

**Town of Vermilion
Regular Council
Tuesday, April 1, 2025 at 6:00 P.M.**

Page

1. CALL TO ORDER

2. ADOPTION OF AGENDA

3. ADOPTION OF THE PREVIOUS MINUTES

3 - 6

3.1. Minutes of Regular Meeting of Council - March 18, 2025

4. NEW BUSINESS

4.1. Public Commentary

7

4.2. National Volunteer Week Proclamation

8

4.3. 2025 Fire Services Training Program Grant

**4.4. Healthcare Providers Attraction and Retention Committee -
Appointment of Alternate**

4.5. Chief Administrative Officer Appointment

5. COMMITTEE REPORTS

9

5.1. The Good Life Institute - Minutes of March 10, 2025

6. FINANCIAL

7. COUNCIL ROUND TABLE

8. CORRESPONDENCE

10 - 14

**8.1. Vermilion & District Chamber of Commerce - Minutes of February 11,
2025**

15 - 18

**8.2. Vermilion & District Housing Foundation - Minutes of February 27,
2025**

19 - 26

8.3. County of Vermilion River - Agenda of March 25, 2025

9. CLOSED SESSION

**9.1. Pursuant to Part 1, Division 2, Section 17(2) of the Freedom of
Information and Protection of Privacy Act
Personnel**

10. ADJOURNMENT

**TOWN OF VERMILION
MINUTES OF REGULAR MEETING OF COUNCIL
HELD ON TUESDAY, MARCH 18, 2025, AT 6:00 P.M.**

PRESENT

IN PERSON:

Deputy Mayor Joshua Rayment
Councillor Robert Snow
Councillor Robert Pulyk
Councillor Kirby Whitlock
Councillor Kevin Martin
Councillor Paul Conlon
Interim Chief Administrative Officer Michael van der Torre
Director of Infrastructure and Planning Services Robert Dauphinee
Manager of Economic Development Mary Lee Prior
Director of Corporate Services Brian Leibel
Infrastructure and Planning Administrative Assistant Madison Barrett

1. CALL TO ORDER

Deputy Mayor Joshua Rayment called the meeting to order at 6:00 p.m.

2. ADOPTION OF AGENDA

Moved by Councillor Kevin Martin “That the Agenda be accepted as amended.” **CARRIED.**

Addition of:

11.2. ‘Pursuant to Part 1, Division 2, Section 21(1) of the Freedom of Information and Protection of Privacy Act Intergovernmental Relations’ under 11. CLOSED SESSION

3. ADOPTION OF THE PREVIOUS MINUTES

3.1. Minutes of Regular Meeting of Council – March 11, 2025

Moved by Councillor Robert Snow “That the Minutes of the Regular Meeting of Council of March 11, 2025, be accepted as amended.” **CARRIED.**

4. DELEGATIONS

4.1. Vermilion RCMP Quarterly Report – Sgt. Buckingham

Deputy Mayor Joshua Rayment welcomed Sgt. Buckingham to the meeting.

Sgt. Buckingham began by reviewing the three community priorities as follows:

Crime reduction: A total of 78 curfew checks were completed in Q3. This brings the total fiscal year count to 144/100, therefore exceeding initiatives.

Consultations and Connections: 5 Voyant/RAVE alerts and an additional 7 media releases for a total of 12 public communications. The first town hall was held in Derwent on October 17th with approximately 45 attendees.

Police Visibility: 114 documented traffic stops took place in Q3 with two check stops completed on Halloween and one at Christmas. Initiatives are at 421/360 and 5/6 respectively. Both are on track.

Sgt. Buckingham spoke to staffing categories reporting that seven out of the nine Police Officer positions are currently working with two hard vacancies to fill. He also spoke to the Vermilion Provincial Detachment Crime Statistics and confirmed these statistics represent not just the Town of Vermilion, but the entire area watched by this detachment.

Lastly, Sgt. Buckingham highlighted the detachment’s Facebook page is up and running,

which is a great source to stay up to date on matters. As well he reminded the Councillor's that the ride along offer still stands, and he encourages them to come try it out.

Deputy Mayor Rayment thanked Sgt. Buckingham for coming in.

Alberta HUB & NAAGO Presentation

4.2.

