

**Town of Vermilion
Regular Council
Tuesday, May 7, 2024 at 6:00 P.M.**

Page

1. CALL TO ORDER

2. ADOPTION OF AGENDA

3. ADOPTION OF THE PREVIOUS MINUTES

- 3 - 7 3.1. Minutes of Regular Meeting of Council - April 16, 2024
- 8 - 9 3.2. Minutes of Special Meeting of Council - April 22, 2024
- 10 - 11 3.3. Minutes of Special Meeting of Council - April 30, 2024

4. BYLAWS

- 12 4.1. Bylaw 2.2024 - Trunk Line Borrowing Bylaw - Staff Recommendation
- 13 - 14 4.2. Bylaw 2.2024 - Trunk Line Borrowing Bylaw

5. NEW BUSINESS

- 5.1. Public Commentary
- 5.2. Introduction - Director of Infrastructure and Planning Services
- 15 - 23 5.3. VRRRA Letter from Chair to Members
- 24 5.4. National Police Week May 12-18, 2024 - Staff Recommendation
- 25 5.5. National Police Week May 12-18, 2024 - Proclamation

6. COMMITTEE REPORTS

- 6.1. HEALTH CARE PROVIDERS ATTRACTION & RETENTION
 - 26 - 29 6.1.1. Minutes of February 12, 2024

7. FINANCIAL

8. COUNCIL ROUND TABLE

9. CORRESPONDENCE

- 30 - 42 9.1. County of Vermilion River - Minutes of April 9, 2024
- 43 - 53 9.2. County of Vermilion River - Agenda of April 23, 2024

10. CLOSED SESSION

- 10.1. Pursuant to Part 1, Division 2, Section 21 (1) of the Freedom of Information and Protection of Privacy Act.
Disclosure harmful to intergovernmental relations**
- 10.2. Pursuant to Part 1, Division 2, Section 17 (2) of the Freedom of Information and Protection of Privacy Act.
Personnel**

11. ADJOURNMENT

**TOWN OF VERMILION
MINUTES OF REGULAR MEETING OF COUNCIL
HELD ON TUESDAY, APRIL 16, 2024 AT 6:00 P.M.**

PRESENT

IN PERSON:

Mayor Gregory Thronkson
Deputy Mayor Kevin Martin
Councillor Paul Conlon
Councillor Robert Snow
Councillor Joshua Rayment
Councillor Kirby Whitlock
Councillor Robert Pulyk
Chief Administrative Officer Kevin Lucas
Director of Community Services Michael van der Torre
Director of Corporate Services Brian Leibel
Manager Economic Development Mary Lee Prior
Executive Assistant Andrea Wilkinson
Infrastructure and Planning Administrative Assistant Madison Barrett

1. CALL TO ORDER

Mayor Gregory Thronkson called the meeting to order at 6:00 p.m.

2. ADOPTION OF AGENDA

Moved by Councillor Robert Snow “That the Agenda be accepted as amended.” **CARRIED.**

Addition of

‘6.7. NSWA Call for Nominations’ under 6. NEW BUSINESS

Addition of

‘12.2. Pursuant to Part 1, Division 2, Section 16 of the Freedom of Information and Protection of Privacy Act.

Legal Contract’ under 12. CLOSED SESSION

3. ADOPTION OF THE PREVIOUS MINUTES

3.1. Minutes of Regular Meeting of Council – April 2, 2024

Moved by Councillor Joshua Rayment “That the Minutes of the Regular Meeting of Council of April 2, 2024 be accepted as presented.” **CARRIED.**

4. DELEGATIONS

4.1. 6:05pm - Chris Down - Travel Alberta

Mayor Gregory Thronkson welcomed Mr. Chris Down and Ms. Marianne Janke to the meeting.

Chris Down with Travel Alberta provided an overview regarding enhancing traveller experience, marketing, grant applications, tourist investment program, cooperative investment, product development, community investment and indigenous tourism, and Northeast Lakelands Tourism Development Zone 2022-2035 projections.

Mayor Gregory Thronkson thanked Mr. Chris Down and Ms. Marianne Janke for attending the meeting. The information presented was accepted as information.

5. BYLAWS

5.1. Bylaw 2.2024 – Trunk Line Borrowing Bylaw - Staff Recommendation

Moved by Councillor Robert Snow “That Council for the Town of Vermilion give second reading to 2.2024 Trunk Line Borrowing Bylaw.” **CARRIED.**

Moved by Deputy Mayor Kevin Martin “That Council for the Town of Vermilion request administration to further research and bring forward more information on the costs of potentially delaying funds and acquiring correspondence from the granting authority to confirm that the Town does not qualify for the grants for this project.” **CARRIED.**

Motion # 24/04/33

- 5.2. Bylaw 2.2024 - Trunk Line Borrowing Bylaw – Accepted as Information.

- 5.3. Bylaw 3.2024 - Remote Attendance Bylaw - Staff Recommendation

Moved by Councillor Joshua Rayment “That Council for the Town of Vermilion give third reading to 3.2024 Remote Attendance Bylaw.” **CARRIED.**

- 5.4. Bylaw 3.2024 - Remote Attendance Bylaw – Accepted as Information.

- 5.5. Bylaw 5.2024 – Tax Rate Bylaw - Staff Recommendation

Moved by Councillor Joshua Rayment “That Council for the Town of Vermilion give first reading to Tax Rate Bylaw 5.2024.” **CARRIED.**

Moved by Councillor Robert Pulyk “That Council for the Town of Vermilion give second reading to Bylaw 5.2024.” **CARRIED.**

Moved by Deputy Mayor Kevin Martin “That Council for the Town of Vermilion proceed to third and final reading to Bylaw 5.2024.” **CARRIED UNANIMOUSLY.**

Moved by Councillor Robert Pulyk “That Council for the Town of Vermilion give third and final reading to Bylaw 5.2024.” **CARRIED.**

- 5.6. Bylaw 5.2024 – Tax Rate Bylaw – Accepted as Information.

6. **NEW BUSINESS**

- 6.1. Public Commentary

Mayor Gregory Thronson opened the public commentary session at 7:50 p.m.

There was no one in attendance that wished to speak, and no written submissions were received.

Mayor Gregory Thronson declared the public commentary session closed at 7:51 p.m.

- 6.2. Capital Budget Amendment - Staff Recommendation

Moved by Councillor Kirby Whitlock “That Council for the Town of Vermilion approves an amendment to the 2024 Capital Budget to change the funding source of the Sewer Treatment Plant Demolition budget to LGFF Grant funded from debt.” **CARRIED.**

Motion # 24/04/34

- 6.3. One-Ton Tilt Deck Truck Purchase - For Information

Council called recess at 8:11 p.m. and reconvened at 8:15 p.m.

- 6.4. Disability Services Professional Appreciation Week - Staff Recommendation

Moved by Councillor Robert Snow “That Council for the Town of Vermilion proclaim May 20-26, 2024 as the Alberta Disability Services Professional Appreciation Week.” **CARRIED.**

Motion # 24/04/35

- 6.5. Community Disability Services Professional Appreciation Week May 20-26, 2024 -

Proclamation

6.6. Price Reduction of Commercial Lots - Committee Recommendation

Moved by Councillor Robert Snow “That Council for the Town of Vermilion update the price of our commercial land to \$130,000/acre excluding GST with no additional incentives until May 1, 2025 at which time it will be reviewed.” **CARRIED.**

Motion # 24/04/36

6.7. North Saskatchewan Watershed Alliance (NSWA) Call for Nominations

Moved by Councillor Paul Conlon “That Council for the Town of Vermilion support Councillor Robert Pulyk’s nomination to the North Saskatchewan Watershed Alliance (NSWA) board of directors for consideration at the AGM.” **CARRIED.**

Motion # 24/04/37

Moved by Councillor Joshua Rayment “That Council for the Town of Vermilion will provide Councillor Robert Pulyk’s remuneration for attendance at the NSWA meetings.”

DEFEATED.

