

**Town of Vermilion
Regular Council
Tuesday, June 4, 2024 at 6:00 P.M.**

Page

1. CALL TO ORDER

2. ADOPTION OF AGENDA

3. ADOPTION OF THE PREVIOUS MINUTES

2 - 5

3.1. Minutes of Regular Meeting of Council - May 21, 2024

4. NEW BUSINESS

6 - 7

4.1. Public Commentary

4.2. Reserve Transfers for 2024 Sewer Trunk Main Capital Project - Staff Recommendation

5. COMMITTEE REPORTS

8 - 11

5.1. PARKS, RECREATION, CULTURE AND ENVIRONMENT

5.1.1. Minutes of May 27, 2024

6. FINANCIAL

7. COUNCIL ROUND TABLE

8. CORRESPONDENCE

12 - 16

8.1. Vermilion Provincial Park - Letter of Support

17 - 38

8.2. County of Vermilion River - Minutes of April 23, 2024

39 - 46

8.3. County of Vermilion River - Agenda of May 28, 2024

9. CLOSED SESSION

**9.1. Pursuant to Part 1, Division 2, Section 17 (2) of the Freedom of Information and Protection of Privacy Act.
Personnel**

10. ADJOURNMENT

**TOWN OF VERMILION
MINUTES OF REGULAR MEETING OF COUNCIL
HELD ON TUESDAY, MAY 21, 2024 AT 6:00 P.M.**

PRESENT

IN PERSON:

Deputy Mayor Kevin Martin
Mayor Gregory Thronson
Councillor Robert Snow
Councillor Joshua Rayment
Councillor Kirby Whitlock
Councillor Robert Pulyk
Director of Community Services Michael van der Torre
Director of Corporate Services Brian Leibel
Director of Infrastructure and Planning Services Robert Dauphinee
Manager Economic Development Mary Lee Prior
Executive Assistant Andrea Wilkinson

REGRETS:

Councillor Paul Conlon

1. CALL TO ORDER

Deputy Mayor Kevin Martin called the meeting to order at 6:00 p.m.

2. ADOPTION OF AGENDA

Moved by Councillor Robert Snow “That the Agenda be accepted as presented.” **CARRIED.**

3. ADOPTION OF THE PREVIOUS MINUTES

3.1. Minutes of Regular Meeting of Council – May 7, 2024

Moved by Councillor Joshua Rayment “That the Minutes of the Regular Meeting of Council of May 7, 2024 be accepted as presented.” **CARRIED.**

4. BYLAWS

4.1. Bylaw 4.2024 – Urban Hens Bylaw – Staff Recommendation

Moved by Councillor Joshua Rayment “That Council for the Town of Vermilion give second and third reading to 4.2024 Urban Laying Hens Bylaw.” **DEFEATED.**

Moved by Councillor Joshua Rayment “That Council for the Town of Vermilion direct administration to provide a few different pricing options as well as a few occupancy options.” **CARRIED.**

MOTION #24/05/69

4.2. Bylaw 4.2024 – Urban Hens Bylaw – For Information

5. DELEGATIONS

5.1. 6:05 pm - Vermilion RCMP Detachment - Sgt. Buckingham

Deputy Mayor Kevin Martin welcomed Sgt. Buckingham to the meeting.

Sgt. Buckingham gave an overview about community priorities.

Sgt. Buckingham reviewed the three community priorities as follows.

Crime Reduction: curfew checks; monitoring offenders; exceeded goals in checks

Communicate Effectively: Completed Town Halls - one held in Minburn and other in Vermilion, third in Kitscoty with County of Vermilion River residents; media releases, detachment updates, RAVE Alert and Voyent alerts, monthly alerts to media

Enhancing Road Safety/Improve Police Visibility: 459 documented vehicle stops for 2023/24 fiscal year (warnings, tickets, apprehension of impaired drivers, etc.) with 42 alcohol related and drug related suspensions

Sgt Buckingham then went on to review stats and % changes. Year over year, and quarter over quarter property crime rates are trending down. Year over year persons crimes are trending up, however showing a slight decline for Q4. Reductions in the areas of property crime and motor vehicle collisions could be partially attributed to the Detachment performance plan.

Police Officers: Of the nine established positions, seven officers are currently working with none on special leave. There is one hard and one soft vacancy currently.

Detachment Support: Of the three established positions, two resources are currently working. There is one hard vacancy at this time. There is an active staffing process to fill this position.

Appreciation was expressed to RCMP. Sgt. Buckingham answered all questions from Council.

Sgt. Buckingham left the meeting at 6:22 p.m.

The information presented was accepted as information.

6. NEW BUSINESS

6.1. Public Commentary

Deputy Mayor Kevin Martin opened the public commentary session at 6:22 p.m.

There was no one in attendance that wished to speak, and no written submissions were received.

Deputy Mayor Kevin Martin declared the public commentary session closed at 6:23 p.m.

6.2. Seniors' Week June 3-9, 2024 - Staff Recommendation

Moved by Councillor Kirby Whitlock "That Council for the Town of Vermilion proclaims June 3-9, 2024 as Seniors' Week." **CARRIED.**

MOTION #24/05/70

6.3. Seniors' Week June 3-9, 2024 – Proclamation

6.4. 2024 RFP Pylon Sign - Junction Sixteen 41 - For Information

6.5. MSR Designation in Brennan - For Information

7. MANAGEMENT REPORTS

7.1. Chief Administrative Officer Report

7.2. Director of Community Services Report

- Discussion around gopher control and strategy to address the issue
- Community Pitch In initiative; a number of businesses and organizations have reached out to participate

7.3. Director of Infrastructure and Planning Services Report

- Discussion around effluent review and bio solids; exploring regulatory requirements
- The issue of the lack of parking for persons with disabilities at some businesses has been brought up; request that parking spots be closer to where the curb dips down to accommodate mobility issues

- 7.4. Director of Corporate Services Report
- Implementation of ERP system may result in the temporary disruption to some services such as self service/eservice/online portal
 - 2024 Tax notices in progress; residents can expect to see tax notices soon
 - Automatic monthly withdrawals are encouraged for residents
- 7.5. Manager Economic Development
- New owners for College Park Chevrolet Buick GMC and the Richardson Denture Clinic
 - Building switches happening downtown

8. **COMMITTEE REPORTS**

8.1. **ECONOMIC DEVELOPMENT**

8.1.1. Minutes of May 14, 2024 – Accepted as Information.

8.1.2. Letter of Support – Vermilion Provincial Park – Committee Recommendation

Moved by Councillor Robert Snow “That Council for the Town of Vermilion approve providing a letter of support for the Vermilion Provincial Park stakeholders group.”

CARRIED.

