

**Town of Vermilion
Regular Council
Tuesday, October 15, 2024 at 6:00 P.M.**

Page

- 1. CALL TO ORDER**
- 2. ADOPTION OF AGENDA**
- 3. ADOPTION OF THE PREVIOUS MINUTES**
 - 3.1. Minutes of Regular Meeting of Council - October 1, 2024**
- 4. DELEGATIONS**
 - 4.1. Vermilion RCMP Detachment - Sgt. Buckingham**
- 5. NEW BUSINESS**
 - 5.1. Public Commentary**
- 6. MANAGEMENT REPORTS**
 - 6.1. Chief Administrative Officer Report**
 - 6.2. Director of Community Services Report**
 - 6.3. Director of Infrastructure and Planning Services Report**
 - 6.4. Director of Corporate Services Report**
 - 6.5. Manager Economic Development**
- 7. FINANCIAL**
- 8. COUNCIL ROUND TABLE**
- 9. CORRESPONDENCE**
 - 9.1. County of Vermilion River - Minutes of September 24, 2024**
 - 9.2. County of Vermilion River - Agenda of October 7, 2024**
- 10. ADJOURNMENT**

**TOWN OF VERMILION
MINUTES OF REGULAR MEETING OF COUNCIL
HELD ON TUESDAY, OCTOBER 1, 2024, AT 6:00 P.M.**

PRESENT

IN PERSON:

Deputy Mayor Joshua Rayment
Councillor Robert Snow
Councillor Kevin Martin
Councillor Paul Conlon
Councillor Kirby Whitlock
Director of Corporate Services Brian Leibel
Director of Infrastructure and Planning Services Robert Dauphinee
Infrastructure and Planning Administrative Assistant Madison Barrett

REGRETS

Interim Chief Administrative Officer Michael van der Torre
Manager Economic Development Mary Lee Prior
Councillor Robert Pulyk

1. CALL TO ORDER

Deputy Mayor Joshua Rayment called the meeting to order at 6:00 p.m.

2. ADOPTION OF AGENDA

Moved by Councillor Robert Snow “That the Agenda be accepted as presented.” **CARRIED.**

3. ADOPTION OF THE PREVIOUS MINUTES

3.1. Minutes of Regular Meeting of Council – September 17, 2024

Moved by Councillor Robert Snow “That the Minutes of the Regular Meeting of Council of September 17, 2024, be accepted as presented.” **CARRIED.**

4. DELEGATIONS

Vermilion Skating Club President - Brooke Waylishen

Deputy Mayor Joshua Rayment welcomed Brooke to the meeting.

Club President Brooke Waylishen expressed her concerns regarding the 2024 ice schedule changes made which moved all Vermilion skating club practices from the Vermilion Stadium to the Vermilion Arena.

Appreciation was expressed to Brooke and Deputy Mayor Joshua Rayment thanked her for coming in.

The information presented was accepted as information.

5. NEW BUSINESS

5.1. Public Commentary

Deputy Mayor Joshua Rayment opened the public commentary session at 6:11 p.m.

There was no one in attendance that wished to speak, and no written submissions were received.

Deputy Mayor Joshua Rayment declared the public commentary session closed at 6:12 p.m.

5.2 Operating Budget Amendment – Solid Waste Truck Fire – Staff Recommendation

Moved by Councillor Paul Conlon “That Council for the Town of Vermilion approve an amendment to the 2024 Operating Budget, authorizing the transfer of \$161,015.00 from the Garbage – Equipment Reserve to fund the temporary rental of a waste collection truck and contractor collection services while our truck was being repaired.” **CARRIED.**
MOTION #24/10/129

- 5.3. Clandonald Seniors Nutrition Presentation Poster – For Information**
- 5.4. Robert Snow – Letter of Support**
- 5.5. Fire Prevention Week – October 6th – 12th, 2024**

Moved by Councillor Kevin Martin “That Council for the Town of Vermilion designate the week of October 6th – 12th, 2024 as Fire Prevention Week.” **CARRIED**
MOTION #24/10/130

6. COMMITTEE REPORTS

- 6.1.1. Vermilion & District Chamber of Commerce – Minutes of July 10, 2024 – Accepted as Information.**
- 6.2.1. Vermilion & District Chamber of Commerce – Minutes of August 14, 2024 – Accepted as Information.**
- 6.2.2. Vermilion & District Chamber of Commerce – Minutes of September 11, 2024 – Accepted as Information.**
- 6.3.1. Vermilion Wellness Coalition – Minutes of September 16, 2024 – Accepted as Information.**

7. FINANCIAL

- 7.1. Accounts Payable for the period of September 18th – 26th, 2024 - Accepted as Information.**

8. COUNCIL ROUND TABLE

Council for the Town of Vermilion presented their reports.

9. CORRESPONDENCE

- 9.1. County of Vermilion River – Agenda of September 24, 2024.**

Correspondence was accepted as information.

