

**Town of Vermilion
Regular Council
Tuesday, October 1, 2024 at 6:00 P.M.**

Page

1. CALL TO ORDER

2. ADOPTION OF AGENDA

3. ADOPTION OF THE PREVIOUS MINUTES

3 - 5

3.1. Minutes of Regular Meeting of Council - September 17, 2024

4. NEW BUSINESS

4.1. Public Commentary

6 - 7

4.2. Operating Budget Amendment - Solid Waste Truck Fire - Staff Recommendation

8

4.3. Clandonald Seniors Nutrition Presentation Poster - For Information

9 - 10

4.4. Robert Snow - Letter of Support

11

4.5. Fire Prevention Week - October 6th - 12th, 2024 - Proclamation

5. COMMITTEE REPORTS

5.1. VERMILION & DISTRICT CHAMBER OF COMMERCE

12 - 14

5.1.1. Minutes of July 10, 2024

15 - 16

5.1.2. Minutes of August 14, 2024

17 - 18

5.1.3. Minutes of September 11, 2024

5.2. VERMILION WELLNESS COALITION

19 - 24

5.2.1. Minutes of September 16, 2024

6. FINANCIAL

7. COUNCIL ROUND TABLE

8. CORRESPONDENCE

25 - 33

8.1. County of Vermilion River - Agenda of September 24, 2024

9. CLOSED SESSION

9.1. Pursuant to Part 1, Division 2, Section 21(1) of the Freedom of

**Information and Protection of Privacy Act
Disclosure harmful to intergovernmental relations**

- 9.2. **Pursuant to Part 1, Division 2, Section 21(1) of the Freedom of
Information and Protection of Privacy Act
Disclosure harmful to intergovernmental affairs**

10. ADJOURNMENT

**TOWN OF VERMILION
MINUTES OF REGULAR MEETING OF COUNCIL
HELD ON TUESDAY, SEPTEMBER 17, 2024 AT 6:00 P.M.**

PRESENT

IN PERSON:

Deputy Mayor Joshua Rayment
Councillor Robert Snow
Councillor Kevin Martin
Councillor Kirby Whitlock
Councillor Robert Pulyk
Interim Chief Administrative Officer Michael van der Torre
Manager Economic Development Mary Lee Prior
Director of Corporate Services Brian Leibel
Director of Infrastructure and Planning Services Robert Dauphinee
Infrastructure and Planning Administrative Assistant Madison Barrett

1. CALL TO ORDER

Deputy Mayor Joshua Rayment called the meeting to order at 6:00 p.m.

2. ADOPTION OF AGENDA

Moved by Councillor Robert Snow “That the Agenda be accepted as amended.” **CARRIED.**

Addition of
‘4.5 Emergency Disaster Planning’
‘4.6 Chief Administrative Officer Position’
‘4.7 Alberta Health Advisory Committee’ under 4. NEW BUSINESS
‘10.1 Pursuant to Part 1, Division 2, Section 12(2) of the Freedom of Information
and Protection of Privacy Act
Legal Contract’ under 10. CLOSED SESSION.

3. ADOPTION OF THE PREVIOUS MINUTES

3.1. Minutes of Regular Meeting of Council – September 3, 2024

Moved by Councillor Kevin Martin “That the Minutes of the Regular Meeting of Council of September 3, 2024, be accepted as presented.” **CARRIED.**

4. NEW BUSINESS

4.1. Public Commentary

Deputy Mayor Joshua Rayment opened the public commentary session at 6:01 p.m.

Deputy Mayor Joshua Rayment welcomed Jack Seward into the public commentary session. Mr. Seward brought forward concerns around a final decision being made on the Vermilion Airport and concerns regarding residential housing and potential to move ball diamonds.

Deputy Mayor Joshua Rayment thanked Mr. Jack Seward for bringing forth his concerns.

Deputy Mayor Joshua Rayment declared the public commentary session closed at 6:17 p.m.

4.2. Vermilion’s Housing Gap Analysis

Gary Gordon of Gordon & Associates Consulting Services presented a Housing Needs Assessment to identify current and future gaps along the housing continuum.

4.3. Bylaw 3.2010 Amendment – Staff Recommendation

Moved by Councillor Kevin Martin “That Council for the Town of Vermilion give second reading to Bylaw 3.2010.” **CARRIED**

Moved by Councillor Paul Conlon “That Council for the Town of Vermilion give third reading to Bylaw 3.2010.” **CARRIED**

- 4.4. 2025 Fire Services Training Program Minister Signed Letter – Accepted as Information.

- 4.5. Emergency Disaster Planning

Councillor Robert Snow had questions surrounding tabletop scenarios and annual drills for the Town’s Emergency Disaster Plan. Interim Chief Administrative Officer Michael van der Torre discussed a live scenario happening in the next year and mentioned that all Town employees are taking a Basic Emergency Management course currently.

- 4.6. Chief Administrative Officer Position

Moved by Councillor Kevin Martin “That Council for the Town of Vermilion move forward with contract negotiations with Vogel Group for the permanent Chief Administrative Officer position up to \$30,000 plus incidentals approved by the committee.” **CARRIED**
MOTION #24/09/125

- 4.7. Alberta Health Advisory Committee

Moved by Councillor Robert Pulyk “That Council for the Town of Vermilion support and accept Councillor Robert Snows application for the Alberta Health Advisory Committee and will provide a Letter of Support on his behalf.” **CARRIED**
MOTION #24/09/126

6. **COMMITTEE REPORTS**

- 6.1.1. Library – Minutes of June 19, 2024 – Accepted as Information.

