDING – KITSCOTY FIRE SERVICE AGREEMENT

Motion Number: 2025-01-23

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River approve the signing of the Memorandum Of Understanding regarding the Fire Services Agreement between the County of Vermilion River and the Village of Kitscoty.

CARRIED

3. Request for Information

Council moved to 8.h.3 COUNTY OF VERMILION RIVER 2025 TO 2029
AGRICULTURAL SERVICE BOARD GRANT PROGRAM APPLICATION – MOTION
REQUIRED

8.g PLANNING AND COMMUNITY SERVICES

1. Request for Information

8.h GENERAL ADMINISTRATION

**1. DECEMBER REPORT FOR THE ASSISTANT CHIEF
ADMINISTRATIVE OFFICER**

Motion Number: 2025-01-20

Moved by Councillor G. Kuneff

THAT the County of Vermilion River accepts the December report
of the Assistant Chief Administrative Officer as presented.

CARRIED

**2. VERMILION AND DISTRICT CHAMBER OF COMMERCE –
MUNICIPAL PARTNERSHIP REQUEST**

Motion Number: 2025-01-21

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River receive the Vermilion and
District Chamber of Commerce Municipal Partnership Request as
information.

CARRIED

**3. VERMILION RIVER WASTE MANAGEMENT SERVICES
COMMISSION**

Motion Number: 2025-01-24

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River receive the Vermilion River
Waste Management Services Commission minutes and 2025
requisition as information.

CARRIED

4. ONION LAKE RCMP CLIENT FORM

Motion Number: 2025-01-25

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River receive the Onion Lake RCMP Clients form as information and direct Administration to fill out the form and return to the Onion Lake RCMP.

CARRIED

5. RMA DISTRICT 5 AGENDA SUBMISSION REQUEST

Motion Number: 2025-01-26

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River receive the RMA District 5 Agenda form and direct Administration to fill out the form and return it to the RMA District 5 for the meeting on January 24, 2025.

CARRIED

Director of Protective Services Kirk Hughes left the meeting at 1:00 PM

6. VILLAGE AND HAMLET NEWSLETTERS

Motion Number: 2025-01-27

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River receive the Villages of Marwayne and Kitscoty and Hamlet of Dewberry January 2025 newsletters as information.

CARRIED

7. CORRESPONDENCE

FCM MEMBERSHIP WHEATLAND COUNTY LETTER

FCM RESPONSE LETTER TO WHEATLAND COUNTY

COMPOUND 1080 RECALL LETTER

MUNICIPAL AFFAIRS LETTER MEETING FOLLOWUP

Motion Number: 2025-01-28

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River receive the following correspondence as information:

FCM MEMBERSHIP WHEATLAND COUNTY LETTER

FCM RESPONSE LETTER TO WHEATLAND COUNTY

COMPOUND 1080 RECALL LETTER

MUNICIPAL AFFAIRS LETTER MEETING FOLLOW-UP

CARRIED

8. Request for Information

Assistant CAO Hannah Musterer entered the meeting at 12:45 PM

9. BYLAWS

9.a BYLAW 25-01 A BYLAW TO REPEAL BYLAW 04-12 EXTENSION OF HOURS FOR NOMINATION DAY

Motion Number: 2025-01-29

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River give First Reading of Bylaw 25-01 a Bylaw to repeal Bylaw 04-12 Extension of Hours for Nomination Day.

CARRIED

Motion Number: 2025-01-30

Moved by Councillor G. Kuneff

THAT the County of Vermilion River give Second Reading of Bylaw 25-01 a Bylaw to repeal Bylaw 04-12 Extension of Hours for Nomination Day.

CARRIED

Motion Number: 2025-01-31

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River Introduce for Third and Final Reading of Bylaw 25-01 a Bylaw to repeal Bylaw 04-12 Extension of Hours for Nomination Day.

CARRIED

Motion Number: 2025-01-32

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River give Third and Final Reading to Bylaw 25-01 a Bylaw to repeal Bylaw 04-12 concerning Extension of Hours for Nomination Day.

CARRIED

10. DISPOSITION OF APPOINTMENT BUSINESS

10.a GO EAST PUBLICATION

Motion Number: 2025-01-33

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River receive the Go East presentation as information.

CARRIED

10.b VERMILION IS BEING EMPOWERED

Motion Number: 2025-01-34

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River receive the Vermilion Is Being Empowered presentation as information.