Deputy Mayor Joshua Rayment welcomed Executive Director Bob Bezpalko and Mayor of Lloydminster Gerald Aalbers to the meeting.

Mr. Bezpalko gave a presentation to Council regarding Regional Economic Development Alliance (REDA) of Northeast Alberta Information HUB (Alberta HUB). This presentation highlighted the benefits of Alberta HUB including networking, sharing resources, economies of scale and saving money and time. They also shared the Strategic Goals including enabling investment, business support/entrepreneurship and enhancing community readiness for investments.

Alberta HUB consists of 51 members which include 35 municipalities (counties, towns, villages), 4 First Nations, 4 Metis Settlements, 3 colleges, 5 businesses/industries and is governed by a board of 13 directors. Mr. Bezpalko spoke to how Alberta HUB does not replace our own Economic Development but rather enhances our activities, provides mentoring, information and networking opportunities.

Deputy Mayor Joshua Rayment thanked Mr. Bezpalko and Mayor Aalbers for coming in.

5. **NEW BUSINESS**

5.1. Public Commentary

Deputy Mayor Joshua Rayment opened the Public Commentary session at 6:55 p.m.

There was no one in attendance that wished to speak, and no written submissions were received.

Deputy Mayor Rayment closed the Public Commentary session at 6:55 p.m.

5.2. Border Paws

Interim Chief Administrative Officer Michael Van Der Torre spoke to the Border Paws press release and provided more details as to why this decision was made.

5.3. Removal of Municipal Reserve – Staff Recommendation

Moved by Councillor Paul Conlon “That Council for the Town of Vermilion support removing the Municipal Reserve (MR) designation on Lot 8MR, Block 6, Plan 802 2872 and authorize administration to initiate the public notification and hearing process.” **CARRIED.**
MOTION#25/03/37

5.4. Vermilion District Housing Foundation Request for Advance – Staff Recommendation

Moved by Councillor Robert Snow “That Council for the Town of Vermilion approve offering to pay the requisition to the Vermilion District Housing Foundation on a quarterly basis with the first payment occurring in January of each year to try and better match cashflows for the management body.” **CARRIED.**
MOTION#25/03/38

5.5. Vermilion Provincial Park Budget

Moved by Councillor Robert Snow “That Council for the Town of Vermilion accept the Provincial Park Budget.” **CARRIED.**
MOTION#25/03/39

6. MANAGEMENT REPORTS

- 6.1. Management for the Town of Vermilion presented their reports.

7. COMMITTEE REPORTS

- 7.1. Economic Development Committee – Minutes of March 11, 2025

- 7.2. The Good Life Institute - Minutes of March 10, 2025

Moved to April 1, 2025 Regular Meeting of Council for acceptance.

8. FINANCIAL

- 8.1. Accounts Payable for the period of March 6 – 12, 2025

Accepted as Information.

COUNCIL ROUND TABLE

9. Council for the Town of Vermilion presented their reports.

10. CORRESPONDENCE

- 10.1. Contributions to Local Chamber of Commerce (Region)

- 10.2. County of Vermilion River – Minutes of February 25, 2025

- 10.3. County of Vermilion River – Agenda of March 11, 2025

Correspondence was accepted as information.

11. CLOSED SESSION

- 11.1. Pursuant to Part 1, Division 2, Section 17(2) of the Freedom of Information and Protection of Privacy Act
Legal Contract

Moved by Councillor Robert Snow “That Council for the Town of Vermilion go in closed session at 8:04 p.m.” **CARRIED.**

MOTION#25/03/40

Director of Infrastructure and Planning Robert Dauphinee, and Director of Corporate Services Brian Leibel left the meeting at 8:04 p.m.

Moved by Councillor Robert Snow “That Council for the Town of Vermilion revert back to the Regular Meeting of Council at 8:22 p.m.” **CARRIED.**

MOTION#25/03/41

- 11.2. *Manager of Economic Development Mary Lee Prior left the meeting at 8:22 p.m.*

Pursuant to Part 1, Division 2, Section 21(1) of the Freedom of Information and Protection of Privacy Act
Intergovernmental Relations

Moved by Councillor Robert Snow “That Council for the Town of Vermilion go in closed session at 8:24 p.m.” **CARRIED.**

MOTION#25/03/42

Moved by Councillor Robert Snow “That Council for the Town of Vermilion revert back to the Regular Meeting of Council at 8:40 p.m.” **CARRIED.**

MOTION#25/03/43

12. **ADJOURNMENT**

Being the Agenda matters concluded, the meeting adjourned at approximately 8:40 p.m.

