

**Town of Vermilion
Regular Council
Tuesday, April 2, 2024 at 6:00 P.M.**

Page

1. CALL TO ORDER

2. ADOPTION OF AGENDA

3. ADOPTION OF THE PREVIOUS MINUTES

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3.1. Minutes of Regular Meeting of Council - March 19, 2024

4. NEW BUSINESS

4.1. Public Commentary

5. COMMITTEE REPORTS

5.1. LIBRARY

6 - 7

5.1.1. Minutes of January 31, 2024

6. FINANCIAL

7. COUNCIL ROUND TABLE

8. CORRESPONDENCE

8

8.1. Provincial Education Requisition Credit Program Extension

9 - 23

8.2. County of Vermilion River - Minutes of February 27, 2024

24 - 28

8.3. County of Vermilion River - Agenda of March 26, 2024

9. CLOSED SESSION

**9.1. Pursuant to Part 1, Division 2, Section 17 (2) of the Freedom of
Information and Protection of Privacy Act.
Personnel**

10. ADJOURNMENT

**TOWN OF VERMILION
MINUTES OF REGULAR MEETING OF COUNCIL
HELD ON TUESDAY, MARCH 19, 2024 AT 6:00 P.M.**

PRESENT

IN PERSON:

Mayor Gregory Thronkson
Deputy Mayor Kevin Martin
Councillor Robert Snow
Councillor Joshua Rayment
Councillor Kirby Whitlock
Councillor Robert Pulyk
Chief Administrative Officer Kevin Lucas
Director of Community Services Michael van der Torre
Director of Corporate Services Brian Leibel
Manager Economic Development Mary Lee Prior
Executive Assistant Andrea Wilkinson
Infrastructure and Planning Administrative Assistant Madison Barrett

VIA VIDEOCONFERENCE:

Councillor Paul Conlon

1. CALL TO ORDER

Mayor Gregory Thronkson called the meeting to order at 6:00 p.m.

2. ADOPTION OF AGENDA

Moved by Councillor Robert Snow “That the Agenda be accepted as amended.” **CARRIED.**

Revision of
‘\$29.80 to \$29.82’ under **6.2. Fire Services Agreement – 2024 Firefighter Rates – Staff Recommendation** under **6. NEW BUSINESS**

Revision of
‘1.61 acres to 9.88 acres’ under **7.1. Chief Administrative Officer Report** under **7. MANAGEMENT REPORTS**

Addition of
‘**12.2. Pursuant to Part 1, Division 2, Section 17 (2) of the Freedom of Information and Protection of Privacy Act. Personnel**’ under **12. CLOSED SESSION** and renumber remaining items.

3. ADOPTION OF THE PREVIOUS MINUTES

3.1. Minutes of Regular Meeting of Council – March 5, 2024

Moved by Deputy Mayor Kevin Martin “That the Minutes of the Regular Meeting of Council of March 5, 2024 be accepted as presented.” **CARRIED.**

4. DELEGATIONS – CLOSED SESSION

**4.1. Pursuant to Part 1, Division 2, Section 16 of the Freedom of Information and Protection of Privacy Act.
Legal Contract**

Moved by Councillor Robert Pulyk “That Council for the Town of Vermilion go in closed session at 6:04 p.m.” **CARRIED.**
MOTION #24/03/22

Moved by Councillor Joshua Rayment “That Council for the Town of Vermilion revert back to the Regular Meeting of Council at 6:18 p.m.” **CARRIED.**
MOTION #24/03/23

Council for the Town of Vermilion called recess at 6:19 p.m.

Council for the Town of Vermilion reconvened at 6:20 p.m.

5. BYLAWS

5.1. Bylaw 3.24 - Remote Attendance Bylaw - Staff Recommendation

Moved by Councillor Robert Pulyk “That Council for the Town of Vermilion give second reading to 3.2024 Remote Attendance Bylaw.” **CARRIED.**

5.2. Bylaw 3.24 - Remote Attendance Bylaw – Accepted as Information.

5.3. Bylaw 4.24 – Urban Hens Bylaw - Staff Recommendation

Moved by Councillor Joshua Rayment “That Council for the Town of Vermilion give first reading to 4.2024 Urban Hens Bylaw.” **CARRIED.**

5.4. Bylaw 4.24 - Urban Hens Bylaw – Accepted as Information.

6. NEW BUSINESS

6.1. Public Commentary

Mayor Gregory Thronson opened the public commentary session at 6:47 p.m.

There was no one in attendance that wished to speak, and no written submissions were received.

Mayor Gregory Thronson declared the public commentary session closed at 6:48 p.m.