- 6.2.1. Family and Community Support Services – Minutes of June 18, 2024 – Accepted as Information.

- 6.2.2. Family and Community Support Services – Minutes of September 9, 2024 – Accepted as Information.

- 6.3.1. The Good Life Institute – Minutes of September 9, 2024 – Accepted as Information.

- 6.4.1. Vermilion Wellness Coalition – Minutes of May 27, 2024 – Accepted as Information.

7. **FINANCIAL**

- 7.1. Accounts Payable for the period of September 4 – 17, 2024 - Accepted as Information.

9. **CORRESPONDENCE**

- 9.1. County of Vermilion River – Agenda of September 10, 2024.

Correspondence was accepted as information.

10. **CLOSED SESSION**

- 10.1. Pursuant to Part 1, Division 2, Section 17(2) of the Freedom of Information and Protection of Privacy Act
Legal Contract

Moved by Councillor Robert Snow “That Council for the Town of Vermilion go in closed session at 8:05 p.m.” **CARRIED**
MOTION #24/09/127

Manager of Economic Development Mary Lee Prior, and Director of Corporate Services Brian Leibel left the meeting at 8:05 p.m.

Moved by Councillor Robert Snow “That Council for the Town of Vermilion revert back to the Regular Meeting of Council at 8:25 p.m. **CARRIED**
MOTION#24/09/128

11. ADJOURNMENT

Being the Agenda matters concluded, the meeting adjourned at approximately 8:25 p.m.

READ AND CONFIRMED ON THIS 1st DAY OF October 2024 A.D.

Interim Chief Administrative Officer

Deputy Mayor

DRAFT

STAFF RECOMMENDATIONS**TOPIC:**

Operating Budget Amendment - Solid Waste Truck Fire

PROPOSAL:**BACKGROUND:**

In January 2024, the Town's waste collection truck experienced a fire in the storage hopper from an unknown ignition source. The fire caused significant damage to the vehicle's hydraulic and electrical systems and required an extended out-of-service period.

Following Section 4 of the Town of Vermilion's purchasing policy, a replacement was sought and secured, which allows for emergency purchases.

The truck was repaired and returned to service in late June, and administration is now presenting a budget amendment to cover the unbudgeted expenses incurred from this incident for Council's consideration.

FINANCIAL IMPLICATIONS

Approving the amendment will increase the overall 2024 operating budget by \$161,015.00. The costs associated with this amendment do not cover vehicle insurance reimbursements.

No grants or debentures are currently available to finance this expenditure, which wasn't accounted for in the existing utility rates. As a result, the only available funding source is the solid waste utility reserve.

Operating Budget Amendment

(2024) Budget	Budget Amendment Request	Revised Budget
\$ 351,178.00	\$161,015.00	\$512,193.00

Garbage—Vehicle and Equipment Reserve

Opening Reserve Balance	Transfer to Operating	Ending Reserve Balance
\$ 601,941.00	\$161,015.00	\$ 440,926.00

OPTIONS FOR CONSIDERATION

1. Approve the reserve transfer
2. Modify the amendment to include alternate funding sources

PROPOSED BY:

Robert Dauphinee

STAFF RECOMMENDATIONS:

The Council of Town of Vermilion Council approve an amendment to the 2024 Operating Budget, authorizing the transfer of \$161,015.00 from the Garbage—Vehicle and Equipment Reserve to fund the temporary rental of a waste collection truck and contractor collection services while our truck is being repaired.

Submitted By:

Robert Dauphinee

Department Head

Wednesday October 2, 2024

11:00 AM – 1:00 PM

Clandonald Senior's Centre

Learn to **Eat Well** While **Eating Well** IN YOUR SENIOR YEARS

Enjoy a free bowl of chili with friends and
learn about healthy eating with
AHS Dietitian Jessica Dugan

REGISTRATION REQUIRED

To register contact Shirley McRobert
780-581-2414
smcrobert@vermilion.ca





LEGISLATIVE ASSEMBLY
ALBERTA

September 25, 2024

Minister LaGrange
Alberta Health
PO Box 1360 Station Main
Edmonton, Alberta
T5J 2N3

Dear Hon. Adriana LaGrange,

I am writing to express my support for Robert Snow's application to our Alberta Health Regional Advisory Council. He is active in our community and has experience that would undoubtedly lend itself well to this position.

Robert spent 22 years as a paramedic and interacted not just with patients but all types of healthcare professionals upon arrival at the hospital. The range of individuals he served were of all demographics; anyone from children to seniors, and not just in medical urgency but often facing mental health and addiction issues. Often as first responders or initiating medical assistance in distress situations, people are relying on these individuals for support.

While in a different role now, Robert has not stopped providing that support. Through FOCUS (an organization that offers disability support services) he has found a way to open it up by providing non-urgent medical transfers throughout the surrounding area. The ability to spot a gap in the community and find a way to fill the need is a quality that would be beneficial to this council.