MOTION #24/05/71

9. **FINANCIAL**

9.1. Accounts Payable for the period of May 8 – May 21, 2024 - Accepted as Information.

10. **COUNCIL ROUND TABLE**

10.1. The Mayor and Councillors held a round table on recent activities since the last meeting, including:

- Intermunicipal Liaison Committee Meeting – May 9, 2024
- Finance & Governance Committee Meeting – May 14, 2024
- Grade 6 Vermilion Elementary School Tour of Town Hall – May 14, 2024
- Economic Development Committee Meeting – May 14, 2024
- Physician Retention Committee - tours for two new doctors – May 18-19, 2024
- Community Futures Committee Meeting
- Alberta Central East Water Corporation Board Meeting

The Mayor and Councillors highlighted the following upcoming meetings and events, including:

- Intermunicipal Liaison Committee Meeting
- Vermilion River Regional Waste Management Board Meeting
- College Park Grand Opening Ribbon Cutting – May 23, 2024
- Richardson Denture Clinic Grand Opening Ribbon Cutting – June 5, 2024
- Vermilion & District Housing Foundation AGM - May 30, 2024
- Vermilion & District Housing Foundation Board Meeting - May 30, 2024
- Northern Lights Library System Board Meeting - May 22, 2024
- Library Board Meeting
- Lakeland College Board of Governors Luncheon – May 29, 2024

11. **CORRESPONDENCE**

11.1. Minister of Transportation re: access to Hwy 16

11.2. Member Increase to Vermilion RCMP Detachment

11.3. County of Vermilion River – Agenda of May 14, 2024

Correspondence was accepted as information.

12. CLOSED SESSION

- 12.1. Pursuant to Part 1, Division 2, Section 16 of the Freedom of Information and Protection of Privacy Act.
Legal Contract

Moved by Councillor Robert Snow “That Council for the Town of Vermilion go in closed session at 6:59 p.m.” **CARRIED.**
MOTION #24/05/72

Director of Infrastructure and Planning Services Robert Dauphinee and Director of Corporate Services Brian Leibel left the meeting at 6:59 p.m.

Moved by Councillor Robert Pulyk “That Council for the Town of Vermilion revert back to the Regular Meeting of Council at 7:19 p.m.” **CARRIED.**
MOTION #24/05/73

13. ADJOURNMENT

Being the Agenda matters concluded, the meeting adjourned at approximately 7:20 p.m.

READ AND CONFIRMED ON THIS 4TH DAY OF JUNE, 2024 A.D.

Chief Administrative Officer

Mayor

STAFF RECOMMENDATIONS**DATE:**04 Jun 2024**TOPIC:**

Reserve Transfers for 2024 Sewer Trunk Main Capital Project

PROPOSAL:**BACKGROUND**

Whereas the Sanitary Sewer Trunk Main project begins in 2024, with the first phase requiring \$1.4M.

Whereas council for the Town of Vermilion requested and approved a change in funding source for the Sanitary Sewer Trunk Main from debenture to reserve on May 7th, 2024.

Whereas the reserve funds required in order to fully fund the project are currently committed to other reserves, a motion by council is required to transfer funds to enable the new funding source.

FINANCIAL IMPLICATIONS

To fund the Sanitary Sewer Trunk Main, the following reserves will be impacted;

Reserve Number		Transfer from Reserve	Transfer to Reserve
4-21-762-00-00	Building Reserve	309,000	
4-24-762-01-00	Building Reserve	512,000	
4-31-765-00-00	Vehicle Reserve	425,000	
4-31-763-00-00	Equipment Reserve	77,000	
4-53-763-00-00	Building Reserve	77,000	
4-42-761-00-00	Sewer Reserve		1,400,000

The reserves that are being used will need to be replenished through increased reserve transfers in the 2025 Operating Budget, which will have implications for the future municipal tax revenue requirements of the municipality in 2025.

To minimize the impact on property taxes of replenishing the reserves, staff may include a transfer from the sewer utility funded division, equivalent to the amount of the loan payment. Since the original approved funding source of debt was included and approved in the 2024 Capital and Operating budget the sewer utility rates included the impact on the rates of the loan, therefore would not need to increase for the amount of the reserve transfer.

OPTIONS FOR CONSIDERATION

1. Approve the reserve transfers
2. Approve a reserve transfer from another reserve
3. Rescind the request to change the funding source for the Sanitary Sewer Trunk Main and let it revert to debenture

PROPOSED BY:

Brian Leibel

STAFF RECOMMENDATIONS:

That Council for the Town of Vermilion approve reserve transfer of \$1,400,000 in 2024 from the tax funded reserves to the Sanitary Sewer Capital reserve to fund the 2024 Sanitary Sewer Trunk Main project.

Submitted By:

Brian Leibel

Department Head

TOWN OF VERMILION

**MINUTES OF PARKS, RECREATION CULTURE & ENVIRONMENT BOARD HELD ON
MONDAY, MAY 27, 2024, AT VERMILION TOWN OFFICE @ 7:00pm**

Present:

Ryan Leahy (Chair)
Rebecca Zajic
Kaylyn Staden
Kerry Zachar
Josh Rayment
Laurie Hopaluk
Peter Walsh
Bonnie Walsh
Carolyn Green
Shaelyn Mytz
Karen King (joined meeting late)

Regrets:

Director Mike van der Torre
Paul Conlon
Stacey Hryciuk

1. Meeting was Called to Order at 7:01pm.

2. Adoption of Agenda

- Addition of New Business: 6.2 Pool Update and 6.3 Community Garden. Agenda with additions added was approved by Peter Walsh and seconded by Kaylyn Staden.

3. Minutes

- Meeting minutes from April 29, 2024, accepted and approved.

4. Delegations – None present.

5. Old Business

- **5.1 Approval of New Bylaws**

- i. Bylaws reviewed, however adjustments on the numerical sequence are needed. This is to be corrected and reviewed next meeting.

ii. Discussed the proposed addition of email voting to be accepted however it was decided that the Bylaws do not mention that it is not currently accepted so it was determined that it would not need to be an addition. It was discussed how proposed email would come in the form of a question.

- **5.2 Vermilion Viper's Grant Request**

- i. The Vermilion Viper's are planning to utilize this grant for the re-branding of their logo. It was discussed that the Vermilion Minor Ball Association may be able to utilize the grant for their upcoming U15 Girls Softball Provincials this July. The board discussed letting Vermilion Minor Ball's president know about the opportunity of this grant and the possibility this could be an email vote to provide the association with the funds in time for their provincials as our next meeting is not until the end of June.
- ii. The Board discussed receiving a list of the grants that have been rewarded in the last year be brought to next meeting.

- **5.3 Town Clean-Up Follow Up**

- i. Rebecca, Kerry, Ryan and his family and Laurie and her family all participated in the clean up as a group. Kaylan also participated on her own as she was unable to make the same time. Many members vocalized they wish they could have also made it and thanked the people who were able to participate. Laurie will send the information into FCSS, as they requested, with amended time.

- **5.4 Live Barn Promotional Items**

- i. Ryan has followed up with Live Barn contact and was told that the items were received at the Town Hall. Ryan will follow up with Mike to see if he has received anything.

6. New Business

- **6.1 Splash Park Opening**

- i. Mike has not heard a definitive date of the Splash Park opening however, there were discussions of June 1st.
- ii. The board was interested how frequently there are meetings with Community Services and the Alberta Provincial Parks and the communications.

- **6.2 Pool Update**

- i. Josh shared how the pool will be undergoing major repairs not only to fix current problems but also to bring everything to code. Projection date of re-opening is to be determined.

- **6.3 Community Gardens**

- i. Community gardens are underway and seem to be going well. Discussions were had about the watering and if the town was providing water as it was in the past?
- ii. Question of if there was money left in the environmental budget for the Pollinator Garden. In the previous years, the Pollinator Garden has been able to purchase some perennials.

7. Committee Reports

- No reports but Board has discussion around having a list of all sub committees under our Board brought forward to next meeting.

