

**Town of Vermilion
Regular Council
Tuesday, January 16, 2024 at 6:00 P.M.**

Page

1. CALL TO ORDER

2. ADOPTION OF AGENDA

3. ADOPTION OF THE PREVIOUS MINUTES

3 - 5

3.1. Minutes of Regular Meeting of Council - December 19, 2023

4. DELEGATIONS

4.1. 6:05pm - Alberta Broadband - Ken Spangler

5. NEW BUSINESS

5.1. Public Commentary

6 - 7

5.2. Invoice from Northern Lights Library System - Staff Recommendation

6. MANAGEMENT REPORTS

8

6.1. Chief Administrative Officer Report

9 - 11

6.2. Director of Community Services Report

12

6.3. Director of Corporate Services Report

13

6.4. Manager Economic Development

7. FINANCIAL

8. COUNCIL ROUND TABLE

9. CORRESPONDENCE

14

9.1. Vermilion Airport Regionalization - Innisfree

15 - 17

9.2. Impact of Drought and Water Management - Letter from Minister of Environment

18 - 22

9.3. County of Vermilion River - Agenda of January 9, 2024

23 - 44

9.4. County of Vermilion River - Minutes of December 12, 2023

45 - 56

9.5. County of Vermilion River - Minutes of November 14, 2023

57 - 69

9.6. County of Vermilion River - Minutes of October 24, 2023

10. CLOSED SESSION

- 10.1. Pursuant to Part 1, Division 2, Section 17 (2) of the Freedom of Information and Protection of Privacy Act.
Personnel**

11. ADJOURNMENT

**TOWN OF VERMILION
MINUTES OF REGULAR MEETING OF COUNCIL
HELD ON TUESDAY, DECEMBER 19, 2023 AT 6:00 P.M.**

PRESENT

IN PERSON:

Mayor Gregory Thronkson
Deputy Mayor Paul Conlon
Councillor Kirby Whitlock
Councillor Kevin Martin
Councillor Robert Snow
Councillor Joshua Rayment
Councillor Robert Pulyk
Chief Administrative Officer Kevin Lucas
Director of Infrastructure and Planning Services Benjamin McPhee
Director of Corporate Services Brian Leibel
Director of Community Services Michael van der Torre
Manager Economic Development Mary Lee Prior
Executive Assistant Andrea Wilkinson

1. CALL TO ORDER

Mayor Gregory Thronkson called the meeting to order at 6:00 p.m.

2. ADOPTION OF AGENDA

Moved by Councillor Kevin Martin “That the Agenda be accepted as amended.” **CARRIED.**

Addition of

‘6.2. Committee & Board Structure Assignments’ under 6. COMMITTEE REPORTS

3. ADOPTION OF THE PREVIOUS MINUTES

3.1. Minutes of Regular Meeting of Council – December 5, 2023

Moved by Councillor Robert Snow “That the Minutes of the Regular Meeting of Council of December 5, 2023 be accepted as presented.” **CARRIED.**

4. NEW BUSINESS

4.1. Public Commentary

Mayor Gregory Thronkson opened the public commentary session at 6:03 p.m.

There was no one in attendance that wished to speak, and no written submissions were received.

Mayor Gregory Thronkson declared the public commentary session closed at 6:04 p.m.

4.2. 2024 Requisition for VDHF – Staff Recommendation

Moved by Councillor Robert Snow “That Council for the Town of Vermilion approve the Vermilion & District Housing Foundation 2024 Annual Requisition in the amount of \$140,583.00.” **CARRIED.**

Motion # 23/12/146

5. MANAGEMENT REPORTS

5.1. Chief Administrative Officer Report

- Progress with Alberta Broadband; buried drops progressing around town

5.2. Director of Community Services Report

- Live Barn installation progressing in the Stadium; will have more information next week after meeting with tech group
- Natural Gas Compressor failure in Arena; ATCO made repairs

- 5.3. Director of Infrastructure and Planning Services Report
- Update on directional signs to be reinstalled; structural supports wore down and broke off; redo structural components
 - Getting ahead on projects while there is a lack of snow; brush cutting along the trunk line trail; clean up at the shop; additional mechanical work
 - Safety audit completed with the Town receiving 93%
- 5.4. Director of Corporate Services Report
- RFP for ERP (Enterprise Resourcing Planning); proposals received
 - Internship will be starting at Town Hall for eight months starting in January
 - Automatic monthly withdrawals; increase social media posts and reposted on website to highlight the message
 - Incentives for residents; planning on continuing the dye tablet program once quantities restocked
- 5.5. Manager Economic Development Report
- Industrially zoned land sales
 - Working on grant for pylon sign

6. COMMITTEE REPORTS

6.1. NORTHEAST ALBERTA ALLIANCE FOR GROWTH & OPPORTUNITY

- 6.1.1. Minutes of November 13, 2023 - Accepted as Information.

6.2. COMMITTEE & BOARD STRUCTURE ASSIGNMENTS

- 6.2.1. Moved by Councillor Paul Conlon “That Council for the Town of Vermilion remove Councillor Joshua Rayment from the Joint Pool Board and assign Councillor Kirby Whitlock to the Joint Pool Board.” **CARRIED.**
Motion # 23/12/147

7. FINANCIAL

- 7.1. Accounts Payable for the period of November 30 – December 19, 2023

Moved by Councillor Robert Snow “That Council for the Town of Vermilion accept as information, the listing of accounts payable for the period November 30 to December 19, 2023, for \$1,348,628.14.” **CARRIED.**
Motion # 23/12/148

8. COUNCIL ROUND TABLE

- 8.1. The Mayor and Councillors held a round table on recent activities since the last meeting, including:
- Vermilion Public Library Board Meeting – December 6, 2023
 - Vermilion & District Housing Foundation Board Meeting – December 7, 2023
 - Alberta Central East Water Corporation Board Meeting
 - East Central 911 Call Answer Society Board Meeting

The Mayor and Councillors highlighted the following upcoming meetings and events, including:

- Finance and Governance Committee Meeting – January 9, 2024
- Alberta Central East Water Corporation Board Meeting – December 21, 2023
- Town Council Meeting – January 16, 2024
- Intermunicipal Liaison Committee Meeting – January 4, 2024

9. CORRESPONDENCE

- 9.1. Letter to Council
- 9.2. Local Government Fiscal Framework (LGFF) Launch

9.3. County of Vermilion River – Agenda of December 12, 2023

Correspondence was accepted as information.

10. CLOSED SESSION

10.1 Pursuant to Part 1, Division 2, Section 17 (2) of the Freedom of Information and Protection of Privacy Act.
Personnel

Moved by Councillor Joshua Rayment “That Council for the Town of Vermilion go in closed session at 7:00 p.m.” **CARRIED.**
MOTION #23/12/149

Manager Economic Development Mary Lee Prior, Director of Corporate Services Brian Leibel, Director of Infrastructure and Planning Services Benjamin McPhee, Director of Community Services Michael van der Torre and Executive Assistant Andrea Wilkinson left the meeting at 7:00 p.m.

Chief Administrative Officer Kevin Lucas left the meeting at 8:00 p.m.

Moved by Councillor Robert Snow “That Council for the Town of Vermilion revert back to the Regular Meeting of Council at 9:35 p.m.” **CARRIED.**
MOTION #23/12/150

Moved by Councillor Joshua Rayment “That Council for the Town of Vermilion not move forward with concerns brought forward on December 5, 2023 regarding Council Code of Conduct.” **CARRIED.**
MOTION #23/12/151

11. ADJOURNMENT

Being the Agenda matters concluded, the meeting adjourned at approximately 9:38 p.m.

READ AND CONFIRMED ON THIS 16TH DAY OF JANUARY, 2024 A.D.

Chief Administrative Officer

Mayor

STAFF RECOMMENDATIONS

DATE:16 Jan 2024

TOPIC:

Northern Lights Library System 2024 Levy Invoice

PROPOSAL:

The Northern Lights Library System Board has approved the 2024 budget.

2024 Levy: **\$5.39** per capita for a population of 4,150.

The total levy for 2024 equals **\$22,368.50** for the Town of Vermilion.

PROPOSED BY:

Kevin Lucas

STAFF RECOMMENDATIONS:

That Council for the Town of Vermilion accepts the presented Northern Lights Library System Levy charge invoice at a cost of \$22,368.50.

Submitted By:

Kevin Lucas

Department Head

Northern Lights Library System

Postal Bag 8
Elk Point AB T0A1A0
thompson@nlls.ab.ca
GST/HST Registration No.: 131711335

AGENDA ITEM #5.2.



INVOICE

BILL TO
Town of Vermilion
5021 49 Ave
Vermilion Alberta T9X1X1

INVOICE 10783
DATE 02/01/2024
TERMS Net 30
DUE DATE 01/02/2024

DATE	DESCRIPTION	QTY	RATE	AMOUNT
02/01/2024	NLLS LEVY CHARGE - Municipality Levy with a board Municipalities	4,150	5.39	22,368.50
SUBTOTAL				22,368.50
GST @ 0%				0.00
TOTAL				22,368.50
BALANCE DUE				\$22,368.50

TAX SUMMARY

RATE	TAX	NET
GST @ 0%	0.00	22,368.50

CAO Report January 11, 2024

- All financial obligations pertaining to the four Industrial lots sold in 2023 have been met. (Great way to end the year)
- We hosted two separate land development discussions pertaining to our industrial lots. (Great way to start the year)
- The ILC Meeting held at Town Hall was positive with both Councils focus on residents needs and impacts towards them.
- Letter created for Minister of Transportation, requested from ILC Committee.
- Terms of Reference for ILC Committee attendance reviewed.
- Scheduling meeting with MLA Roswell.
- ELT meetings, lots of staff juggling as we try to clean up our staffs banked time before we end up paying it out in overtime.
- Finance software demo
- Met with Garth Roswell – follow up from previous meeting with Mayor Thronson
- Deputy Mayor/Mayor Meeting
- Finance and Governance Meeting
- Call with Alberta Broadband, Ken Spangler will be at the January 16 Council meeting for Broadband report and updates.
- Met with Government Frameworks. Not moving forward at this time.
- Grand opening of Mi Casa Restaurant
- Met with Lakeland College President Alice Wainwright-Stewart
- Business engagements since last report, Vermilion Chrysler Dodge Jeep Ram, College Park Chevrolet Buick GMC, Ultimate Glass, Burnt Rock, Pentacon Energy Services



**Community Services
Director Report**
Jan. 12, 2024

PARKS & RECREATION:

- Meeting about future of Disc Golf in Provincial Park
- Kick off meeting with Live Barn group, install waiting on them now.
- Joint Pool Committee meeting.