READ AND CONFIRMED ON THIS 1st DAY OF April 2025 A.D.

Interim Chief Administrative Officer

Deputy Mayor

PROCLAMATION

Town of Vermilion National Volunteer Week April 27 – May 3, 2025

WHEREAS Volunteer Canada and partners in our community are navigating the complexities of modern volunteerism. They are working together to build a National Volunteer Action Strategy and remove barriers to participation so that every individual feels empowered to contribute to building more connected communities. Now, it is more important than ever to acknowledge the contributions of those participating in our communities and to show our appreciation for their efforts; and

WHEREAS 24 million Canadians give their time through formal or informal types of volunteering, contributing close to 5 billion volunteer hours per year; and

WHEREAS volunteers in Vermilion mentor our children, support those feeling isolated, beautify our green spaces, and fund raise for our charitable organizations; and

WHEREAS volunteers in Vermilion have contributed their time and talents to support families, friends, neighbors, and strangers, people standing up to systemic racism, and people sharing insights on how to create a more just and equitable society; and

WHEREAS Vermilion's volunteers are individuals, families, workers, retirees, community members of all ages and backgrounds; and

WHEREAS the collective result of the work done by our volunteers is that Vermilion is a more desirable place to live; and

WHEREAS leaders/board members, sport coaches, entertainment and event helpers, service providers; and

WHEREAS organizations in Vermilion that rely on volunteers include such fundamental organizations such as Vermilion Agricultural Society, Rotary Club, Legion, Lion's Club, Elk's, Senior Centre, Food Bank, Community Closet, Hearts & Hands, sports clubs, church groups; and

THEREFORE, I, JOSHUA RAYMENT, DEPUTY MAYOR OF THE TOWN OF VERMILION, DO HEREBY PROCLAIM APRIL 27 - MAY 3, 2025 NATIONAL VOLUNTEER WEEK AND URGE MY FELLOW CITIZENS TO RECOGNIZE THE CRUCIAL ROLE PLAYED BY VOLUNTEERS IN OUR COMMUNITY.

Signed the 1st day of April, 2025

**Joshua Rayment
Deputy Mayor of the Town of Vermilion**



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR117451

March 24, 2025

Mike Van der Torre
Town of Vermilion
5021 - 49 Ave
Vermilion T9X 1X1

Dear Mr. Van der Torre:

Thank you for submitting your municipality's grant application under the 2025 Fire Services Training Program. I am pleased to inform you that Town of Vermilion has been approved for a grant of \$25,400.00 to carry out training as outlined in the forthcoming conditional grant agreement.

Through the Fire Services Training Program (FSTP), the Government of Alberta provides \$500,000 amongst eligible fire departments to offset the cost of training their members. However, in response to feedback gathered during the 2024 Fire Services Review, the Government of Alberta has increased the FSTP funding to \$1,000,000 for the 2024/25 fiscal year.

The conditional grant agreement will be sent separately to your Chief Administrative Officer to obtain the appropriate signatures. Once the conditional grant agreement has been signed by Municipal Affairs, the grant funds will be distributed, and a final signed copy of the conditional grant agreement will be emailed to your municipality for your records.

Municipal Affairs will be working with the FSTP Working Group to review the grant evaluation criteria and approval process for potential enhancements in future years. If you have any questions regarding the grant process or the conditional grant agreement, please contact the Grants Coordinator at 1-866-421-6929, or firecomm@gov.ab.ca.

Thank you for your important work and dedication to the safety of individuals in your community.

Sincerely,

A handwritten signature in blue ink that reads "Ric McIver".

Ric McIver
Minister

cc: Garth Rowswell, MLA Vermilion-Lloydminster-Wainwright
Anton Krys, Fire Chief



The Good Life Institute – General Board Meeting

March 10, 2025

Town Hall - 12:00pm

In Attendance: Paige Jaremco, Kirby Whitlock, Cornerstone Co-op (Brie Betz and Mamie Caira), Pomeroy Inn & Suites (Mike Schalin), EXP Realty (Wendy Wowk), and Tyson Tschaunner.