8. Director Report

• 8.1 Ice Rates

- i. Ice rate sheet and comparison rates were provided for information. The board discussed the rates and the increases of utilities. A recommendation of a 3-4% increase was brought forward by Peter Walsh for next year as rates have already been set by groups for this coming season.
- ii. The Board would find it beneficial to have clarity on the facility costs of the stadium and the arena and the cost recovery of user fees in regards to the deficit. It was discussed that this would help determine the need for any increases.

• 8.2 Stadium Auditorium

- i. Ryan shared that the janitor station will be constructed this summer.
- Notes from the Director were shared and discussed:
 - i. Discussions regarding the sidewalk ending on 55 street, along the ravine was discussed and the board recommends trim or mulch branches and add a painted two-foot-wide path for bikes and walking.
 - ii. It was discussed that the board thinks the Shade Structure Grant would be a great addition to Pioneer Park as it would be utilized by a variety of ages. During the Brian Poon Tournament a tent is set up and taken down to provide safety from the elements, so there is room for it. Kaylin looked up the grant and the deadline is in June, so this would need to be decided and perhaps voted via email.
 - iii. Director shared that they are down two staff and as a result are running behind. If anyone would like to volunteer to please be in touch with him. Shaelyn suggested talking with the high schools as they possibly could have work experience students looking for hours to go towards credits. Another suggestion was brought forward of utilizing the retirement condos as there may be some avid gardeners that would like to help. A third suggestion of posting on the Town's Facebook page asking for volunteers to do planting.
 - iv. Non-ice fees to be tabled to later meeting.

9. Arts & Culture

- Karen shared that the Folk Club and Allied Arts continues in May and breaks for the summer. There is a live music event at The Red Brick on June 1st and some private events also happening.
- The Potter Guild is finishing up classes but stay tuned as they may potentially having summer classes available. This will be advertised on their Facebook page.

10. Round Meeting

- July 5-7 is The U15 Softball Provincials and Vermilion is hosting. Last time provincials were held in Vermilion it was thought that the Board helped by supplying paint.
- Suggestion of having a delegation from different groups come forward as a preseason presentation to keep in the know of the activities.
- Vermilion Vipers attended their first swim meet, and they are going to Lloyd for another swim meet. It was noted that they have been carpooling to Vegreville and looking for connections to help with transportation.
- The Rowing Club is on the water and had a great turn out of 25 people for their come and try day. They are hoping to get at least half of those people back for their upcoming Learn to Row sessions that happen with in the next two weeks. Thank-you to the town for helping with the new docks. They are also excited to try out the coastal racing shells.
- Pollinator garden is hoping to get a few more plants with help from the budget. Bonnie shared about all the edible fruit and a suggestion of having a sign to share with people what berries are edible was shared.
- Slow pitch league has started with an increase of 17 teams. The league has been rebuilding after covid.

11. Next Meeting

- The Board will meet in June and take the summer off, resuming meetings in September
- It suggested that an option for dates and times be put out in hopes to get more attendance.

Meeting moved to be adjourned at 8:54pm by Peter Walsh and seconded by Kaylin Staden.



5021 - 49 Avenue
Vermilion, AB Canada T9X 1X1
www.vermilion.ca

May 21, 2024

RE: Vermilion Provincial Park

Dear Government Officials,

On behalf of the Council for the Town of Vermilion, I am writing to express our full support for moving our Vermilion Provincial Park forward through collaborative work with the province and our community stakeholders.

The Town of Vermilion is the only community in Alberta and possibly Canada that can boast having a Provincial Park within town limits. We are very proud of it! The Town of Vermilion is dedicated to fostering a vibrant and welcoming environment for its residents and visitors. The park aligns perfectly with our vision of enhancing the town's visibility and is vital to locals daily and attracting tourism to our community. It serves as a landmark for individuals to camp, walk, ski, fish, bird-watch and more. It also serves as a host to town attractions, local businesses, and community events.

The issues within the park have become overwhelming as they have not been addressed over the years. Gophers, beavers, tree pruning and building maintenance have all been neglected. This needs urgent attention with collaborating solutions. The Park is in a state that the work cannot wait.

An improved and transparent partnership between the town, its stakeholders and the park is required and will significantly contribute to the town's aesthetics and promote community engagement. Moreover, it will bolster our efforts in promoting local commerce, boosting economic activity, and fostering a stronger sense of community pride.

The Town of Vermilion has a history of prudent resource management and a commitment to community development. Upgrading the provincial park will maximize its impact, benefiting the entire community for years to come.

We look forward to working with you to move our Vermilion Provincial Park forward.

Sincerely,

A handwritten signature in blue ink, appearing to read "Kevin Martin".

Kevin Martin
Deputy Mayor
Town of Vermilion

Vermilion Provincial Park Stakeholders

To the Alberta Provincial Government and Alberta Parks,

On February 07/24 various individuals and organisations that have a direct interest in the use and operations of the Vermilion Provincial Park met to discuss and come to consensus on the main concerns that have been growing around the park for the past several years. As a group we agreed on several key points regarding the park. The other important area of discussion was the economic and quality of life spinoff that the park has on regional residents and businesses.

In regards to the concerns, the main takeaway is that the Vermilion Provincial Park is unique in the Alberta Parks inventory, mainly due to its accessible natural areas, municipal proximity and services. In the 50s and 60s the park was very much a recreationally focused park with docks, swim platforms, ice cream and food stands, and a bandstand. The park moved away from this in a large part through the late 70s and 80s as a more nature driven experience was brought forward. In the mid 80s a massive amount of capital was put into the park focusing on the new campground, trail system, and historical CN station, as well as key infrastructure. Much of this investment is just now coming into its own with the maturity of the trees along the trails and campground. The park also became home to our community ball diamonds, soccer pitches, and wading pool. The park's trail systems have also become an integral part of our community usage, especially the trails east of the birdwatching gazebo and up on to the trout pond, soccer fields, and campgrounds.

This dual usage and focus are where most of the users' and stakeholders' main concerns have been. We, as a group, recognise and completely embrace the natural experience that the park provides to all visitors and believe that it is a key part of the park. It also is one of the main areas of potential economic spinoff with the opportunity to develop eco based experiences and tours westward down the river valley, both on trails and the water. Due to the seasonal fluctuations of runoff the opportunity for paddling experiences is mostly limited to spring and early summer, but the trails offer four season experiences for several miles down the valley.

The primary area of concern as I stated before is the more visitor and community usage areas of the park. This mostly consists of the park lands that include and are east of the trout pond, the top of the valley out to Klar cabin and down to the river near the birdwatching gazebo. This area also represents the vast amount of infrastructure dollars that have been spent over the past several decades. The amount of taxpayer money that has been spent on this area of the park cannot be understated, and to see it currently deteriorating is frustrating. While we recognise the historic and continued budget restraints put on Alberta Parks, we can't help but feel that a large part of the lack of action in certain areas can be solved relatively quickly and easily with a few key changes.