6.2. Fire Services Agreement - 2024 Firefighter Rates - Staff Recommendation

Councillor Robert Snow, Councillor Paul Conlon and Deputy Mayor Kevin Martin was excluded from the meeting at 6:49 p.m. pursuant to Div 6, Sec 170 (2) of the Municipal Government Act, RSA 2000, c. M-26, Pecuniary Interest of Councillors.

Moved by Councillor Kirby Whitlock “That Council for the Town of Vermilion approve a change in wage for a paid on-call Firefighter increase from \$29.82 per hour to \$30.79 per hour retroactive to January 21, 2024.” **CARRIED.**

Motion # 24/03/24

Councillor Robert Snow, Councillor Paul Conlon and Deputy Mayor Kevin Martin rejoined the meeting at 6:53 p.m.

6.3. Fire Services Agreement - 2024 Firefighter Rates – Accepted as Information.

6.4. Downtown Sidewalk Repairs and Cost - For Discussion

6.5. Lodge Expansion/Renovation - For Discussion

6.6. Snow Removal Policy Review - For Discussion

7. MANAGEMENT REPORTS

7.1. Chief Administrative Officer Report

- Finalizing sale of 9.88 acres
- Funding for pool tile CFEP through grant
- Goats are returning this spring
- PCN Meeting – making space to help accommodate new physician arriving within next two weeks at the Midtown Medical Clinic

- 7.2. Director of Community Services Report
- RCMP lease agreement renewed
 - New playground possibilities discussed with Rotary re: north hospital park playground
 - VRC system technology looking at being upgraded
 - Livebarn install – company addressing technical issues and positive feedback received; will be adding into Arena area
 - Community Volunteer Income Tax Program (CVITP) – set up for appointments out of the library
- 7.3. Director of Infrastructure and Planning Services Report
- Garbage truck insurance claim ongoing with further investigation
 - Rental garbage truck has arrived and starting service tomorrow; rental rates discussed
 - Waiting on Ministry for reply re: MSR Redesignation
- 7.4. Director of Corporate Services Report
- Assessment values updated based on 2023 assessments
 - Penalties applied in July 2024 for unpaid property tax
- 7.5. Manager Economic Development
- Pylon Sign for Junction Sixteen 41 successful granting for \$56,490
 - RFP for Pylon Sign is scheduled to go out this week
 - Sold 15 acres of developed industrial lots out of 31 acres
 - Vermilion & District Chamber of Commerce is leasing the Visitor Information Centre building
 - The Good Life Institute Race of Vermilion had a great turnout on March 16, 2024
 - Alberta HUB Project – regarding drones for the Vermilion Airport
 - Edmonton Boat and Sportsman Show March 14 to 17, 2024 – Alberta’s Lakeland – attended representing region with partnering communities
8. **COMMITTEE REPORTS**
- 8.1. **ECONOMIC DEVELOPMENT**
- 8.1.1. The Good Life Institute - Minutes of February 21, 2024 – Accepted as Information.
- 8.1.2. The Good Life Institute - Minutes of March 6, 2024 – Accepted as Information.
9. **FINANCIAL**
- 9.1. Accounts Payable for the period of March 6 – March 19, 2024 - Accepted as Information.
10. **COUNCIL ROUND TABLE**
- 10.1. The Mayor and Councillors held a round table on recent activities since the last meeting, including:
- Intermunicipal Liaison Committee Meeting – March 7, 2024
 - Vermilion River Watershed Alliance Board Meeting
 - Mayor’s Prayer Breakfast – March 15, 2024
 - The Race of Vermilion – March 16, 2024
 - Town Hall with Minister of Environment re: Drought
 - North East Alberta Information HUB Ltd. Executive Meeting
 - Refocus Alberta Healthcare Workshop
 - Vermilion & District Chamber of Commerce Board Meeting – March 6, 2024
 - Shareword Global Supper (Gideons Supper) – March 25, 2024
 - County/Town Meeting - March 27, 2024
 - Vermilion District Housing Foundation Board Meeting – March 28, 2024

The Mayor and Councillors highlighted the following upcoming meetings and events, including:

- Business Networking Breakfast – March 20, 2024
- Economic Development Committee Meeting – April 2, 2024
- Alberta Central East Water Corporation Meeting – March 20, 2024
- East Central 911 Call Answer Society Board Meeting – March 25, 2024
- Finance and Governance Committee Meeting – April 9, 2024

- North East Alberta Information HUB Ltd. Board Meeting
- Community Futures Committee Meeting
- Rotary Garage Sale in April

11. **CORRESPONDENCE**

- 11.1. Letter – Dr. Kroeker re: Airport
- 11.2. County of Vermilion River – Minutes of March 12, 2024

12. **CLOSED SESSION**

- 12.1. Pursuant to Part 1, Division 2, Section 16 of the Freedom of Information and Protection of Privacy Act.
Legal Contract

Moved by Deputy Mayor Kevin Martin “That Council for the Town of Vermilion go in closed session at 8:22 p.m.” **CARRIED.**
MOTION #24/03/25

Director of Community Services Michael van der Torre, Director of Corporate Services Brian Leibel and Councillor Paul Conlon left the meeting at 8:23 p.m.