Motion # 24/04/38

7. MANAGEMENT REPORTS

7.1. Chief Administrative Officer Report

- Annual Disaster Management review completed
- Director of Emergency Management training completed
- Information session re: potential changes to Intermunicipal Collaboration Framework (ICF) requirements in the MGA
- Discussion around Broadband and robust marketing plan roll out

7.2. Director of Community Services Report

- Wind barrier strategy for outdoor rink
- Pool update re: leak

7.3. Director of Infrastructure and Planning Services Report

- Garbage truck update; timeline on return is around 4-6 weeks
- Integrity only doing front loads with rental doing side loads roll outs
- Discussion around cost of rental truck and the financial implications to budget

7.4. Director of Corporate Services Report

- Pay utility bills 3-5 days in advance of deadline
- Town Hall and next facility of priority for security upgrades

7.5. Manager Economic Development

- Working with iART on AB HUB drone project in Vermilion Airport
- Connect for Food Symposium at the Vermilion Regional Centre
- Congratulations to Mary Lee Prior Manager Economic Development for being honored with the Gerry Gabinet Mentorship Award at the Economic Developers Alberta Xperience 2024 Leaders’ Summit & Conference

8. COMMITTEE REPORTS

8.1. ECONOMIC DEVELOPMENT

8.1.1. Minutes of April 2, 2024 – Accepted as Information.

8.1.2. The Good Life Institute - Minutes of March 27, 2024 – Accepted as Information.

9. FINANCIAL

9.1. Accounts Payable for the period of April 3 – 16, 2024 - Accepted as Information.

10. COUNCIL ROUND TABLE

10.1. The Mayor and Councillors held a round table on recent activities since the last meeting, including:

- Economic Developers of Alberta Conference – April 9 to 12, 2024
- Intermunicipal Liaison Committee Meeting – April 8, 2024
- Library Board Meeting
- Alberta 55 Seniors Games Association - April 5, 2024
- Finance and Governance Committee Meeting – April 9, 2024
- Northeast Alberta Alliance for Growth & Opportunity Board Meeting – April 10, 2024
- Vermilion & District Chamber of Commerce Board Meeting – April 10, 2024
- Lakeland College President/Mayor Meeting – April 11, 2024
- Yellowhead East Health Advisory Board Meeting – April 11, 2024
- High Tea at the Lodge
- Connect for Food Symposium – April 15, 2024

The Mayor and Councillors highlighted the following upcoming meetings and events, including:

- Rotary Garage Sale – April 18-20, 2024
- Webinar on Electric Vehicles and Charging Stations
- North East Alberta Information HUB Ltd. Executive Meeting
- Alberta Central East Water Corporation Meeting
- East Central 911 Call Answer Society Board Meeting
- VES Public Speaking Superintendent Speeches
- Vermilion River Regional Alliance Committee Meeting – April 18, 2024
- Vermilion District Housing Foundation Board Meeting – April 29, 2024
- Parks, Recreation, Culture and Environment Committee Meeting – April 29, 2024
- Intermunicipal Liaison Committee Meeting – May 2, 2024
- Public Risk Conference – April 18 – 19, 2024

11. CORRESPONDENCE

11.1. 2024 Watershed Management Support

11.2. Removal of Municipal School Reserve Designation

Moved by Councillor Paul Conlon “That Council for the Town of Vermilion direct administration to send correspondence to the Office of Red Tape Reduction regarding the removal of municipal school reserve designation and to copy the Premier and MLA Garth Rowswell.” **CARRIED.**
Motion # 24/04/39

11.3. County of Vermilion River - Agenda of April 9, 2024

11.4. County of Vermilion River - Agenda of March 26, 2024

Correspondence was accepted as information.

12. CLOSED SESSION

12.1. Pursuant to Part 1, Division 2, Section 16 of the Freedom of Information and Protection of Privacy Act.
Legal Contract

Moved by Deputy Mayor Kevin Martin “That Council for the Town of Vermilion go in closed session at 9:21 p.m.” **CARRIED.**
MOTION #24/04/40

Director of Community Services Michael van der Torre, Director of Corporate Services Brian Leibel and Planning Administrative Assistant Madison Barrett left the meeting at 9:22 p.m.

12.2. Pursuant to Part 1, Division 2, Section 17 (2) of the Freedom of Information and Protection of Privacy Act.

Personnel

Manager Economic Development Mary Lee Prior left the meeting at 9:37 p.m.

Moved by Councillor Robert Pulyk “That Council for the Town of Vermilion revert back to the Regular Meeting of Council at 10:57 p.m.” **CARRIED.**
MOTION #24/04/41

Moved by Deputy Mayor Kevin Martin “That Council for the Town of Vermilion direct administration to proceed with the request brought forward.” **CARRIED.**
MOTION #24/04/42

Moved by Councillor Robert Pulyk “That Council for the Town of Vermilion go in closed session at 10:59 p.m.” **CARRIED.**
MOTION #24/04/43

Moved by Councillor Robert Pulyk “That Council for the Town of Vermilion revert back to the Regular Meeting of Council at 11:03 p.m.” **CARRIED.**
MOTION #24/04/44

13. **ADJOURNMENT**

Being the Agenda matters concluded, the meeting adjourned at approximately 11:03 p.m.

READ AND CONFIRMED ON THIS 7TH DAY OF MAY, 2024 A.D.

_____	_____
Chief Administrative Officer	Mayor

TOWN OF VERMILION
MINUTES OF SPECIAL MEETING OF COUNCIL
HELD ON MONDAY, APRIL 22, 2024 at 3:00 p.m.
COUNCIL CHAMBERS

PRESENT

IN PERSON:

Mayor Gregory Thronson
Deputy Mayor Kevin Martin
Councillor Robert Snow
Councillor Joshua Rayment
Councillor Robert Pulyk
Councillor Kirby Whitlock
Director of Community Services Michael van der Torre
Director of Corporate Services Brian Leibel
Executive Assistant Andrea Wilkinson

REGRETS

Councillor Paul Conlon

1. **CALL TO ORDER**

Mayor Gregory Thronson called the meeting to order at 3:00 p.m.

2. **ADOPTION OF AGENDA**

Moved by Councillor Robert Snow “That the Agenda be accepted as presented.” **CARRIED.**

3. **CLOSED SESSION**

- 3.1. Pursuant to Part 1, Division 2, Section 17(2) of the Freedom of Information and Protection of Privacy Act.
Personnel

Moved by Deputy Mayor Kevin Martin “That Council for the Town of Vermilion go in closed session at 3:01 pm.” **CARRIED.**

Motion #24/04/45

Moved by Councillor Robert Snow “That Council for the Town of Vermilion revert back to the Regular Meeting of Council at 3:31 pm.” **CARRIED.**

Motion #24/04/46

Moved by Councillor Joshua Rayment “That Council for the Town of Vermilion go in closed session at 3:48 pm.” **CARRIED.**

Motion #24/04/47

Mike van der Torre came in at 3:59 pm.

Brian Leibel and Mike van der Torre left at 4:07 pm.

Brian Leibel and Mike van der Torre returned at 4:15 pm.

Moved by Councillor Robert Snow “That Council for the Town of Vermilion revert back to the Regular Meeting of Council at 4:24 pm.” **CARRIED.**

Motion #24/04/48

Moved by Councillor Joshua Rayment “That Council for the Town of Vermilion appoint Brian Leibel and Mike van der Torre as joint interim CAO for 30 days.” **CARRIED.**

Motion #24/04/49

Moved by Councillor Robert Pulyk “That Council for the Town of Vermilion authorize administration to allocate \$1,500 per day plus mileage, meal, hotel, and travel time for 3 days a week for 4 weeks to hire an interim CAO to a maximum of \$25,000.” **CARRIED.**

Motion #24/04/50

Moved by Councillor Joshua Rayment “That Council for the Town of Vermilion appoints

Mayor Gregory Thronson and Deputy Mayor Kevin Martin to take on duty of investigating and hiring an interim CAO.” **CARRIED.**
Motion #24/04/51

4. **ADJOURNMENT**

Being the Agenda matters concluded, the meeting adjourned at approximately 4:31 p.m.

READ AND CONFIRMED ON THIS 7th DAY OF MAY, 2024 A.D.

Chief Administrative Officer

Mayor

DRAFT

**TOWN OF VERMILION
MINUTES OF SPECIAL MEETING OF COUNCIL
HELD ON TUESDAY, APRIL 30, 2024 at 5:30 p.m.
COUNCIL CHAMBERS**

PRESENT

IN PERSON:

Mayor Gregory Thronson
Deputy Mayor Kevin Martin
Councillor Robert Snow
Councillor Joshua Rayment
Councillor Robert Pulyk
Councillor Kirby Whitlock
Councillor Paul Conlon
Director of Community Services Michael van der Torre
Director of Corporate Services Brian Leibel
Executive Assistant Andrea Wilkinson

1. CALL TO ORDER

Mayor Gregory Thronson called the meeting to order at 5:30 p.m.

2. ADOPTION OF AGENDA

Moved by Councillor Robert Snow “That the Agenda be accepted as presented.” **CARRIED.**

3. NEW BUSINESS

3.1. Auditor’s Presentation - Edward Telford, JDP Wasserman

Mayor Gregory Thronson welcomed Mr. Edward Telford to the meeting.

Mr. Telford gave an overview of statements included in the Financial Statements package presented to Council.