Main areas of concern:

- The overrunning of the soccer pitches, ball diamonds, trout pond, campground, and park entrance with gophers. These are high usage areas with thousands of residents and visitors every year using them. The chance of injury alone on the sports fields and campground should be a liability issue that immediately allows for an action plan.
- The beavers harvesting trees in the ravines up to the trout pond and on the main trails east of the birdwatching gazebo. We understand that the beavers are in their natural habitat, but this needs to be balanced with the park usage in these areas, and the cost of maintenance of clearing numerous downed trees on the high usage trails. Especially in the fall it is not uncommon for there to be 10 to 15 trees nightly being felled on the trails. A large number of these trees have to be removed by staff as the beavers usually only take the branches and a small amount of the trunks leaving the remainder to be cleared. As well the east area of the park has a large population of invasive caragana that are steadily marching down the valley, and the only thing holding them somewhat at bay is the natural competition from the aspen and poplar.
- A seeming lack of communication and cohesive plan between Alberta Parks, Town of Vermilion, County of Vermilion River, and stakeholders/residents. Local residents need to have more authority, and autonomy on the areas that directly effect their usage of the park lands. This mostly pertains to the soccer pitches, ball diamonds, and spray park, CN station and ski trails.
- A need for more involvement for volunteers within the park. Within our community there is no lack of individuals as well as corporate volunteers that want to help within the park. This covers everything from trail maintenance, to building infrastructure such as putting new roofs on Klar cabin and other outbuildings, to helping with the repairs needed to the CN station. Let us as a community be involved in the decision-making processes and we will find the money and labour to make a difference.
- A clear path for communication and streamlined procedures in regards to enhancing the experiences and usage of the Vermilion Provincial Park. This park is unique in the Alberta Parks system. With a full services provincial park campground located within the community of Vermilion that has trails that directly connect to our historic downtown, we believe the economic potential of the park is exceptional. Add in the ball diamonds, soccer pitches, trails, and the campground's proximity to some of the communities most valued assets, such as Lakeland College, and the Vermilion Ag. Grounds and it really becomes what we believe could be a gem in the Alberta Parks system.

We as a community cannot overstate the positive impact the Vermilion Provincial Park has on our region and town. We also believe that the “boots on the ground” involved with the daily operations of the park do an exceptional job and are doing the best they can with the funds and limited parameters they are given to operate within. We are going to forward this letter to the following entities to hopefully start a critical conversation on the direction going forward that we hope all parties involved can see the need and advantages of.

Adopted by:

Vermilion Nordic Ski Club, Vermilion Soccer Association, Lakeland Rowing Club, Vermilion Agricultural Society, Downtown Business Group, Vermilion Slo-Pitch, various individual and group stakeholders within the Town of Vermilion.

We have also attached a letter of support from the Town of Vermilion council as well.

Letter's intended recipients,

Alberta Parks

Government of Alberta, Garth Roswell

Government of Alberta, Minister of Forestry and Parks

Travel Alberta

Town of Vermilion

County of Vermilion River

Thanks for your attention to this letter of concern,

Vermilion Provincial Park Stakeholders and Users

Feel free to contact me through email or on my cell at any time.

Toland Cochrane

tolandcochrane@gmail.com

cell# 780-808-6949



Meeting Minutes

Regular Council Meeting

April 23, 2024, 9:00 AM
Council Chambers/VIA ZOOM Webinar
4912 50 Ave
Kitscoty, Alberta, Canada

Attendance

Reeve Marty Baker
Deputy Reeve Leslie Cusack
Councillor Dale Swyripa attended via ZOOM webinar 9:00 AM
Councillor Stacey Hryciuk
Councillor George Kuneff
Councillor Jason Stelmaschuk
Councillor Clinton Murray

Staff Present

CAO Alan Parkin
Executive Assistant Susan Hodges Marlowe
ACAO Hannah Musterer
General Manager Public Works Ben McPhee
Director of Planning and Community Services Roger Garnett
Director of Corporate Services Viren Tailor
Director of Protective Services Kirk Hughes
Director of Agriculture and Environment Cathie Erichsen Arychuk
Manager of Finance Natasha Wobeser
Finance Nancy Miciak
Development Authority Officer Michelle Harvey
Payroll Administrator/Insurance Pauline Ulliac
GIS Rob McCulley
Ag. Services Technician Kendall Leuschen
Public Works Finance Technician Jennifer Robertson
Community Development /FCSS Candice McLean

Planning and Community Services Administrative Assistant
Andrea Neufeld
Public Works Administrative Assistant Holli Harty

1. CALL TO ORDER

Reeve M. Baker called the April 23, 2024 Regular Council Meeting to order at 9:00 AM with all members in attendance.

This meeting was open to the public in person or via ZOOM webinar registration with 0 members of the public registered to attend.

Kyle Cadman entered the meeting at 9:01 AM.

2. OPENING INSPIRATION - COUNCILLOR JASON STELMASCHUK

Councillor Jason Stelmaschuk provided an opening inspiration to the April 23, 2024 Regular Council Meeting.

3. ADDITIONS TO AGENDA

Addition: 14.f DISCLOSURE HARMFUL TO INTERGOVERNMENTAL RELATIONS - LLOYDMINSTER AND DISTRICT HOUSING GROUP - FOIP SECTION 21(1)(a)(ii).

4. ADOPTION OF AGENDA

Motion Number: 2024-04-28

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River approve the April 23, 2024 Regular Council Meeting Agenda with the addition of 14.f DISCLOSURE HARMFUL TO INTERGOVERNMENTAL RELATIONS - LLOYDMINSTER AND DISTRICT HOUSING GROUP - FOIP SECTION 21(1)(a)(ii).

CARRIED

5. ADOPTION OF MINUTES

5.a REGULAR COUNCIL MEETING - APRIL 9, 2024

Motion Number: 2024-04-29

Moved by Councillor G. Kuneff

THAT the County of Vermilion River approve the April 9, 2024 Regular Council Meeting Minutes as presented.

CARRIED

6. APPOINTMENTS

6.a 9:05 AM - KYLE CADMAN - REQUIREMENT/SPECS OF ROAD CONSTRUCTION

Tax and Assessment Administrator Jodi McIlwraith, Information Technologist Jaime Petty and Engineering Technician Tristan Pidruchney entered the meeting at 9:05 AM.

Public Works Administrative Assistant Karri Shurnaik entered the meeting at 9:10 AM.

Council moved to 7a. Industrial Partnership Coordinator Position.

6.b 10:21 AM LUB and MDP DRAFT - JANE DAUPHNEE

Councillor D. Swyripa left the meeting at 11:06 AM

Motion Number: 2024-04-40

Moved by Councillor G. Kuneff

THAT the County of Vermilion River receive the draft Land Use Bylaw and Municipal Development Plan as information.

CARRIED

R. McCulley and C. Ericksen Arychuk left the meeting at 12:32 PM

RECESS – THAT the County of Vermilion River recess for lunch at 12:32 PM and reconvened at 1:00 PM with all members in attendance except Councillor D. Swyripa and Councillor G. Kuneff.

Council moved to 8 c.5 CLANDONALD INFRASTRUCTURE ASSESSMENT

7. BUSINESS ARISING OUT OF PRIOR MEETINGS

7.a INDUSTRIAL PARTNERSHIP COORDINATOR POSITION

Motion Number: 2024-04-30

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River approve the Industrial Partnership Coordinator position and instruct administration to add the position to the organization chart.

CARRIED

7.b PURCHASE – PEACE OFFICER VEHICLE 2024

Motion Number: 2024-04-31

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River approve the purchase of a 2024 Dodge Durango Enforcer as the new Peace Officer patrol vehicle from Vermilion Chrysler for \$65,581.25 (\$68,860.00 with GST) with funding coming out of the Peace Officer Operations Vehicle Reserve.