Vermilion-Lloydminster-Wainwright Constituency
Office: 5008A – 50 Ave Vermilion, Alberta T9X 1A3
Telephone: 780-842-6177
Email: vermilion.lloydminster.wainwright@assembly.ab.ca

Continuing care has been a big issue in our region over the past few years with residents being moved several hours away from their homes and even their spouses. As a councillor for the Town of Vermilion, Robert has been a member of the Vermilion & District Housing Foundation board who oversees seniors' residences in Vermilion, Wainwright, Dewberry, Irma, Edgerton, and Chauvin. As a member of the regional advisory council, I believe Robert would encourage increasing the number of beds to ensure aging in place is an option for these Albertans.

Ever since I began my role as an MLA and following my last health tour, I've been brought forward many issues regarding healthcare. Some of these may pertain to communication between health boards and AHS, some are regarding certain facilities and access to healthcare, and some may be an organizational flow of information from front-line workers to centralized management. I am in full support of using these pillars to create higher quality healthcare across the province.

More specifically, providing equal access to healthcare in rural areas and removing unnecessary processes are absolutely essential; and Robert would be a perfect candidate for a member in this health region. Both his experience and his demeanor would benefit council discussions and the aim to improve the system.

Regards,

Garth

A handwritten signature in black ink that reads "Garth Rowswell". The signature is written in a cursive, flowing style.

Garth Rowswell, MLA

Vermilion-Lloydminster-Wainwright Constituency
Office: 5008A – 50 Ave Vermilion, Alberta T9X 1A3
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PROCLAMATION

**TOWN OF VERMILION
FIRE PREVENTION WEEK
OCTOBER 6 - 12, 2024**

- WHEREAS,** the Town of Vermilion, Alberta is committed to ensuring the safety and security of all those living in and visiting Vermilion; and
- WHEREAS,** fire is a serious public safety concern both locally and nationally, and homes are the locations where people are at greatest risk from fire; and
- WHEREAS,** smoke alarms sense smoke well before you can, alerting you to danger in the event of fire in which you may have as little as 2 minutes to escape safely; and
- WHEREAS,** working smoke alarms cut the risk of dying in reported home fires in half; and
- WHEREAS,** Vermilion residents should be sure everyone in the home understands the sounds of the smoke alarms and knows how to respond; and
- WHEREAS,** residents who have planned and practiced a home fire escape plan are more prepared and will therefore be more likely to survive a fire; and
- WHEREAS,** residents will make sure their smoke and carbon monoxide (CO) alarms meet the needs of all their family members, including those with sensory or physical disabilities; and
- WHEREAS,** Vermilion's first responders are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education; and
- WHEREAS,** Vermilion's residents are responsive to public education measures and are able to take personal steps to increase their safety from fire, especially in their homes; and
- WHEREAS,** the 2024 Fire Prevention Week theme™, "Fire won't wait. Plan your escape.™" works to educate everyone about simple but important actions they can take to keep themselves and those around them safe from home fires.
- RESOLVED** I, JOSHUA RAYMENT, DEPUTY MAYOR OF VERMILION, DO HEREBY DESIGNATE OCTOBER 6-12, 2024 AS FIRE PREVENTION WEEK IN VERMILION.

Signed the 1ST day of October, 2024

Joshua Rayment
Mayor of the Town of Vermilion





Vermilion & District Chamber of Commerce

Agenda

Date: July 10th, 2024

Time: 6:00pm

Location: Chamber Office

Board Attendance: Miranda Lychak, Kim Shimko, Amber Skolarchuk, Mackenzie McIntyre, Aaron Knoop

Regrets: Jason Stelmaschuk, Greg Thronson

Guests: Josh Rayment

Staff Attendance: Jyllian

Call to order: Miranda called the meeting to order at 6:03pm

Land Acknowledgement: Miranda

Additions/Approval of Agenda: Motion to approve agenda for Vermilion & District Chamber of Commerce AGM. Sherry approves, seconder: Kim, all in favor: yes, motion carried

President's (Miranda) Welcome and Address –

Meet the Board –

Our goals and progress –

Financial Report –

Kim approved financial report, seconder: Aaron, all in favor: yes, motion carried

Appointment of Accountant for 2024 Year End –

Motion to appoint L&A LLP to perform 2024 year end. Sherry approves, seconder: Amber, all in favor: yes, motion carried

Office Update –

Aaron accepts the office update as information, seconder: Kim, all in favor: yes, motion carried

Upcoming Events -

- **Fair Kick-Off**
- **Golf Tournament**
- *No motion required*

Guest Speakers -

Welcome and thank our guest speakers for taking the time to attend.

- Town of Vermilion Mayor - Josh Rayment - Send minutes

Adjournment -

Meeting adjourned at 6:26pm



Vermilion & District Chamber of Commerce

Agenda

Date: July 10th, 2024

Time: 6:37pm

Location: Chamber Office

Board Attendance: Miranda Lychak, Kim Shimko, Amber Skolarchuk, Mackenzie McIntyre, Aaron Knoop

Regrets: Jason Stelmaschuk, Greg Throndson

Guests: Josh Rayment

Staff Attendance: Jyllian

Call to order: Miranda called the meeting to order at 6:37pm

Additions/Approval of the Agenda

- Trip to Portugal
- Digital Sign
- Vermilion Business Profile
- Local Cash Card

Motion -

Aaron makes a motion that business members' terminals be contracted at \$10/year/basis to continue local cash cards. Seconded by Kim, carried.