Moved by Deputy Mayor Kevin Martin “That Council for the Town of Vermilion go in closed session at 5:57 p.m.” **CARRIED.**

MOTION #23/04/52

Director of Corporate Services Brian Leibel, Director of Community Services Michael van der Torre and Executive Assistant Andrea Wilkinson left the meeting at 5:57 p.m.

Moved by Deputy Mayor Kevin Martin “That Council for the Town of Vermilion revert back to the Regular Meeting of Council at 6:28 p.m.” **CARRIED.**

MOTION #23/04/53

Director of Corporate Services Brian Leibel, Director of Community Services Michael van der Torre and Executive Assistant Andrea Wilkinson returned to the meeting at 6:29 p.m.

Moved by Councillor Robert Snow “That Council for the Town approve the financial statements as presented by Edward Telford with JDP Wasserman.” **CARRIED.**

MOTION #23/04/54

Mayor Gregory Thronson thanked Mr. Telford for attending the meeting. The information presented was accepted as information.

Mr. Telford left the meeting at 6:30 p.m.

4. CLOSED SESSION

**4.1. Pursuant to Part 1, Division 2, Section 17(2) of the Freedom of Information and Protection of Privacy Act.
Personnel**

Moved by Deputy Mayor Kevin Martin “That Council for the Town of Vermilion go in closed

session at 6:40 pm.” **CARRIED.**
Motion #24/04/55

Mayor Gregory Thronson left the meeting at 6:40 p.m.

Moved by Councillor Robert Pulyk “That Council for the Town of Vermilion revert back to the Regular Meeting of Council at 7:02 pm.” **CARRIED.**
Motion #24/04/56

Moved by Councillor Robert Snow “That Council for the Town approve a write off of \$7,556.88 for customer #2183.” **DEFEATED.**
MOTION #23/04/57

Moved by Deputy Mayor Kevin Martin “That Council for the Town of Vermilion go in closed session at 7:03 pm.” **CARRIED.**
Motion #24/04/58

Mayor Gregory Thronson returned to the meeting at 7:25 p.m.

Moved by Councillor Robert Snow “That Council for the Town of Vermilion revert back to the Regular Meeting of Council at 7:36 pm.” **CARRIED.**
Motion #24/04/59

Moved by Deputy Mayor Kevin Martin “That Council for the Town of Vermilion apply to a judge of the Court of King’s Bench for an order declaring Mayor Gregory Thronson be disqualified.” **CARRIED.**
Motion #24/04/60

Moved by Councillor Robert Snow “That Council for the Town of Vermilion go in closed session at 7:37 pm.” **CARRIED.**
Motion #24/04/61

Mayor Gregory Thronson left the meeting at 8:27 p.m.

Moved by Councillor Robert Snow “That Council for the Town of Vermilion revert back to the Regular Meeting of Council at 9:57 pm.” **CARRIED.**
Motion #24/04/62

Mayor Gregory Thronson returned to the meeting at 10:08 p.m.

Moved by Councillor Robert Snow “That Council for the Town of Vermilion move forward with sanctions against Mayor Gregory Thronson as discussed in closed session effective immediately and will continue for the remainder of his term.” **CARRIED.**
Motion #24/04/63

5. **ADJOURNMENT**

Being the Agenda matters concluded, the meeting adjourned at approximately 10:18 p.m.

READ AND CONFIRMED ON THIS 7th DAY OF MAY, 2024 A.D.

Chief Administrative Officer

Mayor

STAFF RECOMMENDATIONS**DATE:**07 May 2024**TOPIC:**

2.2024 Borrowing Bylaw - 2024 Capital Budget

PROPOSAL:**BACKGROUND**

The 2024 budget was presented in the Finance & Governance Committee Meeting, and then in open council on Dec. 5th, 2023 with Motion #23/12/141 from council to approve. Included in that was the capital budget for the Sanitary Trunk Main Replacement.

In order to complete the Sanitary Trunk Main Replacement it will be necessary for the Town of Vermilion to borrow \$1,400,000 from the Province of Alberta or another authorized financial institution for a period not to exceed 25 years.

Following first reading of the borrowing bylaw in open council, administration will advertise the borrowing bylaws then return to council for second and third reading of the borrowing bylaws.

FINANCIAL IMPLICATIONS

The amount of debt required for the Sanitary Trunk Main Replacement is \$1,400,000.

As a municipality we are able to attract favourable rates of interest on debt, usually close to or below the financial institutions prime rate. For legal purposes though we authorize a much higher rate than we will actually utilize and to enable us to consider a variable rate or any other options if they are in the Town's best interest.

The principal and interest payments on debt will be funded through utility ratepayers fees and charges.

OPTIONS FOR CONSIDERATION

1. Approve the borrowing bylaw
2. Do not approve the borrowing bylaw which will prevent the project from being started

PROPOSED BY:

Brian Leibel

STAFF RECOMMENDATIONS:

That Council for the Town of Vermilion give third and final reading to 2.2024 Borrowing Bylaw - 2024 Capital Budget.

Submitted By:

Brian Leibel

Department Head

**BY-LAW 2-2024
OF THE
TOWN OF VERMILION
(hereinafter referred to as the "Municipality")
IN THE PROVINCE OF ALBERTA**

THIS BY-LAW AUTHORIZES THE COUNCIL OF THE MUNICIPALITY TO INCUR AN INDEBTEDNESS BY THE ISSUANCE OF DEBENTURES FOR THE PURPOSE OF CONSTRUCTION OF SANITARY TRUNK MAIN REPLACEMENT

WHEREAS The Council of the municipality has decided to issue a By-law pursuant to Section 258 of the Municipal Government Act to authorize the financing, undertaking and completing of SANITARY TRUNK MAIN REPLACEMENT.

AND WHEREAS the municipality has made plans, specifications and estimates for the project and confirms the total cost of the said project is estimated at \$1,400,000 (One Million Four Hundred Thousand Dollars)

AND WHEREAS the Council of the municipality in order to construct and complete the said project, it will be necessary for the Municipality to borrow up to the estimated sum of \$1,400,000 (One Million Four Hundred Thousand Dollars) for a period not to exceed 25 years, by the issuance of a debenture on the terms and conditions referred to in this By-law.

AND WHEREAS the estimated lifetime of the project is Twenty Five (25) years.

AND WHEREAS the principal amount of the outstanding debt of the municipality at December 31, 2023 is \$10,504,435 and no part of the principal or interest is in arrears.

AND WHEREAS all required approvals for the project have been obtained and the project is in compliance with all acts and regulations of the Province of Alberta.

NOW, THEREFORE, THE COUNCIL OF THE MUNICIPALITY DULY ASSEMBLED ENACTS AS FOLLOWS:

1. That for the purpose of constructing the Sanitary Trunk Main Replacement up to the estimated sum of \$1,400,000 (One Million Four Hundred Thousand) shall be borrowed from Province of Alberta or another authorized financial institution by way of debenture on the credit and security of the municipality at large of which the full sum of \$1,400,000 (One Million Four Hundred Thousand) is to be paid by the Municipality at large.
2. The proper officers of the municipality are hereby authorized to issue debentures on behalf of the municipality for the amount and purpose as authorized by this By-law, namely the construction of the Sanitary Trunk Main Replacement.
3. The municipality shall repay the indebtedness according to the repayment structure in effect, namely semi-annual equal payments of combined principal and interest instalments not to exceed twenty five (25) years calculated at a rate not exceeding the interest rate fixed by the Province of Alberta or another authorized financial institution on the date of the borrowing, and not to exceed ten percent (10%).
4. The Municipality shall levy and raise in each year municipal taxes sufficient to pay the indebtedness.
5. The indebtedness shall be contracted on the credit and security of the Municipality.
6. The net amount borrowed by the bylaw shall be applied only to the project specified by this Bylaw.
7. This By-law shall take effect on the day of the final passing thereof.

READ A FIRST TIME IN COUNCIL THIS _____ DAY OF _____,
A.D. 20____.

_____	_____
Mayor	Chief Administrative Officer

READ A SECOND TIME IN COUNCIL THIS _____ DAY OF _____,
A.D. 20____.

_____	_____
Mayor	Chief Administrative Officer

READ A THIRD TIME IN COUNCIL THIS _____ DAY OF _____,
A.D. 20____.

_____	_____
Mayor	Chief Administrative Officer



April 22, 2024

Dear VRRRA Members:

At our last meeting we discussed a set of priorities we would be pursuing at our next meeting and it seems appropriate to highlight many of the events and goals we have accomplished over the past year and a bit.