COMMUNITY SERVICES:

- Attended Wellness coalition meeting.
- Chicken Bylaw in the works.
- Recreation Services Agreement
 - Awaiting numbers from community groups

OUTDOOR FACILITIES:

- ODR is finally getting done and opening in a week (weather permitting).

INDOOR FACILITIES:

Curling Rink/Arena/Stadium:

- Busy over winter break in the Stadium for public skate and shinny.
- Tournaments winding down.
- Someone hit the Level Ice laser and had to get repaired.
 - We are trying to limit access to it and made the hockey association aware of it to relay to families.

FCSS Updates:

- Still working on preparations for Canada Revenue Agency - Community Volunteer Income Tax Program (CVITP), four community volunteers are registered to assist with 2023 tax returns.
- Start of financial reports for 2023, preparation for Town auditors and the FCSS provincial reports.
- FCSS Advisory Committee – one inquiry from a community resident who is interested, potential youth who may be interested in joining.
- Men's Shed group met on December 23 & 30th in the basement of the Armory Building
- Administration for projects such as Reducing the Impact of Financial Strain (RIFS), Rural Mental Health Project, and Interagency, and responding to community information requests.
- The RIFS Wheels to Health taxi vouchers are being used more since the weather is cooler, the grant for this is not an FCSS grant although we manage the funds as a community service.
- Calls from people in need of food and shelter, some are transient people passing through and some are locals, more calls for connecting people looking for resources of all kinds.

Vermilion Regional Centre Updates

- Weekly meetings for Rotary Club
- Mom & Baby Weekly Exercise class Tuesdays, 10:00 to 11:00 am, starts Jan. 16 and continues in February.
- Responded to inquiries on facility bookings, booking into 2025.
- Waiting for price quotes on sound system improvement options, looking for other companies
- Completed some inventory counts on items dinner and dessert plates, utensils, hot food cart trays and lids, water pitchers, chairs, and tables.
- January 8th starts weekly dance classes running with both Vermilion Dance Association and Vermilion Ukrainian Cultural Association, will have extra bookings from each club for additional class times for solo and duet classes.
- Wed. Jan. 17 – Ag Professional Day, Lakeland College Students
- Fri. Jan. 19 – Lakeland College Student Gala
- Sun. Jan. 21 Afternoon Gospel Meeting
- Wed. Jan. 24 – Health & Wellness Symposium (Vermilion & District Chamber of Commerce)
- Sat. Jan. 27 – Robbie Burns Event (Hosted by Sword & Thistle Highland Dance)

- February a quiet month for hall bookings



CORPORATE SERVICES

DIRECTOR REPORT

Jan 2024

GENERAL CORPORATE SERVICES

- ERP RFP quotes under review – system specifications being discussed with vendors
- New IT Intern hired for 8 month contract
- Year end preparations underway

UTILITY BILLING

- Utility bills with new rates will be sent out to residents next month
- Residents able to access utility account online using Serenic Software link to website
- Residents have the option to receive bills by email or mail, if you aren't receiving your bill contact us
- Residents encouraged to use automatic monthly withdrawals
- Outstanding Utility Receivable balance of \$400,333.59

INFORMATION TECHNOLOGY

- Utilizing local contract for several projects and requests
- Network management extended to another town facility
- Hardware evergreening planned for 2024

PROPERTY TAX

- Assessment values to be received by Assessor early February
- Mill rates to be determined in April/May
- Residents able to access property tax and assessment details online through customer portal
- New penalties applied in January to unpaid property tax
- Outstanding Property Tax of \$172,798.40

MANAGER ECONOMIC DEVELOPMENT

ECONOMIC DEVELOPMENT

Business Attraction, Retention & Expansion

- Sold 1 industrial lots in Yellowhead Business Park to AgZone - Working with additional industrial inquires to purchase lots.
- Working with Highway Commercial lot inquiries
- Developing New Business Retail Inquiries looking to develop in Vermilion/Site Selection Land Packages
- Business Visits
 - Vermilion Chrysler
 - Pentacon
 - Burnt Rock Adventure Co.
- Commercial Retail & Industrial Development Incentive Program
- Housing Analysis RFP currently out
- NRED Grant for Pylon sign submitted.
- Alberta HUB Meetings with Executive Director
- Regional Economic Development Meeting
- Meetings with Alberta Broadband Network

TOURISM

- The Good Life Institute
- Updates to 2024 tourism materials
- Events Calendar updates

COMMUNICATIONS

- Ordered Swag
 - Website – ongoing updates for new year
 - Social Media Channels – no longer using X (Twitter)
-



AGENDA ITEM #9.1.

Village of Innisfree
Box 69, Innisfree, AB T0B 2G0
Phone: 780-592-3886
Email: cao@innisfree.ca
Web: www.innisfree.ca

RECEIVED

DEC - 6 2023

TOWN OF VERMILION

November 27, 2023

Town of Vermilion
5021 – 49 Avenue
Vermilion, AB
T9X 1X1

RE: Vermilion Airport Regionalization

Dear Town of Vermilion Council;

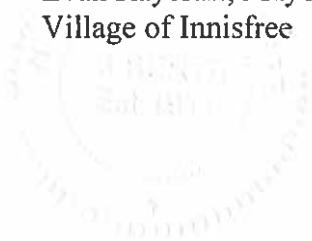
The Village of Innisfree Council addressed the Town's letter regarding the quest to regionalize the Vermilion Airport at their November 21st Council meeting. The following motion was endorsed:

"...the Village of Innisfree supports the Town of Vermilion project, in principle, to regionalize the Vermilion Airport, as it would play a pivotal role in shaping the future and foster development in region's various sectors."

The Village of Innisfree looks forward to seeing the success of this project.

Yours Respectfully,

Evan Raycraft, Mayor
Village of Innisfree





ALBERTA

ENVIRONMENT AND PROTECTED AREAS

Office of the Minister

Dear Elected Municipal Leaders,

Alberta is currently in a significant drought. During summer 2023, several water basins reached critical drought conditions due to low rainfall and high temperatures. The world is also experiencing El Niño, a global phenomenon occurring for the first time in seven years. It's causing less snow and rain, along with higher temperatures, heightening the potential for significant drought into spring and summer 2024, particularly in southern Alberta.

Alberta has five stages in its water management plan. Ranging from Stage 1, which is a minor drought, to Stage 5, which is a province-wide emergency. We are currently in Stage 4. The Government of Alberta is closely monitoring the situation and working to be prepared in case the province faces a similar – or worse – drought next year. Staff from Environment and Protected Areas, along with Agriculture and Irrigation, are working with water licence holders, major water users, and other partners to develop water conservation plans and water-sharing agreements.

Alberta has stood up a Drought Command Team in the event of an emergency and an early first draft of a 2024 Drought Emergency Plan has been completed and is now being refined. We have also initiated drought modelling work that will allow the province to determine how to maximize the province's water supply. Alberta is considering a wide range of tools and approaches to respond to an emergency situation, including both regulatory and non-regulatory tools.

The province will also be striking an advisory panel of leaders to help provide advice in the months ahead. And we are preparing for the future, looking at what long-term infrastructure is needed to help manage water supplies for future generations.

However, municipal action is also needed. In order to be fully prepared for a severe drought, municipal leaders throughout Alberta will need to take action. From my time as the Minister of Municipal Affairs, I have had the pleasure of meeting and working with many of you, and I am confident that Albertans will find their municipal leaders are ready and willing to deal with this challenge head-on.

That's why I am writing to all municipalities to ask that the following be undertaken in the coming months:

- 1.) Initiate efforts to monitor water supply infrastructure proactively, paying particular attention to water intake relative to water levels.
- 2.) Begin a review of the terms of your municipality's water licence so you are aware of any conditions that may limit your ability to withdraw water during a drought.
- 3.) Alert municipal water managers to prepare to be engaged with officials from the Drought Command Team, should conditions within your municipal water licence need to be triggered.
- 4.) Develop a water shortage plan so your municipality is prepared to respond if water availability decreases.

We are asking all water users to start planning now to use less water in 2024. We are committed to providing information and supporting any additional conservation efforts that your municipality may adopt in the future.

Stay up-to-date on precipitation and water levels through the Alberta Rivers app or the Alberta Rivers Basins web page at rivers.alberta.ca. To learn more about the impacts of drought on communities and the principles for sound water management, please visit alberta.ca/drought.

Environment and Protected Area would like to hear from your water management staff on perceived risks of drought in 2024, what impacts it could have on your operations, and how your municipality plans to mitigate risks. To connect with our team, please email epa.drought@gov.ab.ca.

Alberta has navigated many droughts before and has a long, proud history of coming together during tough times. I know we can count on our municipal partners to work together in the face of adversity.