Regrets: Mary Lee Prior

Call to Order: 12:04 PM

1. Agenda Adoption: Kirby Motioned. Brie Seconded.

2. Approval of Last meeting Minutes: Motioned.

Wendy Seconded.

3. New Business:

A) Race of Vermilion - March 15, 2025

- Current numbers, 32 Stops, 17 teams.
- Print off Instruction/Rule cards for businesses
- Race is coming together nicely. First place prize is a shop local gift card basket. Our goal is to get to \$500/person. Currently we have \$300.

B) Taste of Vermilion

- The board presented and reviewed entertainment ideas which will be investigated. All ideas will be brought to the board with pricing for the next meeting.

4. Next meeting: April 7, 2025.

5. Adjournment: 12:48 PM.



Vermilion & District Chamber of Commerce

Board Agenda –

Date: February 11th, 2025

Time: 6:00pm

Location: Chamber Office

Board Attendance: Miranda Lychak (President), Kim Shimko (Vice President), Mackenzie McIntyre (Treasurer) (Left at 8:30pm), Amber Sklorachuk (Secretary), Sherry Martin (Director), Aaron Knopp (Director), Jason Stelmaschuk (County Representative) Robert Snow (Town Representative)

Regrets:

Staff Attendance: Karen Hughes

Guest Attendance: Jyllian Fairholm

Call to Order: 6:06 pm

Additions/Approval of the Agenda: Aaron Knopp approves the agenda as presented

Acceptance of Previous Minutes: Amber Sklorachuk accepts the minutes from the previous meeting

President Report: Discussed meeting with Mannville Chamber

Executive Director Report: Jyllian Fairholm reports on success of the Mental Health Symposium

Chamber Business:

- Mental Health & Wellness Conference Debrief
- Budget 2025 - Rob Snow makes a motion to pass the third and final reading of the 2025 budget. Motion seconded by Aaron Knopp.
- Follow up with Town of Vermilion - Chamber concerns



- Follow up with Mannville Chamber of Commerce - Mannville Chamber would like to continue as their own entity

New Business:

- Itineraries for Scotland, Iceland, and Greece - Jason Stelmaschuk makes motion that the Vermilion & District Chamber travel to Scotland in October 2025 and Greece in April 2026 are accepted.
 - Executive Director Position - welcomed Karen Hughes into this position
- Membership dues and Local Gift cards - Aaron Knopp makes motion that all businesses who participate in Local Gift cards at their stores get a 30 day warning for past due membership fees. If fees are not paid in full by 60 days past due, their debit machine will be terminated from the Local Gift Card program. If after 60 days the business wants to participate again they would be required to pay a \$50 re-connection fee as well as a \$10 monthly fee paid on an annual basis .Motion seconded by Kim Shimko

Discussion:

Hearts and Hands holding a community event July 23rd called Mike Hall Day (Rust Valley Restorers). Karen will continue to follow up with Betty Thomas in regards to helping/participating in this day.

Rob Snow motioned to pause meeting at 6:45 pm to start AGM meeting.

At 8:30pm meeting re-convened

Next Meeting: March 3, 2025 at 5:30 pm

Meeting adjourned at 9:00pm



Vermilion & District Chamber of Commerce

AGM Agenda

Date: February 11th , 2025

Time: 7:00pm

Location: Chamber office

Board Attendance: Miranda Lychak (President), Kim Shimko (Vice President), Mackenzie McIntyre (Treasurer) (Left at 8:30pm), Amber Sklorachuk (Secretary), Sherry Martin (Director), Aaron Knopp (Director), Jason Stelmaschuk (County representative), Robert Snow (Town representatiive)

Regrets:

Guests: Heather Millan (Underground Galleries), Jean Murie (Vermilion Museum)

Staff Attendance: Karen Hughes (Executive Director)

Call to Order 7:02 pm

Land Acknowledgement: Miranda Lychak read

Additions/Approval of Agenda: Rob Snow Approves the agenda as presented

President's Welcome and Address - Miranda welcomed all guests for attending and thanked them for their interest

Meet the Board - Miranda Lychak (President), Kim Shimko (Vice President), Mackenzie McIntyre (Treasurer), Amber Sklorachuk (Secretary), Sherry Martin (Director), Aaron Knopp (Director), Jason Stelmaschuk (Director)

Our Goals and Progress - Miranda discussed goals of the chamber hosting learning sessions or going face to face with local stores to talk first hand on what can help them or educate members and non-members what the chamber can do for them.