Moved by Councillor Joshua Rayment “That Council for the Town of Vermilion revert back to the Regular Meeting of Council at 8:43 p.m.” **CARRIED.**
MOTION #24/03/26

Moved by Councillor Robert Snow “That Council for the Town of Vermilion directs administration to move forward with the sale of Plan 142 0066, Block 4, Lot 2 to Quarter Cuts Ltd.” **CARRIED.**
MOTION #24/03/27

- 12.2. Pursuant to Part 1, Division 2, Section 17 (2) of the Freedom of Information and Protection of Privacy Act.
Personnel

Moved by Deputy Mayor Kevin Martin “That Council for the Town of Vermilion go in closed session at 8:44 p.m.” **CARRIED.**
MOTION #24/03/28

Chief Administrative Officer Kevin Lucas, Manager Economic Development Mary Lee Prior, Executive Assistant Andrea Wilkinson and Infrastructure and Planning Administrative Assistant Madison Barrett left the meeting at 8:45 p.m.

Moved by Councillor Robert Snow “That Council for the Town of Vermilion revert back to the Regular Meeting of Council at 9:48 p.m.” **CARRIED.**
MOTION #24/03/29

Moved by Councillor Joshua Rayment “That Council for the Town of Vermilion proceed on confidential personnel matters as discussed in camera.” **CARRIED.**
MOTION #24/03/30

13. **ADJOURNMENT**

Being the Agenda matters concluded, the meeting adjourned at approximately 9:50 p.m.

READ AND CONFIRMED ON THIS 2ND DAY OF APRIL, 2024 A.D.

Chief Administrative Officer

Mayor



**MINUTES of Town of Vermilion Library Board
for January 31st, 2024 @ 7pm**

1. Call to order: a business meeting of the Town of Vermilion Library Board was held at the Vermilion Public Library on January 31st, 2024 @ 7pm, Justin Thompson chairing.

Attending: Alva Andersen, Joshua Rayment, Carolyn Martin, Margaret McMillan, Justin Thompson, Kirby Whitlock, Stuart Pauls.

Regrets: Anna Giesbrecht, Leanne Martin.

2. Agenda: Justin suggested amending the order or items addressed and adding #10 Black History Month. Margaret *moves the adoption of the agenda as amended. Carried.*

3. Minutes: Alva *moves the adoption of the December 6th 2023 minutes as circulated. Carried.*

4. Reports:

Chairperson: Richard has yet to be appointed by Council, Brad's term has expired. Margaret and Carolyn are now on plan of service and advocacy committee, Joshua to personnel. Correspondence from Mason's declined our funding request, Lions Club are still considering it, Hearts & Hands thanked us for the mitten tree donation, Western Financial chose us as a fund recipient. Joshua *moves the board recommend Town Council appoint Brad Gallamore to a 2 year term on the library board. Carried.*

Manager: Mild vandalism reported on a door. New networking equipment installed. Recruitment underway for a program coordinator. GST & T4a consultation was done with L&A Accountants. 2 new programs are a business breakfast networking event in mid March and Speed friending, another networking event in the coming months. Coordinator provided survey data on programs.

Treasurer: Revenue in December: \$66,018 in CFEP, \$14,600 in CVR Cash, \$2,200 in investment returns. No capital purchases in December but irregular expenses include a \$91,000 allocation to reserves from fundraising and reserve contributions. Joshua *moves that the library board open a savings account at Scotiabank and deposit \$92,000 from the chequing account. Carolyn seconds. Carried.*

NLLS Board: To close the deficit NLLS plans to do: minor levy increases, advocate for provincial funding, identify new revenue sources, and investigate changes to practices like new contracts. Other Updates: New websites in June, Network security updates, and a goal to reduce order lead time to 3 weeks. NLLS will ask libraries to identify their top 3 technology needs. Joshua *moves the adoption of the reports as presented. Carried.*

5. Ideas Hub: The rural libraries digital skills grant was not applied for this round. We need more flexible ideas in our pending grant submission pipeline. Library should explore advertising options to identify our collection options and what we offer on a regular basis. Investigate free radio advertising programs that Brad has used before with other agencies. More household items could be added to the collection. Library should reach beyond its main userbase through



connections with the college, newspaper, and other standard media formats. Consider collaborating with our regional partners like Wainwright and Lloydminster Library.