Sincerely,



Rebecca Schulz
Minister of Environment and Protected Areas

cc: Honourable Ric McIver
Minister of Municipal Affairs

Honourable RJ Sigurdson
Minister of Agriculture and Irrigation

Stacey Smythe
Assistant Deputy Minister, Regulatory Assurance
Environment and Protected Areas



Regular Council Meeting Agenda

January 9, 2024, 9:00 AM

Council Chambers

4912 - 50 Avenue

Kitscoty Alberta, Canada

- 1. CALL TO ORDER**
- 2. OPENING INSPIRATION - COUNCILLOR JASON STELMASCHUK**
- 3. ADDITIONS TO AGENDA**
- 4. ADOPTION OF AGENDA**

Motion Number:

THAT the County of Vermilion River approve the January 9, 2024 Regular Council Meeting Agenda as presented.

- 5. ADOPTION OF MINUTES**

5.a REGULAR COUNCIL MEETING

Motion Number:

THAT the County of Vermilion River approve the December 12, 2023 Regular Council Meeting Minutes as presented.

- 6. APPOINTMENTS**

6.a 9:05 AM VERMILION RCMP QUARTERLY REPORT - SGT. COREY BUCKINGHAM

Motion Number:

THAT the County of Vermilion River receive the Vermilion RCMP Quarterly report as information.

- 7. DELEGATIONS / PUBLIC HEARINGS**

7.a PUBLIC HEARING FOR BYLAW 23-19 AMENDING LAND USE BYLAW

8. APPOINTMENTS

8.a 9:35 AM - LLOYDMINSTER CHAMBER OF COMMERCE - TERI-LYNN MACKIE

8.b 10:15 AM KITSCOTY RCMP Q2 REPORT CPL BRIAN WEISBROD

Motion Number:

THAT the County of Vermilion River receive the Kitscoty RCMP Quarterly report as information.

9. COUNCIL NEW BUSINESS

9.a CHIEF ADMINISTRATIVE OFFICER REPORT - DECEMBER REPORT

Motion Number:

THAT the County of Vermilion River approve the December 2023 Chief Administrative Officer Report as presented.

COUNCIL ACTION TRACKER

Motion Number:

THAT the County of Vermilion River accept the Council Action Tracker as information.

COUNCIL EVENTS AND MEETINGS LIST

Motion Number:

THAT the County of Vermilion River accept the January Council Events and Meeting lists as information.

9.b FINANCE

Request for Information

9.c PUBLIC WORKS AND UTILITIES

CONCERN TRACKER REPORTS

Motion Number:

THAT the County of Vermilion River receive the current Concern Tracker Report for December 6, 2023 to January 2, 2024 and the Active and In-Progress Concern Tracker Report up to December 5, 2023 for information only.

Request for Information

9.d NATURAL GAS UTILITY

Request for Information

9.e AGRICULTURE AND ENVIRONMENT

Request for Information

9.f PROTECTIVE SERVICES

**2023 GREAT CANADIAN FIRE SURVEY – STATE OF FIRE SERVICES
ACROSS CANADA**

Motion Number:

THAT the County of Vermilion River receive the 2023 Great Canadian Fire Survey as information.

Request for Information

9.g PLANNING AND COMMUNITY SERVICES

Request for Information

9.h GENERAL ADMINISTRATION

COUNTY OF VERMILION RIVER OPEN HOUSE EVENTS 2024

Motion Number:

THAT the County of Vermilion River receive the Open House report as information.

CORRESPONDENCE

Motion Number:

THAT the County of Vermilion River accept the correspondence as information.

VILLAGE AND HAMLET NEWSLETTERS

Motion Number:

THAT the County of Vermilion River receive the Villages of Marwayne and Paradise Valley and the Hamlet of Dewberry January newsletters as information.

Request for Information

10. BYLAWS

10.a BYLAW 23-18 CAP LEVY AMENDMENT – MOTION REQUIRED

Motion Number:

THAT the County of Vermilion River give Second Reading to Bylaw 23-18, an amendment to Bylaw 22-07, being a bylaw authorizing the implementation of a Community Aggregate Payment Levy on Lands within the County of Vermilion River.

Motion Number:

THAT the County of Vermilion River give Third and Final Reading to Bylaw 23-18, an amendment to Bylaw 22-07, being a bylaw authorizing the implementation of a Community Aggregate Payment Levy on Lands within the County of Vermilion River.

10.b BYLAW 23-19 – AMEND COUNTY OF VERMILION LAND USE BYLAW (BYLAW 19-02) – MOTION REQUIRED

Motion Number:

THAT the County of Vermilion River give Second Reading to Bylaw 23-19 being a bylaw to amend the County of Vermilion River Land Use District Map, for portions of land on SE-28-51-1W4M, NE-8-48-3W4M and SE-24-49-2W4M, that forms part of the Land Use Bylaw (Bylaw 19-02)

Motion Number:

THAT the County of Vermilion River give Third and Final Reading to Bylaw 23-19 being a bylaw to amend the County of Vermilion River Land Use District Map, for portions of land on SE-28-51-1W4M, NE-8-48-3W4M and SE-24-49-2W4M, that forms part of the Land Use Bylaw (Bylaw 19-02).

11. DISPOSITION OF DELEGATION BUSINESS

11.a LLOYDMINSTER CHAMBER OF COMMERCE

Motion Number:

THAT the County of Vermilion River accept the report for the Lloydminster Chamber of Commerce as information.

Motion Number:

THAT the County of Vermilion River approve the 2024 membership to the Lloydminster Chamber of Commerce and pay the membership fee of \$941.21.

12. NOTICES OF MOTION

13. COUNCIL REPORTS

14. CLOSED SESSION - CONFIDENTIAL

Motion Number:

THAT the County of Vermilion River Regular Meeting of Council move to a Closed Session at 0:00 PM with all members in attendance.

14.a ADVICE FROM OFFICIALS - GRAVEL EXPLORATION - FOIP SECTION 24(1)(c)

14.b ADVICE FROM OFFICIALS - ACE WATER CORP - FOIP SECTION 24(1)(f)

14.c CONFIDENTIAL EVALUATIONS - GENERAL MANAGER AND ASSISTANT CAO UPDATE - FOIP SECTION 19(1)

15. RETURN TO OPEN SESSION

Motion Number:

THAT the County of Vermilion River Regular Meeting of Council return to Open Session at 0:00 PM with all members in attendance.

16. BUSINESS ARISING OUT OF CLOSED SESSION

17. ADJOURNMENT



Meeting Minutes

Regular Council Meeting

December 12, 2023, 9:00 AM
Council Chambers/VIA ZOOM Webinar
4912 50 Ave
Kitscoty, Alberta, Canada

Attendance

Reeve Marty Baker
Deputy Reeve Leslie Cusack
Councillor Stacey Hryciuk entered meeting at 11:44 AM
Councillor Dale Swyripa
Councillor George Kuneff
Councillor Jason Stelmaschuk
Councillor Clinton Murray

Staff Present

CAO Alan Parkin
Executive Assistant Susan Hodges Marlowe
Director of Protective Services Kirk Hughes
Director of Agriculture and Environment Cathie Erichsen Arychuk
Director of Planning and Community Services Roger Garnett
Director of Natural Gas Utility Louis Genest
Operations Manager Darrell Denis
Finance Manager Natasha Wobeser
Finance Nancy Miciak
Payroll Administrator/Insurance Pauline Ulliac
Engineering Technician Tristan Pidruchney
Information Technologist Jaime Petty
Development Authority Officer Michelle Harvey
Planning and Community Services Administrative Assistant
Andrea Neufeld
Protective Services Administrative Assistant Jolene Levesque

1. CALL TO ORDER

Reeve M. Baker called the December 12, 2023 Regular Council Meeting to order at 9:00 AM with all members in attendance except Councillor Stacey Hryciuk.

This meeting was open to the public in person and via ZOOM webinar registration with one member of the public registered to attend: Lorne Jesse

2. OPENING INSPIRATION- COUNCILLOR CLINTON MURRAY

Councillor Clinton Murray provided an opening inspiration to the December 12, 2023 Regular Council Meeting.

3. ADDITIONS TO AGENDA

CAO Alan Parkin requested the addition of Closed Session item 13.f DISCLOSURE HARMFULL TO INTERGOVERNMENTAL RELATIONS - LLOYDMINSTER/BLACKFOOT WASTEWATER - FOIP SECTION 21(1)(a)(ii).

4. ADOPTION OF AGENDA

Motion Number: 2023-12-01

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River approve the December 12, 2023 Regular Council Meeting Agenda as amended to include 13.f DISCLOSURE HARMFULL TO INTERGOVERNMENTAL RELATIONS - LLOYDMINSTER/BLACKFOOT WASTEWATER - FOIP SECTION 21(1)(a)(ii).

CARRIED

5. ADOPTION OF MINUTES

5.a REGULAR COUNCIL MEETING

Motion Number: 2023-12-02

Moved by Councillor D. Swyripa

THAT the County of Vermilion River approve the November 14, 2023 Regular Council Meeting Minutes as presented.

CARRIED

5.b SPECIAL MEETING OF COUNCIL - NOVEMBER 20, 2023

Motion Number: 2023-12-03

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River approve the November 20, 2023 Special Meeting of Council Minutes as presented.

CARRIED

5.c POLICY AND PRIORITIES COMMITTEE MEETING - NOVEMBER 21, 2023

Motion Number: 2023-12-04

Moved by Councillor G. Kuneff

THAT the County of Vermilion River approve the Policy and Priorities Committee Meeting minutes of November 21, 2023 as presented.

CARRIED

Council moved to 7. BUSINESS ARISING OUT OF PRIOR MEETINGS.

