

**TOWN OF VERMILION
MINUTES OF REGULAR MEETING OF COUNCIL
HELD ON TUESDAY, APRIL 1, 2025, AT 6:00 P.M.**

PRESENT

IN PERSON:

Deputy Mayor Joshua Rayment
Councillor Robert Snow
Councillor Robert Pulyk
Councillor Kirby Whitlock
Councillor Kevin Martin
Councillor Paul Conlon
Interim Chief Administrative Officer Michael van der Torre
Director of Corporate Services Brian Leibel
Infrastructure and Planning Administrative Assistant Madison Barrett

REGRETS

Director of Infrastructure and Planning Services Robert Dauphinee
Manager of Economic Development Mary Lee Prior

1. CALL TO ORDER

Deputy Mayor Joshua Rayment called the meeting to order at 6:00 p.m.

2. ADOPTION OF AGENDA

Moved by Councillor Robert Snow "That the Agenda be accepted as presented."
CARRIED.

3. ADOPTION OF THE PREVIOUS MINUTES

3.1. Minutes of Regular Meeting of Council – March 18, 2025

Moved by Councillor Kevin Martin "That the Minutes of the Regular Meeting of Council of March 18, 2025, be accepted as presented." **CARRIED.**

4. NEW BUSINESS

4.1. Public Commentary

Deputy Mayor Joshua Rayment opened the Public Commentary session at 6:01 p.m.

Deputy Mayor Rayment welcomed Mr. Larry Alward to the meeting. Mr. Alward had questions regarding the price of the new highway sign and its purpose. Larry also had questions regarding what the issue is with people plowing their own snow. Larry shared his opinions regarding snow removal in the Town of Vermilion and lastly had questions regarding the Town of Vermilion's financial statements.

Deputy Mayor Rayment thanked Mr. Alward for coming in.

Deputy Mayor Rayment closed the Public Commentary session at 6:07 p.m.

4.2. National Volunteer Week Proclamation

Moved by Councillor Robert Snow "That Council for the Town of Vermilion acknowledge April 27 – May 3, 2025 as National Volunteer Week." **CARRIED.**
MOTION#25/04/44

4.3. 2025 Fire Services Training Program Grant

Councillor Kevin Martin spoke to the 2025 Fire Services Training Program Grant and what this grant will do for the Town of Vermilion fire services training.

4.4. Healthcare Providers Attraction and Retention Committee – Appointment of Alternate

Moved by Councillor Kevin Martin “That Council for the Town of Vermilion appoint Councillor Robert Pulyk as an alternate for the Healthcare Providers Attraction and Retention Committee.” **CARRIED.**

MOTION#25/04/45

4.5. Chief Administrative Officer Appointment

Moved by Councillor Robert Snow “That Council for the Town of Vermilion appoint Shannon Harrower as the Chief Administrative Officer for the Town of Vermilion pursuant to the provisions of the Municipal Government Act of Alberta Chapter M-26 RSA 2000, effective April 7, 2025.” **CARRIED.**

MOTION#24/04/46

Moved by Councillor Kevin Martin “That Council for the Town of Vermilion approve the Chief Administrative Officer employment agreement setting out the terms and conditions of employment dated April 1, 2025 signed by Shannon Harrower and Deputy Mayor Joshua Rayment on behalf of the Town of Vermilion.” **CARRIED.**

MOTION#25/04/47

5. COMMITTEE REPORTS

5.1. The Good Life Institute – Minutes of March 10, 2025

6. FINANCIAL

6.1. Accounts Payable for the period of March 13 – 27, 2025

Accepted as Information.

7. COUNCIL ROUND TABLE

Council for the Town of Vermilion presented their reports.

8. CORRESPONDENCE

8.1. Vermilion & District Chamber of Commerce – Minutes of March 11, 2025

8.2. Vermilion & District Housing Foundation – Minutes of February 27, 2025

8.3. County of Vermilion River – Agenda of March 25, 2025

Correspondence was accepted as information.

9. CLOSED SESSION

Pursuant to Part 1, Division 2, Section 17(2) of the Freedom of Information and Protection of Privacy Act
Personnel

Moved by Councillor Kevin Martin “That Council for the Town of Vermilion go in closed session at 6:33 p.m.” **CARRIED.**

MOTION#25/04/48

Director of Corporate Services Brian Liebel, Interim Chief Administrative Officer, and Infrastructure and Planning Administrative Assistant Madison Barrett left the meeting at 6:33 p.m.

Moved by Councillor Robert Snow “That Council for the Town of Vermilion revert back to the Regular Meeting of Council at 7:10 p.m.” **CARRIED.**

MOTION#25/04/49

12. ADJOURNMENT

Being the Agenda matters concluded, the meeting adjourned at approximately 7:11 p.m.

READ AND CONFIRMED ON THIS 15th DAY OF April 2025 A.D.



Chief Administrative Officer



Deputy Mayor