6. Personnel Issue: Tabled

7. 2023 Annual Report: A high level overview of the statistical year for VPL is recorded in the annual report and submitted to municipal affairs. Minor amendments were identified on statistical outlier data and contact information for trustees. Brad suggests adding more basement focus in accomplishments to highlight the space we shall be developing access for. *Margaret moves that the annual report be approved subject to alternations as discussed. Carried.*

8. Elevator Project: The fundraising goal has been met and has reached the threshold to proceed with tendering. Additional fundraising from VCU, Coop Community Spaces and other pending projects will still be wrapped up in February. Manager will contact Savaria on wait times to determine if project can be expedited. Joshua, Brad and Stuart to review tender file. *Alva moves that the elevator tender proposal be accepted upon review by committee. Carried.*

9. Annual Report: Statistical information from 2023 was presented for submission to Municipal Affairs and minor correction were noted. Annual report to be sent for further email review. *Margaret moves that the annual report be approved for submission subject to alternations as discussed. Carried.*

10. Black History Month: The Lloydminster Vermilion for Equity group will be hosting a black history month trivia at the Vermilion Library on Friday February 23 and challenges VPL to put in a team.

Adjournment: Justin moves to adjourn at 8:35pm.

Next Meeting: February 28, 2024

A handwritten signature in black ink, appearing to read "J. Thompson", with a long, sweeping horizontal line extending to the right.



ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister**MLA, Calgary-Hays*

AR114060

Subject: Provincial Education Requisition Credit Program Extension

Our government recognizes delinquent oil and gas property tax payments continue to be a concern for many municipalities. To help address this issue, *Budget 2024* included the announcement of an extension to the Provincial Education Requisition Credit (PERC) program for an additional two years up to and including the 2025 tax year. The maximum annual credit limit is \$3 million.

The extension of PERC is in addition to other recent government initiatives including:

- establishing a mandatory condition with the Alberta Energy Regulator that property taxes are to be paid before approving well licence transfers or granting new well licences;
- strengthening the liability management framework and empowering the Alberta Energy Regulator to enforce it;
- passing new legislation to give municipalities priority over other creditors through a special lien where companies owe taxes; and
- providing the Rural Municipalities of Alberta with a \$300,000 grant to provide resources and training related to enforcing the special lien.

Furthermore, our government will continue working in collaboration with our partners in industry, the Rural Municipalities of Alberta, Alberta Municipalities, and the Alberta Energy Regulator, to ensure oil and gas companies pay their fair share of taxes that municipalities rely on for effective and efficient local service delivery to Albertans.

I look forward to continuing to work together on this important matter.

Sincerely,

Ric McIver
Minister



Meeting Minutes
Regular Council Meeting

February 27, 2024, 9:00 AM
Council Chambers/VIA ZOOM Webinar
4912 50 Ave
Kitscoty, Alberta, Canada

Attendance

Reeve Marty Baker
Deputy Reeve Leslie Cusack
Councillor Stacey Hryciuk
Councillor George Kuneff
Councillor Jason Stelmaschuk
Councillor Clinton Murray
REGRETS: Councillor Dale Swyripa

Staff Present

CAO Alan Parkin
Executive Assistant Susan Hodges Marlowe
Director of Public Works Ben McPhee
Director of Corporate Services Viren Tailor
Director of Protective Services Kirk Hughes
Director of Planning and Community Services Roger Garnett
Director of Agriculture and Environment Cathie Erichsen Arychuk
Finance Manager Natasha Wobeser
Operations Manager Darrell Denis
Finance Nancy Miciak
Development Authority Officer Michelle Harvey
Tax and Assessment Administrator Alyssa Irvine
Community Development/FCSS Candice McLean
Planning and Community Services Administrative Assistant
Andrea Neufeld

Protective Services Administrative Assistant Jolene Levesque
Public Works Administrative Assistant Holli Harty

1. CALL TO ORDER

Reeve M. Baker called the February 27, 2024 Regular Council Meeting to order at 9:00 AM with all members in attendance.

This meeting was open to the public in person or via ZOOM webinar registration with 0 members of the public registered to attend.

2. OPENING INSPIRATION - REEVE MARTY BAKER

Reeve Marty Baker provided an opening inspiration to the February 27, 2024 Regular Council Meeting.

3. ADDITIONS TO AGENDA

4. ADOPTION OF AGENDA

Motion Number: 2024-02-19

Moved by Councillor G. Kuneff

THAT the County of Vermilion River approve the February 27, 2024 Regular Council Meeting Agenda as presented.

CARRIED

5. ADOPTION OF MINUTES

5.a REGULAR COUNCIL MEETING - FEBRUARY 13, 2024

Motion Number: 2024-02-20

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River approve the February 13, 2024 Regular Council Meeting Minutes as presented.

CARRIED

5.b POLICY & PRIORITY COMMITTEE MEETING - FEBRUARY 20, 2024

Motion Number: 2024-02-21

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River approve the February 20, 2024 Policy and Priorities Committee Meeting Minutes as presented.