6. APPOINTMENTS

Human Resources Kathryn Jeffrey and Public Works Administrative Assistant Holli Harty entered the meeting at 9:06 AM.

7. BUSINESS ARISING OUT OF PRIOR MEETINGS

7.a COST OF LIVING ALLOWANCE

Motion Number: 2023-12-05

Moved by Councillor G. Kuneff

THAT the County of Vermilion River approve a 3.25 per cent Cost of Living Allowance increase for all staff except the CAO and those employees red circled, effective Pay Period 1.

CARRIED

7.b 2024 INTERIM OPERATIONS BUDGET

Motion Number: 2023-12-06

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River approve a 4.5 per cent tax revenue increase for the 2024 Interim Operating Budget as presented.

CARRIED

Community Development/FCSS Coordinator Candice McLean and Public Works Finance Technician Jennifer Robertson entered the meeting at 9:09 AM.

Motion Number: 2023-12-07

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River instruct the Reeve and Chief Administrative Officer to sign the approved 2024 Interim Operating Budget.

CARRIED

7.c INFORMATION AND DRAFT AGENDA FOR THE 2024 PROVINCIAL ASB CONFERENCE – FOR INFORMATION

Motion Number: 2023-12-08

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River receive the information and draft agenda for the 2024 Provincial ASB Conference for information.

CARRIED

**7.d 2024 PROVINCIAL AGRICULTURAL SERVICE BOARD RESOLUTION
SESSION AGENDA PACKAGE – FOR INFORMATION**

Motion Number: 2023-12-09

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River receive the 2024 Provincial Agricultural Service Board Resolution Session Agenda Package for information.

CARRIED

**7.e AGRICULTURE AND ENVIRONMENT DEPARTMENT THREE YEAR
BUSINESS PLAN 2024-2026 – MOTION REQUIRED**

Motion Number: 2023-12-10

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River approve the Agriculture and Environment Department Three Year Business Plan 2024-2026 as presented.

CARRIED

**7.f COMMUNITY ENHANCEMENT FUNDING OPERATION ALLOCATION
EXTENDED DEADLINE**

Motion Number: 2023-12-11

Moved by Councillor D. Swyripa

THAT the County of Vermilion River approve the funding allocation for the Community Enhancement Funding for applications that were submitted within the extended deadline by Council, to be funded from the Planning and Community Services Operating Budget, as presented.

CARRIED

8. COUNCIL NEW BUSINESS

8.a CHIEF ADMINISTRATIVE OFFICER REPORT

1. CHIEF ADMINISTRATIVE OFFICER REPORT - NOVEMBER

Motion Number: 2023-12-12

Moved by Councillor G. Kuneff

THAT the County of Vermilion River approve the Chief Administrative Officer's Report for November as presented.

CARRIED

P. Ulliac left the meeting at 9:20 AM.

2. COUNCIL MEETING AND EVENTS CALENDARS AND ACTION TRACKER

Motion Number: 2023-12-13

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River accept the Council Meeting and Events Calendars and Council Action Tracker as information.

CARRIED

8.b FINANCE

1. NOVEMBER 2023 FINANCIAL REPORT

Motion Number: 2023-12-14

Moved by Councillor D. Swyripa

THAT the County of Vermilion River approve the November 2023 Financial Report as presented.

CARRIED

P. Ulliac returned to the meeting at 9:33 AM.

Tax and Assessment Administrator Alyssa Irvine entered the meeting at 9:33 AM.

2. 2023 PROVISION FOR BAD DEBT – PERC APPLICATION

Motion Number: 2023-12-15

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River approve the attached list of Roll Numbers for Provision of Bad Debt for Provincial Education Requisition Credit (PERC) and Designated Industrial Requisition Credit (DIRC) application.

CARRIED

3. PROVINCIAL AND FEDERAL GOVERNMENT PROPERTIES – MOTION REQUIRED

Motion Number: 2023-12-16

Moved by Councillor C. Murray

THAT the County of Vermilion River write off the amounts not covered by the Grant in Place of Taxes, on the Alberta Government Properties to the max amount of \$11,616.52.

CARRIED

Motion Number: 2023-12-17

Moved by Councillor C. Murray

THAT the County of Vermilion River write off the amount not covered by the Payment in Lieu of Taxes, on the Government of Canada Property in the amount of \$100.25.

CARRIED

Director L. Genest left the meeting at 9:39 AM.

4. RMA RESOLUTION FOR DESIGNATED INDUSTRIAL PROPERTIES – MOTION REQUIRED

Motion Number: 2023-12-18

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River accept the Resolution for Designated Industrial Properties and forward it to the RMA District 5 Zone Meeting on January 26, 2024, for approval.

CARRIED

5. Request for Information

8.c PUBLIC WORKS AND UTILITIES

1. BRIDGE ENGINEERING SERVICES - THREE YEAR AGREEMENT – MOTION REQUIRED

Motion Number: 2023-12-19

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River enter into a three-year agreement for Bridge Engineering Services with WSP Canada Inc.

CARRIED

Motion Number: 2023-12-20

Moved by Councillor D. Swyripa

THAT the County of Vermilion River instruct the Reeve and CAO to sign the agreement as presented with required information with WSP Canada Inc.

CARRIED

2. CONCERN TRACKER REPORTS NOVEMBER 8 TO DECEMBER 5, 2023

Motion Number: 2023-12-21

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River receive the current Concern Tracker Report for November 8 to December 5, 2023 and the Active and In-Progress Concern Tracker Report up to November 7, 2023 for information only.

CARRIED

3. Request for Information

Director L. Genest entered into the meeting at 9.47 AM.

8.d NATURAL GAS UTILITY

1. 2024 GAS UTILITY BUDGET – MOTION REQUIRED

Motion Number: 2023-12-22

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River approve the 2024 Gas Utility Budget as presented.

CARRIED

2. Request for Information

RECESS – THAT the Regular Meeting of Council recess at 10:11 AM and reconvened at 10:20 AM with all members in attendance except Councillor Stacey Hryciuk.

8.e AGRICULTURE AND ENVIRONMENT

1. COUNTY OF MINBURN LETTERS OF CONCERN ABOUT EXCLUSION FROM 2023 CANADA-ALBERTA DROUGHT LIVESTOCK ASSISTANCE PROGRAM – FOR INFORMATION

Motion Number: 2023-12-23

Moved by Councillor D. Swyripa

THAT the County of Vermilion River receive copies of the County of Minburn letters to the Provincial and Federal Agriculture Ministers regarding concerns on its exclusion from the 2023 Canada-Alberta Drought Livestock Assistance Program for information.

CARRIED

2. LETTERS TO SCHOOL DIVISIONS REGARDING THE NORTHEAST REGIONAL ASB RESOLUTION 3-23: AGRICULTURE EDUCATION IN THE CLASSROOM – FOR INFORMATION

Motion Number: 2023-12-24

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River receive the letters to School Divisions regarding the Northeast Regional Agricultural Service Board Resolution 3-23: Agriculture Education in the Classroom for information.

CARRIED

3. ALBERTA AGRICULTURE MINISTER RESPONSE TO LAC STE ANNE COUNTY RE 2023 AGRIRECOVERY PROGRAM – FOR INFORMATION

Motion Number: 2023-12-25

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River receive the Alberta Agriculture Minister's response to Lac Ste. Anne County regarding the 2023 AgriRecovery Program as information.

CARRIED

4. Request for Information

8.f PROTECTIVE SERVICES

1. Request for Information

Councillor Jason Stelmaschuk left the meeting at 10:31 AM and returned at 10:32 AM.

8.g PLANNING AND COMMUNITY SERVICES

1. 2023 REPORT ON COUNTY OWNED LAND INVENTORY – FOR INFORMATION

Motion Number: 2023-12-26

Moved by Councillor C. Murray

THAT the County of Vermilion River receive the Report on County Owned Land Inventory as Information.

CARRIED

2. LETTER OF SUPPORT FOR DEWBERRY VALLEY MUSEUM – MOTION REQUIRED

Motion Number: 2023-12-27

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River approve the request for a letter of support to the Dewberry Valley Museum for their application to the Alberta Community Facility Enhancement Program to assist in upgrading light fixtures in the main building.

CARRIED

Motion Number: 2023-12-28

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River provide a letter to the Dewberry Valley Museum with a revised agreement that includes a renewal clause in the agreement, that complies with County Bylaws and Policies, prior to the end of December 31, 2023.

CARRIED

3. Request for Information

8.h GENERAL ADMINISTRATION

1. VERMLION RIVER TRAILBLAZERS ASSOCIATION REVISED PROPOSAL – FOR INFORMATION

Motion Number: 2023-12-29

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River receive the Vermilion River Trailblazers Association revised proposal as information.

CARRIED

Motion Number: 2023-12-30

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River direct Administration to bring back a more detailed map, and location of staging area and information regarding the revised proposal for use of abandoned railway bed by the Vermilion Trailblazers Association and ask Alberta Transportation to provide a representative to the January 16, 2023 Policy and Priorities Committee meeting.

CARRIED

2. 2024 COUNCIL MEETING CALENDAR AMENDMENT

Motion Number: 2023-12-31

Moved by Councillor D. Swyripa

THAT the County of Vermilion River approve the removal of the March 12, 2024 Regular Meeting of Council meeting from the 2024 Council Meeting Calendar due to conflict with the Alberta Senior Citizen's Housing Association conference on March 11 to 13, 2024, add in a Policy and Priorities Committee Meeting on March 5 and approve the Council 2024 Meeting Calendar as amended.

CARRIED

3. VILLAGE AND HAMLET DECEMBER NEWSLETTERS

Motion Number: 2023-12-32

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River approve the Villages of Marwayne, Kitscoty, Paradise Valley and the Hamlet of Dewberry newsletters as information.