10. CLOSED SESSION

- 10.1. Pursuant to Part 1, Division 2, Section 21(1) of the Freedom of Information and Protection of Privacy Act**
Disclosure harmful to intergovernmental relations

Moved by Councillor Robert Snow “That Council for the Town of Vermilion go in closed session at 6:45 p.m.” **CARRIED**
MOTION #24/10/131

Director of Infrastructure and Planning Services Robert Dauphinee, Director of Corporate Services Brian Leibel and Infrastructure and Planning Administrative Assistant Madison Barrett left the meeting at 6:45 p.m.

Moved by Councillor Robert “That Council for the Town of Vermilion revert back to the Regular Meeting of Council at 8:00 p.m. **CARRIED**
MOTION#24/10/132

11. **ADJOURNMENT**

Being the Agenda matters concluded, the meeting adjourned at approximately 8:01 p.m.

READ AND CONFIRMED ON THIS 15th DAY OF October 2024 A.D.

Interim Chief Administrative Officer

Deputy Mayor

DRAFT

September 13 – October 12, 2024

CHIEF ADMINISTRATIVE OFFICER REPORT

- Ribbon Cutting
- Council meeting
- Leadership meetings
- Fire Agreement discussion
- ABMunis Conference in Red Deer
- Alberta Hub
- NAAGO
- Cemetery Meetings
- Budget discussions
- LGAA zone meeting
- Development update meeting
- ILC Meeting
- Figure skating meeting
-



**Community Services
Director Report**
October 12, 2024

PARKS & RECREATION:

- Tree trimming, clean up
- Flowers down and cleaned in areas
- General winter preparation
 - Mowers, trimmers, put away

OUTDOOR FACILITIES:

- Last tilling of playgrounds
- Garden plots cleaned up tilled

INDOOR FACILITIES:

Curling Rink/Arena/Stadium/VRC:

- Stadium busy with all groups going
- Arena ice in and ready for this week's practices to begin

FCSS Updates

- FCSS Advisory Committee met on Oct. 8 to review Program funding applications. We are asking Town Council to increase their portion of FCSS funding for 2025.
- There were 30 students who attended the afternoon session, 20 community members who attended the evening re: Domestic Violence presentation on Tues. September 17, the speaker was very good.
- Continued work planning with the Public Library to host a non-profit networking meeting to identify challenges and trends. We anticipate inviting 40 or more groups and the November 7th lunch meeting will be held at the Vermilion Regional Centre in November. The County of Vermilion River FCSS has been invited to partner as well. Community Development will provide a facilitator for this meeting.

- Meetings for this month include Vermilion & Area Interagency, Non-profit Networking Planning Committee, East Central FCSS Directors Network Planning Committee, and Rural Mental Health Project meeting
- Continued work on redesign of a Community Directory
- Follow-up and administration work on Community Volunteer Income Tax Program
- Follow-up administration for the Family Garden Kits

Vermilion Regional Centre Updates

- Weekly meetings for Rotary Club
- Club Meetings this month for the regular renter groups
- Continue to respond to ongoing inquiries on facility bookings
- Dance classes Wednesdays for Vermilion Ukrainian Cultural Association, and Mondays/Tuesdays/Thursdays for Vermilion Dance Association, more daily traffic in the facility
- VIBE Mom and Babes Move Your Mood sessions every Tuesday morning until the end of October
- Blood Donor Clinic on Monday October 7 was well attended by donors (Canadian Blood Services books our facility four times per year for Blood Donor Clinics)
- Corteva Agriscience Harvest Wind-up Meeting – Thurs. Oct.17
- Cultivate Wellness Summit annual conference event booking - Friday to Sunday October 25-27
- Vermilion Lion's Club canceled their annual event for November 2nd
- Friends of Vermilion Regional Centre fundraiser, Festival of Crafts event – Sun. Nov. 10
- Good Life Institute Savor event – Friday, November 15

ITEM	July		August		September	
	No.	No. of Guests Estimated	No.	No. of Guests Estimated	No.	No. of Guests Estimated
Events	2	250	0	0	1	810
Weddings	3	480	4	961	4	693
Meetings	8	205	6	128	14	184
Funerals	1	200	1	250	0	0
TOTAL	14	1135	11	1339	19	1687

*July and August was Summer Fun Program in the facility, no stats for that program included in the above.

Infrastructure and Planning Services

Directors Report

October 15, 2024

Capital	● 2024 Street Improvement—Project Complete ● East Reservoir Pump Replacement – Ongoing ● Meter Vault Replacement – Deferred to 2025 ● Sewer Trunk Main Replacement: Nearing Completion. Site work is expected to be completed within a week or two. ● WWTP Demolition – Contaminated Sils disposal option being reviewed. ● Biosolids/Effluent Research Ongoing
Operations	● Alberta Municipal Water/Wastewater Partnership Application – In Progress ● Replacing Blowers at WWTP ● Membrane Recovery cleans at WWTP and condition inspection ● Monthly Sewer Jetting ● Sewer Service Repairs ● Culvert Jetting for winter preparation ● Hydrant Winterization ● Street Sweeping ● Road Grading and Pothole repair ● Preparing winter equipment for service ● Directional signs repairs and installation



CORPORATE SERVICES

DIRECTOR REPORT

Oct 2024

GENERAL CORPORATE SERVICES

- ERP system implementation ongoing, several modules now 'live' or operational
- Access to customer self service / eservice / online portal has been removed