CARRIED

7.c FUNDING REQUEST FROM EH WALTER SCHOOL – MOTION REQUIRED

Motion Number: 2024-04-32

Moved by Councillor C. Murray

THAT the County of Vermilion River approve funding to EH Walter School to assist with the purchase of 25 Chromebooks and cart, up to \$5,000.00, to be funded from the School Reserve Fund.

CARRIED

7.d 2024 MILL RATES – MOTION REQUIRED

Motion Number: 2024-04-33

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River approve the 2024 Mill Rate package as presented.

CARRIED

8. COUNCIL NEW BUSINESS

8.a CHIEF ADMINISTRATIVE OFFICER REPORT

1. COUNCIL MEETINGS AND EVENTS CALENDARS

Motion Number: 2024-04-34

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River receive the Council Meetings and Events Calendars as information.

CARRIED

8.b FINANCE

1. MARCH 2024 FINANCIAL REPORT

Motion Number: 2024-04-35

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River approve the March 2024 Financial Report as presented.

CARRIED

2. Request for Information

8.c PUBLIC WORKS AND UTILITIES

Accounts Payable Jolene Marengere joined the meeting at 9:58 AM.

1. PUBLIC WORKS MONTHLY REPORT FOR MARCH 2024.

Motion Number: 2024-04-36

Moved by Councillor C. Murray

THAT the County of Vermilion River receive the Public Works monthly report for March 2024 for information.

CARRIED

2. 2024 GRAVEL CRUSHING TENDER – MOTION REQUIRED

Motion Number: 2024-04-37

Moved by Councillor C. Murray

THAT the County of Vermilion River award the tender for 2024 Gravel Crushing to Reda Enterprises Ltd. for a total project cost of \$438,988.00 plus GST.

CARRIED

3. 2024-2026 ASPHALT CRACK SEALING SERVICES TENDER – MOTION REQUIRED

Motion Number: 2024-04-38

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River award the tender for 2024-2026 Asphalt Crack Sealing Services to Federal Sealing Services Ltd. for \$267,760.35 plus GST.

CARRIED

**4. 2024-2026 ROADWAY LINE PAINTING SERVICES TENDER –
MOTION REQUIRED**

Councillor S. Hryciuk left the meeting at 10:04 AM and returned at 10:06 AM.

Jane Dauphnee entered the meeting at 10:09 AM.

Motion Number: 2024-04-39

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River award the tender for 2024-2026 Roadway Line Painting Services to AAA Striping & Seal Coating Service, A Division of Swerdna Services Ltd. for \$218,458.73 plus GST.

CARRIED

RECESS – THAT the County of Vermilion River recess at 10:12 AM and reconvened at 10:20 AM with all members in attendance.

Council moved to 6.c LUB and MDP DRAFT.

5. CLANDONALD INFRASTRUCTURE ASSESSMENT

Motion Number: 2024-04-41

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River award the contract for the Clandonald Infrastructure Assessment to BAR Engineering for a total cost of \$77,700.00 excluding GST with the additional project cost of \$2,700.00 to come from the Public Works General Expenses budget.

CARRIED

6. SOLAR LIGHT SYSTEM FOR BLACKFOOT SIGN

Councillor G. Kuneff returned to the meeting at 1:03 PM.

Motion Number: 2024-04-42

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River receive the information as presented and direct Administration to purchase a solar lighting system for the Hamlet of Blackfoot sign by Range Road 21 and Highway 16 from Fox Canada, quote of \$8,262.50 plus GST, with funds coming from the Capital Hamlet Reserve - Blackfoot.

CARRIED

7. CONCERN TRACKER REPORTS

Motion Number: 2024-04-43

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River receive the Current Concern Tracker Report for April 3, 2024, to April 16, 2024, and the Active and In-Progress Concern Tracker Report up to April 2, 2024, for information only.

CARRIED

8. Request for Information

8.d NATURAL GAS UTILITY

1. Request for Information

8.e AGRICULTURE AND ENVIRONMENT

1. Request for Information

8.f PROTECTIVE SERVICES

1. MEMORANDUM OF UNDERSTANDING – LLOYDMINSTER FIRE

Motion Number: 2024-04-44

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River Council postpone the Memorandum of Understanding between the City of Lloydminster Fire Department and the County of Vermilion River Fire Service until such time as the County of Vermilion River ILC members can speak to the City of Lloydminster ILC members at the next ILC meeting.

CARRIED

2. VOYENT ALERT - RURAL CRIME WATCH

Motion Number: 2024-04-45

Moved by Councillor C. Murray

THAT the County of Vermilion River approve the County of Vermilion River Rural Crime Watch Group Voyent Alert fee of \$1,000.00 to be funded from the Protective Services budget.

CARRIED

3. Request for Information

8.g PLANNING AND COMMUNITY SERVICES

1. Request for Information

8.h GENERAL ADMINISTRATION

1. MARCH AND APRIL REPORT FOR THE ASSISTANT CHIEF ADMINISTRATIVE OFFICER

Motion Number: 2024-04-46

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River approves the Assistant Chief Administrative Officer Report for March and April as presented.

CARRIED

2. LETTER OF SUPPORT ART REDMAN

Motion Number: 2024-04-47

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River receive the letter of support for Art Redman as information.

CARRIED

3. LAKELAND COLLEGE CONVOCATIONS

Motion Number: 2024-04-48

Moved by Councillor S. Hryciuk

THAT the County of Vermilion River appoint Deputy Reeve L. Cusack to attend the Lloydminster Lakeland College Convocation on May 31, 2024 and Councillor S. Hryciuk to attend the Vermilion Lakeland College Convocation on June 7, 2024.

CARRIED

4. 2024 SENIORS WEEK DECLARATION

Motion Number: 2024-04-49

Moved by Councillor G. Kuneff

THAT the County of Vermilion River declare June 3 to 9, 2024 to be Senior's Week and approve Reeve Marty Baker to sign the declaration to post on social media.

CARRIED

5. CORRESPONDENCE

Motion Number: 2024-04-50

Moved by Councillor S. Hryciuk

THAT the County of Vermilion River receive the following correspondence as information:

RMA Backgrounder, letter Minister of Environment and Protected Area, Northern Lights Library policies and Art Gala poster.

CARRIED

6. Request for Information

9. POLICIES

9.a POLICY PD 012 – MUNICIPAL RESERVES – MOTION REQUIRED

Motion Number: 2024-04-51

Moved by Councillor C. Murray

THAT the County of Vermilion River approve the addition to Policy PD 012 – Municipal Reserves as presented.

CARRIED

9.b RESCIND POLICY PW 009 – CRITERIA FOR STOP SIGNS

Motion Number: 2024-04-52

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River rescind policy PW 009 – Criteria for Stop Signs.

CARRIED

9.c POLICY PW 014 – INSTALLATION OF ENGINE RETARDER SIGN STANDARDS AND PROCEDURE

Motion Number: 2024-04-53

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River approve Policy PW 014 – Installation of Engine Retarder Sign Standards and Procedure as presented.

CARRIED

9.d RESCIND POLICY PW 027 – SIGNAGE POLICY

Motion Number: 2024-04-54

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River rescind Policy PW 027 – Signage Policy.

CARRIED

10. BYLAWS

10.a BYLAW 24-03 FEE BYLAW BEING A BYLAW TO AMEND SCHEDULE A AND SCHEDULE C OF BYLAW 21-12 FEE BYLAW– MOTION REQUIRED

Motion Number: 2024-04-55

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River give First Reading to Bylaw 24-03 being a bylaw to amend the Schedule A and Schedule C of Bylaw 21-12 Fee Bylaw being a bylaw for the collection of fees for goods and services.