CARRIED

4. CORRESPONDANCE

* Letter Municipal Affairs - Lloydminster Region Housing Group

* Northern Lights Library Minutes

* Northern Valley Wind - Newsletter

* Vermilion and District Housing Foundation Requisition

* Letter David and Kathleen Block

* Vermilion Library Minutes

Motion Number: 2023-12-33

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River receive the letter from Municipal Affairs, Northern Lights Library Minutes, Northern Valley Wind newsletter, the Vermilion and District Housing Foundation Requisition, letter from David and Kathleen Block and the Vermilion Library minutes as information.

CARRIED

5. Request for Information

9. POLICIES

9.a PERSONNEL POLICY PE004 – EMPLOYEE PERFORMANCE MANAGEMENT

Motion Number: 2023-12-34

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River approve Personnel Policy PE004 Employee Performance Management, as presented, effective December 12, 2023.

CARRIED

9.b PERSONNEL POLICY PE010 ILLNESS SUPPLEMENTARY BENEFIT PLAN

Motion Number: 2023-12-35

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River rescind Personnel Policy PE010 Illness Supplementary Benefit Plan, effective December 12, 2023.

CARRIED

9.c PERSONNEL POLICY PE028 – COMPENSATION REVIEW PROCESS

Motion Number: 2023-12-36

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River approve Personnel Policy PE028 Compensation Review Process, as presented, effective December 12, 2023.

CARRIED

9.d LEGISLATIVE POLICY LE001 COUNCILLOR REMUNERATION AND EXPENSES

Motion Number: 2023-12-37

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River approve Legislative Policy LE001 Councillor Remuneration and Expenses as amended to include an increase to Council annual mileage from \$4,200.00 to \$6,200.00 per year and approve a zero per cent increase to Council Cost of Living Allowance, effective December 12, 2023.

CARRIED

9.e PD 004 – LAND MANAGEMENT POLICY – MOTION REQUIRED

Motion Number: 2023-12-38

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River approve the updated PD 004 – Land Management Policy as presented.

CARRIED

Councillor Stacey Hryciuk entered the meeting at 11:44 AM.

9.f POLICY PD 012, MUNICIPAL RESERVES – MOTION REQUIRED

Motion Number: 2023-12-39

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River accept Policy PD 012 – Municipal Reserves as information and direct Administration to bring back for further discussion to January 16, 2024 Planning and Priorities Committee meeting

CARRIED

9.g POLICY PD 021, COMMUNITY ENHANCEMENT FUNDING – MOTION REQUIRED

Motion Number: 2023-12-40

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River accept Policy PD 021 – Community Enhancement Funding as information and direct Administration to bring back for further discussion to January 16, 2024 Planning and Priorities Committee meeting.

CARRIED

H. Harty left the meeting at 12:05 PM.

RECESS – THAT the Regular Meeting of Council recess for lunch at 12:08 PM and reconvened at 12:40 PM with all members in attendance except Councillor George Kuneff.

Councillor Kuneff entered the meeting at 12:41 PM.

10. BYLAWS

10.a BYLAW 23-14 – MUNICIPAL EMERGENCY MANAGEMENT BYLAW

Motion Number: 2023-12-41

Moved by Councillor S. Hryciuk

THAT the County of Vermilion River approve First Reading of Bylaw 23-14, being a bylaw to establish Municipal Emergency Management as presented.

CARRIED

Motion Number: 2023-12-42

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River approve Second Reading of Bylaw 23-14, being a bylaw to establish Municipal Emergency Management as presented.

CARRIED

Motion Number: 2023-12-43

Moved by Councillor D. Swyripa

THAT the County of Vermilion River Introduce for Third and Final Reading of Bylaw 23-14, being a bylaw to establish Municipal Emergency Management as presented.

CARRIED UNANIMOUSLY

Motion Number: 2023-12-44

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River approve Third and Final Reading of Bylaw 23-14, being a bylaw to establish Municipal Emergency Management as presented.

CARRIED

10.b BYLAW 23-18 CAP LEVY AMENDMENT – MOTION REQUIRED

Motion Number: 2023-12-45

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River give First Reading to Bylaw 23-18, an amendment to Bylaw 22-07, being a bylaw authorizing the implementation of a Community Aggregate Payment Levy on Lands within the County of Vermilion River.

CARRIED

10.c BYLAW 23-19, BEING A BYLAW TO AMEND THE COUNTY OF VERMILION RIVER LAND USE BYLAW (BYLAW 19-02)

Motion Number: 2023-12-46

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River give First Reading to Bylaw 23-19, being a bylaw to amend the County of Vermilion River Land Use District Map, for portions of land on SE-28-51-1W4M, NE-8-48-3W4M and SE-24-49-2W4M, that forms part of the Land Use Bylaw (Bylaw 19-02)

CARRIED

Motion Number: 2023-12-47

Moved by Councillor S. Hryciuk

THAT the County of Vermilion River schedule a Public Hearing for Bylaw 23-19 being a bylaw to amend the County of Vermilion River Land Use Bylaw (Bylaw 19-02) for the purpose of re-designation on January 9, 2024 at 9:30 AM at the County of Vermilion River Administration Office.

CARRIED

10.d BYLAW 23-20 – AMEND FEE BYLAW (BYLAW 23-12) – MOTION REQUIRED

Motion Number: 2023-12-48

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River give First Reading to Bylaw 23-20, being a bylaw to amend Bylaw 21-12 Schedule 'A', Fees for Goods and Services as amended to clarify wording to Section "o".

CARRIED

Motion Number: 2023-12-49

Moved by Councillor G. Kuneff

THAT the County of Vermilion River give Second Reading to Bylaw 23-20, being a bylaw to amend Bylaw 21-12 Schedule 'A', Fees for Goods and Services as amended.

CARRIED

Motion Number: 2023-12-50

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River Introduce for Third Reading Bylaw 23-20, being a bylaw to amend Bylaw 21-12 Schedule 'A', Fees for Goods and Services as amended.

CARRIED UNANIMOUSLY

Motion Number: 2023-12-51

Moved by Councillor G. Kuneff

THAT the County of Vermilion River give Third and Final Reading to Bylaw 23-20, being a bylaw to amend Bylaw 21-12 Schedule 'A', Fees for Goods and Services as amended.

CARRIED

10.e BYLAW 23-21 GAS UTILITY RATE – MOTION REQUIRED

Motion Number: 2023-12-52

Moved by Councillor D. Swyripa

That the County of Vermilion River give First Reading to Bylaw 23-21, being a bylaw to regulate and distribution of Gas in the County and set rates for service.

CARRIED

Motion Number: 2023-12-53

Moved by Councillor G. Kuneff

That the County of Vermilion River give Second Reading to Bylaw 23-21, being a bylaw to regulate and distribution of Gas in the County and set rates for service.

CARRIED

Motion Number: 2023-12-54

Moved by Deputy Reeve L. Cusack

That the County of Vermilion River Introduce for Third and Final Reading Bylaw 23-21, being a bylaw to regulate and distribution of Gas in the County and set rates for service.

CARRIED UNANIMOUSLY

Motion Number: 2023-12-55

Moved by Councillor J. Stelmaschuk

That the County of Vermilion River give Third and Final Reading to Bylaw 23-21, being a bylaw to regulate and distribution of Gas in the County and set rates for service.

CARRIED

D. Denis left the meeting at 1:10 PM.

11. NOTICES OF MOTION

12. COUNCIL REPORTS

Councillor G. Kuneff reported on Vermilion River Region Waste Management Commission and Vermilion River Regional Alliance.

Councillor D. Swyripa reported on FED GAS and Vermilion and District Chamber of Commerce Christmas party.

Councillor J. Stelmaschuk reported on FED GAS Conference, Vermilion and District Chamber of Commerce and Lloydminster and District Housing Group.

Councillor C. Murray reported on Vermilion River Regional Alliance, County Open House, Lloydminster and District Housing Group, Lea Park Joint Interest Committee and Lloydminster and District Health Advisory Council.

Reeve M. Baker reported on County Open House, FED GAS Conference, Mayor, Reeves and CAO Villages meeting, Battle River Seed Cleaning Co-op Ltd and Vermilion and District Housing Authority.

Deputy Reeve L. Cusack reported on County Open House, City of Lloydminster and County ICF meeting, Library Board meeting, FED GAS Convention, Vermilion and District Chamber of Commerce Christmas Party and Northern Lights Library Executive meeting.

Councillor S. Hryciuk reported on Vermilion and District Chamber of Commerce, Vermilion and District Recreation Board and Vermilion and District Housing Authority.

RECESS – THAT the Regular Meeting of Council recess at 1:23 PM and reconvened at 1:28 with all members in attendance.

13. CLOSED SESSION - CONFIDENTIAL

Motion Number: 2023-12-56

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River Regular Meeting of Council move to a Closed Session at 1:28 PM with all members in attendance.

CARRIED

CAO, Alan Parkin, Engineering Technician Tristan Pidruchney and Operations Manager Darrell Denis entered the meeting at 1:28 PM.

13.a ADVICE FROM OFFICIALS - GRAVEL EXPLORATION - FOIP SECTION 24(1)(c)

13.b DISCLOSURE HARMFUL TO PERSONAL PROPERTY - RIGHT OF WAY CONCERN - FOIP SECTION 17(1)

T. Pidruchney and D.Denis left the meeting at 2:08 PM

13.c DISCLOSURE HARMFUL TO INTERGOVERNMENTAL RELATIONS - TOWN OF VERMILION-VERMILION CHAMBER - FOIP SECTION 21(1)(a)(ii)

13.d DISCLOSURE INTERGOVERNMENTAL RELATIONS - LLOYDMINSTER REGION HOUSING GROUP - FOIP SECTION 21(1)(ii)

Human Resources Manager Kathryn Jeffrey entered the meeting at 3:47 PM.