UTILITY BILLING

- Residents reminded to pay 3-5 business days in advance of deadline to allow funds transfer to occur
- Residents have the option to receive bills by email or mail, if you aren't receiving your bill contact us
- Residents encouraged to use automatic monthly withdrawals

INFORMATION TECHNOLOGY

- Obsolete hardware sunset and archived
- New employee onboarding with new and reactivated equipment
- Several networking issues addressed
- Several data transfers complete and several more ongoing for archival of legacy software
- Utilizing local contract for several projects and requests
- Hardware evergreening complete for 2024

PROPERTY TAX

- Tax certificates will (temporarily) only be available through staff due to online portal disruptions, lower cost rate will apply to all requests until online portal becomes available again
- Next penalty date for taxes will be Dec. 31, 2024

MANAGER ECONOMIC DEVELOPMENT

ECONOMIC DEVELOPMENT

- Industrial lots in Yellowhead Business Park
 - Working on additional lot sales
- Working with Highway Commercial lot inquiries
- Pylon sign project
- Developing New Business Retail Inquiries looking to develop in Vermilion/Site Selection Land Packages
- Keeping the VIC updated
- Housing Analysis Work finalizing
- Website platform transfer work
- The Good Life Institute – ART in the Park – Saturday, September 14, 2024.
- Business Celebrations
- CRTC Cancellation
- iART/Alberta HUB Drone Project
- Events Calendar updates
- Swag/Business Cards/Name Plate orders
- Press Releases
- Website – ongoing updates
- Site Link Forum
- Economic Developers of Canada Conference



Meeting Minutes

Regular Council Meeting

September 24, 2024, 9:00 AM

Town of Kitscoty Council Chambers/ Via ZOOM Webinar

5011 50 Street

Kitscoty, Alberta, Canada

Attendance

Reeve Marty Baker
Deputy Reeve Leslie Cusack
Councillor Dale Swyripa
Councillor Stacey Hryciuk
Councillor George Kuneff
Councillor Jason Stelmaschuk
Councillor Clinton Murray

Staff Present

CAO Alan Parkin
Executive Assistant Susan Hodges Marlowe
ACAO Hannah Musterer
Director of Protective Services Kirk Hughes
Director of Agriculture and Environment Cathie Erichsen Arychuk
Director of Planning and Community Services Roger Garnett
Public Works General Manager Ben McPhee
Director of Corporate Services Viren Taylor
Finance Nancy Miciak
Public Works Finance Technician Jennifer Robertson
Planning and Community Services Administrative Assistant
Andrea Neufeld
Public Works Administrative Assistant Holli Harty
Public Works Administrative Assistant Karri Shurnaik
Natural Gas Utility Administrative Assistant Sarah Armstrong

1. CALL TO ORDER

Reeve M. Baker called the September 24, 2024 Regular Council Meeting to order at 9:00 AM with all members in attendance.

This meeting was open to the public in person or via ZOOM webinar registration with one member of the public registered to attend: Carol Sweeney.

Members of the public Bruce and Marilen Weremchuk and Frank and Shiela Willis entered the meeting at 9:01 AM.

Frank Leschinski entered the meeting at 9:01 AM.

Travel-ING on Tourism Cooperative representative Sheila Willis entered the meeting via ZOOM at 9:01 AM.

2. OPENING INSPIRATION

Councillor Jason Stelmaschuk provided an opening inspiration to the September 24, 2024 Regular Council Meeting.

3. ADDITIONS TO AGENDA

15.b ADVICE FROM OFFICIALS – LLOYDMINSTER HOUSING – FOIP
SECTION 24(1)(a)

15.c DISCLOSER HARMFUL TO PERSONAL PRIVACY – PERSONNEL – FOIP
SECTION 17(1)

4. ADOPTION OF AGENDA

Motion Number: 2024-09-21

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River approve the September 24, 2024 Regular Council Meeting Agenda as amended to include:

15.b ADVICE FROM OFFICIALS – LLOYDMINSTER HOUSING – FOIP
SECTION 24(1)(a)

15.c DISCLOSER HARMFUL TO PERSONAL PRIVACY – PERSONNEL – FOIP
SECTION 17(1).

CARRIED

5. ADOPTION OF MINUTES

5.a REGULAR COUNCIL MEETING - SEPTEMBER 10, 2024

Motion Number: 2024-09-22

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River approve the September 10, 2024 Regular Council Meeting Minutes as presented.

CARRIED

5.b POLICY & PRIORITY COMMITTEE MEETING - SEPTEMBER 17, 2024

Motion Number: 2024-09-23

Moved by Councillor G. Kuneff

THAT the County of Vermilion River approve the September 17, 2024 Policy and Priorities Committee Meeting Minutes as presented.

CARRIED

6. APPOINTMENTS

6.a 9:05 AM - WILLOW CREEK ESTATES - FRANK LESCHINSKI

L Leschinski, Bruce and Marilen Weremchuk left the meeting at 9:08 AM

6.b 9:08 AM - TRAVEL-ING ON TOURISM COOPERATIVE - SHEILA WILLIS

S. Willis left the meeting at 9:26 AM.

Council moved to agenda item 7.a ATCO WIND PROJECT RECLAMATION AND DECOMMISSIONING PLAN.