CARRIED

Council moved to 7.a RMA GOLF TOURNAMENT 2024

6. APPOINTMENTS

6.a 9:05 AM ONION LAKE RCMP DETATCHMENT ACTION PLAN - SGT. JEFFREY CARTER

Motion Number: 2024-02-27

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River receive the Onion Lake RCMP Detachment Action Plan as presented.

CARRIED

Sgt. J. Carter left the meeting at 9:12 AM

Council moved to 7.d OFF-SITE LEVY INCENTIVES

7. BUSINESS ARISING OUT OF PRIOR MEETINGS

7.a RMA GOLF TOURNAMENT 2024

Motion Number: 2024-02-22

Moved by Councillor G. Kuneff

THAT the County of Vermilion set the RMA District 5 Golf Tournament fees at \$125.00 and any profits from the golf tournament be donated to Emergency Services to be divided into the eight fire departments within the County of Vermilion.

CARRIED

7.b TAX ARREARS PROPERTIES NOT SOLD AT AUCTION

Motion Number: 2024-02-23

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River pursuant to Section 424(1) of the Municipal Government Act, acquire title and become owner of the following properties.

SR #	Lot	Block	Plan	C of T
1)	11	6	8023039	162268028
2)	20	7	8931S	172184952
3)	10	9	1582HW	142055125
4)	29,30	6	8931S	062518668

CARRIED

Motion Number: 2024-02-24

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River Direct Administration to sell the acquired properties through advertisement by the Development Officer.

CARRIED

Motion Number: 2024-02-25

Moved by Councillor S. Hryciuk

THAT the County of Vermilion River do not acquire title and become owner of the following properties.

SR#	Lot	Block	Plan	C of T
1)	6	10	8322367	072717498
2)	1		8120010	052519361

CARRIED

7.c BUFFALO TRAIL PUBLIC SCHOOLS JOINT USE AND PLANNING AGREEMENT – MOTION REQUIRED

Motion Number: 2024-02-26

Moved by Councillor C. Murray

THAT the County of Vermilion River receive the revised Joint Use and Planning Agreement from Buffalo Trail Public Schools as outlined in the Summary of Changes as information.

CARRIED

Sgt. Jeffry Carter entered the meeting at 9:09 AM.

Council moved to 7.a ONION LAKE RCMP DETACHMENT ACTION PLAN

7.d OFF-SITE LEVY INCENTIVES – MOTION REQUIRED

Motion Number: 2024-02-28

Moved by Councillor G. Kuneff

THAT the County of Vermilion River approve Option 4, being 50 per cent reduction to provide an incentive for developers in the off-site levy areas – Basin 1 and 2 as identified in Bylaw 12-04 up until a new bylaw is passed by Council.

CARRIED

Manager of Human Resources Kathryn Jeffrey and Payroll Administrator Pauline Ulliak entered the meeting at 9:19 AM.

7.e RCMP – ANNUAL PERFORMANCE PLAN 2024

Motion Number: 2024-02-29

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River set the following Kitscoty, Vermilion and Onion Lake RCMP priorities for 2024 and direct the CAO to send letters to each of the RCMP Detachments.

1. Rural Crime Reduction - prolific offenders
2. Community involvement
3. Visible presence in communities in rural areas

CARRIED

8. COUNCIL NEW BUSINESS

8.a CHIEF ADMINISTRATIVE OFFICER REPORT

1. COUNCIL MEETING AND EVENTS CALENDARS AND COUNCIL TRACKER REPORT

Motion Number: 2024-02-30

Moved by Councillor S. Hryciuk

THAT the County of Vermilion River receive the Council meeting and events calendars and Council Tracker Report as amended.

CARRIED

C. McLean left the meeting at 9:27 AM

8.b FINANCE

1. JANUARY 2024 FINANCIAL REPORT

Motion Number: 2024-02-31

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River accept the January 2024 Financial Report as presented.

CARRIED

2. Request for Information

8.c PUBLIC WORKS AND UTILITIES

1. 2024 PURCHASE OF TANDEM AXLE TRACTORS AND TRIDEM CROSS GATE TRAILER- MOTION REQUIRED

Motion Number: 2024-02-32

Moved by Councillor G. Kuneff

THAT the County of Vermilion River approve the purchase of two (2) new 2025 Tandem Axle Tractors from Velocity Truck Centers for \$ 240,146.25 plus, GST for each and one (1) new 2025 Tridem Cross Gate Trailer from Fort Gary Industries for \$ 74,900.00 plus, GST as recommended by Public Works, to be purchased with funds from the Local Government Fiscal Framework (LGFF) funding.

CARRIED

2. CONCERN TRACKER REPORTS

Motion Number: 2024-02-33

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River receive the current Concern Tracker Report for February 7, 2024, to February 20, 2024, and the Active and In-Progress Concern Tracker Report up to February 6, 2024, for information only.