Financial Report - Motion to approve financial report - Mackenzie approves motion - Aaron seconds motion

Appointment of Accountant for 2025 year end - Leckie & Assoc - Sherry approves motion- Aaron seconds motion

Upcoming events - Lunch/Breakfast and Learn - Karen gathering info
Golf Tournament - Karen starting to organize - advertise starting March 2025

New Board Members:

Amber nominates Heather Millan - Heather Millan accepts

Kim nominates Jean Murie - Jean Murie accepts

Both Board of Directors positions - 1 year

Board Appointments:

President - Miranda Lychak - Miranda accepts, Board unanimously approves

Vice President - Amber Sklorachuk (formerly Secretary) - Amber accepts, Board unanimously approves

Second Vice President - Kim Shimko (formerly Vice President) - Kim accepts, Board unanimously approves

Treasurer - Aaron Knopp (formerly Director) - Aaron accept, Board unanimously approves

Secretary - Mackenzie McIntyre (formerly Treasurer) - Mackenzie accepts, Board unanimously approves

All positions are for a term of - 1 year



Josh Rayment (Deputy Mayor) possibly attend next board meeting to swear in new board members

Future board meetings will be held first monday of each month at 5:30 pm. Next meeting will be March 3/2025

Meeting Adjourned at: 9:00 pm

**VERMILION & DISTRICT HOUSING FOUNDATION
REGULAR BOARD MEETING MINUTES
February 27, 2025**

Board Representatives:

Councillor Stacey Hryciuk	Chair	Present	County of Vermilion River
Councillor Robert Snow	Vice-Chair	Present	Town of Vermilion
Reeve Marty Baker	Director	Present	County of Vermilion River
Councillor Joshua Rayment	Director	Present	Town of Vermilion
Kimberly Thompson	Director	Present	Public Member
Barbara Sjoquist	Director	Present	Public Member – MD of Wainwright
Marcel Berard	Director	Present	Public Member

Administration:

Brittany Bratrud	CAO	Present
Sasha Savic	CFO	Present
Joy Bell	Consultant	Present

1. Call to Order

Chair Stacey Hryciuk called the meeting to order at 4:01 PM

1.1 Additions to Agenda

8.4 Advocacy Piece

8.5 Sponsorships

8.2 Receive report from negotiating committee – Moved to Closed Session

2. Acceptance of the Agenda

Motion 2025-02-19

Director Barb Sjoquist moved to accept February 27, 2025 Board Meeting agenda with additions.

CARRIED

3. 3.1 Regular Board Meeting January 23rd, 2025

Adoption of Minutes

Motion 2025-02-20

Director Marcel Berard moved to approve January 23rd, 2025 Regular Board Meeting minutes as presented.

CARRIED

3.2 Special Board Meeting February 13, 2025

Motion 2025-02-21

Director Marty Baker moved to approve February 13, 2025 Special Board Meeting minutes as presented.

CARRIED

SA

BB

3.3 Special Board Meeting February 19, 2025

Motion 2025-02-22

Director Joshua Rayment moved to approve February 19, 2025 Special Board Meeting minutes as presented.

CARRIED

4. Disbursement Listing

4.1 January 2025 Disbursement Listing for information

Motion 2025-02-23

Director Josh Rayment moved to postpone January disbursement listing until next meeting.

CARRIED

5. Financial Statements

5.1 Financial Statements

5.1.1. January 2025 Review

Motion 2025-02-24

Vice-chair Rob Snow moved to approve January 2025 Review Financial Statements as presented.

CARRIED

6. Correspondence

N/A

7. Old Business – Actioned

7.1.1. Handi-Van Motion 2025-01-008 – Motion required

Motion 2025-02-25

Director Kim Thompson moved to table the Handi-Van Proposal AR-42.1-2024 for a minimum of six months the proposal is to be re-examined at that time.