6.c 10:00 AM - PRESENTATION TO LEA PARK RODEO ASSOCIATION

10:00 AM Lea Park Rodeo representatives Lloyd Gray and Rick Hozack entered the meeting.

RECESS: THAT the County of Vermilion River Regular Meeting of Council recess at 10:01 AM and reconvened at 10:15 AM with all members in attendance.

Joanne Henning entered the meeting at 10:15 AM

L. Gray and R. Hozack left the meeting at 10:15 AM.

6.d 10:15 AM - TEXAS GATES - JOANNE HENNING

Council moved to 8.h.6 MEETING WITH RCMP COMMISSIONER AT RMA FALL CONFERENCE.

6.e 10:30 AM - TEXAS GATES - LORNE LARSON

Council moved to 8.c.1 TWP 522 TEXAS GATE REQUEST.

7. BUSINESS ARISING OUT OF PRIOR MEETINGS

7.a ATCO WIND PROJECT RECLAMATION AND DECOMMISSIONING PLAN – MOTION REQUIRED

Motion Number: 2024-09-24

Moved by Councillor C. Murray

THAT the County of Vermilion River accept the letters to ATCO EnPower and Alberta Utilities Commission as presented.

CARRIED

7.b CITY OF LLOYDMINSTER LAND USE BYLAW – MOTION REQUIRED

Motion Number: 2024-09-25

Moved by Councillor D. Swyripa

THAT the County of Vermilion River accept the letter to the City of Lloydminster regarding its Land Use Bylaw as presented.

CARRIED

8. COUNCIL NEW BUSINESS

8.a CHIEF ADMINISTRATIVE OFFICER REPORT

1. MEETING AND EVENTS CALENDARS AND COUNCIL ACTION TRACKER

Motion Number: 2024-09-26

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River receive the Meeting and Events Calendars and Council Action Tracker as information.

CARRIED

Finance Manager Natasha Wobeser entered the meeting at 9:31 AM.

8.b FINANCE

1. AUGUST 2024 FINANCIAL REPORT

Motion Number: 2024-09-27

Moved by Councillor S. Hryciuk

THAT the County of Vermilion River accept the August 2024 Financial Report as presented.

CARRIED

2. Request for Information

Council moved to 8.c.4 CONCERN TRACKER REPORT

8.c PUBLIC WORKS AND UTILITIES

1. TWP 522 TEXAS GATE REQUEST

Motion Number: 2024-09-40

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River postpone the application for the installation of the Texas gate and direct Administration to bring back further information from all parties to the Regular Meeting of Council on October 7, 2024.

CARRIED

Director of Natural Gas Utility Louis Genest entered the meeting at 11:00 AM.

Council moved to 8.d NATURAL GAS UTILITY

2. AUGUST 2024 PUBLIC WORKS MONTHLY REPORT

Motion Number: 2024-09-32

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River receive the August 2024 Public Works Monthly Report as information.

CARRIED

Council moved to Public Works Request for Information.

3. SALE OF TRUCKS AND MOWER

Motion Number: 2024-09-29

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River accept the offer price of \$976.19 plus GST for the 1991 Ford F-350 Custom 4X4 for a total of \$1,025.00.

CARRIED

Motion Number: 2024-09-30

Moved by Councillor D. Swyripa

THAT the County of Vermilion River accept the offer price of \$3,333.33 plus GST for the 2017 Ford F-150 XLT 4X4 for a total of \$3,500.00.

CARRIED

Motion Number: 2024-09-31

Moved by Councillor D. Swyripa

THAT the County of Vermilion River send the remaining vehicles to auction at Mitchener Allan Auction for a seller's fee of five (5) per cent of highest bid.

CARRIED

Council moved to 8.c.2 AUGUST 2024 PUBLIC WORKS MONTHLY REPORT

4. CONCERN TRACKER REPORTS

Motion Number: 2024-09-28

Moved by Councillor G. Kuneff

THAT the County of Vermilion River receive the Current Concern Tracker Report from September 4, 2024, to September 17, 2024, and the Active and In-Progress Concern Tracker Report up to September 3, 2024, for information.

CARRIED

Council moved to 8.c.3 SALE OF TRUCKS AND MOWER

5. Request for Information

Council moved to 8.e AGRICULTURE AND ENVIRONMENT

8.d NATURAL GAS UTILITY

1. Request for Information

J. Henning left the meeting at 11:13 AM.

L. Genest and S. Armstrong left the meeting at 11:15 AM.

Council moved to 8.h.8 VERMILION RIVER REGIONAL ALLIANCE UPDATE

8.e AGRICULTURE AND ENVIRONMENT

1. Request for Information

8.f PROTECTIVE SERVICES

- 1. Request for Information**

8.g PLANNING AND COMMUNITY SERVICES

- 1. Request for Information**

8.h GENERAL ADMINISTRATION

- 1. AUGUST REPORT OF THE ASSISTANT CHIEF
ADMINISTRATIVE OFFICER**

Motion Number: 2024-09-33

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River accepts the Assistant Chief Administrative Officer Report for August as presented.