Amber left at 6:51pm

Aaron made a motion to put 1/4pg in the amount of \$795 for the business and community profile. Seconded by Sherry, carried

Talked about contacting Mannville Chamber - All board members

Email about monthly reposts from Leis to Finance committee

Next meeting: August 14th @6pm

Adjournment -

Meeting adjourned at 7:30pm



Vermilion & District Chamber of Commerce

Agenda

Date: August 14th, 2024

Time: 6:00pm

Location: Chamber Office

Board Attendance: Miranda, Sherry, Kim, Mackenzie

Regrets: Amber, Aaron, Jason

Staff Attendance: Jyllian

Guest Attendance: Jocelyn (Mannville)

Call to Order: 6:07pm

Additions/Approval of Agenda: Kim

Acceptance of Previous Minutes: N/A

President Report: n/a

Executive Directors Report:

Security issue, not making Jyllian feel safe, locals keep coming and not leaving, some kind of alarm tools to protect my safety, increased foot traffic has led to increased safety risks

Chamber Business:

1. Fair Kick-Off Budget Sheet
2. Golf Tournament Budget Sheet

New Business:

1. Mannville Chamber of Commerce - Member, Board, Council. Join with Vermilion and District Chamber of Commerce interest?? Covering the same territory, both struggling to gain

AGENDA ITEM #5.1.2.

volunteers, why not put them together → Canada Day Breakfast (pre-covid), Fall Harvest - Chili cook-off, pies, baking, serve it all to fundraiser, craft fair first Saturday in December. Only negative → keeping identity, difference in membership fees, sustainability, meetings 3x a year

2. Canada Day Event - Pushed until Trina can come talk about it
3. Small Business Awards - Oct 20-26 discussed but we decided to have it with our Christmas party again this year for more attendance. Nominations are set to be from September 1st - 30th, 2024 and voting will begin from October 1st - 26th, 2024.
4. Christmas Party/Black Friday/Christmas Parade?? - Nov 29

Meeting adjourned at: 7:56pm



Vermilion & District Chamber of Commerce

Minutes

Date: September 11th, 2024

Time: 6:00pm

Location: Chamber Office

Board Attendance: Miranda Lychak, Kim Shimko, Sherry Martin, Amber Skolarchuk, Stacey Hrychuk (in lieu of Jason)

Regrets: Aaron Knopp, Mackenzie McIntyre

Staff Attendance: Jyllian

Guest Attendance:

Call to Order: 6:16pm

Additions/Approval of Agenda: Sherry approves the agenda

Acceptance of Previous Minutes: Amber - July 10th, August 14th - Amber
Point of Discussion - Jyllian is to prepare all event cash inflows and outflows then send them to Leis to create a budget sheet for the meeting after.

President Report:

Mental health meeting september, inter agency meeting -

Executive Directors Report:

Update on Christmas party and Small Business Awards -

Procedures to take to join Mannville and Vermilion Chamber

Itinerary for potential upcoming trips

Weekly network meeting update

Miranda makes motion to use event brite for ticket purchase online kim seconds

Verify business license before nominating

Potential Days off

- September 18th - leave at 2pm
- September 20th - leave at 1pm
- October 11th - Birthday
- October 15th - Doctor's appointment
- October 27th to November 12th - Mexico

Chamber Business:

1. Small Business Awards - Sponsors - Tim Dyck Financial: Chamber Champion - Scotiabank: Business of the year - Community Futures: New Business of the year -
2. Christmas Party - Create another flier for more information on the night of (same as last year)
3. Indus Travel - Postponed till more people are able to come and vote where our next Chamber trip is going to be
4. Facility Discussion - Town dropping off emergency signal - who does it signal? Cops and who else? - Also dropping off a pocket knife and not telling anyone about either of those drop offs. And to take the emergency signal away for the alarm system to go funky. Not telling us when they come to the Chamber office and not answering texts when we ask them. Call town to invite them to a meeting about the facility, send an email invitation afterwards to have it written down. Why is the town not a member? Free wifi and the bench sitting outside are allowing people to just come here without having anything to do with the info booth or Chamber. Touch base with Bonnyville Chamber to see what security measures they use at their location.

New Business:

1. Mental Health and Wellness Symposium - January 22, 2025 - Jyllian and Miranda have a meeting on September 12th, 2024 with Lorelee and Pat.
2. Call Bonnyville Chamber

Next Meeting - October 9th 2024

Meeting adjourned at: 8:22pm



AGENDA ITEM #5.2.1.

Vermilion Wellness Coalition (VWC)

Monday September 16, 2024

8:30- 10:30 a.m.

Zoom or in-person at the Vermilion Town Office front meeting room

Vision of Wellness for Vermilion: Vermilion is a healthy community that promotes a culture of wellness.