CARRIED

Motion Number: 2024-04-56

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River give Second Reading to Bylaw 24-03 being a bylaw to amend the Schedule A and Schedule C of Bylaw 21-12 Fee Bylaw being a bylaw for the collection and charging of fees for goods and services.

CARRIED

Motion Number: 2024-04-57

Moved by Councillor G. Kuneff

THAT the County of Vermilion River Introduce for Third and Final Reading Bylaw 24-03 being a bylaw to amend the Schedule A and Schedule C of Bylaw 21-12 Fee Bylaw being a bylaw for the collection and charging of fees for goods and services.

CARRIED UNANIMOUSLY

Motion Number: 2024-04-58

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River give Third and Final Reading to Bylaw 24-03 being a bylaw to amend the Schedule A and Schedule C of Bylaw 21-12 Fee Bylaw being a bylaw for the collection and charging of fees for goods and services.

CARRIED

K. Cadman entered the meeting at 1:58 PM.

10.b BYLAW 24-04 PROPERTY TAX AND SUPPLEMENTARY PROPERTY TAX BYLAW – MOTION REQUIRED

Motion Number: 2024-04-59

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River postpone First Reading to Bylaw 24-04, being a Bylaw for the purpose of authorizing the rates of taxation to be levied against assessable property for the 2024 taxation year.

CARRIED

Council moved to 10.e BYLAW 24-07 VERMILION RECREATION LEVY – MOTION REQUIRED

Motion Number: 2024-04-80

Moved by Councillor G. Kuneff

THAT the County of Vermilion River give First Reading to revised Bylaw 24-04, being a Bylaw for the purpose of authorizing the rates of taxation to be levied against assessable property for the 2024 taxation year.

CARRIED

Council moved to 14. CLOSED SESSION

R. Garnett, J. Robertson, J. Levesque, K. Leuschen and P. Ulliac left the meeting at 3:15 PM

10.c BYLAW 24-05 TAX PENALTY – MOTION REQUIRED

Motion Number: 2024-04-62

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River give First Reading to Bylaw 24-05, being a Bylaw for the purpose of authorizing the imposition of property tax penalties for unpaid taxes.

CARRIED

10.d BYLAW 24-06 DEWBERRY RECREATION LEVY – MOTION REQUIRED

Motion Number: 2024-04-63

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River give First Reading to Bylaw 24-06, being a Bylaw for the purpose of authorizing a special tax for the recreational services to be levied against assessable property in the Dewberry Recreation District.

CARRIED

Council moved to 10.g – BYLAW 24-09, BEING A BYLAW TO AMEND THE COUNTY OF VERMILION RIVER LAND USE BYLAW (BYLAW 19-02).

10.e BYLAW 24-07 VERMILION RECREATION LEVY – MOTION REQUIRED

Motion Number: 2024-04-60

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River give First Reading to Bylaw 24-07, being a Bylaw for the purpose of authorizing a special tax for the recreational services to be levied against assessable property in the Vermilion Recreation District.

CARRIED

10.f BYLAW 24-08 SUPPLEMENTARY ASSESSMENT – MOTION REQUIRED

Motion Number: 2024-04-61

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River give First Reading to Bylaw 24-08, being a bylaw for the purpose of authorizing the preparation of supplementary assessments for the improvements within the municipality.

CARRIED

Council moved to 10.c – BYLAW 20-05 TAX PENALTY

10.g BYLAW 24-09, BEING A BYLAW TO AMEND THE COUNTY OF VERMILION RIVER LAND USE BYLAW (BYLAW 19-02).

Motion Number: 2024-04-64

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River give First Reading to Bylaw 24-09, being a bylaw to amend the County of Vermilion River Land Use District Map, that forms part of the Land Use Bylaw (Bylaw 19-02), for portions of land on the NW-25-50-6W4M, and SW-35-50-6W4M and the revision of the definition of “Intensive Recreation”.

CARRIED

Motion Number: 2024-04-65

Moved by Councillor G. Kuneff

THAT the County of Vermilion River schedule a Public Hearing for Bylaw 24-09, being a bylaw to amend the County of Vermilion River Land Use Bylaw (Bylaw 19-02) for the purpose of re-designation, and definition revisions on May 14, 2024, at 9:30 AM at the County of Vermilion River Administration Office.

CARRIED

10.h BYLAW 24-10 HIGHWAY MANAGEMENT

Motion Number: 2024-04-66

Moved by Councillor G. Kuneff

THAT the County of Vermilion River give First Reading to Bylaw 24-10, being a bylaw to regulate the use of highways under the direction, control and management of the County of Vermilion River.

CARRIED

Motion Number: 2024-04-67

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River give Second Reading to Bylaw 24-10, being a bylaw to regulate the use of highways under the direction, control and management of the County of Vermilion River.

CARRIED

Motion Number: 2024-04-68

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River Introduce for Third and Final Reading to Bylaw 24-10, being a bylaw to regulate the use of highways under the direction, control and management of the County of Vermilion River.

CARRIED UNANIMOUSLY

Motion Number: 2024-04-69

Moved by Councillor G. Kuneff

THAT the County of Vermilion River give Third and Final Reading to Bylaw 24-10, being a bylaw to regulate the use of highways under the direction, control and management of the County of Vermilion River.

CARRIED

10.i BYLAW 24-11 MUNICIPAL EMERGENCY MANAGEMENT

Motion Number: 2024-04-70

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River give First Reading to Bylaw 24-11, being a bylaw to establish municipal emergency management.

CARRIED

Motion Number: 2024-04-71

Moved by Councillor G. Kuneff

THAT the County of Vermilion River give Second Reading to Bylaw 24-11, being a bylaw to establish municipal emergency management.

CARRIED

Motion Number: 2024-04-72

Moved by Councillor S. Hryciuk

THAT the County of Vermilion River Introduce for Third and Final Reading Bylaw 24-11, being a bylaw to establish municipal emergency management.

CARRIED UNANIMOUSLY

Motion Number: 2024-04-73

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River give Third and Final Reading to Bylaw 24-11, being a bylaw to establish municipal emergency management.

CARRIED

10.j BYLAW 24-12 AGGRESSIVE DOG BYLAW AMENDMENT

Motion Number: 2024-04-74

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River give First Reading to Bylaw 24-12, being a bylaw for the purpose of specifying penalties for aggressive dog offences.

CARRIED

Motion Number: 2024-04-75

Moved by Councillor G. Kuneff

THAT the County of Vermilion River give Second Reading to Bylaw 24-12, being a bylaw for the purpose of specifying penalties for aggressive dog offences.

CARRIED

Motion Number: 2024-04-76

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River Introduce for Third and Final Reading Bylaw 24-12, being a bylaw for the purpose of specifying penalties for aggressive dog offences.

CARRIED UNANIMOUSLY

Motion Number: 2024-04-77

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River give Third and Final Reading to Bylaw 24-12, being a bylaw for the purpose of specifying penalties for aggressive dog offences.

CARRIED

11. DISPOSITION OF APPOINTMENT BUSINESS

11.a KYLE CADMAN

Motion Number: 2024-04-78

Moved by Councillor S. Hryciuk

THAT the County of Vermilion River receive the presentation by Kyle Cadman as information.