13.e DISCLOSURE HARMFUL TO PERSONAL PRIVACY - 2023 WAGE AND COMPENSATION REVIEWS (AMSC AND MAC) - FOIP SECTION 17(1)(e)

K. Jeffrey left the meeting at 4:03 PM.

13.f DISCLOSURE HARMFUL TO INTERGOVERNMENTAL RELATIONS - LLOYDMINSTER/BLACKFOOT WASTEWATER - FOIP SECTION 21(1)(a)(ii)

14. RETURN TO OPEN SESSION

Motion Number: 2023-12-57

Moved by Councillor G. Kuneff

THAT the County of Vermilion River Regular Meeting of Council return to Open Session at 4:04 PM with all members in attendance.

CARRIED

RECESS – THAT the County of Vermilion River recess at 4:04 PM and reconvened at 4:09 PM with all members in attendance.

15. BUSINESS ARISING OUT OF CLOSED SESSION

15.a 2023 WAGE AND COMPENSATION REVIEWS - AMSC AND MAC

Motion Number: 2023-12-58

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River receive the 2023 AMSC Wage and Compensation Survey, and the MAC Salary Survey – 2023, as information.

CARRIED

16. ADJOURNMENT

Reeve M. Baker adjourned the December 12, 2023 Regular Council Meeting at 4:11 PM with all members in attendance.

Marty Baker, Reeve

Alan Parkin, Chief Administrative Officer



Meeting Minutes

Regular Council Meeting

**November 14, 2023, 9:00 AM
Council Chambers/VIA ZOOM Webinar
4912 50 Ave
Kitscoty, Alberta, Canada**

Attendance

Reeve Marty Baker
Deputy Reeve Leslie Cusack
Councillor Dale Swyripa
Councillor Stacey Hryciuk
Councillor George Kuneff
Councillor Jason Stelmaschuk
Councillor Clinton Murray

Staff Present

CAO Alan Parkin
Executive Assistant Susan Hodges Marlowe
Director of Corporate Services Viren Tailor
Director of Planning and Corporate Services Roger Garnett
Finance Manager Natasha Wobeser
Operations Manager Darrell Denis
Finance Nancy Miciak
Engineering Technologist Tristan Pidruchney
Assistant Agriculture Fieldman Darin Beckett
Planning and Community Services Administrative Assistant
Andrea Neufeld
Community Development/FCSS Candice McLean
Protective Services Administrative Assistant Jolene Levesque
Public Works Administrative Assistant Kerri Shurnaik

1. CALL TO ORDER

Reeve M. Baker called the November 14, 2023 Regular Council Meeting to order at 9:00 AM with all members in attendance.

This meeting was open to the public in person and via ZOOM webinar registration with 0 members of the public registered to attend.

2. OPENING INSPIRATION - COUNCILLOR GEORGE KUNEFF

Councillor George Kuneff provided an opening inspiration to the November 14, 2023 Regular Council Meeting.

3. ADDITIONS TO AGENDA

Councillor C. Murray added 7.h7. Meeting with Indigenous Affairs Minister

4. ADOPTION OF AGENDA

Motion Number: 2023-11-01

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River approve the November 14, 2023 Regular Council Meeting Agenda as amended to include:

7.h7. Meeting with Indigenous Affairs Minister.

CARRIED

5. ADOPTION OF MINUTES

5.a SPECIAL MEETING OF COUNCIL - OCTOBER 23, 2023

Motion Number: 2023-11-02

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River approve the October 23, 2023 Special Meeting of Council Meeting Minutes as presented.

CARRIED

5.b ORGANIZATIONAL MEETING OF COUNCIL - OCTOBER 24, 2023

Motion Number: 2023-11-03

Moved by Councillor D. Swyripa

THAT the County of Vermilion River approve the October 24, 2023 Organizational Meeting of Council Meeting Minutes as presented.

CARRIED

5.c REGULAR COUNCIL MEETING - OCTOBER 24, 2023

Motion Number: 2023-11-04

Moved by Councillor G. Kuneff

THAT the County of Vermilion River approve the October 24, 2023 Regular Council Meeting Minutes as presented.

CARRIED

5.d SPECIAL MEETING OF COUNCIL - OCTOBER 30, 2023

Motion Number: 2023-11-05

Moved by Councillor S. Hryciuk

THAT the County of Vermilion River approve the October 30, 2023 Special Meeting of Council Meeting Minutes as amended to 3.b 2023 OPERATING BUDGET motion.

CARRIED

6. BUSINESS ARISING OUT OF PRIOR MEETINGS

Director of Protective Services Kirk Hughes entered the meeting at 9:08 AM.

**6.a COUNTY OF VERMILION RIVER CELEBRATING 60 YEARS LOGO –
MOTION REQUIRED**

Motion Number: 2023-11-06

Moved by Councillor D. Swyripa

THAT the County of Vermilion approve Concept 1 as the official logo to use on all communications materials and corporate apparel during the County of Vermilion River's Anniversary Year.

CARRIED

6.b LIBRARIES – MSI OPERATIONAL GRANT FUNDING 2023

Motion Number: 2023-11-07

Moved by Councillor S. Hryciuk

THAT the County of Vermilion River approve the allocation of additional funding for 2023 Operating to the Dewberry, Marwayne, Paradise Valley, Kitscoty, Vermilion and Lloydminster libraries as presented in Table 1.0, funded from Planning and Community Services operating budget.

7. COUNCIL NEW BUSINESS

7.a CHIEF ADMINISTRATIVE OFFICER REPORT

Motion Number: 2023-11-08

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River approve the Chief Administrative Officers Report for October as presented.

CARRIED

Payroll Administrator Pauline Ulliac entered the meeting at 9:45 AM

Motion Number: 2023-11-09

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River accept the Council Action Tracker report and Council Meeting and Events calendars as information.

7.b FINANCE

1. OCTOBER 2023 FINANICAL REPORT

Motion Number: 2023-11-10

Moved by Councillor D. Swyripa

THAT the County of Vermilion River approve the October 2023 Financial Report as presented.

CARRIED

2. Request for Information

Public Works Administrative Assistant Holli Harty and Natural Gas Administrative Assistant Brooke Graham entered the meeting at 9:18 AM.

7.c PUBLIC WORKS AND UTILITIES

1. CONCERN TRACKER REPORT

Motion Number: 2023-11-11

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River Council receive the current Concern Tracker Report for October 18, 2023 to November 7, 2023 and the Active and In-Progress Concern Tracker Report up to October 17, 2023 for information.

CARRIED

2. Request for Information

7.d NATURAL GAS UTILITY

**1. GAS ALBERTA INC. 2023 ADVANCE INFORMATION CIRCULAR
– MOTION REQUIRED**

Motion Number: 2023-11-12

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River appoint Deputy Reeve Leslie Cusack as proxyholder to represent the interest of the County of Vermilion River as a Gas Alberta Shareholder at the 2023 Annual General Meeting scheduled for November 28, 2023.

CARRIED

**2. FEDERATION OF ALBERTA GAS CO-OPS 2023 AMENDED
SUPPLEMENTAL BYLAWS – FOR INFORMATION.**

Motion Number: 2023-11-13

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River receive the Federation of Alberta Gas Coops 2023 amended Supplemental Bylaws for information.

CARRIED

3. Request for Information

7.e AGRICULTURE AND ENVIRONMENT

1. Request for Information

7.f PROTECTIVE SERVICES

1. ALBERTA INDIGENOUS/MUNICIPAL POLICE TRANSITION STUDY GRANT (IMPTSG)

Motion Number: 2023-11-14

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River receive the Alberta Indigenous/Municipal Police Transition Study Grant (IMPTSG) update as information.

CARRIED

2. Request for Information

7.g PLANNING AND COMMUNITY SERVICES

1. 2024 FAMILY AND COMMUNITY SUPPORT SERVICES FUNDING ALLOCATION – MOTION REQUIRED

Motion Number: 2023-11-15

Moved by Councillor C. Murray

THAT the County of Vermilion River approve the 2024 Family and Community Support Services funding allocations as presented.

CARRIED

Tax and Assessment Administrator Alyssa Irvine joined the meeting at 9:55 AM

2. COMMUNITY ENHANCEMENT FUNDING OPERATIONS ALLOCATION – MOTION REQUIRED

Motion Number: 2023-11-16

Moved by Councillor D. Swyripa

THAT the County of Vermilion River approve the funding allocations for the Community Enhancement Funding Allocations for 2023 to be funded from the Planning and Community Services Operating Budget, as presented.

CARRIED

3. Request for Information

RECESS – That the County of Vermilion River Regular Meeting of Council recess at 10:00 AM and reconvened at 10:11 AM with all members in attendance.

7.h GENERAL ADMINISTRATION

1. COUNTY OF VERMILION RIVER 2023-2024 LIST OF COMMITTEES AND MEMBERS

Motion Number: 2023-11-17

Moved by Councillor D. Swyripa

THAT the County of Vermilion River approve the 2023-2024 memberships on Committees, Boards and Commissions as amended to include the addition of the Vermilion and District Chamber of Commerce and changes to the Battle River Watershed Alliance.

CARRIED

2. TOWN OF VERMILION AND VILLAGE OF MARWAYNE COUNCIL BOARD APPOINTMENTS

Motion Number: 2023-11-18

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River receive the Town of Vermilion and Village of Marwayne Council Board Appointments as information.

