

**TOWN OF VERMILION
MINUTES OF REGULAR MEETING OF COUNCIL
HELD ON TUESDAY, SEPTEMBER 17, 2024 AT 6:00 P.M.**

PRESENT

IN PERSON:

Deputy Mayor Joshua Rayment
Councillor Robert Snow
Councillor Kevin Martin
Councillor Kirby Whitlock
Councillor Robert Pulyk
Councillor Paul Conlon
Interim Chief Administrative Officer Michael van der Torre
Manager Economic Development Mary Lee Prior
Director of Corporate Services Brian Leibel
Director of Infrastructure and Planning Services Robert Dauphinee
Infrastructure and Planning Administrative Assistant Madison Barrett

1. CALL TO ORDER

Deputy Mayor Joshua Rayment called the meeting to order at 6:00 p.m.

2. ADOPTION OF AGENDA

Moved by Councillor Robert Snow "That the Agenda be accepted as amended." **CARRIED.**

Addition of

'4.5 Emergency Disaster Planning'

'4.6 Chief Administrative Officer Position'

'4.7 Alberta Health Advisory Committee' under 4. NEW BUSINESS

'10.1 Pursuant to Part 1, Division 2, Section 12(2) of the Freedom of Information and Protection of Privacy Act

Legal Contract' under 10. CLOSED SESSION.

3. ADOPTION OF THE PREVIOUS MINUTES

3.1. Minutes of Regular Meeting of Council – September 3, 2024

Moved by Councillor Kevin Martin "That the Minutes of the Regular Meeting of Council of September 3, 2024, be accepted as presented." **CARRIED.**

4. NEW BUSINESS

4.1. Public Commentary

Deputy Mayor Joshua Rayment opened the public commentary session at 6:01 p.m.

Deputy Mayor Joshua Rayment welcomed Jack Seward into the public commentary session. Mr. Seward brought forward concerns around a final decision being made on the Vermilion Airport and concerns regarding residential housing and potential to move ball diamonds.

Deputy Mayor Joshua Rayment thanked Mr. Jack Seward for bringing forth his concerns.

Deputy Mayor Joshua Rayment declared the public commentary session closed at 6:17 p.m.

4.2. Vermilion's Housing Gap Analysis

Gary Gordon of Gordon & Associates Consulting Services presented a Housing Needs Assessment to identify current and future gaps along the housing continuum.

4.3. Bylaw 3.2010 Amendment – Staff Recommendation

Moved by Councillor Kevin Martin "That Council for the Town of Vermilion give second reading to Bylaw 3.2010." **CARRIED**

Moved by Councillor Paul Conlon "That Council for the Town of Vermilion give third reading to Bylaw 3.2010." **CARRIED**

- 4.4. 2025 Fire Services Training Program Minister Signed Letter – Accepted as Information.

- 4.5. Emergency Disaster Planning

Councillor Robert Snow had questions surrounding tabletop scenarios and annual drills for the Town's Emergency Disaster Plan. Interim Chief Administrative Officer Michael van der Torre discussed a live scenario happening in the next year and mentioned that all Town employees are taking a Basic Emergency Management course currently.

- 4.6. Chief Administrative Officer Position

Moved by Councillor Kevin Martin "That Council for the Town of Vermilion move forward with contract negotiations with Vogel Group for the permanent Chief Administrative Officer position up to \$30,000 plus incidentals approved by the committee." **CARRIED**
MOTION #24/09/125

- 4.7. Alberta Health Advisory Committee

Moved by Councillor Robert Pulyk "That Council for the Town of Vermilion support and accept Councillor Robert Snow's application for the Alberta Health Advisory Committee and will provide a Letter of Support on his behalf." **CARRIED**
MOTION #24/09/126

6. **COMMITTEE REPORTS**

- 6.1.1. Library – Minutes of June 19, 2024 – Accepted as Information.

- 6.2.1. Family and Community Support Services – Minutes of June 18, 2024 – Accepted as Information.

- 6.2.2. Family and Community Support Services – Minutes of September 9, 2024 – Accepted as Information.

- 6.3.1. The Good Life Institute – Minutes of September 9, 2024 – Accepted as Information.

- 6.4.1. Vermilion Wellness Coalition – Minutes of May 27, 2024 – Accepted as Information.

7. **FINANCIAL**

- 7.1. Accounts Payable for the period of September 4 – 17, 2024 - Accepted as Information.

9. **CORRESPONDENCE**

- 9.1. County of Vermilion River – Agenda of September 10, 2024.

Correspondence was accepted as information.

10. **CLOSED SESSION**

- 10.1. Pursuant to Part 1, Division 2, Section 17(2) of the Freedom of Information and Protection of Privacy Act
Legal Contract

Moved by Councillor Robert Snow "That Council for the Town of Vermilion go in closed session at 8:05 p.m." **CARRIED**
MOTION #24/09/127

Manager of Economic Development Mary Lee Prior, and Director of Corporate Services Brian Leibel left the meeting at 8:05 p.m.

Moved by Councillor Robert Snow "That Council for the Town of Vermilion revert back to the Regular Meeting of Council at 8:25 p.m. **CARRIED**
MOTION#24/09/128

11. **ADJOURNMENT**

Being the Agenda matters concluded, the meeting adjourned at approximately 8:25 p.m.

READ AND CONFIRMED ON THIS 1st DAY OF October 2024 A.D.



Interim Chief Administrative Officer



Deputy Mayor