CARRIED

Director of Planning and Community Services Roger Garnett left the meeting at 1:15 PM

11. NOTICES OF MOTION

12. COUNCIL REPORTS

RECESS – THAT the County of Vermilion River Regular Meeting of Council recess at 1:25 PM to clear participants from the ZOOM Webinar and reconvened at 1:30 PM with all members in attendance.

13. CLOSED SESSION - CONFIDENTIAL

Motion Number: 2025-01-35

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River Regular Meeting of Council move to a Closed Session at 1:30 PM with all members in attendance.

CARRIED

CAO Alan Parkin, ACAO Hannah Musterer, Human Resources Andrea Wilkinson, Public Works General Manager Ben McPhee entered the Closed Session meeting at 1:30 PM

13.a ADVICE FROM OFFICIALS - ORGANIZATIONAL CHART - FOIP SECTION 24(1)(d)

B. McPhee left the Closed Session meeting at 1:45 PM.

H. Musterer and A. Wilkinson left the Closed Session meeting at 2:10 PM.

13.b PRIVILEGED INFORMATION - LEGAL ACTION AGAINST DOUBTFUL COLLECTION FROM OIL COMPANIES - FOIP SECTION 27(1)(a)

13.c ADVICE FROM OFFICIALS - VERMILION RCMP - FOIP SECTION 24(1)(a)

13.d DISCLOSURE HARMFUL TO INTERGOVERNMENTAL RELATIONS - TOWN OF VERMILION ILC - FOIP SECTION 24(1)(a)(ii)

Director of Protective Services Kirk Hughes entered the Closed Session meeting at 3:24 PM and left the meeting at 4:26 PM.

13.e DISCLOSURE HARMFUL TO BUSINESS INTERESTS OF A THIRD PARTY - LAND MATTER - FOIP SECTION 16(1)(c)

14. RETURN TO OPEN SESSION

Motion Number: 2025-01-36

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River Regular Meeting of Council return to Open Session at 4:27 PM with all members in attendance.

CARRIED

15. BUSINESS ARISING OUT OF CLOSED SESSION

15.a ORGANIZATIONAL CHART

Motion Number: 2025-01-37

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River approve the Organizational Chart as presented.

CARRIED

A recorded vote was requested by Councillor George Kuneff.

FOR: Reeve Marty Baker, Deputy Reeve Lesley Cusack, Councillor Jason Stelmaschuk, Councillor Clinton Murray and Councillor Dale Swyripa.

OPPOSED: Councillor S. Hryciuk and Councillor G. Kuneff

15.b MUNICIPAL TAX PAYMENT PLAN

Motion Number: 2025-01-38

Moved by Councillor G. Kuneff

THAT the County of Vermilion River approve the Municipal Tax Payment Plan with North Fork Resources Ltd. as presented.

CARRIED

15.c VERMILION RCMP

Motion Number: 2025-01-39

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River receive the Vermilion RCMP report as information.

CARRIED

15.d TOWN OF VERMILION - FIRE AGREEMENT

Motion Number: 2025-01-40

Moved by Councillor S. Hryciuk

THAT the County of Vermilion River receive the Town of Vermilion Fire Agreement as information.

CARRIED

15.e LAND MATTER INFORMATION

Motion Number: 2025-01-41

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River direct the Chief Administrative Officer to prepare a Property Tax Incentives Bylaw as per section 364.2(1) of the *Municipal Government Act* of Alberta for non-residential property developments over \$1,000,000.00.

CARRIED

16. ADJOURNMENT

Reeve M. Baker adjourned the January 14, 2025 Regular Council Meeting at 4:30 PM with all members in attendance.

Marty Baker, Reeve

Alan Parkin, Chief Administrative Officer



Regular Council Meeting Agenda

January 28, 2025, 9:00 AM

Town of Kitscoty Council Chambers/ Via ZOOM Webinar

5011 50 Street

Kitscoty, Alberta, Canada

1. **CALL TO ORDER**
2. **OPENING INSPIRATION - COUNCILLOR STACEY HRYCIUK**
3. **ADDITIONS TO AGENDA**
4. **ADOPTION OF AGENDA**

Motion Number:

THAT the County of Vermilion River approve the January 28, 2025 Regular Council Meeting Agenda as presented.