1. We are scheduled to meet with our MLA Garth Roswell on June 21 in Mannville. This is our second meeting with him and I am hoping that this meeting can become a part of our ongoing June meetings. In addition to the meeting, Rex has set up a time for those who wish to play a round of golf on the Riverview Golf Course & Resort after the meeting on the longest day of the year.
2. Over the past year we have hosted meetings in Vermilion, Marwayne, Kitscoty and Lloydminster. Upcoming meetings include Mannville, Paradise Valley and Vermilion Lakeland College Campus. As a regional body it is important for us as members to have the opportunity to host and celebrate our community.
3. In addition, at our meetings we have had presentations on Economic Development, Community Futures, toured the Lloydminster Museum and have toured both the Vermilion and Lloydminster campuses of Lakeland College. Upcoming tours include the Paradise Valley Climb Thru Time Museum as well as a tour of Lloydminster's new wastewater treatment plant. While we are at Paradise Valley Dan has promised his best fish fry for the committee!
4. We have continued our focus on tourism and to that end the attached ad has been purchased by VRRRA funds and placed in the Go East and Summer in the City publications.
5. At our recent meeting Corinne McGirr gave a presentation on Community Futures and two possibilities emerged. Community Futures does provide a tourism grant and she is prepared to work with us to see if we qualify. At a previous meeting we had spoken about developing a video about each of the members to tell their story and highlight how the Vermilion River Region has many great communities and opportunities. This may be the opportunity to do so. In addition, ECARIN, a group that works with Community Futures but has a focus on technology, is a candidate to present at one of our upcoming meetings.

AGENDA ITEM #5.3.

6. We are currently refining our questions for our MLA's visit in June and the focus determined by the group includes Economic Development and health care (addictions, mental health, doctor recruitment and ambulances). More on this to come.

I have attached a copy of the fee structure approved at our last meeting on April 18, 2024. As well a copy of the terms of reference have been included.

Should you have any questions or suggestions please reach out.

Yours in regional growth and development,



Michael Diachuk
Chair of VRRRA
Councillor, City of Lloydminster

cc: Town of Vermilion
cc: Village of Dewberry
cc: Village of Marwayne
cc: Village of Kitscoty
cc: Village of Paradise Valley
cc: Village of Mannville
cc: County of Vermilion River
cc: Lakeland College



**VERMILION RIVER REGIONAL ALLIANCE
TERMS OF REFERENCE**

Revision June 2022

I. PURPOSE of the VRRRA:

As outlined in the Operating Principles document, the VRRRA shall operate as an information-gathering and idea-sharing organization with the following objectives:

- To build strong collaborative partnership and leadership in the Vermilion River Region
- To provide an opportunity to share emerging and best practices in the Vermilion River Region while bringing awareness to the potential of shared initiatives
- To strengthen regional working relationships
- Be a collective voice to provincial and federal governments on regional issues
- To identify regional opportunities that have been mutually agreed upon

II. MEMBERSHIP:

Membership includes the following jurisdictions:

- City of Lloydminster
- County of Vermilion River
- Town of Vermilion
- Village of Kitscoty
- Village of Mannville
- Village of Marwayne
- Village of Paradise Valley

11 (a) Associate Membership-Voting Member

- Lakeland College

III. MEETINGS:

Meetings will be informational in nature. They will generally include updates on activities from each communities representative opportunities to explore challenges and joint partnerships, balanced with social interactions. Meetings may include timely informational presentations.

Meetings will be structured as follows:

- Five Regular Meetings will be held each year. The meeting dates will be set at the AGM
- The first Regular Meeting of each calendar year shall be deemed the Annual General Meeting (AGM) and a portion of that meeting shall be dedicated to addressing the organizational items;
- The Executive may call additional meetings if necessary;
- Members shall be notified in advance of the date, time and location of meetings;
- The Agenda for each meeting will be set by the Chair. Other members may add agenda items ahead of time by contacting the Chair or by request at the beginning of the meeting;

The **AGM** will include the following organizational items on the Agenda:

- Annual Statement of Financial Activities
- Budget and Annual Membership Fee
- Tentative Meeting Schedule for upcoming year
- Appointment of Executive
- Maintenance of Files / FOIP
- Other Administrative or "housekeeping" items necessary for operation of the VRRRA for the year
- VRRRA Meetings outside of the AGM shall generally be informational in nature; However, organizational matters that are urgent in nature (ie: unplanned expenditures, etc.) may be included on regular meeting agendas if approved by the members in attendance;
- Members will vote on procedural meeting Agenda items.
- Decisions relating to regional **opportunities/projects of interest** will be decided by voting delegates only through a **consensus model**.
- Consensus implies in general terms that all voting delegates can live with the decision even if they do not necessarily support it. Where consensus cannot be reached two options are available:
 - 1) A motion may be made to table the discussion to the next meeting in order to gather more information to assist in the decision making; or
 - 2) If there is urgency and time sensitivity to the decision, a 2/3 majority membership must vote in favor of the motion in order for the motion to be carried.
- A quorum must be present to deliberate any regional opportunities/project decisions; A quorum is not required to conduct the informational or social portions of meetings;
- For the purpose of VRRRA meetings a quorum shall mean: presence of one appointed/elected official from at least 6 of the member organizations including one of the Chair or Vice Chair of the VRRRA Committee;
- The host member will arrange the venue and meal (if desired); and the host may arrange for any speakers or presentations;

The Administrative Assistant or other appointed member shall record the minutes of each meeting; Minutes shall be approved by the members present at the next meeting; Minutes shall contain the following information:

- i) Attendance
- ii) Motions (Carried & Lost)
- iii) General discussion, consensus discussions and notes sufficient to provide Members with an understanding of the issues raised and information presented
- iv) Any other items requested by members to be recorded.

The Administrative Assistant shall maintain hard copies of the Agendas & Minutes (signed) in a location agreed upon by the Members.

IV. ADMINISTRATIVE ASSISTANT

The VRRRA may rotate the Administrative Assistant duties and VRRRA financial responsibility between each member municipality every two years through motion at the AGM. The position may remain with existing municipality by motion at the AGM. This positions remuneration is covered by the municipality accepting the administration duties.

V. EXECUTIVE

An Executive made up of Chair and Vice Chair shall be appointed for the VRRRA each year at the AGM; the duties of the Executive are as follows:

- Providing direction to the Administrative Assistant and Financial Manager in carrying out operations of the VRRRA in accordance with the Operating Principles and Terms of Reference;
- Chair meetings;
- Properly authorize expenditures as outlined in Section VII. Finance.

| VI. APPROVAL AUTHORITY

Approval Authority will be delegated as follows:

- Either the Chair or Vice Chair

VII. FINANCE

- At the AGM one of the members or designated municipal official shall be appointed as the Financial Manager of the VRRRA;
- Duties of the Financial Manager include but are not limited to:
 - Management of all financial assets of the VRRRA;
 - Maintenance of the Statement of Financial Activities / Budget;
 - Annual audit and preparation of Audited Financial Statements, prepared in conjunction with the member's own Annual Audit and Financial Statements;
 - Payment of properly authorized expenditures;
 - Invoicing and collection of annual membership fees;
 - Membership will be set according to per capita and adopted annually.
 - Membership requires per capita contribution when requested by 2/3 vote of the membership. Contributions are due by the end of the year in which the vote was passed. Only paid up members are voting delegates.
 - See Appendix A for listing of per capita fees.
 - Per Capita Contributions covers: administration fees, operating costs, room rental, meals, with remaining funds used for leveraging shared priorities.
 - An annual budget shall be approved each year at the AGM;
 - Expenditures not included in the Annual Budget require approval from the VRRRA; non-budgeted expenditures shall be placed on the agenda of a VRRRA meeting for approval.
 - Funds on hand shall not exceed a total of two years membership payments. In the event the fees due for a calendar year will create an amount in excess of two years of membership fees, fees will be deferred for that year.

VIII. SUBCOMMITTEES:

There are currently no subcommittees in operation. The VRRRA Committee may reconvene any previous subcommittees or strike new subcommittees as necessary to deal with issues that require more specific attention than would normally be provided by the VRRRA at large.

IX. AUTHORITY:

This committee is not a legally established entity with recognized authority other than is granted to the individual members by their individual jurisdictions. The individual members of the committee act in a reporting capacity only to their individual councils, on any recommendations from the committee or any sub-committee.

X. FOIP:

- a) At the AGM, member jurisdictions will appoint a municipality to be the keeper of all FOIP documents and to complete an annual archive update.
- b) The appointed municipality may be determined according to a two year rotation or by agreement of the group.
- c) The FOIP Coordinator for the VRRRA may be the Administrative Assistant or other municipal designate.

XI. BACKGROUND INFORMATION:

Member Council Meetings are generally as follows:

County of Vermilion River	2 nd & 4 th Tuesday	9:00 a.m.
Town of Vermilion	1 st & 3 rd Tuesday	7:00 p.m.
Village of Kitscoty	1 st & 3 rd Monday	6:30 p.m.
Village of Mannville	3 rd Tuesday	6:30 p.m.
Village of Marwayne	2 nd & 4 th Monday	7:00 p.m.
Village of Paradise Valley	2 nd Tuesday	7:00 p.m.
City of Lloydminster	4 th Monday	1:30 p.m.