Attendees	Pat Calyniuk, Carol Coleman, Liam Cowman, Tami Klatt, Lorelee Marin, Joanne Stewart, Jerri-Lyn Visser.		
Chair: Joanne		Recorder:	Regrets:

MEETING AGENDA

Agenda Item	Discussion
1. Welcome	
2. Approval of Agenda	Additions?
3. Approval of Meeting Minutes	
4. Old Business	
4.1	
5. Financial Update	Pat Calyniuk reported: Vermilion Wellness Coalition - \$982.51 in our account Return to Play - \$3558.40. Vermilion Lions were approved for a Toddler Park so we can transfer the money to them. Pat will ask them to bill us.
6. Action plan	Update of Action Plan:
6.1 Healthy & connected neighbourhoods for all	
6.2 Increased awareness of community events and resources	<u>Vermilion Fair Mental Health Booth</u> – review Discussion – should we continue to have a booth at the trade fair? Would a quiet zone for families be a better use of our resources? It would include a nursing station, activities, resources from 11-8 pm, water, chairs and bean bag, rocking chair. We need a space that is lockable. Ideas: Old Timer’s Cabin, good location and cool. Donation of an Atco trailer, perhaps near the machinery? Upstairs of the Stadium, but access may be a concern, it is also a bit hidden and busy area. Butler Building (Heritage Pavilion) another option. Currently have youth activities in it. We need to make connections with Ag Society executive on this before January.
6.3 Healthy built environment & Healthy food environments	<u>Disc Golf update</u> (Brandon, Mike) - No update yet. The gopher population explosion has started to be addressed Blue Cross Grant: \$1032.40 left for disc golf
6.4 Harm reduction (alcohol)	<u>Education & Awareness</u> (Lorelee, Liam & Brandon) Designated alcohol-free area at the Stadium for Vermilion Tigers games. Did connect with them in the spring, but no response and haven’t followed up. Lorelee will follow up with new executive. JR B owns the Liquor license. Lorelee to show us the “Zonic” box she put together in October. Box is used for education with youth and parents so that they know what the products look like. An Influential Generation training – high school students have been recruited and will be trained in October to do presentations and classroom education. PHD student fellowship will be doing research on this. Increasing understanding of Informed Consent (Tabled)
7. Grant updates and	

7.1 Community Capacity Grant	AHS Community Grant			
	2024 AHS Grant	Budget	Breakdown	Actuals
	Simple Connections Stronger Families	\$ 2,275.00		
	oven rental		\$ 1,075.00	\$ 1,000.00
	churros			\$ 135.86
	4 family gym night snacks		\$ 400.00	
	indoor playground 16 weeks		\$ 800.00	\$ 1,117.23
	Total			
	Mental Health Awareness	\$ 1,580.00		
	fidgets		\$ 1,580.00	\$ 1,581.09
	Influential Generation			
	Teen Nights	\$ 1,145.00	\$ 545.00	\$ 395.06
	Paint graffiti wall		\$ 600.00	\$ 770.84
	TOTALS	\$ 5,000.00	\$ 5,000.00	\$ 5,000.08
	left			\$ (0.08)
	From the AHS grant we have yet to pay \$1345.34 for 10 open oven sessions (9 in summer, 1 teen night) and 4 cans of spray paint. If there is money remaining, we will ask to move it to MYM kids.			
	MYM Kids registration is currently at 34 kids. A portable mic system was bought. There are 34 participants + 2 more coming in this session. Snack is important, kids come hungry.			
7.2 Co-op Mental Health Grant	<u>Update of current grant activities:</u>			
	Teen night - 43 teens attended teen night and played various addiction games. There were some ah ha moments.			
	Graffiti wall “Chase dreams embrace change” is the saying. Each child did a letter. Grade 3 to 12 participated.			
	<u>Planning for 2025 grant - \$5000 maximum</u>			
	Quiet Zone at Fair, snacks and water			
	Graffiti wall/Teen Night			
	Family night at open oven			
	Gym night at Indoor Playground			
	<u>2023-2024 project update:</u> (Lorelee and Pat)			
	Projects yet to complete - Close Connections Suicide Awareness presentation and MYM Moms.			
	MYM Moms to take place this fall.			
	Close Connections – Scheduled for November 7 th , there is room for 20 people to register. It is a 4-hour workshop, grade 6 leadership to provide childcare (possibly).			
	Family Connect and Play was very successful and well received. Helping families to “unplug and connect”			
	<u>2024-2025 grant projects</u>			
	Unplug and Connect theme. Have applied for funding will know in 3 weeks.			