CARRIED

8. New Business

8.1 Admin Report Ar-45-2025 Apply for line of Credit. Action was Tabled at the January 23, 2025, meeting.

Motion 2025-02-26

Vice-chair Rob Snow moved to start the application process for Line of Credit at Vermilion Credit Union.

CARRIED

Motion 2025-02-27

Vice-chair Rob Snow moved to investigate possibility of advancement of requestion funds from municipalities.

CARRIED

8.2 Receive Report from Negotiating Committee

Director Joshua Rayment moved this item into closed session as per 1.1

CARRIED

8.3 Admin Report AR-53-2025 Underage Tenant Approval

Motion 2025-02-28

Director Joshua Rayment made the motion to approve underage tenants as suggested on admin report provided.

REJECTED

8.4 Advocacy piece – For information and discussion

8.5 Sponsorships – For information and discussion

9. Incident Report – N/A

10. CAO Report – For Information – Motion

Motion 2025-02-29

Director Joshua Rayment moved to accept the CAO Report for information.

CARRIED

11. Date of Next Meeting

Date of next meeting is scheduled for March 27, 2025 @ 4:00 PM in the Rotary Room.

12. Closed Session

Motion 2025-02-30

Vice-chair Rob Snow moved to go into Closed Session at 6:02 pm.

CARRIED

CAO Brittany Bratrud, CFO Sasha Savic and Consultant Joy Bell left the meeting at 6:15 PM

Motion 2025-02-31

Vice-chair Rob Snow moved to go out of closed session at 6:54 PM

Motion 2025-02-32

Vice-chair Rob Snow moved to appoint Brittany Bratrud as CAO for Vermilion & District Housing Foundation.

CARRIED

Motion 2025-02-33

Director Marcel Berard motioned to spend \$150 on card and gift for Carrie Kohlruss paid for from Board expenses.

CARRIED

Motion 2025-02-34

Director Marty motioned to add Brittany Bratrud to signing authority at the Credit Union. Signers being Rob Snow, Stacey Hryciuk, Brittany Bratrud and Sasha Savic. All expenditures will be signed by one board member and one employee.

CARRIED

13. Adjournment

Chair Stacey Hryciuk adjourned meeting of the Vermilion & District Housing Foundation Board of

SH
RB

Directors at 8:59 PM

A handwritten signature in black ink, reading "Stacey Hryciuk", written over a horizontal line.

**Stacey Hryciuk
Board Chairman**

Signed electronically March 28/25

A handwritten signature in blue ink, reading "Brittany Bratrud", written over a horizontal line.

**Brittany Bratrud
Chief Administrative Officer**



Regular Council Meeting Agenda

March 25, 2025, 9:00 AM

Town of Kitscoty Council Chambers/ Via ZOOM Webinar

5011 50 Street

Kitscoty, Alberta, Canada

- 1. CALL TO ORDER**
- 2. OPENING INSPIRATION - COUNCILLOR CLINTON MURRAY**
- 3. ADDITIONS TO AGENDA**
- 4. ADOPTION OF AGENDA**

Motion Number:

THAT the County of Vermilion River approve the March 25, 2025 Regular Council Meeting Agenda as presented.

- 5. ADOPTION OF MINUTES**

5.a REGULAR COUNCIL MEETING - MARCH 11, 2025

Motion Number:

THAT the County of Vermilion River approve the March 11, 2025 Regular Council Meeting Minutes as presented.

5.b SPECIAL MEETING OF COUNCIL - MARCH 14, 2025

Motion Number:

THAT the County of Vermilion River approve the March 14, 2025 Special Meeting of Council Minutes as presented.

- 6. APPOINTMENTS**

6.a 10:30 AM LLOYDMINSTER CHARTER - JAMES ACHESON, ANGELA MARKEL, JOHN FRIESEN

AGENDA ITEM #8.3.