*If a Monday meeting lands on a Holiday, it will move to Tuesday.



**Schedule of Vermilion River Region Alliance
General Meetings
(2022-2023)**

Town of Vermilion (Annual General Meeting).....	Virtual January 20, 2022
Village of Kitscoty.....	April 21, 2022
Town of Vermilion.....	June 16, 2022
Town of Vermilion.....	September 15, 2022
City of Lloydminster.....	November 17, 2022
Town of Vermilion (Annual General Meeting).....	January 19, 2023

Vermilion River Regional Alliance (VRRRA) General Meetings will take place on the third Thursday of the months of January, April, June, September and November at 7:00 p.m. unless otherwise revised by the Chair in consultation with the Vice-Chair. The VRRRA Annual General Meeting business will be incorporated into the first meeting of each calendar year in place of holding a separate AGM. Each member municipality will host the meeting on a rotating basis. The host community will determine the venue for the meeting and arrange for any equipment and refreshment requirements.



VERMILION RIVER REGION

GOLF CULTURE & PARKS



- | | | |
|--|--|--|
| <p>1 MANNVILLE</p> <ul style="list-style-type: none"> ● Riverview Golf Course & RV Resort
780-763-2252 ● Mannville Crossroads Museum
780-763-2304 <p>2 VERMILION</p> <ul style="list-style-type: none"> ● Vermilion Golf & Country Club
780-853-4444 ● Vermilion Heritage Museum
780-853-6211 ● Vermilion Provincial Park
780-853-4372 <p>3 PARADISE VALLEY</p> <ul style="list-style-type: none"> ● Climb Thru Time Museum
780-745-2150 ● Mount Joy Ski Hill
780-789-2278 | <p>4 KITSCOTY</p> <ul style="list-style-type: none"> ● Kitscoty Golf Club / Disc Golf Course
780-846-2950 <p>5 FROG LAKE</p> <ul style="list-style-type: none"> ● Frog Lake National Historical Site <p>6 DEWBERRY</p> <ul style="list-style-type: none"> ● Dewberry Valley Museum
780-214-0477 ● Chuckwagon Roadside Attraction ● Dewberry Campground
780-847-3034 <p>7 MARWAYNE</p> <ul style="list-style-type: none"> ● Marwayne RV Park
780-847-3784 | <p>8 LEA PARK</p> <ul style="list-style-type: none"> ● Lea Park Golf Club (+camping)
780-847-2651 <p>9 LLOYDMINSTER</p> <ul style="list-style-type: none"> ● Lloydminster Golf & Curling Centre
306-825-5494 ● Rolling Greens Golf Course and Camping
780-875-4653 ● Lloydminster Museum & Archives
780-874-3720 ● Weaver Heritage Park & Campground
306-825-3726 |
|--|--|--|

Per Capita Fees

City of Lloydminster	\$2,000.00
County of Vermilion River	\$2,000.00
Town of Vermilion	\$2,000.00
Village of Marwayne	\$543.00
Village of Paradise Valley	\$153.00
Village of Kitscoty	\$852.00
Village of Mannville	\$765.00
Lakeland College	\$100.00

*Fees adopted on April 18, 2024

STAFF RECOMMENDATIONS

DATE:07 May 2024

TOPIC:

National Police Week May 12-18, 2024

PROPOSAL:

National Police Week began in 1970 as a way for the police to connect with their communities and to increase awareness about the services they provide.

2024 Theme: Committed to Serve Together

The community wants and expects the police to keep them safe. Police services across the country are joined in achieving this goal and committed to serve in communities across the country. Collectively, within their agencies, and with other police services, first responders, social and community organizations, they achieve this 24/7/365. These teams are committed to working together towards a stronger, safer, brighter future for all.

PROPOSED BY:

Michael Van Der Torre

STAFF RECOMMENDATIONS:

That Council for the Town of Vermilion proclaim May 12-18, 2024 as National Police Week.

Submitted By:

Michael Van Der Torre

Department Head

PROCLAMATION

Town of Vermilion

National Police Week 2024

May 12 – 18, 2024

WHEREAS today marks the beginning of National Police Week—a seven-day public awareness campaign that encourages increased awareness and understanding between police and the communities they serve;

WHEREAS we acknowledge the crucial partnership between members of a police service, between police services, between the police and other first responders, as well as between the police and the organizations and people in the community they serve;

WHEREAS this is an opportunity to strengthen the bond between us. By fostering open dialogue, understanding, and mutual respect, we can build safer, more inclusive neighborhoods where everyone feels valued and protected.

WHEREAS by standing united, we demonstrate our unwavering commitment to serve and protect, ensuring a brighter, safer future for generations to come.

THEREFORE, I, KEVIN MARTIN, DEPUTY MAYOR OF THE TOWN OF VERMILION, DO HEREBY DECLARE MAY 12-18 NATIONAL POLICE WEEK IN THE PROVINCE OF ALBERTA

Signed the 7th day of May, 2024

Kevin Martin

Deputy Mayor of the Town of Vermilion

**MINUTES OF VERMILION DISTRICT HEALTH CARE
PROVIDERS ATTRACTION & RETENTION COMMITTEE
HELD ON MONDAY, FEBRUARY 12, 2024
at 12:00 PM Town Hall Front Meeting Room**

Present

ON PHONE/VIDEO CONFERENCE:

Community Representative	Greg Smith, Chair
Village of Mannville	Councillor Jim Jackson
Village of Minburn	Councillor Eric Anderson
County of Vermilion River	George Kuneff
Town of Vermilion CAO	Kevin Lucas
Town of Vermilion	Mayor Greg Thronsdon
Town of Vermilion	Councillor Kirby Whitlock
RhPAP Representative	Anya Langkow
Primary Care Network	Brian Match
Vermilion Health Centre	Darlene McQuid
Town of Vermilion Exec Asst	Andrea Wilkinson

The meeting was called to order at 12:00 p.m.

1. ADOPTION OF AGENDA

- 1.1.** Moved by Councillor Jim Jackson “That the Agenda be accepted as presented.”
CARRIED.

2. APPROVAL OF MINUTES

2.1. Minutes of October 16, 2023

Moved by Councillor Eric Anderson “That the Minutes of the Vermilion District Health Care Providers Attraction and Recruitment Committee meeting of October 16, 2023 be accepted as amended.” **CARRIED.**

Amendment to
“Dr. Salumu’s wife” under **5. ROUND TABLE**

3. OLD BUSINESS

- 3.1.** Amendment to Terms of Reference
- Addition of Clinic Membership
 - Removal of recruiter fee
 - Discussion around the \$10,000 fee

4. NEW BUSINESS

4.1. Midtown Medical Clinic Meeting of January 24, 2024

- Concerns expressed by doctors
- Lack of regular communication
- Clinic overhead; cost sharing issues
- Discussion around rental agreement review
- Not sharing calls evenly
- Currently three doctors in Midtown Medical Clinic and Dr. Malud
- Currently have room for two physicians; each would have their two clinic rooms plus an office in the Midtown Medical Clinic
- Generally communities are no longer doing physician incentives but rather supporting them by helping their businesses (clinics) to run efficiently

4.2. New Doctor Preparation

- Housing for new doctors discussed
- Village Green apartments are walking distance to clinic and hospital, upcoming housing issues with doctors
- Community integration plan – grant to facilitate moving, residence rental, and practice start up
- Help doctors to get established using protocol for recognition
- Hardisty, Viking, Killam have an accommodation available committed for physicians
- Connecting with each doctor separately for needs assessment – childcare, insurance, housing, schools, etc. checklist of needs
- Employment for spouses

4.3. Physicians Arrival Update

- Greg Smith provided update referencing the attachment; summary notes from Zoom Meeting with Dr Jennifer Bestard/ Central Zone
- Update on doctor positions that are in progress or currently being processed.
- Potentially four doctors, one shortlisted and a surgical assistant

4.4. Recruitment in Alberta - For information

- Communities shortages all over Alberta and in surrounding areas
- Making practices more attractive
- BC attracting physicians from other provinces

4.5. New Committee Member Recruitment

- Age diverse to connect doctors to community
- Able to find various local experiences for doctors
- Facilitate activities/doctor experiences/presentations
- Diverse cultures
- Take physicians to local events, immerse them in town events, Provincial Park, free gym pass, annual pass for families, experiences such as farm tours
- Get physicians to initiate a list of activities