CARRIED

Motion Number: 2024-04-79

Moved by Councillor G. Kuneff

THAT the County of Vermilion River provide an extension of planning permit extensions to all road permit holders until more information can be provided to Council in regard to road standards.

CARRIED

K. Cadman left the meeting at 2:51 PM.

CAO A. Parkin left the meeting at 2:53 PM and returned at 2:55 PM

12. NOTICES OF MOTION

13. COUNCIL REPORTS

H. Harty left the meeting at 3:02 PM.

Councillor Stacey Hryciuk reported on Vermilion and District Health Foundation.

Deputy Reeve Leslie Cusack reported on Agriterra/Agricity opening, Northern Lights Library Board, Pro Bull Riding in Marwayne, RM/County Meeting, Minister Dreeshen meeting, ILC City of Lloydminster.

Reeve Marty Baker reported on NAAGOO Meeting, Minister Dreeshen, RM/County meeting, Mayor/Reeve St. Paul meeting, ACE Water, ILC City of Lloydminster.

Councillor Clinton Murray reported on Lloydminster and District Housing Group, Minister Dreeshen, County of Vermilion River Rural Crime Watch, Vermilion River Regional Alliance, Lea Park Joint Interest Committee.

Councillor Jason Stelmaschuk reported on Vermilion and District Chamber of Commerce, Agricity/Agriterro opening, RM/County meeting, Minister Dreeshen, Kirk Price interview, Kitscoty School Public Speaking judge, ILC City of Lloydminster, Vermilion Ukrainian Dance.

Councillor George Kuneff had no meetings to report on.

Council moved to 10.b BYLAW 24-04 PROPERTY TAX AND SUPPLEMENTARY PROPERTY TAX BYLAW

RECESS – THAT the County of Vermilion River recess at 3:20 PM and reconvened at 3:29 PM with all members in attendance except Councillor Dale Swyripa.

14. CLOSED SESSION - CONFIDENTIAL

Motion Number: 2024-04-81

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River Regular Meeting of Council move to a Closed Session at 3:29 PM with all members in attendance.

CARRIED

CAO Alan Parkin and Director of Planning and Community Services Roger Garnett entered the Closed Session meeting at 3:29 PM

14.a DISCLOSURE HARMFUL TO INTERGOVERNMENTAL RELATIONS - CITY OF LLOYDMINSTER IDP - FOIP SECTION 21(1)(a)(ii)

R. Garnett left the Closed Session meeting at 4:10 PM.

14.b DISCLOSURE HARMFUL TO INTERGOVERNMENTAL RELATIONS - CITY OF LLOYDMINSTER ILC - FOIP SECTION 21(1)(a)(ii)

14.c DISCLOSURE HARMFUL TO INTERGOVERNMENTAL RELATIONS - TOWN OF VERMILION ILC - FOIP SECTION 21(1)(a)(ii)

14.d ADVICE FROM OFFICIALS - 88 AUTO ROAD BUILDING - FOIP SECTION 24(1)(g)

Councillor George Kuneff left the Closed Session meeting at 5:18 PM.

14.e ADVICE FROM OFFICIALS - VERMILION AND DISTRICT HOUSING FOUNDATION SL4 - FOIP SECTION 24(1)(g)

15. RETURN TO OPEN SESSION

Motion Number: 2024-04-82

Moved by Councillor C. Murray

THAT the County of Vermilion River Regular Meeting of Council return to Open Session at 5:44 PM with all members in attendance except Councillor George Kuneff.

CARRIED

16. BUSINESS ARISING OUT OF CLOSED SESSION

16.a CITY OF LLOYDMINSTER/COUNTY OF VERMILION RIVER ILC COMMITTEE

Motion Number: 2024-04-83

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River receive the County of Vermilion River and City of Lloydminster Intermunicipal Liaison Committee report as information.

CARRIED

17. ADJOURNMENT

Reeve M. Baker adjourned the April 23, 2024 Regular Council Meeting at 5:44 PM with all members in attendance except Councillor George Kuneff.

Marty Baker, Reeve

Alan Parkin, Chief Administrative Officer



Regular Council Meeting Agenda

May 28, 2024, 9:00 AM
Council Chambers/VIA ZOOM Webinar
4912 50 Ave
Kitscoty, Alberta, Canada

- 1. CALL TO ORDER**
- 2. OPENING INSPIRATION - DEPUTY REEVE LESLIE CUSACK**
- 3. ADDITIONS TO AGENDA**
- 4. ADOPTION OF AGENDA**

Recommendation:

THAT the County of Vermilion River approve the May 28, 2024 Regular Council Meeting Agenda as presented.

- 5. ADOPTION OF MINUTES**

5.a REGULAR COUNCIL MEETING - MAY 14, 2024

Motion Number:

THAT the County of Vermilion River approve the May 14, 2024 Regular Council Meeting Minutes as presented.

- 6. COUNCIL NEW BUSINESS**

6.a CHIEF ADMINISTRATIVE OFFICER REPORT

MAY MEETING AND EVENTS CALENDARS, COUNCIL ACTION TRACKER

Motion Number:

THAT the County of Vermilion River receive the May Meetings and Events Calendars and Council Action Tracker as information.

6.b FINANCE

APRIL 2024 FINANCIAL REPORT

Motion Number:

THAT the County of Vermilion River accept the April 2024 Financial Report as presented.

Request for Information

6.c PUBLIC WORKS AND UTILITIES

2025 GRADER REPLACEMENTS PURCHASE – MOTION REQUIRED

Motion Number:

THAT the County of Vermilion River approve the purchase of three (3) Caterpillar 140 AWD Motor Graders from Finning (Canada) a division of Finning International Inc. for a total of \$1,838,281.50 plus GST to replace three (3) graders for 2025.

RANGE ROAD 23 PROJECT AWARD

Motion Number:

THAT the County of Vermilion River award the Range Road 23 rehabilitation project to Top Grade Construction for a total contract value of \$305,235.00 plus GST to be cost shared with CNRL and the County of Vermilion River.

2024 ROAD REHAB UPDATED PROJECTS

Motion Number:

THAT the County of Vermilion River accept the information regarding 2024 Road Rehab Updated Projects as presented.

CONCERN TRACKER REPORT

Motion Number:

THAT the County of Vermilion River receive the Current Concern Tracker Report for May 8, 2024, to May 21, 2024, and the Active and In-Progress Concern Tracker Report up to May 7, 2024, for information only.

PUBLIC WORKS MONTHLY REPORT FOR APRIL 2024.

Motion Number:

THAT the County of Vermilion River receive the Public Works monthly report for April 2024 for information.

Request for Information

6.d NATURAL GAS UTILITY

Request for Information

6.e AGRICULTURE AND ENVIRONMENT

2024 APPOINTMENT OF AGRICULTURAL FIELDMAN, WEED INSPECTORS, PEST INSPECTORS AND SOIL CONSERVATION INSPECTORS – MOTION REQUIRED

Motion Number:

THAT the County of Vermilion River appoint Cathie Erichsen Arychuk as Agricultural Fieldman for 2024.

Motion Number:

THAT the County of Vermilion River appoint Cathie Erichsen Arychuk, Darin Beckett, Kendall Leuschen, Trinity Long, Caleb Tabler, Cole Teasdale and Amelle Tizzard as Weed Inspectors for the County of Vermilion River for 2024.