5. **ADOPTION OF MINUTES**

5.a REGULAR COUNCIL MEETING

Motion Number:

THAT the County of Vermilion River approve the January 14, 2025 Regular Council Meeting Minutes as presented.

6. **APPOINTMENTS**

6.a CLOSED SESSION

Motion Number:

THAT the County of Vermilion River Regular Meeting of Council move into Closed Session at 0:00 AM with all members in attendance.

**PRIVILEGED INFORMATION - NOTICE OF REVIEW LEGAL - FOIP
SECTION 27(1)(a)**

6.b RETURN TO OPEN SESSION

Motion Number:

THAT the County of Vermilion River Regular Meeting of Council return to Open Session at 0:00 AM with all members in attendance.

7. COUNCIL NEW BUSINESS

7.a CHIEF ADMINISTRATIVE OFFICER REPORT

COUNCIL MEETING AND EVENTS CALENDAR

Motion Number:

THAT the County of Vermilion River receive the Council Meeting and Events Calendars as information.

Motion Number:

THAT the County of Vermilion move the Spring Open House at the Kitscoty Community Hall from March 4, 2025 to _____.

7.b FINANCE

PROVINCIAL GOVERNMENT PROPERTIES – WRITE OFF

Motion Number:

THAT the County of Vermilion River write off the amount not covered by the Grant in Place of Taxes, on the Alberta Government Properties in the amount of \$2,455.48 for Roll # 149310403.

DECEMBER 2024 FINANCIAL REPORT

Motion Number:

THAT the County of Vermilion River accept the December 2024 Financial Report as presented.

Request for Information

7.c PUBLIC WORKS AND UTILITIES

2025 BRUSHING ADVERTISING

Motion Number:

THAT the County of Vermilion River accept the 2025 Brushing Advertising information as presented.

AGENDA ITEM #9.4.

2025 HIGHWAY 17 PASSING LANE PROJECT ENDORSEMENT

Motion Number:

THAT the County of Vermilion River accept the information regarding the 2025 Highway 17 Passing Lane Project Endorsement as presented, and direct Administration to send an endorsement letter to the Saskatchewan Ministry of Highways.

COUNTY OF VERMILION RIVER 2024 SAFETY MAINTENANCE AUDIT AND ACTION PLAN

Motion Number:

THAT the County of Vermilion River receive the 2024 Safety Maintenance Audit Review and Action Plan as information.

PUBLIC WORKS MONTHLY REPORT FOR DECEMBER 2024

Motion Number:

THAT the County of Vermilion River receive the December 2024 Public Works Monthly Report for information.

CONCERN TRACKER REPORTS

Motion Number:

THAT the County of Vermilion River receive the Current Concern Tracker Report from January 8, 2025, to January 21, 2025, and a report of the Active and In-Progress Concern Tracker up to January 7, 2025, for information.

Request for Information

7.d NATURAL GAS UTILITY

GAS UTILITY 2025 CAPITAL INFRASTRUCTURE BUDGET AMENDMENT – MOTION REQUIRED

Motion Number:

THAT the County of Vermilion River approve the amended Gas Utility 2025 Capital Infrastructure Budget as presented.

2025 QUALITY MANAGEMENT PLAN – MOTION REQUIRED

Motion Number:

THAT the County of Vermilion River adopt the 2025 Quality Management Plan set out by Rural Utilities as presented.

TAP 20 SOUTH ALUMINUM REPAIR – MOTION REQUIRED

Motion Number:

THAT the County of Vermilion River withdraw \$28,415.00 from the Gas Utility Operating Contingency Reserve in 2024 to fund repairs to the Tap 20 South Aluminum at SE-26-48-3 W4M.

Request for Information

7.e AGRICULTURE AND ENVIRONMENT

Request for Information

7.f PROTECTIVE SERVICES

MNP UPDATE – ALBERTA PROVINCIAL POLICING STUDY GRANT

Motion Number:

THAT the County of Vermilion River accept the January 22, 2025 report from MNP regarding the Alberta Provincial Policing Study Grant for information.

Request for Information

7.g PLANNING AND COMMUNITY SERVICES

COUNTY OF VERMILION RIVER DRAFT LAND USE BYLAW – FOR INFORMATION

Motion Number:

THAT the County of Vermilion River receive the information on the draft Land Use Bylaw and district mapping changes as information.