- 6.b 11:00 AM MARWAYNE AGRICULTURAL SOCIETY - YOLANDA OBERHOFER,
DARCY SASKIW, TODD HAMES AND JAMES OBERHOFER

7. COUNCIL NEW BUSINESS

7.a CHIEF ADMINISTRATIVE OFFICER REPORT

COUNCIL MEETING AND EVENTS CALENDARS AND COUNCIL ACTION TRACKER

Motion Number:

THAT the County of Vermilion River receive the Council Meeting and Events Calendars and Council Action Tracker as information.

7.b FINANCE

2025 OPERATING BUDGET AND 2026 TO 2028 OPERATING PLAN - FINAL

Motion Number:

THAT the County of Vermilion River approve the 2025 Operating Budget as presented.

Motion Number:

THAT the County of Vermilion River approve the 2026 to 2028 Operating Plan as presented.

2025 CAPITAL BUDGET AND 2026 TO 2030 CAPITAL PLAN

Motion Number:

THAT the County of Vermilion River approve the 2025 Capital Budget as presented.

Motion Number:

THAT the County of Vermilion River approve the 2026 to 2030 Capital Plan as presented.

EDUCATION PROPERTY TAX

Motion Number:

THAT the County of Vermilion River receive the Education Property Tax letter and reports as information.

FEBRUARY 2025 FINANCIAL REPORT

Motion Number:

THAT the County of Vermilion River accept the February 2025 Financial Report as presented.

Request for Information

7.c PUBLIC WORKS AND UTILITIES

2025 ROAD MAINTENANCE PROGRAM TENDER – MOTION REQUIRED

Motion Number:

THAT the County of Vermilion River award the tender for 2025 Road Maintenance Program to West-Can Seal Coating Inc. for a total project cost of \$2,289,465.60 plus GST to be funded from the 2025 Public Works Paved Roads budget.

HEAVY HAUL PERMITTING SYSTEM

Motion Number:

THAT the County of Vermilion River accept the Heavy Haul Permitting System report as information.

PUBLIC WORKS MONTHLY REPORT FOR FEBRUARY 2025

Motion Number:

THAT the County of Vermilion River receive the February 2025 Public Works Monthly Report for information.

CONCERN TRACKER REPORTS

Motion Number:

THAT the County of Vermilion River receive the Current Concern Tracker Report from March 5, 2025, to March 18, 2025, and a report of the Active and In-Progress Concern Tracker up to March 4, 2025, for information.

Request for Information

7.d NATURAL GAS UTILITY

Request for Information

7.e AGRICULTURE AND ENVIRONMENT

Request for Information

7.f PROTECTIVE SERVICES

APPOINTMENT OF FIRE GUARDIANS 2025

Motion Number:

THAT the County of Vermilion River appoint Council, the Chief Administrative Officer (CAO), the Assistant Chief Administrative Officer (ACAO), Director of Protective Services Kirk Hughes, Protective Services Operations Officer Austin Armitage, Protective Services Administrative Assistant Jolene Levesque, Peace Officer Christopher Garner, and Peace Officer John Prockiw as Fire Guardians.

Request for Information

7.g PLANNING AND COMMUNITY SERVICES

MARWAYNE ARENA SPECIAL CAPITAL REQUEST – MOTION REQUIRED

Motion Number:

THAT the County of Vermilion River approve funding in the amount of _____ for the Marwayne Arena renovations that will include the repairs and upgrade to the interior and exterior and replacement of the ice plant to provide a safe and positive experience for facility users.

COMMUNITY FUNDING – PARADISE VALLEY CAPITAL FUNDING REQUEST – MOTION REQUIRED

Motion Number:

THAT the County of Vermilion River approve funding in the amount of \$61,250.00 as per Policy PD 021 – Community Enhancement Funding Policy from the Recreation Reserve to the Paradise Valley Agricultural Society facility build.

FUNDING REQUEST FROM MARWAYNE JUBILEE SCHOOL – MOTION REQUIRED

Motion Number:

THAT the County of Vermilion River approve funding to the Marwayne Jubilee School to assist with the purchase of licenses for the Lexia reading program and partial coverage of the expenses associated with equipment for a drama production, up to \$5,000.00, to be funded from the School Reserve Fund.

Request for Information

7.h GENERAL ADMINISTRATION

ADDITION OF REGULAR MEETING OF COUNCIL – APRIL 8, 2025

Motion Number:

THAT the County of Vermilion River approve the addition of a Regular Meeting of Council meeting on April 8, 2025 at 9:00 AM.