CARRIED

H. Harty and N. Wobeser left the meeting at 9:49 AM.

3. Request for Information

8.d NATURAL GAS UTILITY

1. Request for Information

8.e AGRICULTURE AND ENVIRONMENT

1. Request for Information

8.f PROTECTIVE SERVICES

1. APPOINTMENT OF FIRE GUARDIANS 2024

Motion Number: 2024-02-34

Moved by Councillor C. Murray

THAT the County of Vermilion River Council approve the appointment(s) of: Council, the Chief Administrative Officer (CAO), Director of Protective Services Kirk Hughes, Protective Services Clerk Jolene Levesque, Peace Officers Christopher Garner and John Prockiw, as Fire Guardians as laid out in the *Forest & Prairie Protection Act* (Alberta) and *Fire Bylaw #23-15*.

CARRIED

2. Request for Information

RECESS – THAT the County of Vermilion River recess at 10:01 AM and reconvened at 10:10 with all members in attendance except Councillor Dale Swyripa.

8.g PLANNING AND COMMUNITY SERVICES

1. Request for Information

8.h GENERAL ADMINISTRATION

1. LETTER OF SUPPORT REQUEST - FOCUS COUNTY CIRCUIT TRANSPORTATION PROGRAM

Motion Number: 2024-02-35

Moved by Councillor C. Murray

THAT the County of Vermilion River direct Administration to provide a letter of support to the FOCUS Society for Support Services to access funding from the Federal Rural Transit Solutions Fund for a County Circuit Transportation Program.

CARRIED

2. Request for Information

9. POLICIES

**9.a AG 005 COYOTE PREDATION MANAGEMENT POLICY UPDATE –
MOTION REQUIRED**

Motion Number: 2024-02-36

Moved by Councillor G. Kuneff

THAT the County of Vermilion River approve the updated AG 005 Coyote Predation Management Policy as presented.

CARRIED

**9.b AG 006 AGRICULTURAL PEST AND NUISANCE CONTROL POLICY
UPDATE – MOTION REQUIRED**

Motion Number: 2024-02-37

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River approve the updated AG 006 Agricultural Pest and Nuisance Control Policy as presented.

CARRIED

**9.c RESCIND POLICY AG 013 FUSARIUM GRAMINEARUM
MANAGEMENT PLAN – MOTION REQUIRED**

Motion Number: 2024-02-38

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River rescind Policy AG 013 Fusarium Graminearum Management Plan.

CARRIED

9.d POLICY PD 021 – COMMUNITY ENHANCEMENT FUNDING – MOTION REQUIRED

Motion Number: 2024-02-39

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River approve Policy PD 021 – Community Enhancement Funding as presented.

CARRIED

9.e PD 023 – DRAFT ROAD CLOSURE POLICY – MOTION REQUIRED

Motion Number: 2024-02-40

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River approve Policy PD 023 – Draft Road Closure Policy as presented.

CARRIED

9.f PERSONNEL POLICY PE012 VACATION ENTITLEMENT

Motion Number: 2024-02-41

Moved by Councillor S. Hryciuk

THAT the County of Vermilion River approve Personnel Policy PE012 Vacation Entitlement, as presented, effective February 27, 2024.

CARRIED

10. BYLAWS

10.a REPEAL OF BYLAW 501 CONCERNING COYOTE BOUNTY – MOTION REQUIRED

Motion Number: 2024-02-42

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River give First Reading to repeal Bylaw 501 Concerning Coyote Bounty.

CARRIED

Motion Number: 2024-02-43

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River give Second Reading to repeal Bylaw 501 Concerning Coyote Bounty.

CARRIED

Motion Number: 2024-02-44

Moved by Councillor G. Kuneff

THAT the County of Vermilion River Introduce for Third and Final Reading to repeal Bylaw 501 Concerning Coyote Bounty.

CARRIED UNANIMOUSLY

Motion Number: 2024-02-45

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River give Third and Final Reading to repeal Bylaw 501 Concerning Coyote Bounty.

CARRIED

10.b PUBLIC SAFETY BYLAW 23-16

Motion Number: 2024-02-46

Moved by Councillor G. Kuneff

THAT the County of Vermilion River give First Reading to Bylaw 23-16, being a bylaw to establish regulations and measures for enhancing public safety within the County.

CARRIED

Motion Number: 2024-02-47

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River give Second Reading to Bylaw 23-16, being a bylaw to establish regulations and measures for enhancing public safety within the County.

CARRIED

Motion Number: 2024-02-48

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River Introduce for Third and Final Reading to Bylaw 23-16, being a bylaw to establish regulations and measures for enhancing public safety within the County.