CARRIED

C. Sweeney and H. Harty left the meeting at 9:50 AM.

- 2. PROPOSED 2025 ALBERTA COMMUNITY PARTNERSHIP
GRANT APPLICATION**

Motion Number: 2024-09-34

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River approve the proposed 2025 Alberta Community Partnership Grant application as presented.

- 3. RESPONSIBLE ENERGY DEVELOPMENT ACT MINISTERIAL
ORDER - MINISTER BRIAN JEAN**

Motion Number: 2024-09-35

Moved by Councillor C. Murray

THAT the County of Vermilion River receive the Responsible Energy Development Act Ministerial Order as information.

CARRIED

Councillor S. Hryciuk left the meeting at 9:56 AM and returned at 9:57 AM.

4. NORTHERN LIGHTS LIBRARY 2025 LEVY

Motion Number: 2024-09-36

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River approve the Northern Lights Library 2025 levy request of \$90,440.98.

CARRIED

5. ONION LAKE RCMP - CLIENT SURVEY

Motion Number: 2024-09-37

Moved by Councillor C. Murray

THAT the County of Vermilion River receive the Onion Lake RCMP Client Survey as information.

CARRIED

Council moved to 6.c 10:00 AM PRESENTATION TO LEA PARK RODEO ASSOCIATION.

6. MEETING WITH RCMP COMMISSIONER AT RMA FALL CONFERENCE

Motion Number: 2024-09-38

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River direct Administration to set up a meeting with the RCMP Commissioner at the Fall Conference and provide the following three topics for discussion:

1. Kitscoty and Vermilion RCMP Member numbers
2. Rural Crime - How to improve calls getting to local RCMP detachment. Calls are being vetted and not getting through.
3. What is happening with the Lloydminster RCMP Detachment.
4. Better communication with public when serious crimes occur.

CARRIED

Community Development/FCSS Candice McLean entered the meeting at 10:22 AM.

7. RMA DISTRICT 5 GOLF TOURNAMENT FINAL REPORT

Motion Number: 2024-09-39

Motion by: Councillor J. Stelmaschuk

THAT the County of Vermilion River receive the RMA District 5 Golf Tournament Final Report as information.

CARRIED

Council moved to 6.e 10:300 AM TEXAS GATES – LORNE AND DIANE LARSON.

8. VERMILION RIVER REGIONAL ALLIANCE UPDATE

Motion Number: 2024-09-41

Moved by Councillor C. Murray

THAT the County of Vermilion River receive the verbal Vermilion River Regional Alliance update from Councillor Clinton Murray as information.

CARRIED

Councillor J. Stelmaschuk left the meeting at 11:19 AM.

9. NORTHERN ALBERTA DEVELOPMENT COUNCIL - WHAT WE HEARD REPORT

Motion Number: 2024-09-42

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River receive the Northern Alberta Development Council report as information.

CARRIED

Councillor J. Stelmaschuk returned to the meeting at 11:24 AM.

Councillor C. Murray left the meeting at 11:25 AM

10. LICA ENVIRONMENTAL STEWARDS OPEN HOUSE AND AGM

Motion Number: 2024-09-43

Moved by Councillor S. Hryciuk

THAT the County of Vermilion River receive the LICA Environmental Stewards Open House and AGM as information.

CARRIED

11. Request for Information

9. POLICIES

9.a POLICY AD 027 – PUBLIC ENGAGEMENT POLICY – MOTION REQUIRED

Motion Number: 2024-09-44

Moved by Councillor S. Hryciuk

THAT the County of Vermilion River accept the changes to Policy AD 027 – Public Engagement Policy as presented.

CARRIED

9.b POLICY AD 031 ELECTRONIC SIGNATURE

Motion Number: 2024-09-45

Moved by Councillor G. Kuneff

THAT the County of Vermilion River approve Policy AD 031 Electronic Signature as presented.

CARRIED

9.c RESCIND POLICY AD 030 – ETHICS ALERT LINE

Motion Number: 2024-09-46

Moved by Councillor D. Swyripa

THAT the County of Vermilion River rescind Policy AD 030 Ethics Alert Line.

CARRIED

9.d POLICY FI 003 INVESTMENT

Motion Number: 2024-09-47

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River approve Policy FI 003 Investments as presented.

CARRIED

Councillor C. Murray returned to the meeting at 11:27 AM.

B. McPhee left the meeting at 11:33 AM.

9.e POLICY FI 004 RESERVE

Motion Number: 2024-09-48

Moved by Councillor G. Kuneff

THAT the County of Vermilion River approve Protective Services, Planning and Community Services and Agriculture and Environment sections of FI 004 Reserve Policy.

CARRIED

9.f POLICY LE 002 NOTICE OF COUNCIL AND COMMITTEE MEETINGS TO THE PUBLIC

Motion Number: 2024-09-49

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River approve Policy LE 002 Notice of Council and Committee Meetings to the Public as presented.