7.3 Soaring Grant	Was completed and we applied for a new grant. AGENDA ITEM #5.2.1. Assess how we can get youth involved. #5.2.1. pantry to be created. Food insecurity has been identified, with hygiene products.
7.4 Mental Health and Nutrition Grant	Senior's Healthy Eating Presentations (Jessica Dugan) \$1000.00 remaining in grant. The first Senior's Healthy Eating Presentation has been scheduled in Clandonald on Wednesday October 2. Please share the attached poster to any connections you have in Clandonald or Dewberry, as both groups of seniors will be targeted for this presentation. Jessica is working with Shirley McRobert to have remaining presentations in Kitscoty, Marwayne and Paradise Valley scheduled and completed by the end of October. Posters will be shared for distribution as dates are confirmed. <i>**please distribute pdf poster with minutes**</i>
8. New Business	
8.1 Family Swims	Hoping that the pool will be opening mid to end October (Tami) Carol asked about sponsorship of six Sunday Family Swims at the pool at a cost of \$1500. One swim per month starting November from 1- 3 pm. College is subsidizing a bit. In the past there has been an average 87 people per swim. Joanne to send a letter to Rotary (Dawn Riley at Focus) requesting sponsorship.
8.2 National Child Day event	November 20 th , 2024 – discussed, nothing further planned.
9. Round Table Sharing	Carol – Working on budgets. Funding requests may not be decided until January 2025. Non-profit networking opportunity in November (meeting with Stuart to plan), income tax program was successful and will be making small changes. Posters completed for Mental Health Symposium Wednesday Jan 22. Presentations include the Imagine institute (difficult conversations), Ariel Haubrich (impact of tech on adult brain), Mindfulness, Move Your Body, Expand Your Mind session. Registration is \$60 + gst. Registrations open in December. Jillian Fairholm is the new Chamber Director. Hosting a Domestic Violence presentation at Lakeland College tomorrow, stakeholder agencies that focus on this will be present. Depending how it goes, may be repeated in Lloydminster. Parent presentation at St. Jeromes School by Sam Dema presentation "Empty your Backpack" this Wednesday. Stuart – Library closing out 3-year planning cycle with ambitious goals – accessibility, be a hub for community information and sharing. Discussed homeless and how to do an estimation around this. Jerri – Lyn – Domestic Violence is increasing; youth disconnect and family struggles. Seeing same issues. Liam – No phones in school. All programming has started. No programming on Fridays at the Edge. <i>Inside Out Two</i> movie night this Friday at church, will see how this goes. Hope for 200 people, free of charge. Lorelee – already covered Joanne – already covered
10. Agenda Items for Next Meeting	
11. Next Meeting	Date: November 25, 2024 Time: 8:30 am – 10:30 am Location: Zoom meeting or Town Office
12. Adjournment	

Additional item: Wellness Coalition Inventory (provided by Pat September 16, 2024) **AGENDA ITEM #5.2.1.**

Here is what we have and what we gave away in the summer.

	School of Hope Storage	given away
2	butterfly nets	door prize wed night 2024
2	bug catchers	door prize wed night 2024
3	sand toys	door prize wed night 2024
1	double skipping ropes	door prize wed night 2024
2	binoculars	door prize wed night 2024
1	uno cards	door prize wed night 2024
27	frisbees (foldable)	given out at trade fair booth
1	snow cylinder	door prize wed night 2024
1	bean bag game wooden	door prize wed night 2024
2	helmets	
	Simple Connection Stronger Families	
174	playing Cards	We have given out some of these
1	Disconnect boxes (case)	We have given out some of these
	Simple Connection Stronger Families	
	Supplies	
	1-800 magnets (case)	
	awesome window clings	
	table top banner	
	flag banner	We use Wednesdays
8	alcohol goggles	We used teen night
2	Alcohol steering wheels and 2 mats	We used teen night
1	alcohol measuring kit	We used teen night

	J.R.
17	20 connect four games
25	Cards for vaping and alcohol set for each
1	I-Pad



Over the next five years we will promote:	By	How, Who, When?
Healthy & connected neighbourhoods for all. (new Canadians, children & youth, college students, seniors, parents, etc.)	- reducing isolation and loneliness - building strong and supportive relationships.	- Grants (all) - Partnerships with college and senior centre?
Increased awareness of events and resources	- creating a communication plan - creating a social media campaign – things to do by season that are affordable, Seniors could be encouraged to be aware of resources and use them.	
Healthy built environments and healthy food environments	- free water, making portable water stations available - Household Food Insecurity (Security?) - transportation for students getting to school - walkable?	- Megan - Megan, Joanne - Joanne to investigate for fall 2023
Harm reduction (Did we decide how to tackle this?)	Raising awareness at outdoor oven, other community events that alcohol is not needed at every community event.	Grants – Pat and Lorelee, all



Regular Council Meeting Agenda

September 24, 2024, 9:00 AM

Town of Kitscoty Council Chambers/ Via ZOOM Webinar

5011 50 Street

Kitscoty, Alberta, Canada

- 1. CALL TO ORDER**
- 2. OPENING INSPIRATION**
- 3. ADDITIONS TO AGENDA**
- 4. ADOPTION OF AGENDA**

Motion

THAT the County of Vermilion River approve the September 24, 2024 Regular Council Meeting Agenda as presented.

- 5. ADOPTION OF MINUTES**

5.a REGULAR COUNCIL MEETING - SEPTEMBER 10, 2024

Motion Number:

THAT the County of Vermilion River approve the September 10, 2024 Regular Council Meeting Minutes as presented.

5.b POLICY & PRIORITY COMMITTEE MEETING - SEPTEMBER 17, 2024

Motion Number:

THAT the County of Vermilion River approve the September 17, 2024 Policy and Priorities Committee Meeting Minutes as presented.

- 6. APPOINTMENTS**

6.a 9:05 AM - WILLOW CREEK ESTATES - FRANK LESCHINSKI

6.b 9:25 AM - TRAVEL-ING ON TOURISM COOPERATIVE - SHEILA WILLIS

AGENDA ITEM #8.1.

6.c 10:00 AM - PRESENTATION TO LEA PARK RODEO ASSOCIATION

6.d 10:15 AM - TEXAS GATES - JOANNE HENNING

6.e 10:30 AM - TEXAS GATES - LOREN LARSON

7. BUSINESS ARISING OUT OF PRIOR MEETINGS

7.a ATCO WIND PROJECT RECLAMATION AND DECOMMISSIONING PLAN –
MOTION REQUIRED

Motion Number:

THAT the County of Vermilion River accept the letters to ATCO EnPower and Alberta Utilities Commission as presented.