CARRIED UNANIMOUSLY

Motion Number: 2024-02-49

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River give Third and Final Reading to Bylaw 23-16, being a bylaw to establish regulations and measures for enhancing public safety within the County.

CARRIED

10.c BYLAW 24-02 AGGRESSIVE DOG

Motion Number: 2024-02-50

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River give First Reading for Bylaw 24-02 Aggressive Dog being a bylaw for the purpose of regulating and controlling aggressive dogs.

CARRIED

Motion Number: 2024-02-51

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River give Second Reading for Bylaw 24-02 Aggressive Dog being a bylaw for the purpose of regulating and controlling aggressive dogs.

CARRIED

Motion Number: 2024-02-52

Moved by Councillor C. Murray

THAT the County of Vermilion River Introduce for Third and Final Reading for Bylaw 24-02 Aggressive Dog being a bylaw for the purpose of regulating and controlling aggressive dogs.

CARRIED UNANIMOUSLY

Motion Number: 2024-02-53

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River give Third and Final Reading for Bylaw 24-02 Aggressive Dog being a bylaw for the purpose of regulating and controlling aggressive dogs.

CARRIED

11. NOTICES OF MOTION

Darlene Bensmiller entered the meeting at 10:32 AM.

12. COUNCIL REPORTS

Councillor Stacey Hryciuk reported on East Central 911, Vermilion Parks, Culture and Environment, Vermilion and District Health Foundation, Battle River Watershed Alliance, County of Vermilion River Fireman's Ball.

Deputy Reeve Leslie Cusack reported on Northern Lights Library System.

Reeve Marty Baker reported on ACE WATER, Vermilion and District Health Foundation.

Councillor Clinton Murray reported on the County of Vermilion River Fireman's Ball.

Councillor Jason Stelmaschuk reported on the LICA Board.

Councillor George Kuneff reported on the County of Vermilion River Fireman's Ball.

RECESS – THAT the County of Vermilion River Regular Meeting of Council recess at 10:34 AM and reconvened at 10:37 AM with all members in attendance except Councillor Dale Swyripa.

13. CLOSED SESSION - CONFIDENTIAL

Motion Number: 2024-02-54

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River Regular Meeting of Council move to a Closed Session at 10:34 AM with all members in attendance.

CARRIED

13.a DISCLOSURE HARMFUL TO INTERGOVERNMENTAL RELATIONS - LLOYDMINSTER REGION HOUSING GROUP - FOIP SECTION 21(1)(a)(ii)

13.b DISCLOSURE HARMFUL TO INTERGOVERNMENTAL RELATIONS - LLOYDMINSTER ICF - FOIP SECTION 21(1)(a)(ii)

Councillor Clinton Murray left the Closed Session meeting at 12:10 PM and returned to the meeting at 12:12 PM.

Councillor George Kuneff left the Closed Session meeting at 12:12 PM and returned at 12:14 PM.

13.c DISCLOSURE HARMFUL TO INTERGOVERNMENTAL RELATIONS - VERMILION ICF - FOIP SECTION 21(1)(a)(ii)

14. RETURN TO OPEN SESSION

Motion Number: 2024-02-55

Moved by Councillor S. Hryciuk

THAT the County of Vermilion River Regular Meeting of Council return to Open Session at 12:18 PM with all members in attendance.

CARRIED

15. BUSINESS ARISING OUT OF CLOSED SESSION

16. ADJOURNMENT

Reeve M. Baker adjourned the February 27, 2024 Regular Council Meeting at 12:18 PM with all members in attendance.

Marty Baker, Reeve

Alan Parkin, Chief Administrative Officer



Regular Council Meeting Agenda

March 26, 2024, 9:00 AM
Council Chambers/VIA ZOOM Webinar
4912 50 Ave
Kitscoty, Alberta, Canada

- 1. CALL TO ORDER**
- 2. OPENING INSPIRATION**
- 3. ADDITIONS TO AGENDA**
- 4. ADOPTION OF AGENDA**

Motion Number:

THAT the County of Vermilion River approve the March 26, 2024 Regular Council Meeting Agenda as presented.

- 5. ADOPTION OF MINUTES**

5.a POLICY & PRIORITY COMMITTEE MEETING - MARCH 5, 2024

Motion Number:

THAT the County of Vermilion River approve the March 5, 2024 Policy and Priorities Committee Meeting Minutes as presented.

5.b REGULAR COUNCIL MEETING - MARCH 12, 2024

Motion Number:

THAT the County of Vermilion River approve the March 12, 2024 Regular Council Meeting Minutes as presented.

5.c SPECIAL MEETING OF COUNCIL - MARCH 14, 2024

Motion Number:

THAT the County of Vermilion River approve the March 14, 2024 Special Meeting of Council Minutes as presented.