Motion Number:

THAT the County of Vermilion River appoint Cathie Erichsen Arychuk, Darin Beckett, Kendall Leuschen, Trinity Long, Caleb Tabler, Cole Teasdale and Amelle Tizzard as Pest Inspectors for the County of Vermilion River for 2024.

Motion Number:

THAT the County of Vermilion River appoint Cathie Erichsen Arychuk, Darin Beckett and Kendall Leuschen as Soil Conservation Inspectors for the County of Vermilion River for 2024.

Request for Information

6.f PROTECTIVE SERVICES

Request for Information

6.g PLANNING AND COMMUNITY SERVICES

AGENDA ITEM #8.3.

2024 CEMETERY IMPROVEMENT FUNDING – FOR INFORMATION

Motion Number:

THAT the County of Vermilion River receive the Cemetery Improvement Funding update as information.

REQUEST FOR COUNTY OF VERMILION RIVER TO PURCHASE PORTION OF ROAD ALLOWANCE – MOTION REQUIRED

Motion Number:

THAT the County of Vermilion River offer to purchase a portion of 50-RLY-499CL in the amount of \$_____ for the purposes of adding to the road right-of-way.

REQUEST TO DRAW FROM RESERVE – MOTION REQUIRED

Motion Number:

THAT the County of Vermilion River allow Planning and Community Services to draw up to \$150,000.00 from the Development General Reserve for the clean-up of Lot 5, Block 4, Plan 647EO within the Hamlet of Dewberry.

Motion Number:

THAT the County of Vermilion River add any expense from the clean-up of said lands, including the monies drawn from Development General Reserve, to be added to the tax roll of the property.

Request for Information

6.h GENERAL ADMINISTRATION

Request for Information

BATTLE RIVER WATERSHED ALLIANCE AGM INFORMATION

Motion Number:

THAT the County of Vermilion River receive the Battle River Watershed Alliance AGM correspondence as information.

LETTERS MUNICIPAL AFFAIRS MINISTER MCIVER

Motion Number:

THAT the County of Vermilion River receive the letters from Municipal Affairs Minister Ric McIver as information.

AGENDA ITEM #8.3.

ALBERTA CENTRAL EAST WATER CORPORATION FINANCIAL STATEMENTS 2023

Motion Number:

THAT the County of Vermilion River receive the Alberta Central East Water Corporation Financial Statement for 2023 as information.

CORRESPONDENCE RURAL MUNICIPALITY OF BRITANNIA NO. 502

Motion Number:

THAT the County of Vermilion River receive the correspondence from the Rural Municipality of Britannia No. 502 as information.

OFFICE CLOSURE FOR STAFF SAFETY BARBECUE ON JUNE 18, 2024

Motion Number:

THAT the County of Vermilion River approve the closer of County of Vermilion River offices during the hours of 12:00 PM to 3:00 PM on June 18, 2024 in order for staff to attend the safety barbecue and safety awards and presentation.

7. POLICIES

7.a POLICY PW 006 DUST SUPPRESSION – 7TH REVISION – MOTION REQUIRED

Motion Number:

THAT the County of Vermilion River approve the revision to Policy PW 006 Dust Suppression as presented.

7.b POLICY PW 011 – TEXAS GATE STANDARDS AND PROCEDURES POLICY – 1ST REVISION – MOTION REQUIRED

Motion Number:

THAT the County of Vermilion River receive and approve Policy PW 011 – Texas Gates Standards and Procedures Policy as presented.

7.c RESCIND POLICY PW 016 – BRUSHING RIGHT-OF-WAYS POLICY

Motion Number:

THAT the County of Vermilion River rescind policy PW 016 – Brushing Right-of-ways Policy.

AGENDA ITEM #8.3.

7.d RESCIND POLICY PW 018 – SPEED CONTROL AREAS – MOTION REQUIRED

Motion Number:

THAT the County of Vermilion River rescind Policy PW 018 – Speed Control Areas and implement it as a Directive.

7.e RESCIND POLICY PW021 – AIRCRAFT STRIPS AND USE OF ROADS

Motion Number:

THAT the County of Vermilion River rescind Policy PW 021 – Aircraft Strips and Use of Roads.

7.f RESCIND POLICY PW 028 – INTERSECTION SAFETY – PRIVATE LAND

Motion Number:

THAT the County of Vermilion River rescind policy PW 028 – Intersection Safety – Private Land.

7.g POLICY PW 031 – BRUSH CONTROL

Motion Number:

THAT the County of Vermilion River approve Policy PW 031 - Brush Control as presented.

7.h POLICY UT 002 (1ST REVISION) COLLECTION OF WATER AND SEWER UTILITY ACCOUNTS

Motion Number:

THAT the County of Vermilion River approve Policy UT 002 Collection of Water and Sewer Utility Accounts as presented.

8. BYLAWS

8.a BYLAW 24-13 – USE OF FLASHING GREEN LIGHTS BY MUNICIPAL FIREFIGHTERS

Motion Number:

THAT the County of Vermilion River Policy give First Reading to Bylaw 24-13, being a bylaw for the purpose of allowing municipal firefighters to use flashing green lights while responding to emergencies.

Motion Number:

THAT the County of Vermilion River Policy give Second Reading to Bylaw 24-13, being a bylaw for the purpose of allowing municipal firefighters to use flashing green lights while responding to emergencies.

Motion Number:

THAT the County of Vermilion River Policy Introduce for Third and Final Reading to Bylaw 24-13, being a bylaw for the purpose of allowing municipal firefighters to use flashing green lights while responding to emergencies.

Motion Number:

THAT the County of Vermilion River Policy give Third and Final Reading to Bylaw 24-13, being a bylaw for the purpose of allowing municipal firefighters to use flashing green lights while responding to emergencies.

8.b BYLAW 24-14 – BYLAW ENFORCEMENT OFFICER POWERS AND DUTIES BYLAW

Motion Number:

THAT the County of Vermilion River give First Reading to Bylaw 24-14, being a bylaw to establish the powers and duties of Bylaw Enforcement Officers.

Motion Number:

THAT the County of Vermilion River give Second Reading to Bylaw 24-14, being a bylaw to establish the powers and duties of Bylaw Enforcement Officers.

Motion Number:

THAT the County of Vermilion River Introduce for Third and Final Reading to Bylaw 24-14, being a bylaw to establish the powers and duties of Bylaw Enforcement Officers.

Motion Number:

THAT the County of Vermilion River give Third and Final Reading to Bylaw 24-14, being a bylaw to establish the powers and duties of Bylaw Enforcement Officers.

9. NOTICES OF MOTION

10. COUNCIL REPORTS

11. CLOSED SESSION - CONFIDENTIAL

Motion Number:

THAT the County of Vermilion River Regular Meeting of Council move to a Closed Session at 0:00 PM with all members in attendance.

11.a ADVICE FROM OFFICIALS - PERSONNEL ORGANIZATIONAL CHART - FOIP SECTION 24(1)(a)

11.b ADVICE FROM OFFICIALS - TRANSPORTATION FUNDING - FOIP SECTION 24(1)(g)

12. RETURN TO OPEN SESSION

Motion Number:

THAT the County of Vermilion River Regular Meeting of Council return to Open Session at 0:00 PM with all members in attendance.

13. BUSINESS ARISING OUT OF CLOSED SESSION

14. ADJOURNMENT