4.6. Recognition for Work Effort by Local Doctors

- Letter to editor or article acknowledging hard work, updates on new doctors coming, join the recognition committee
- Groups of volunteers to take physicians (community ambassadors) to show off community and get involved in local area experiences
- RESIDE program for locally trained doctors - Evan Whitfield
- Discussion around potential rental subsidization from the funds of the Committee to help physicians get established with the no income for three months
- Stay in contact with Mandy Waite with updates on how soon the doctors will be coming
- Communicate with doctors on their needs and get information within a month
- Approach new doctors about going into Midtown Medical Clinic

4.7. New Approach to Gifts - possibly a max per doctor

- Community based experiences/involvement/memberships
- College is giving gym passes to four student doctors doing their rural hospital experience
- College is giving one-year recreational facility family pass to each new doctor
- Other ideas

5. FINANCIAL REPORT

6. ROUND TABLE

Anya Langkow

- Let's Go Rural events – expression of interest – skills exposing to wide range of health professions
- Idea of Vermilion hosting the Let's Go Rural event
- Rural mentorship programs
- Rhapsody awards – rural physician awards or groups
- Rural Health Week
- Post secondary weekends – busload of students come out and community
- Bi-annual RhPap Rural Community Conference October 8-10, 2024 in Wainwright – early bird registration on May 1
- RESIDE program – provides incentives to physicians that have completed residency in Canada
- Sign up for newsletters

Moved by Councillor Eric Anderson “That two registration fees will be covered for the RhPap Rural Community Conference October 8-10, 2024 in Wainwright by the Vermilion District Health Care Providers Attraction & Retention Committee.”

CARRIED.

7. **OTHER**

7.1. - None

8. **NEXT MEETING**

Greg Smith will be in touch with members to set a date as needed.

9. **ADJOURNMENT**

Being the Agenda matters concluded, the meeting adjourned at approximately 1:20 p.m.



Meeting Minutes
Regular Council Meeting

April 9, 2024, 9:00 AM
Council Chambers/VIA ZOOM Webinar
4912 50 Ave
Kitscoty, Alberta, Canada

Attendance

Reeve Marty Baker
Deputy Reeve Leslie Cusack
Councillor Dale Swyripa
Councillor Stacey Hryciuk
Councillor George Kuneff
Councillor Jason Stelmaschuk
Councillor Clinton Murray

Staff Present

CAO Alan Parkin
Executive Assistant Susan Hodges Marlowe
ACAO Hannah Musterer
General Manager Public Works Ben McPhee
Director of Planning and Community Services Roger Garnett
Director of Agriculture and Environment Cathie Erichsen Arychuk
Director of Protective Services Kirk Hughes
Operations Manager Darrell Denis
Safety Chris Neureuter
Tax and Assessment Administrator Jodi McIlwraith
Finance Nancy Miciak
Development Authority Officer Michelle Harvey
Engineering Technician Tristan Pidruchney
Community Development /FCSS Candice McLean
Planning and Community Services Administrative Assistant
Andrea Neufeld

Protective Services Administrative Assistant Jolene Levesque
Public Works Administrative Assistant Holli Harty
Public Works Administrative Assistant Karri Shurnaik
Public Works Finance Technician Jennifer Robertson

1. CALL TO ORDER

Reeve M. Baker called the April 9, 2024 Regular Council Meeting to order at 9:01 AM with all members in attendance.

This meeting was open to the public in person or via ZOOM webinar registration with 0 members of the public registered to attend.

Kitscoty Sports Centre representative Dustin Newman entered the meeting at 9:01 AM

2. OPENING INSPIRATION - COUNCILLOR DALE SWYRIPA

Councillor Dale Swyripa provided an opening inspiration to the April 9, 2024 Regular Council Meeting.

3. ADDITIONS TO AGENDA

4. ADOPTION OF AGENDA

Motion Number: 2024-04-01

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River approve the April 9, 2024 Regular Council Meeting Agenda as presented.

CARRIED

5. ADOPTION OF MINUTES

5.a REGULAR COUNCIL MEETING - JANUARY 30, 2024

Motion Number: 2024-04-02

Moved by Councillor D. Swyripa

THAT the County of Vermilion River approve the January 30, 2024 Regular Council Meeting Minutes as presented.

CARRIED

5.b REGULAR MEETING OF COUNCIL - MARCH 26, 2024

Motion Number: 2024-04-03

Moved by Councillor G. Kuneff

THAT the County of Vermilion River approve the March 26, 2024 Regular Meeting of Council Minutes as presented.

CARRIED

6. APPOINTMENTS

6.a 9:05 AM - KITSCOTY SPORTS AND EVENT CENTRE - DUSTIN NEWMAN

Overview of the Kitscoty Sports and Event Centre - update on the status and purpose of the facility as well as fundraising and future plans.

Director of Natural Gas Louis Genest, Information Technologist Jaime Petty, Human Resources Manager Kathryn Jeffrey and Finance Manager Natasha Wobeser entered the meeting at 9:11 AM.

Council moved to 8.a CAO REPORT.

6.b 9:30 AM BRETT PICKFORD - 700m section of RR21 south of TWP 482

B. Pickford left the meeting at 9:37 AM.

Council moved to 8.c CONCERN TRACKER REPORT

Natural Gas Utility Administrative Assistants Sarah Armstrong and Shanon Garnier entered the meeting at 10:30 AM.

6.c 10:27 AM FINANCIAL AUDIT - LAURA MARCATO OF SENIUK AND COMPANY

Motion Number: 2024-04-09

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River receive the Financial Audit Report as presented.

CARRIED

B. Pickford returned to the meeting at 10:50 AM and left the meeting at 10:56 AM.

Gas Administrative Assistant Brooke Graham entered the meeting at 11:05 AM

Council moved to 12. CLOSED SESSION.

7. BUSINESS ARISING OUT OF PRIOR MEETINGS

H. Musterer, R. Garnett, B. McPhee, L. Genest, K. Hughes, A. Neufeld, C. McLean, C. Neureuter, H. Harty, J. Petty, J. McIlwraith, K. Jeffrey, M. Harvey, N. Miciak, R. McCulley, S. Anderson and T. Pidruchney re-entered the meeting at 11:34 AM

C. Erichsen Arychuk returned to the meeting at 11:41 AM.

D. Denis and J. Robertson returned to the meeting at 11:55 AM

7.a 2024 OPERATING BUDGET AND 2025 – 2027 OPERATING PLAN - FINAL

Motion Number: 2024-04-13

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River approve a 50 per cent DIP assessment for 2024 and approve the 2024 Operating Budget with additional \$250,00.00 tax revenue and approve the 2025 to 2027 Operating Plan as presented.

CARRIED

Motion Number: 2024-04-14

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River approve as amended the 2024 Capital Budget with an edition of \$250,000.00 in tax revenue and the 2025 to 2029 Capital Plan as presented.

CARRIED

Council moved to 8.b FINANCE

8. COUNCIL NEW BUSINESS

Mr. Brett Pickford entered the meeting at 9:02 AM.

8.a CHIEF ADMINISTRATIVE OFFICER REPORT

Motion Number: 2024-04-04

Moved by Councillor S. Hryciuk

THAT the County of Vermilion River approve the March CAO report as presented and receive the County Meetings and Events Calendars and Council Tracker Report as information.

CARRIED

Motion Number: 2024-04-05

Moved by Councillor G. Kuneff

THAT the County of Vermilion River approves the CAO vacation requests of June 7th, June 28th to July 7th inclusive, August 2nd to 11th inclusive and December 2 to 6 inclusive.

CARRIED

Council moved to 6.5 BRETT PICKFORD

8.b FINANCE

1. 2024 MILL RATES – FOR INFORMATION

Motion Number: 2024-04-15

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River receive the 2024 Mill Rate package as information.

CARRIED

2. Request for Information

CAO Alan Parkin left the meeting at 12:08 PM.

RECESS – THAT the County of Vermilion River recess for lunch at 12:08 PM and reconvened at 12:41 with all members in attendance. ACAO H. Musterer stepped in as Acting CAO.

ADDITION TO AGENDA

Motion Number: 2024-04-16

Moved by Councillor Stacey Hryciuk

THAT the County of Vermilion River add 8.h.6 – EDA CONFERENCE to the April 9, 2024 Regular Meeting of Council Agenda.

CARRIED

Council moved to 8.g.3 BLACKFOOT PLAYGROUND INSURANCE OPTIONS AND PARKS MAINTENANCE SERVICE LEVELS

8.c PUBLIC WORKS AND UTILITIES

1. CONCERN TRACKER REPORT

Motion Number: 2024-04-06

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River receive the Current Concern Tracker Report for March 18, 2024, to April 2, 2024, and the Active and In-Progress Concern Tracker Report up to March 17, 2024, for information only.