6. APPOINTMENTS

6.a 9:05 AM STARS - GLENDA FARNDEN

6.b 9:30 AM - ISLAY BONSPIEL DONATION - STEVEN WESTERGAARD

6.c 9:35 AM KITSCOTY SPORTS AND EVENT CENTRE UPDATE - DUSTIN NEWMAN

7. BUSINESS ARISING OUT OF PRIOR MEETINGS

8. COUNCIL NEW BUSINESS

8.a CHIEF ADMINISTRATIVE OFFICER REPORT

COUNCIL MEETINGS AND EVENTS CALENDARS

Motion Number:

THAT the County of Vermilion River receive the Council Meetings and Events Calendars as information.

8.b FINANCE

FEBRUARY 2024 FINANCIAL REPORT

Motion Number:

THAT the County of Vermilion River accept the February 2024 Financial Report as presented.

Request for Information

8.c PUBLIC WORKS AND UTILITIES

SALE OF THREE (3) GRADERS- MOTION REQUIRED

Motion Number:

THAT the County of Vermilion River approve Mitchener Allen Auctioneering Ltd. to proceed with the sale of three (3) graders for \$405,000.00 gross guaranteed minimum less 10 per cent sales commission. If the units sell for more than the gross guaranteed minimum, the overage will be shared. Ninety (90) per cent will go to the County of Vermillion River and 10 per cent will go to Mitchener Allen Auctioneering Ltd.

ACQUISITION OF 2024 ORTHOPHOTOGRAPHY

Motion Number:

THAT the County of Vermilion River award the contract for acquisition of 40cm orthophotographs of rural County of Vermilion River and 10cm orthophotographs of the eight named Hamlets under the jurisdiction of the County of Vermilion River to WGS Aerial Surveys for \$71,585.00 plus GST with \$70,000.00 from the Public Works Operational budget and \$1,585.00 from Planning and Community Services General budget.

PUBLIC WORKS MONTHLY REPORT FOR FEBRUARY 2024.

Motion Number:

THAT the County of Vermilion River receive the Public Works monthly report for February 2024 for information.

RITCHIE BROS. AUCTIONEERS AUCTION RESULTS – FOR INFORMATION ONLY

Motion Number:

THAT the County of Vermilion River receive the results from the sale of three (3) graders at Ritchie Bros. Auctioneers Auction presentation as information.

2024 ROAD BAN - FOR INFORMATION ONLY

Motion Number:

THAT the County of Vermilion River receive the information for the 2024 Road Ban Season as presented for information only.

2024 COUNTY OF VERMILION SAFETY BBQ DATE

Motion Number:

THAT the County of Vermilion River Council approve the 2024 County of Vermilion River Safety BBQ to be held on June 18, 2024

2024 ROAD MAINTENANCE PROGRAM TENDER – MOTION REQUIRED

Motion Number:

THAT the County of Vermilion River award the tender for the 2024 Road Maintenance Program to West-Can Seal Coating Inc. for a total project cost of \$1,042,234.00 plus GST to be funded from the 2024 Public Works Capital Budget, Road Surfacing Plan.

CONCERN TRACKER REPORT

Motion Number:

THAT the County of Vermilion River receive the Current Concern Tracker Report for March 6, 2024, to March 17, 2024, and the Active and In-Progress Concern Tracker Report up to March 5, 2024, for information only.

Request for Information

8.d NATURAL GAS UTILITY

Request for Information

8.e AGRICULTURE AND ENVIRONMENT

Request for Information

8.f PROTECTIVE SERVICES

Request for Information

8.g PLANNING AND COMMUNITY SERVICES

HOUSE RENTAL OPTIONS – MOTION REQUIRED

Motion Number:

THAT the County of Vermilion River sell Lot 2 Block 2 Plan 9521666 at the price of \$_____, with the assistance of a realtor.

Request for Information

8.h GENERAL ADMINISTRATION

CORRESPONDENCE

Motion Number:

THAT the County of Vermilion River receive the following correspondence as information:

* RMA Minutes January 18, 2024

* RMA Unpaid Oil and Gas Tax Survey

* Letter - Minister of Municipal Affairs re: Intermunicipal Collaboration Frameworks.

* Letter - Minister of Municipal Affairs re: 2024 Minister's Award for Municipal and Public Library Excellence.

* Letter - Minister of Municipal Affairs re: Budget 2024

* ACE Water Newsletter

Request for Information

9. DISPOSITION OF DELEGATION BUSINESS

9.a STARS PRESENTATION

Motion Number:

THAT the County of Vermilion River accept the STARS Presentation as information.

9.b KITSCOTY SPORTS AND EVENT CENTRE

Motion Number:

THAT the County of Vermilion River receive the Kitscoty Sports and Event Center update as information.

10. NOTICES OF MOTION

11. COUNCIL REPORTS

12. ADJOURNMENT