7.b CITY OF LLOYDMINSTER LAND USE BYLAW – MOTION REQUIRED

Motion Number:

THAT the County of Vermilion River accept the letter to the City of Lloydminster regarding its Land Use Bylaw as presented.

8. COUNCIL NEW BUSINESS

8.a CHIEF ADMINISTRATIVE OFFICER REPORT

**MEETING AND EVENTS CALENDARS AND COUNCIL ACTION
TRACKER**

Motion Number:

THAT the County of Vermilion River receive the Meeting and Events Calendars and Council Action Tracker as information.

8.b FINANCE

AUGUST 2024 FINANCIAL REPORT

Motion Number:

THAT the County of Vermilion River accept the August 2024 Financial Report as presented.

Request for Information

8.c PUBLIC WORKS AND UTILITIES

TWP 522 TEXAS GATE REQUEST

Motion Number:

THAT the County of Vermilion River deny the application for the installation of the Texas gate.

AUGUST 2024 PUBLIC WORKS MONTHLY REPORT

Motion Number:

THAT the County of Vermilion River receive the August 2024 Public Works Monthly Report as information.

SALE OF TRUCKS AND MOWER

Motion Number:

THAT the County of Vermilion River accept the offer price of \$976.19 plus GST for the 1991 Ford F-350 Custom 4X4 for a total of \$1,025.00.

Motion Number:

THAT the County of Vermilion River accept the offer price of \$3,333.33 plus GST for the 2017 Ford F-150 XLT 4X4 for a total of \$3,500.00.

Motion Number:

THAT the County of Vermilion River send the remaining vehicles to auction at Mitchener Allan Auction for a seller's fee of five (5) per cent of highest bid.

CONCERN TRACKER REPORTS

Motion Number:

THAT the County of Vermilion River receive the Current Concern Tracker Report from September 4, 2024, to September 17, 2024, and the Active and In-Progress Concern Tracker Report up to September 3, 2024, for information.

Request for Information

8.d NATURAL GAS UTILITY

Request for Information

8.e AGRICULTURE AND ENVIRONMENT

Request for Information

8.f PROTECTIVE SERVICES

Request for Information

8.g PLANNING AND COMMUNITY SERVICES

Request for Information

8.h GENERAL ADMINISTRATION

AUGUST REPORT OF THE ASSISTANT CHIEF ADMINISTRATIVE OFFICER

Motion Number:

THAT the County of Vermilion River accepts the Assistant Chief Administrative Officer Report for August as presented.

PROPOSED 2025 ALBERTA COMMUNITY PARTNERSHIP GRANT APPLICATION

Motion Number:

THAT the County of Vermilion River approve the proposed 2025 Alberta Community Partnership Grant application as presented.

RESPONSIBLE ENERGY DEVELOPMENT ACT MINISTERIAL ORDER - MINISTER BRIAN JEAN

Motion Number:

THAT the County of Vermilion River receive the Responsible Energy Development Act Ministerial Order as information.

NORTHERN LIGHTS LIBRARY 2025 LEVY

Motion Number:

THAT the County of Vermilion River approve the Northern Lights Library 2025 levy request of \$90,440.98.

ONION LAKE RCMP - CLIENT SURVEY

Motion Number:

THAT the County of Vermilion River receive the Onion Lake RCMP Client Survey as information.

AGENDA ITEM #8.1.

MEETING WITH RCMP COMMISSIONER AT RMA FALL CONFERENCE

Motion Number:

THAT the County of Vermilion River direct Administration to set up a meeting with the RCMP Commissioner at the Fall Conference and provide the following three topics for discussion:

- 1.
- 2
- 3

RMA DISTRICT 5 GOLF TOURNAMENT FINAL REPORT

Motion Number:

THAT the County of Vermilion River receive the RMA District 5 Golf Tournament Final Report as information.

VERMILION RIVER REGIONAL ALLIANCE UPDATE

Motion Number:

THAT the County of Vermilion River receive the Vermilion River Regional Alliance update as information.

NORTHERN ALBERTA DEVELOPMENT COUNCIL - WHAT WE HEARD REPORT

Motion Number:

THAT the County of Vermilion River receive the Northern Alberta Development Council report as information.

LICA ENVIRONMENTAL STEWARDS OPEN HOUSE AND AGM

Motion Number:

THAT the County of Vermilion River receive the LICA Environmental Stewards Open House and AGM as information.

Request for Information

9. POLICIES

9.a POLICY AD 027 – PUBLIC ENGAGEMENT POLICY – MOTION REQUIRED

Motion Number:

THAT the County of Vermilion River accept the changes to Policy AD 027 – Public Engagement Policy as presented.

9.b POLICY AD 031 ELECTRONIC SIGNATURE

Motion Number:

THAT the County of Vermilion River approve Policy AD 031 Electronic Signature as presented.

9.c RESCIND POLICY AD 030 – ETHICS ALERT LINE

Motion Number:

THAT the County of Vermilion River rescind Policy AD 030 Ethics Alert Line.

9.d POLICY FI 003 INVESTMENT

Motion Number:

THAT the County of Vermilion River approve Policy FI 003 Investments as presented.

9.e POLICY FI 004 RESERVE

Motion Number:

THAT the County of Vermilion River approve Protective Services, Planning and Community Services and Agriculture and Environment sections of FI 004 Reserve Policy.