CARRIED

2. Request for Information

8.d NATURAL GAS UTILITY

1. Request for Information

8.e AGRICULTURE AND ENVIRONMENT

1. Request for Information

8.f PROTECTIVE SERVICES

1. Request for Information

8.g PLANNING AND COMMUNITY SERVICES

1. COUNTY OF VERMILION RIVER 60TH ANNIVERSARY EVENT CELEBRATIONS – MOTION REQUIRED

Motion Number: 2024-04-07

Moved by Councillor D. Swyripa

THAT the County of Vermilion River shut down operations on June 11, 2024 at 3:00 PM to accommodate all staff attendance at the 60th anniversary celebration.

CARRIED

2. SUBDIVISION APPLICATION (SE-24-49-2W4M) APPROACH APPLICATION AND INSPECTION FEE – MOTION REQUIRED

Motion Number: 2024-04-08

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River direct Administration to provide a response to Marsha Tindall and Darren Neis.

CARRIED

Seniuk and Company Representative Laura Marcato entered the meeting at 10:05 AM.

RECESS – THAT the County of Vermilion River Policy and Priorities Committee recess at 10:18 AM and reconvened at 10:27 AM with all members in attendance.

Council moved to 6.c FINANCIAL AUDIT

3. BLACKFOOT PLAYGROUND INSURANCE OPTIONS AND PARKS MAINTENACE SERVICE LEVELS – MOTION REQUIRED

Motion Number: 2024-04-17

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River choose option number four from the list provided and direct Administration to implement for all Recreational Areas on County-owned lands.

CARRIED

4. Request for Information

Director L. Genest entered the meeting at 12:56 PM and moved into the Acting CAO position.

8.h GENERAL ADMINISTRATION

1. NAAGO MEMBERSHIP

Motion Number: 2024-04-18

Moved by Reeve M. Baker

THAT the County of Vermilion River approve the payment of the NAAGO Membership invoice of \$2,200.00.

CARRIED

2. COUNTY OF VERMILION RIVER PARADE TRUCK AND DISPLAY

Motion Number: 2024-04-19

Moved by Councillor G. Kuneff

THAT the County of Vermilion River choose Y's Marketing as the company to provide a complete truck wrap for parade purposes for a cost of not more than \$7,500.00.

CARRIED

3. COUNTY OF VERMILION RIVER TEMPORARY ADMINISTRATION MOVE

1. CLOSED SESSION

ADVICE FROM OFFICIALS - ADMINISTRATION MOVE -
FOIP SECTION 24(1)(g)

Motion Number: 2024-04-20

Moved by Councillor S. Hryciuk

THAT the County of Vermilion River Policy and Priorities Committee move into Closed Session at 1:25 PM with all members in attendance.

CARRIED

ACAO Hannah Muster, Acting CAO Louis Genest and General Manager Public Works Ben McPhee entered the Closed Session meeting at 1:25 PM.

2. RETURN TO OPEN SESSION

Motion Number: 2024-04-21

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River Policy and Priorities Committee Meeting return to Open Session at 1:32 PM with all members in attendance.

CARRIED

R. Garnett, C. Erichsen Arychuk, K. Hughes, A. Neufeld, C. McLean, D. Denis, Natasha Wobeser, J. Levesque, C. Neureuter, H. Harty, J. Petty, J. McIlwraith, K. Jeffrey, M. Harvey, N. Miciak, R. McCulley, S. Armstrong, J. Robertson and T. Pidruchney re-entered the meeting at 1:33 AM

Motion Number: 2024-04-22

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River Policy and Priorities Committee recommend that the County of Vermilion River approve administration to temporarily relocate to 88 Auto Road Building while the renovation of the administration building occurs.

CARRIED

S. Armstrong left the meeting at 1:45 PM.

4. CORRESPONDENCE

Motion Number: 2024-04-23

Moved by Councillor D. Swyripa

THAT the County of Vermilion River receive the following correspondence as information:

*Minister AMR Announcement

*PERC Extension

*ATCO Electric Dewberry

*Vermilion Library Minutes

* Alberta HUB minutes and In-kind invoice

* County of Minburn Vehicle Weight Order

* NSWA Highlights 2022-2023

CARRIED

5. VILLAGE AND HAMLET APRIL NEWSLETTERS

Motion Number: 2024-04-24

Moved by Deputy Reeve L. Cusack

THAT the County of Vermilion River receive the Villages of Kitscoty, Marwayne, Paradise Valley and Hamlet of Dewberry April Newsletters as information.

6. Request for Information

7. EDA CONFERENCE

Motion Number: 2024-04-25

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River approve Deputy Reeve Leslie Cusack to virtually attend the EDA Conference and be paid a per diem for his time.

CARRIED

9. DISPOSITION OF DELEGATION BUSINESS

9.a KITSCOTY SPORTS AND EVENT CENTRE

Motion Number: 2024-04-26

Moved by Councillor S. Hryciuk

THAT the County of Vermilion River receive the Kitscoty Sports and Event Centre report as information.

CARRIED

Councillor Clinton Murray left the meeting at 1:56 PM

J. McIlwraith left the meeting at 2:00 PM

9.b BRETT PICKFORD

Motion Number: 2024-04-27

Moved by Councillor D. Swyripa

THAT the County of Vermilion River receive the presentation by Brett Pickford as information.

CARRIED

Brett Pickford entered the meeting at 2:15 PM and left at 2:20 PM.

Councillor Clinton Murray returned to the meeting at 2:20 PM.

10. NOTICES OF MOTION

11. COUNCIL REPORTS

Councillor George Kuneff reported on the Vermilion River Regional Waste Management Commission.

Councillor Dale Swyripa reported on Zone 3 and 4 FED GAS Meeting.

Councillor Jason Stelmaschuk reported on Pest and Weed Act Appeal Committee Training and Lloydminster Regional Housing Group.

Councillor Clinton Murray reported on Lloydminster and District Health Advisory Council, Pest and Weed Act Appeal Committee Training and Lloydminster Regional Housing Group.

Reeve Marty Baker reported on Vermilion River Regional Solid Waste Management Commission, Vermilion and District Housing Foundation and Vermilion ILC meeting.

Deputy Reeve Leslie Cusack reported on Vermilion Town Council and County meeting, FED GAS Zone meeting and Town of Vermilion ILC meeting.

Councillor Stacey Hryciuk reported on Vermilion Town Council and County meeting, East Central 911, Vermilion and District Housing Foundation and Vermilion River Regional Waste Management Commission.

Council moved to 15. ADJOURNMENT

12. CLOSED SESSION - CONFIDENTIAL

Motion Number: 2024-04-10

Moved by Councillor D. Swyripa

THAT the County of Vermilion River Regular Meeting of Council move to a Closed Session at 11:15 AM with all members in attendance.

CARRIED

**12.a DESIGNATED INDUSTRIAL PROPERTIES (DIP) ASSESSMENT
REVIEW – FOR INFORMATION**

**12.b DISCLOSURE HARMFUL TO INTERGOVERNMENTAL RELATIONS -
LLOYDMINSTER REGIONAL HOUSING GROUP - FOIP SECTION
21(1)(a)(ii)**

13. RETURN TO OPEN SESSION

Motion Number: 2024-04-11

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River Regular Meeting of Council return to Open Session at 11:29 AM with all members in attendance.

CARRIED

14. BUSINESS ARISING OUT OF CLOSED SESSION

14.a DESIGNATED INDUSTRIAL PROPERTIES (DIP) ASSESSMENT REVIEW

Motion Number: 2024-04-12

Moved by Councillor J. Stelmaschuk

THAT the County of Vermilion River receive the Designated Industrial Properties (DIP) assessment review options as information.

CARRIED

Council moved to 7a. 2024 OPERATING BUDGET AND 2025-2027 OPERATING PLAN - FINAL

15. ADJOURNMENT

Reeve M. Baker adjourned the April 9, 2024 Regular Council Meeting at 2:32 PM with all members in attendance.

Marty Baker, Reeve

Alan Parkin, Chief Administrative Officer



Regular Council Meeting Agenda

April 23, 2024, 9:00 AM
Council Chambers/VIA ZOOM Webinar
4912 50 Ave
Kitscoty, Alberta, Canada

- 1. CALL TO ORDER**
- 2. OPENING INSPIRATION - COUNCILLOR JASON STELMASCHUK**
- 3. ADDITIONS TO AGENDA**
- 4. ADOPTION OF AGENDA**

Motion Number:

THAT the County of Vermilion River approve the April 23, 2024 Regular Council Meeting Agenda as presented.

- 5. ADOPTION OF MINUTES**

5.a REGULAR COUNCIL MEETING - APRIL 9, 2024

Motion Number:

THAT the County of Vermilion River approve the April 9, 2024 Regular Council Meeting Minutes as presented.