CARRIED

9.g POLICY LE 003 TITLE OF CHIEF ELECTED OFFICER

Motion Number: 2024-09-50

Moved by Councillor D. Swyripa

THAT the County of Vermilion River approve Policy LE 003 Title of Chief Elected Officer as presented.

CARRIED

9.h RESCIND POLICY NG 001 NATURAL GAS COST SHARING POLICY

Motion Number: 2024-09-51

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River rescind Policy NG 001 – Natural Gas Cost Sharing Policy.

CARRIED

9.i RESCIND POLICY NG 008 – PAYMENT OF REBATES FROM THE RATE STABILIZATION RESERVE

Motion Number: 2024-09-52

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River rescind Policy NG 008 – Payment of Rebates from the Rate Stabilization Reserve.

CARRIED

9.j RESCIND POLICY NG 010 - NATURAL GAS UTILITY OPERATOR TRAINING

Motion Number: 2024-09-53

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River rescind Policy NG 010 – Natural Gas Utility Operator Training.

CARRIED

9.k POLICY NG 014 – NATURAL GAS INFILL FINANCING

Motion Number: 2024-09-54

Moved by Councillor D. Swyripa

THAT the County of Vermilion River approve policy NG 014 – Natural Gas Infill Financing as presented.

CARRIED

9.l POLICY PD 021 – COMMUNITY FUNDING POLICY – MOTION REQUIRED

Motion Number: 2024-09-55

Moved by Councillor C. Murray

THAT the County of Vermilion River postpone the changes to Policy PD 021 – Community Enhancement Funding and direct Administration to bring to Strategic Planning.

CARRIED

Councillor George Kuneff left the meeting at 11:53 AM and returned at 11:56 AM.

RECESS – THAT the County of Vermilion River recess for lunch at 12:03 AM and reconvened at 12:30 PM with all members in attendance except Councillor G. Kuneff.

9.m POLICY PE 001 JOB PROTECTED LEAVES

Motion Number: 2024-09-56

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River approve Personnel Policy PE001 Job Protected Leaves, as presented.

CARRIED

9.n POLICY PE 033 WHISTLEBLOWER PROTECTION POLICY – MOTION REQUIRED

Motion Number: 2024-09-57

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River approve PE 033 Whistleblower Protection Policy as presented.

CARRIED

9.o RESCIND POLICY PW 013 – SALE OF GRAVEL STANDARDS AND PROCEDURES POLICY

Motion Number: 2024-09-58

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River rescind Policy PW 013 – Sale of Gravel Standards and Procedures Policy.

CARRIED

9.p RESCIND POLICY PW 022 – GRAVEL PIT POLICY

Motion Number: 2024-09-59

Moved by Councillor D. Swyripa

THAT the County of Vermilion River rescind Policy PW 022 – Gravel Pit Policy.

CARRIED

9.q RESCIND POLICY PW 026 – GRAVEL PIT RECLAMATION

Motion Number: 2024-09-60

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River rescind Policy PW 026 – Gravel Pit Reclamation.

CARRIED

10. BYLAWS

**10.a BYLAW 24-18 COMMUNITY AGGREGATE PAYMENT LEVY ON LANDS
WITHIN THE COUNTY OF VERMILION RIVER– MOTION REQUIRED**

Motion Number: 2024-09-61

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River give First Reading to Bylaw 24-18, authorizing the implementation of a Community Aggregate Payment Levy on Lands within the County of Vermilion River

CARRIED

Councillor G. Kuneff returned to the meeting at 12:36 PM.

Motion Number: 2024-09-62

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River give Second Reading to Bylaw 24-18, authorizing the implementation of a Community Aggregate Payment Levy on Lands within the County of Vermilion River

CARRIED

Motion Number: 2024-09-63

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River introduce Third and Final Reading to Bylaw 24-18, authorizing the implementation of a Community Aggregate Payment Levy on Lands within the County of Vermilion River.

CARRIED UNANIMOUSLY

Motion Number: 2024-09-64

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River give Third and Final Reading to Bylaw 24-18, authorizing the implementation of a Community Aggregate Payment Levy on Lands within the County of Vermilion River.

CARRIED

Council moved to 12.a WILLOW CREEK ESTATES – FRANK LESCHINKI

11. APPOINTMENT

11.a 1:00 PM STEAMSTOWN ACE WATER LINE - VEANNA CHALLMAN

V. Challman left the meeting at 1:09 PM.

Council moved to 12.e STREAMSTOWN ACE WATER LINE

12. DISPOSITION OF APPOINTMENT BUSINESS

12.a WILLOW CREEK ESTATES - FRANK LESCHINSKI

Motion Number: 2024-09-65

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River receive the presentation by Frank Leschinski as information.

CARRIED

Veanna Challman entered the meeting at 12:42 PM.

12.b TRAVEL-ING ON TOURISM COOPERATIVE

Motion Number: 2024-09-66

Moved by Councillor D. Swyripa

THAT the County of Vermilion River receive the presentation by Travel-ING On Tourism Cooperative as information.

CARRIED

12.c TEXAS GATES - JOANNE HENNING

Motion Number: 2024-09-67

Moved by Councillor C. Murray

THAT the County of Vermilion River receive the presentation by Joanne Henning on Texas Gates as information.