9.f POLICY LE 002 NOTICE OF COUNCIL AND COMMITTEE MEETINGS TO THE PUBLIC

Motion Number:

THAT the County of Vermilion River approve Policy LE 002 Notice of Council and Committee Meetings to the Public as presented.

9.g POLICY LE 003 TITLE OF CHIEF ELECTED OFFICER

Motion Number:

THAT the County of Vermilion River approve Policy LE 003 Title of Chief Elected Officer as presented.

9.h RESCIND POLICY NG 001 NATURAL GAS COST SHARING POLICY

Motion Number:

THAT the County of Vermilion River rescind Policy NG 001 – Natural Gas Cost Sharing Policy.

9.i RESCIND POLICY NG 008 – PAYMENT OF REBATES FROM THE RATE STABILIZATION RESERVE

Motion Number:

THAT the County of Vermilion River rescind Policy NG 008 – Payment of Rebates from the Rate Stabilization Reserve.

9.j RESCIND POLICY NG 010 - NATURAL GAS UTILITY OPERATOR TRAINING

Motion Number:

THAT the County of Vermilion River rescind Policy NG 010 – Natural Gas Utility Operator Training.

9.k POLICY NG 014 – NATURAL GAS INFILL FINANCING

Motion Number:

THAT the County of Vermilion River approve policy NG 014 – Natural Gas Infill Financing as presented.

9.l POLICY PD 021 – COMMUNITY FUNDING POLICY – MOTION REQUIRED

Motion Number:

THAT the County of Vermilion River accept the changes to Policy PD 021 – Community Enhancement Funding as presented.

9.m POLICY PE 001 JOB PROTECTED LEAVES

Motion Number:

THAT the County of Vermilion River approve Personnel Policy PE001 Job Protected Leaves, as presented.

9.n POLICY PE 033 WHISTLEBLOWER PROTECTION POLICY – MOTION REQUIRED

Motion Number:

THAT the County of Vermilion River approve PE 033 Whistleblower Protection Policy as presented.

9.o RESCIND POLICY PW 013 – SALE OF GRAVEL STANDARDS AND PROCEDURES POLICY

Motion Number:

THAT the County of Vermilion River rescind Policy PW 013 – Sale of Gravel Standards and Procedures Policy.

9.p RESCIND POLICY PW 022 – GRAVEL PIT POLICY

Motion Number:

THAT the County of Vermilion River rescind Policy PW 022 – Gravel Pit Policy.

9.q RESCIND POLICY PW 026 – GRAVEL PIT RECLAMATION

Motion Number:

THAT the County of Vermilion River rescind Policy PW 026 – Gravel Pit Reclamation.

10. BYLAWS

10.a BYLAW 24-18 COMMUNITY AGGREGATE PAYMENT LEVY ON LANDS WITHIN THE COUNTY OF VERMILION RIVER– MOTION REQUIRED

Motion Number:

THAT the County of Vermilion River give First Reading to Bylaw 24-18, authorizing the implementation of a Community Aggregate Payment Levy on Lands within the County of Vermilion River

Motion Number:

THAT the County of Vermilion River give Second Reading to Bylaw 24-18, authorizing the implementation of a Community Aggregate Payment Levy on Lands within the County of Vermilion River

Motion Number:

THAT the County of Vermilion River introduce Third and Final Reading to Bylaw 24-18, authorizing the implementation of a Community Aggregate Payment Levy on Lands within the County of Vermilion River.

Motion Number:

THAT the County of Vermilion River give Third and Final Reading to Bylaw 24-18, authorizing the implementation of a Community Aggregate Payment Levy on Lands within the County of Vermilion River.

11. APPOINTMENT

11.a 1:00 PM STEAMSTOWN ACE WATER LINE - VEANNA CHALLMAN

12. DISPOSITION OF APPOINTMENT BUSINESS

12.a WILLOW CREEK ESTATES - FRANK LESCHINSKI

Motion Number:

THAT the County of Vermilion River receive the presentation by Frank Leschinski as information.

12.b TRAVEL-ING ON TOURISM COOPERATIVE

Motion Number:

THAT the County of Vermilion River receive the presentation by Travel-ING On Tourism Cooperative as information.

12.c TEXAS GATES - JOANNE HENNING

Motion Number:

THAT the County of Vermilion River receive the presentation by Joanne Henning on Texas Gates as information.

12.d TEXAS GATES - LORNE LARSEN

12.e STREAMSTOWN ACE WATER LINE - VEANNA CHALLMAN

Motion Number:

THAT the County of Vermilion River receive the presentation by Veanna Challman regarding the Streamstown ACE water line as information.

13. NOTICES OF MOTION

14. COUNCIL REPORTS

15. CLOSED SESSION - CONFIDENTIAL

Motion Number:

THAT the County of Vermilion River Regular Meeting of Council move to a Closed Session at 0:00 PM with all members in attendance.

15.a DISCLOSURE HARMFUL TO INTERGOVERNMENTAL RELATIONS - TOWN OF VERMILION ILC FIRE SERVICE AGREEMENT - FOIP SECTION 24(1)(a)(ii)

16. RETURN TO OPEN SESSION

Motion Number:

THAT the County of Vermilion River Regular Meeting of Council return to Open Session at 0:00 PM with all members in attendance.

17. BUSINESS ARISING OUT OF CLOSED SESSION

18. ADJOURNMENT