CARRIED

3. TRANS CANADA YELLOWHEAD HIGHWAY ASSOCIATION INVOICE

Motion Number: 2023-11-19

Moved by Councillor S. Hryciuk

THAT the County of Vermilion River approve payment of the Trans Canada Yellowhead Highway Association per capita invoice of \$1,736.07.

DEFEATED

J. Levesque left the meeting at 10:24 AM.

Motion Number: 2023-11-20

Moved by Councillor C. Murray

THAT the County of Vermilion River remove the Trans Canada Yellowhead Highway Association from the 2023-2024 Council List of Committees and Members and send a letter to inform the Trans Canada Yellowhead Highway Association of this decision.

CARRIED

Human Resources Manager Kathryn Jeffrey entered the meeting at 10:27 AM.

4. MINUTES VERMILION PUBLIC LIBRARY AND VERMILION RIVER REGIONAL ALLIANCE

Motion Number: 2023-11-21

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River accept the minutes of the Vermilion Public Library and the Vermilion River Regional Alliance as information.

CARRIED

5. CORRESPONDENCE

Rural Municipalities of Alberta

Battle River Watershed Alliance

LICA Environmental Stewards

Northern Valley Wind

Motion Number: 2023-11-22

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River receive the following correspondence from the Rural Municipalities of Alberta, Battle River Watershed Alliance, LICA Environmental Stewards and Northern Valley Wind project as information.

CARRIED

6. VILLAGE AND HAMLET NEWSLETTERS

Motion Number: 2023-11-23

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River receive the Village of Kitscoty, Marwayne, Paradise Valley and Hamlet of Dewberry newsletters as information.

7. MEETING WITH MINISTER OF INDIGINOUS

8. Request for Information

8. BYLAWS

Director of Natural Gas Utility Louis Genest entered the meeting at 10:57 AM.

Development Authority Officer Michelle Harvey entered the meeting at 11:02 AM.

8.a BYLAW 23-05 – ROBINWOOD AREA STRUCTURE PLAN – MOTION REQUIRED

Motion Number: 2023-11-24

Moved by Councillor C. Murray

THAT the County of Vermilion River give Second Reading to Bylaw 23-05 with amendments being a bylaw for the adoption of Robinwood Area Structure Plan.

DEFEATED

9. NOTICES OF MOTION

G3 Intersection at next Planning and Priorities Committee Meeting on November 21, 2023.

10. COUNCIL REPORTS

Councillor S. Hryciuk reported on EC911, RMA Convention, Family and Community Social Services

Deputy Reeve L. Cusack reported on AB HUB meeting, Clandonald Seed Cleaning, RMA Convention, RMCP meeting and Reeve and Mayor's Meeting.

Reeve M. Baker reported on meeting with RM of Britannia, North East Growth Opportunity meeting, Meeting with Minister Jean.

Councillor C. Murray reported on the RMA Convention and the Marwayne Remembrance Day service

Councillor J. Stelmaschuk reported on the JR Robson Awards Night, RMA Convention and the Vermilion and District Chamber of Commerce meeting.

Councillor D. Swyripa reported on FED GAS Zone 3 meeting, RMA Conventions and Kitscoty Remembrance Day service.

Councillor G. Kuneff reported on the Vermilion Remembrance Day service, Vermilion River Regional Waste Management Commission, Vermilion River Watershed Alliance and the RMA Conference.

RECESS – THAT the County of Vermilion River Regular Meeting of Council recess at 11:30 AM and reconvened at 11:35 with all members in attendance.

11. CLOSED SESSION - CONFIDENTIAL

Motion Number: 2023-11-25

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River Regular Meeting of Council move to a Closed Session at 11:35 PM with all members in attendance and CAO Alan Parkin, Director of Natural Gas Utility Louis Genest and Director of Planning and Community Services Roger Garnett.

CARRIED

11.a ADVICE FROM OFFICIALS - LEGAL GAS UTILITY - FOIP SECTION 24(1)(G)

Director L. Genest left the meeting at 11:57 AM.

11.b BLACKFOOT WASTEWATER PROJECT UPGRADE – FOR INFORMATION

Director R. Garnett left the meeting at 12:35 PM.

12. RETURN TO OPEN SESSION

Motion Number: 2023-11-26

Moved by Councillor S. Hryciuk

THAT the County of Vermilion River Regular Meeting of Council return to Open Session at 12:36 PM with all members in attendance.

CARRIED

13. BUSINESS ARISING OUT OF CLOSED SESSION

13.a BLACKFOOT WASTEWATER PROJECT UPGRADE

Motion Number: 2023-11-27

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River accept the Blackfoot Wastewater Project upgrade as information.

CARRIED

14. ADJOURNMENT

Reeve M. Baker adjourned the November 14, 2023 Regular Council Meeting at 12:37 PM with all members in attendance.

Marty Baker, Reeve

Alan Parkin, Chief Administrative Officer



Meeting Minutes
Regular Council Meeting

October 24, 2023, 9:00 AM
Council Chambers/VIA ZOOM Webinar
4912 50 Ave
Kitscoty, Alberta, Canada

Attendance

Reeve Marty Baker
Deputy Reeve Leslie Cusack
Councillor Dale Swyripa
Councillor Stacey Hryciuk
Councillor George Kuneff
Councillor Jason Stelmaschuk
Councillor Clinton Murray

Staff Present

CAO Alan Parkin
Executive Assistant Susan Hodges Marlowe
Director of Public Works Marshall Morton
Director of Planning and Community Services Roger Garnett
Infrastructure Manager Darcy Zelisko
Operations Manager Darrell Denis
Human Resources Manager Kathryn Jeffrey
Finance Nancy Miciak
Planning and Community Services Administrative Assistant
Andrea Neufeld
Public Works Administrative Assistant Holli Harty
Protective Services Administrative Assistant Jolene Levesque

1. CALL TO ORDER

Reeve Marty Baker called the October 24, 2023 Regular Council Meeting to order at 9:00 AM with all members in attendance.

This meeting was open to the public in person or via ZOOM webinar registration with 1 member of the public registered to attend – Lorne Jesse entered at 9:02 AM.

Blair MacNab entered the meeting at 9:01 AM.

2. OPENING INSPIRATION - COUNCILLOR MARTY BAKER

Councillor Marty Baker provided an opening inspiration to the October 24, 2023 Regular Council Meeting.

3. ADDITIONS TO AGENDA

8.h.3 RMA APPOINTMENTS

8.h.4 CITY OF LLOYDMINSTER AND TOWN OF VERMILION COUNCIL APPOINTMENTS.

4. ADOPTION OF AGENDA

Motion Number: 2023-10-19

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River approve the October 24, 2023 Regular Council Meeting Agenda as amended to include 8.h.3 RMA APPOINTMENTS and 8.h.4 CITY OF LLOYDMINSTER AND TOWN OF VERMILION COUNCIL APPOINTMENTS.

CARRIED

5. ADOPTION OF MINUTES

5.a REGULAR COUNCIL MEETING - OCTOBER 10, 2023

Motion Number: 2023-10-20

Moved by Councillor G. Kuneff

THAT the County of Vermilion River approve the October 10, 2023 Regular Council Meeting Minutes as presented.

CARRIED

5.b SPECIAL MEETING OF COUNCIL - OCTOBER 16, 2023

Motion Number: 2023-10-21

Moved by Councillor D. Swyripa

THAT the County of Vermilion River approve the October 16, 2023 Special Meeting of Council Minutes as presented.

CARRIED

North Saskatchewan Watershed Alliance representative Rosey Radmanovich, Director of Agriculture and Environment Cathie Erichsen Arychuk, Director of Corporate Services Viren Tailor, Tax Clerk Alyssa Irvine, Community Development/FCSS Candice McLean, Public Works Finance Technician Jennifer Robertson, Finance Manager Natasha Wobeser entered the meeting at 9:04 AM.

5.c POLICY & PRIORITY COMMITTEE MEETING - OCTOBER 17, 2023

Motion Number: 2023-10-22

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River approve the October 17, 2023 Policy and Priorities Committee Meeting Minutes as presented.

CARRIED

6. APPOINTMENTS

6.a 9:05 PM BLAIR MACNAB via ZOOM Webinar- TAX PENALTIES

B. MacNab left the meeting at 9:11 AM.

Council moved to 7.a REQUEST FOR FUNDING FROM JR ROBSON SCHOOL

**6.b 9:35 AM NORTH SASKATCHEWAN WATERSHED ALLIANCE UPDATE
- ROSEY RADMANOVICH**

R. Radmanovich left the meeting at 9:44 AM

Council moved to 7.c COUNTY OF VERMILION RIVER CORPORATE REPORT

7. BUSINESS ARISING OUT OF PRIOR MEETINGS

7.a REQUEST FOR FUNDING FROM JR ROBSON SCHOOL

Motion Number: 2023-10-23

Moved by Councillor D. Swyripa

THAT the County of Vermilion River approve funding to JR Robson School to assist with the installation of an exterior electronic information sign, up to \$5,000.00, to be funded from the School Reserve Fund.

CARRIED

7.b KITSCOTY AG SOCIETY REQUEST FOR SPECIAL CAPITAL FUNDING – MOTION REQUIRED

Motion Number: 2023-10-24

Moved by Councillor D. Swyripa

THAT the County of Vermilion River approve the Kitscoty and District Agricultural Society Special Capital Funding application and provide funding up to \$75,000.00 to be funded with 50 per cent from the Kitscoty Recreational Reserve and 25 per cent from General Reserves and 20 per cent from the Park Trust Reserve.

CARRIED

Information Technologist Jaime Petty entered the meeting at 9:15 AM

Council moved to 6.b APPOINTMENT.