CARRIED

12.d TEXAS GATES - LORNE LARSEN

Motion Number: 2024-09-68

Moved by Councillor C. Murray

THAT the County of Vermilion River receive the presentation by Lorne Larsen on Texas Gates as information.

CARRIED

Council moved to 11.a 12:50 PM STREAMSTOWN ACE WATER LINE

12.e STREAMSTOWN ACE WATER LINE - VEANNA CHALLMAN

Motion Number: 2024-09-69

Moved by Councillor G. Kuneff

THAT the County of Vermilion River receive the presentation by Veanna Challman regarding the Streamstown ACE water line as information.

CARRIED

13. NOTICES OF MOTION

14. COUNCIL REPORTS

Councillor S. Hryciuk reported on Vermilion River Regional Waste Management, Vermilion and District Health Foundation, EC 911, LICA, Vermilion and District Chamber of Commerce and Vermilion and District Recreation.

Reeve M. Baker reported on ACE Water and Vermilion River Regional Waste Management.

Councillor C. Murray reported on Vermilion River Regional Alliance, Lloydminster and Region Housing Group

Councillor D. Swyripa reported on FED GAS

Councillor G. Kuneff reported on Vermilion River Regional Waste Management and Vermilion River Regional Alliance.

RECESS – THAT the County of Vermilion River recess at 1:30 PM to remove participants from the ZOOM Webinar and reconvened at 1:40 PM with all members in attendance.

15. CLOSED SESSION - CONFIDENTIAL

Motion Number: 2024-09-70

Motion by: Councillor J. Stelmaschuk

THAT the County of Vermilion River Regular Meeting of Council move to a Closed Session at 1:40 PM with all members in attendance.

CAO Alan Parkin and Director of Protective Services Kirk Hughes entered the Closed Session meeting at 1:40 PM.

15.a DISCLOSURE HARMFUL TO INTERGOVERNMENTAL RELATIONS - TOWN OF VERMILION ILC FIRE SERVICE AGREEMENT - FOIP SECTION 24(1)(a)(ii)

K. Hughes left the closed session meeting at 2:12 PM.

15.b ADVICE FROM OFFICIALS – LLOYDMINSTER HOUSING – FOIP SECTION 24(1)(a)

15.c DISCLOSURE HARMFUL TO PERSONAL PRIVACY – PERSONNEL – FOIP SECTION 17(1)

16. RETURN TO OPEN SESSION

Motion Number: 2024-09-71

Motion by: Deputy Reeve Leslie Cusack

THAT the County of Vermilion River Regular Meeting of Council return to Open Session at 2:42 PM with all members in attendance.

CARRIED

17. BUSINESS ARISING OUT OF CLOSED SESSION

18. ADJOURNMENT

Reeve M. Baker adjourned the September 24, 2024 Regular Council Meeting at 2:43 PM with all members in attendance.

Marty Baker, Reeve

Alan Parkin, Chief Administrative Officer



Regular Council Meeting Agenda

October 7, 2024, 9:00 AM

Town of Kitscoty Council Chambers/ Via ZOOM Webinar

5011 50 Street

Kitscoty, Alberta, Canada

1. **CALL TO ORDER**
2. **OPENING INSPIRATION - COUNCILLOR STACEY HRYCIUK**
3. **ADDITIONS TO AGENDA**
4. **ADOPTION OF AGENDA**

Motion Number:

THAT the County of Vermilion River approve the October 7, 2024 Regular Council Meeting Agenda as presented.

5. **ADOPTION OF MINUTES**

5.a REGULAR COUNCIL MEETING - SEPTEMBER 27, 2024

Motion Number:

THAT the County of Vermilion River approve the September 24, 2024 Regular Council Meeting Minutes as presented.

6. **APPOINTMENTS**

6.a 9:05 AM DAVID AND KATHY BLOCK - TWP 514

6.b 9:15 AM - VERMILION PUBLIC LIBRARY - STUART PAULS

7. **COUNCIL NEW BUSINESS**

7.a CHIEF ADMINISTRATIVE OFFICER REPORT

COUNCIL MEETING AND EVENTS CALENDARS

Motion Number:

THAT the County of Vermilion River receive the Meetings and Events Calendars and Council Action Tracker as information.

7.b FINANCE

COUNTY OF VERMILION RIVER DIP REVIEW

Motion Number:

THAT the County of Vermilion River accept DIP Review progress reports as information.

Request for Information

7.c PUBLIC WORKS AND UTILITIES

CONCERN TRACKER REPORTS

Motion Number:

THAT the County of Vermilion River receive the Current Concern Tacker Report from September 18, 2024, to October 1, 2024, and the Active and In-Progress Concern Tracker Report up to September 17, 2024, for information.

Request for Information

7.d NATURAL GAS UTILITY

Request for Information

7.e AGRICULTURE AND ENVIRONMENT

Request for Information

7.f PROTECTIVE SERVICES

Request for Information

7.g PLANNING AND COMMUNITY SERVICES

AGENDA ITEM #9.2.