Request for Information

7.h GENERAL ADMINISTRATION

REQUEST FOR SPECIAL MEETING OF COUNCIL - AGRICULTURE AND ENVIRONMENT DEPARTMENT STRATEGIC PLANNING SESSION

Motion Number:

THAT the County of Vermilion River schedule a Special Meeting of Council on _____ in regard to Agriculture and Environment Department Strategic Planning Session.

INDUSTRIAL INQUIRY COMMISSION REVIEWING CANADA POST

Motion Number:

THAT the County of Vermilion River receive the Industrial Inquiry Commission Reviewing Canada Post as information.

CORRESPONDENCE

Letter from Transportation and Economic Corridors - Strategic Transportation Infrastructure Program

Village of Marwayne - ICF extension

Village of Kitscoty - ICF extension

Village of Paradise Valley - ICF extension

Pins and Pints Lloydminster Chamber Fundraiser

Motion Number:

THAT the County of Vermilion River approve the following correspondence as information:

Letter from Transportation and Economic Corridors - Strategic Transportation Infrastructure Program

Village of Marwayne - ICF extension

Village of Kitscoty - ICF extension

Village of Paradise Valley - ICF extension

Pins and Pints Lloydminster Chamber fundraiser

Request for Information

8. BYLAWS

8.a BYLAW 25-02 MUNICIPAL PROPERTY TAX INCENTIVE EXEMPTION FOR NEW NON-RESIDENTIAL DEVELOPMENT OR EXPANSIONS

Motion Number:

THAT the County of Vermilion River give First Reading of Bylaw 25-02 Municipal Property Tax Incentive Exemption for New Non-Residential Development or Expansions.

8.b BYLAW 25-03 FOR ESTABLISHING VOTING STATIONS FOR THE 2025 MUNICIPAL ELECTION

Motion Number:

THAT the County of Vermilion River give First Reading of Bylaw 25-03 a Bylaw to Establish Voting Stations in the 2025 Municipal Election.

Motion Number:

THAT the County of Vermilion River give Second Reading of Bylaw 25-03 a Bylaw to Establish Voting Stations in the 2025 Municipal Election.

Motion Number:

THAT the County of Vermilion River Introduce for Third and Final Reading of Bylaw 25-03 a Bylaw to Establish Voting Stations in the 2025 Municipal Election.

Motion Number:

THAT the County of Vermilion River give Third and Final Reading of Bylaw 25-03 a Bylaw to Establish Voting Stations in the 2025 Municipal Election.

9. NOTICES OF MOTION

10. COUNCIL REPORTS

11. CLOSED SESSION - CONFIDENTIAL

Motion Number:

THAT the County of Vermilion River Regular Meeting of Council move to a Closed Session at 0:00 PM with all members in attendance.

11.a DISCLOSURE HARMFUL TO BUSINESS INTERESTS OF A THIRD PARTY - LAND LEASE LETTER OF INTENT - FOIP SECTION 16(1)(c)

11.b DISCLOSURE HARMFUL TO INTERGOVERNMENTAL RELATIONS - TOWN OF VERMILION ILC - FOIP SECTION 24(1)(a)(ii)

11.c DISCLOSURE HARMFUL TO INTERGOVERNMENTAL RELATIONS - LLOYDMINSTER CHARTER - FOIP SECTION 24(1)(a)(ii)

12. RETURN TO OPEN SESSION

Motion Number:

THAT the County of Vermilion River Regular Meeting of Council return to Open Session at 0:00 PM with all members in attendance.

13. BUSINESS ARISING OUT OF CLOSED SESSION

13.a NOTICE OF REVIEW - LEGAL

Motion Number:

THAT the County of Vermilion River receive the Notice of Review presentation as information.

13.b LAND LEASE LETTER OF INTENT

Motion Number:

THAT the County of Vermilion River approve the letter of intent to lease 30 acres to Flex GPU Inc. and instruct the Reeve and CAO to sign the letter of intent.

13.c VERMILION ILC

Motion Number:

THAT the County of Vermilion River amend the Fee for Use of Town Owned Equipment in the Fire Services Agreement between the County of Vermilion River and the Town of Vermilion to include the new Fee for Use of Town Owned Equipment as presented and extend the agreement until April 6, 2026.

13.d LLOYDMINISTER CHARTER

Motion Number:

THAT the County of Vermilion River receive the Lloydminster Charter documents as information and direct Administration to request a meeting with Municipal Affairs to meet with Council and discuss the Lloydminster Charter.

14. ADJOURNMENT