7.c COUNTY OF VERMILION RIVER CORPORATE REPORT - DRAFT

Motion Number: 2023-10-25

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River approve the draft Corporate Report as presented.

CARRIED

8. COUNCIL NEW BUSINESS

8.a CHIEF ADMINISTRATIVE OFFICER REPORT

1. COUNCIL MEETING AND EVENTS CALENDARS

Motion Number: 2023-10-26

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River accept the Council Meeting and Events Calendars as information.

CARRIED

Payroll Administrator /Insurance Pauline Ulliac entered the meeting at 9:52 AM.

8.b FINANCE

1. SEPTEMBER 2023 FINANCIAL REPORT

Motion Number: 2023-10-27

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River approve the September 2023 Financial Report as presented.

CARRIED

2. Request for Information

Director of Protective Services Kirk Hughes entered at 9:58 AM.

8.c PUBLIC WORKS AND UTILITIES

1. CONCERN TRACKER REPORTS

Motion Number: 2023-10-28

Moved by Councillor S. Hryciuk

THAT the County of Vermilion River Council receive the current Concern Tracker Report for October 4, 2023 to October 17, 2023 and the Active and In-Progress Concern Tracker Report up to October 3, 2023 as information.

CARRIED

2. Request for Information

P. Ulliac left the meeting at 10:03 AM.

RECESS – THAT the County of Vermilion River Regular Meeting of Council recess at 10:03 and reconvened at 10:13 AM with all members in attendance.

8.d NATURAL GAS UTILITY

1. Request for Information

8.e AGRICULTURE AND ENVIRONMENT

1. Request for Information

8.f PROTECTIVE SERVICES

1. Request for Information

8.g PLANNING AND COMMUNITY SERVICES

1. Request for Information

8.h GENERAL ADMINISTRATION

1. **VERMILION CHAMBER OF COMMERCE 2023 MEMBERSHIP FEES – MOTION REQUIRED**

Motion Number: 2023-10-29

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River approve the invoice request for \$5,000.00 for 2023 Partnership Fees for the Vermilion & District Chamber of Commerce membership and invite the Vermilion and District Chamber of Commerce and the Lloydminster Chamber of Commerce to attend a future Regular Meeting of Council.

CARRIED

2. **RURAL MUNICIPALITIES OF ALBERTA MINUTES AND ACE FALL NEWSLETTER**

Motion Number: 2023-10-30

Moved by Councillor S. Hryciuk

THAT the County of Vermilion River accept the Rural Municipalities of Alberta Minutes and ACE Water Fall Newsletter as information.

CARRIED

Council moved to 9.a PERSONNEL POLICY PE025 EMPLOYEE PECUNIARY INTEREST and CONFLICTS OF INTEREST

3. RURAL MUNICIPALITIES OF ALBERTA FALL CONFERENCE

4. APPOINTMENT OF COUNCIL TO COMMITTEES

Motion Number: 2023-10-43

Moved by Councillor G. Kuneff

THAT the County of Vermilion River appoint the following Reeve Marty Baker, Councillor Stacey Hryciuk, Councillor Jason Stelmaschuk with alternate Deputy Reeve Leslie Cusack to the City of Lloydminster and County of Vermilion River Intermunicipal Liaison Committee, Intermunicipal Development Plan and Intermunicipal Collaborative Framework Committees.

CARRIED

Motion Number: 2023-10-44

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River appoint the following Reeve Marty Baker, Councillor Stacey Hryciuk, Councillor Jason Stelmaschuk with alternate Deputy Reeve Leslie Cusack to the Town of Vermilion and County of Vermilion River Intermunicipal Liaison Committee, Intermunicipal Development Plan and Intermunicipal Collaborative Framework Committees.

CARRIED

5. Request for Information

Council moved to 12. NOTICES OF MOTION

9. POLICIES

9.a PERSONNEL POLICY PE025 EMPLOYEE PECUNIARY INTEREST and CONFLICTS OF INTEREST

Motion Number: 2023-10-31

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River approve Personnel Policy PE025 Employee Pecuniary Interest and Conflicts of Interest, as amended, effective January 1, 2024.

CARRIED

9.b REVISE POLICY PS 003 – CONTRACT DEPARTMENT RESCUE UNITS

Motion Number: 2023-10-32

Moved by Councillor C. Murray

THAT the County of Vermilion River approve the revised Policy PS 003 – Contract Department Rescue Units as presented.

CARRIED

9.c RESCIND PROTECTIVE SERVICES POLICY PS 007 – APPOINTMENT OF FIRE GUARDIANS

Motion Number: 2023-10-33

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River rescind Protective Services Policy PS 007 - Appointment of Fire Guardians.

CARRIED

9.d PUBLIC WORKS POLICY – PW 003 UNDEVELOPED ROAD MAINTENANCE

Motion Number: 2023-10-34

Moved by Councillor S. Hryciuk

THAT the County of Vermilion River approve Public Works Policy PW 003 Undeveloped Road Maintenance, as presented, effective October 24, 2023.

CARRIED

10. BYLAWS

10.a BYLAW 23-15 – REPEAL OUTDATED, EXPIRED OR INEFFECTIVE PROTECTIVE SERVICES BYLAWS

Motion Number: 2023-10-35

Moved by Councillor S. Hryciuk

THAT the County of Vermilion River give First Reading to Bylaw 23-15, being a bylaw to repeal outdated, expired or ineffective Protective Services Bylaws.

Motion Number: 2023-10-36

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River Second Reading to Bylaw 23-15, being a bylaw to repeal outdated, expired or ineffective Protective Services Bylaws.

CARRIED

Motion Number: 2023-10-37

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River introduce for Third and Final Reading Bylaw 23-15, being a bylaw to repeal outdated, expired or ineffective Protective Services Bylaws.

CARRIED UNANIMOUSLY

Motion Number: 2023-10-38

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River give Third and Final Reading to Bylaw 23-15, being a bylaw to repeal outdated, expired or ineffective Protective Services Bylaws.

CARRIED

Council moved to 11.b NORTH SASKATCHEWAN WATERSHED ALLIANCE

11. DISPOSITION OF DELEGATION BUSINESS

11.a BLAIR MACNAB - TAXES

Motion Number: 2023-10-41

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River accept the presentation from Blair MacNab regarding his taxes as information.

CARRIED

Councillor C. Murray left the meeting at 11:08 AM and returned at 11:10 AM.

Motion Number: 2023-10-42

Moved by Councillor G. Kuneff

THAT the County of Vermilion River approve the reimbursement to MacNab Farms for \$736.08 tax penalties.

CARRIED

Council moved to 8.h.3 - APPOINTMENT OF COUNCIL TO COMMITTEES

11.b NORTH SASKATCHEWAN WATERSHED ALLIANCE

Motion Number: 2023-10-39

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River accept the North Saskatchewan Watershed Alliance report as information.

CARRIED

Motion Number: 2023-10-40

Moved by Councillor S. Hryciuk

THAT the County of Vermilion River approve payment of the North Saskatchewan Watershed Alliance per capita membership invoice of \$5,135.40.

CARRIED

Council moved to 11.a BLAIR MACNAB - TAX PENALTIES

12. NOTICES OF MOTION

13. COUNCIL REPORTS

Deputy Reeve L. Cusack reported on Dewberry School Awards, Ag. Services Board meeting, Clandonald Fall Supper.

Councillor C. Murray reported on the Lloydminster and District Housing Group and the Marwayne School Awards.

Councillor J.Stelmaschuk reported on Ag. Services Board meeting, Kitscoty School Awards, Blackfoot Beef Supper.

Councillor Dale Swyripa reported on FED GAS and the Ag. Services Board meeting.

A. Parkin left the meeting at 11:37 AM and returned at 11:39 AM.

RECESS – THAT the County of Vermilion River Regular Meeting of Council recess at 11:50 AM for lunch and reconvened at 12:30 PM with all members in attendance.

14. CLOSED SESSION - CONFIDENTIAL

Motion Number: 2023-10-45

Moved by Councillor G. Kuneff

THAT the County of Vermilion River Regular Meeting of Council move to a Closed Session at 12:36 PM with all members in attendance.

14.a ADVICE FROM OFFICIALS - LEGAL - FOIP SECTION 24(1)(a)

Director of Public Works Marshall Morton entered the Closed Session meeting at 12:38 PM and left at 1:09 PM.

Councillor Clinton Murray left the Closed Session meeting at 1:16 PM and returned at 1:18 PM.

**14.b CONFIDENTIAL EVALUATIONS - CHIEF ADMINISTRATIVE OFFICER
ANNUAL EVALUATION - FOIP SECTION 19(2)**

CAO Alan Parkin left the Closed Session meeting at 1:24 PM and returned at 2:32 PM.

Councillor Jason Stelmaschuk left the Closed Session meeting at 2:00 PM.

15. RETURN TO OPEN SESSION

Motion Number: 2023-10-46

Moved by Councillor D. Swyripa

THAT the County of Vermilion River Regular Meeting of Council return to Open Session at 3:10 PM with all members in attendance.

CARRIED

RECESS – THAT the County of Vermilion River Regular meeting of Council recessed at 3:10 PM to invite the public back to the meeting and reconvened at 3:16 PM with all members in attendance except Councillor Jason Stelmaschuk.

P. Ulliac entered the meeting at 3:16 PM.

16. BUSINESS ARISING OUT OF CLOSED SESSION

Motion Number: 2023-10-47

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River approve the 2023 Annual CAO Review and approve a salary increase to \$200,000.00 effective January 1, 2024.

CARRIED

17. ADJOURNMENT

Reeve M. Baker adjourned the October 24, 2023 Regular Council Meeting at 3:18 PM with all members in attendance.

Marty Baker, Reeve

Alan Parkin, Chief Administrative Officer