ECONOMIC DEVELOPMENT OFFICER – MOTION REQUIRED

Motion Number:

THAT the County of Vermilion River approves the hiring of a full-time Economic Development Officer.

**LETTER MINISTER OF SENIORS, COMMUNITY AND SOCIAL SERVICES
- EQUALIZED ASSESSMENT**

Motion Number:

THAT the County of Vermilion River receive the Minister of Seniors, Community and Social Services response letter regarding equalized assessment as information.

**LLOYDMINSTER AND DISTRICT CHAMBER OF COMMERCE GOLF
TOURNAMENT 2025 SPONSORSHIP**

Motion Number:

THAT the County of Vermilion River receive the Lloydminster Chamber of Commerce Golf Tournament 2025 sponsorship as information and direct Administration to respond as follows:

CORRESPONDENCE

Motion Number:

THAT the County of Vermilion River receive the following correspondence as information:

Northern Lights Library meeting minutes

Request for Information

8. POLICIES

8.a POLICY AD 035 ASSET MANAGEMENT POLICY

Motion Number:

THAT the County of Vermilion River approve Policy AD 035 Asset Management Policy as presented.

8.b POLICY PE 017 ACCOMMODATION, MILEAGE AND SUBSISTENCE RATES – MOTION REQUIRED

Motion Number:

THAT the County of Vermilion River approve Policy PE 017 Accommodation, Mileage and Subsistence Rates as amended.

9. BYLAWS

9.a BYLAW 25-04 A BYLAW TO AMEND BYLAW 19-01 COUNCILLOR CODE OF CONDUCT

Motion Number:

THAT the County of Vermilion River give Third and Final Reading of Bylaw 25-04 a Bylaw to amend Bylaw 19-01 Councillor Code of Conduct.

9.b BYLAW 25-05 – LAND USE BYLAW – MOTION REQUIRED

Motion Number:

THAT the County of Vermilion River accept the changes as listed to the Draft Land Use Bylaw as presented.

Motion Number:

THAT the County of Vermilion River give First Reading to Bylaw 25-05, being the Land Use Bylaw to establish regulations on how land can be developed in the County of Vermilion River.

Motion Number:

THAT the County of Vermilion River set a Public Hearing for Bylaw 25-05, being the Land Use Bylaw to establish regulations on how land can be developed in the County of Vermilion River on April 22, 2025, at 9:30 AM in Council Chambers at 5015 – 50th Street in Kitscoty, AB.

9.c BYLAW 25-06 – MUNICIPAL DEVELOPMENT PLAN – MOTION REQUIRED

Motion Number:

THAT the County of Vermilion River accept the changes as listed to the Municipal Development Plan, as presented.

Motion Number:

THAT the County of Vermilion River give First Reading to Bylaw 25-06, being the Municipal Development Plan to establish regulations on how land can be developed in the County of Vermilion River.

Motion Number:

THAT the County of Vermilion River set a Public Hearing for Bylaw 25-06, being the Municipal Development Plan to establish regulations on how land can be developed in the County of Vermilion River on April 22, 2025, at 9:35 AM in Council Chambers at 5015 – 50th Street in Kitscoty, AB.

10. DELEGATIONS / PUBLIC HEARINGS

10.a 1:00 PM DESIGNATED INDUSTRIAL PROPERTY AND LINEAR ASSESSMENT - PROVINCIAL ASSESSORS OFFICE

11. DISPOSITION OF DELEGATION BUSINESS

11.a LLOYDMINSTER CHARTER

11.b DESIGNATED INDUSTRIAL PROPERTY AND LINEAR ASSESSMENT

12. NOTICES OF MOTION

13. COUNCIL REPORTS

14. CLOSED SESSION - CONFIDENTIAL

Motion Number:

THAT the County of Vermilion River Regular Meeting of Council move to a Closed Session at 0:00 PM with all members in attendance.

15. RETURN TO OPEN SESSION

Motion Number:

THAT the County of Vermilion River Regular Meeting of Council return to Open Session at 0:00 PM with all members in attendance.

16. BUSINESS ARISING OUT OF CLOSED SESSION

17. ADJOURNMENT