DEWBERRY AND DISTRICT AGRICULTURAL SOCIETY LETTER OF SUPPORT – FOR INFORMATION

Motion Number:

THAT the County of Vermilion River accept the letter of support to the Dewberry and District Agricultural Society to complete renovations to the Dewberry Arena as information.

PROPOSED CLOSURE OF ROAD PLAN 3077EO AND 1673EU – MOTION REQUIRED

Motion Number:

THAT the County of Vermilion River deny the application to close Road Plan 3077EO, within the SE-9-54-1W4M and the North Half of Section 4-54-1W4M, and a portion of Road Plan 1673EU, within the NW-4-54-1W4M.

RESCIND MOTION 2024-05-18 – MOTION REQUIRED

Motion Number:

THAT the County of Vermilion River rescind motion #2024-05-18 “THAT the County of Vermilion River put the proceeds of the sale of Lot 11, Block 6, Plan 8023039 to the outstanding taxes and the remaining debt owing to be written off after two years.”

COMMUNITY FUNDING PHOTO OPPORTUNITIES

Request for Information

7.h GENERAL ADMINISTRATION

SEPTEMBER ASSISTANT CHIEF ADMINISTRATIVE OFFICER REPORT

Motion Number:

THAT the County of Vermilion River receive the Assistant Chief Administrative Officer Report for September as information as presented.

AGENDA ITEM #9.2.

LETTER RE: REQUISITION FOR HOUSING MANAGEMENT BODIES

Motion Number:

THAT the County of Vermilion River approve the draft letter requesting for a change in the requisition percentage to the Lloydminster and District Housing Group and the Vermilion and District Housing Foundation.

Motion Number:

THAT the County of Vermilion River direct Reeve Marty Baker to sign the letter of request to change the requisition percentage for the Vermilion and District Housing Foundation and the Lloydminster and District Housing Group.

LETTER - TRANSFER OF ACE WATER MANAGING PARTNER TO COUNTY OF TWO HILLS

Motion Number:

THAT the County of Vermilion River approve the draft letter to the Government of Alberta to transfer the ACE Water Managing Partner responsibilities to the County of Two Hills as per ACE Water board motion 2024-03-09.

Motion Number:

THAT the County of Vermilion River direct Reeve Marty Baker to sign the letter to the Government of Alberta indicating the transfer of the Managing Partner responsibilities to the County of Two Hills.

LETTER MINISTER OF MUNICIPAL AFFAIRS RE: SURVEY ON CARBON TAX IMPACTS

Motion Number:

THAT the County of Vermilion River direct Administration to complete the Government of Alberta online survey regarding the federal carbon tax's impact on municipalities.

MINUTES OF THE VERMILION RIVER REGIONAL WASTE MANAGEMENT SERVICES COMMISSION

Motion Number:

THAT the County of Vermilion River receive the May, June and September 2024 minutes of the Vermilion River Regional Waste Management Services Commission as information.

**VILLAGE OF KITSCOTY AND MARWAYNE AND HAMLET OF
DEWBERRY NEWSLETTERS**

Motion Number:

THAT the County of Vermilion River receive the Village of Kitscoty and Marwayne and Hamlet of Dewberry newsletters as information.

Request for Information

8. BYLAWS

**8.a BYLAW 24-15, BEING A BYLAW TO CLOSE A PORTION OF RANGE ROAD 13 –
MOTION REQUIRED**

Motion Number:

THAT the County of Vermilion River give Second Reading to Bylaw 24-15, being a bylaw to close a portion of Range Road 13, south of Township Road 542, as it is no longer needed for public travel.

Motion Number:

THAT the County of Vermilion River give Third and Final Reading to Bylaw 24-15, being a bylaw to close a portion of Range Road 13, south of Township Road 542, as it is no longer needed for public travel.

9. DISPOSITION OF APPOINTMENT BUSINESS

9.a TWP 514 - DAVID and KATHY BLOCK

Motion Number:

THAT the County of Vermilion River receive the presentation from David and Kathy Block as information.

9.b VERMILION PUBLIC LIBRARY - STUART PAULS

Motion Number:

THAT the County of Vermilion River receive the Vermilion Public Library presentation as information.

10. NOTICES OF MOTION

11. COUNCIL REPORTS

12. CLOSED SESSION - CONFIDENTIAL

Motion Number:

THAT the County of Vermilion River Regular Meeting of Council move to a Closed Session at 0:00 PM with all members in attendance.

12.a REPORT ON RESIDENCE LISTING AT NE-35-50-3W4M FOR INFORMATION

12.b DISCLOSURE HARMFUL TO INTERGOVERNMENT RELATIONS - TOWN OF VERMILION ILC - FOIP SECTION 24(1(a)(ii))

13. RETURN TO OPEN SESSION

Motion Number:

THAT the County of Vermilion River Regular Meeting of Council return to Open Session at 0:00 PM with all members in attendance.

14. BUSINESS ARISING OUT OF CLOSED SESSION

14.a REPORT ON RESIDENCE LISTING AT NE-35-50-3W4M

Motion Number:

THAT the County of Vermilion River receive the request to purchase Lot 2 Block 2 Plan 9521666 as information.

15. ADJOURNMENT