- 6. APPOINTMENTS**

6.a 9:05 AM - KYLE CADMAN - REQUIREMENT/SPECS OF ROAD CONSTRUCTION

6.b 9:25 AM ONION LAKE RCMP REPORT - SGT. JEFF CARTER

Motion Number:

THAT the County of Vermilion River receive the Onion Lake RCMP Quarterly report as information.

6.c 10:00 AM LUB and MDP DRAFT - JANE DAUPHNEE

Motion Number:

THAT the County of Vermilion River receive the draft Land Use Bylaw and Municipal Development Plan as information.

7. BUSINESS ARISING OUT OF PRIOR MEETINGS

7.a INDUSTRIAL PARTNERSHIP COORDINATOR POSITION

Motion Number:

THAT the County of Vermilion River approve the Industrial Partnership Coordinator position and instruct administration to add the position to the organization chart.

7.b PURCHASE – PEACE OFFICER VEHICLE 2024

Motion Number:

THAT the County of Vermilion River approve the purchase of a 2024 Dodge Durango Enforcer as the new Peace Officer patrol vehicle from Vermilion Chrysler for \$65,581.25 (\$68,860.00 with GST).

7.c FUNDING REQUEST FROM EH WALTER SCHOOL – MOTION REQUIRED

Motion Number:

THAT the County of Vermilion River approve funding to EH Walter School to assist with the purchase of 25 Chromebooks and cart, up to \$5,000.00, to be funded from the School Reserve Fund.

7.d 2024 MILL RATES – MOTION REQUIRED

Motion Number:

THAT the County of Vermilion River approve the 2024 Mill Rate package as presented.

8. COUNCIL NEW BUSINESS

8.a CHIEF ADMINISTRATIVE OFFICER REPORT

COUNCIL MEETINGS AND EVENTS CALENDARS

Motion Number:

THAT the County of Vermilion River receive the Council Meetings and Events Calendars as information.

8.b FINANCE

MARCH 2024 FINANCIAL REPORT

Motion Number:

THAT the County of Vermilion River approve the March 2024 Financial Report as presented.

Request for Information

8.c PUBLIC WORKS AND UTILITIES

PUBLIC WORKS MONTHLY REPORT FOR MARCH 2024.

Motion Number:

THAT the County of Vermilion River receive the Public Works monthly report for March 2024 for information.

2024 GRAVEL CRUSHING TENDER – MOTION REQUIRED

Motion Number:

THAT the County of Vermilion River award the tender for 2024 Gravel Crushing to Reda Enterprises Ltd. for a total project cost of \$438,988.00 plus GST.

2024-2026 ASPHALT CRACK SEALING SERVICES TENDER – MOTION REQUIRED

Motion Number:

THAT the County of Vermilion River award the tender for 2024-2026 Asphalt Crack Sealing Services to Federal Sealing Services Ltd. for \$267,760.35 plus GST.

2024-2026 ROADWAY LINE PAINTING SERVICES TENDER – MOTION REQUIRED

Motion Number:

THAT the County of Vermilion River award the tender for 2024-2026 Roadway Line Painting Services to AAA Striping & Seal Coating Service, A Division of Swerdna Services Ltd. for \$218,458.73 plus GST.

CLANDONALD INFRASTRUCTURE ASSESSMENT

Motion Number:

THAT the County of Vermilion River award the contract for the Clandonald Infrastructure Assessment to BAR Engineering for a total cost of \$77,700.00 excluding GST with the additional project cost of \$2,700.00 to come from the Public Works General Expenses budget.

SOLAR LIGHT SYSTEM FOR BLACKFOOT SIGN

Motion Number:

THAT the County of Vermilion River receive the information as presented and direct Administration on how to proceed with the solar lighting system for the Hamlet of Blackfoot sign by Range Road 21 and Highway 16.

CONCERN TRACKER REPORTS

Motion Number:

THAT the County of Vermilion River receive the Current Concern Tracker Report for April 3, 2024, to April 16, 2024, and the Active and In-Progress Concern Tracker Report up to April 2, 2024, for information only.

Request for Information

8.d NATURAL GAS UTILITY

Request for Information

8.e AGRICULTURE AND ENVIRONMENT

Request for Information

8.f PROTECTIVE SERVICES

MEMORANDUM OF UNDERSTANDING – LLOYDMINSTER FIRE

Motion Number:

THAT the County of Vermilion River Council approve the Memorandum of Understanding between the City of Lloydminster Fire Department and the County of Vermilion River Fire Service as presented.

VOYENT ALERT - RURAL CRIME WATCH

Motion Number:

THAT the County of Vermilion River approve the County of Vermilion River Rural Crime Watch Group Voyent Alert fee of \$1,000.00.

Request for Information

8.g PLANNING AND COMMUNITY SERVICES

Request for Information

8.h GENERAL ADMINISTRATION

**MARCH AND APRIL REPORT FOR THE ASSISTANT CHIEF
ADMINISTRATIVE OFFICER**

Motion Number:

THAT the County of Vermilion River approves the Assistant Chief Administrative Officer Report for March and April as presented.

LETTER OF SUPPORT ART REDMAN

Motion Number:

THAT the County of Vermilion River receive the letter of support for Art Redman as information.

LAKELAND COLLEGE CONVOCATIONS

Motion Number:

THAT the County of Vermilion River appoint _____ to attend the Lloydminster Lakeland College Convocation on May 31, 2024 and _____ to attend the Vermilion Lakeland College Convocation on June 7, 2024.

2024 SENIORS WEEK DECLARATION

Motion Number:

THAT the County of Vermilion River declare June 3 to 9, 2024 to be Senior's Week and approve Reeve Marty Baker to sign the declaration to post on social media.

CORRESPONDENCE

Motion Number:

THAT the County of Vermilion River receive the following correspondence as information:

RMA Backgrounder, letter Minister of Environment and Protected Area, Northern Lights Library policies and Art Gala poster.

Request for Information

9. POLICIES

AGENDA ITEM #9.2.

9.a POLICY PD 012 – MUNICIPAL RESERVES – MOTION REQUIRED

Motion Number:

THAT the County of Vermilion River approve the addition to Policy PD 012 – Municipal Reserves as presented.

9.b RESCIND POLICY PW 009 – CRITERIA FOR STOP STIGNS

Motion Number:

THAT the County of Vermilion River rescind policy PW 009 – Criteria for Stop Signs.

9.c POLICY PW 014 – INSTALLATION OF ENGINE RETARDER SIGN STANDARDS AND PROCEDURE

Motion Number:

THAT the County of Vermilion River approve Policy PW 014 – Installation of Engine Retarder Sign Standards and Procedure as presented.

9.d RESCIND POLICY PW 027 – SIGNAGE POLICY

Motion Number:

THAT the County of Vermilion River rescind Policy PW 027 – Signage Policy.

10. BYLAWS

10.a BYLAW 24-03 FEE BYLAW BEING A BYLAW TO AMEND SCHEDULE A AND SCHEDULE C OF BYLAW 21-12 FEE BYLAW– MOTION REQUIRED

Motion Number:

THAT the County of Vermilion River give First Reading to Bylaw 24-03 being a bylaw to amend the Schedule A and Schedule C of Bylaw 21-12 Fee Bylaw being a bylaw for the collection of fees for goods and services.

Motion Number:

THAT the County of Vermilion River give Second Reading to Bylaw 24-03 being a bylaw to amend the Schedule A and Schedule C of Bylaw 21-12 Fee Bylaw being a bylaw for the collection and charging of fees for goods and services.

Motion Number:

THAT the County of Vermilion River Introduce for Third and Final Reading Bylaw 24-03 being a bylaw to amend the Schedule A and Schedule C of Bylaw 21-12 Fee Bylaw being a bylaw for the collection and charging of fees for goods and services.

Motion Number:

THAT the County of Vermilion River give Third and Final Reading to Bylaw 24-03 being a bylaw to amend the Schedule A and Schedule C of Bylaw 21-12 Fee Bylaw being a bylaw for the collection and charging of fees for goods and services.

10.b BYLAW 24-04 PROPERTY TAX AND SUPPLEMENTARY PROPERTY TAX BYLAW – MOTION REQUIRED

Motion Number:

THAT the County of Vermilion River give First Reading to Bylaw 24-04, being a Bylaw for the purpose of authorizing the rates of taxation to be levied against assessable property for the 2024 taxation year.

10.c BYLAW 24-05 TAX PENALTY – MOTION REQUIRED

Motion Number:

THAT the County of Vermilion River give First Reading to Bylaw 24-05, being a Bylaw for the purpose of authorizing the imposition of property tax penalties for unpaid taxes.

10.d BYLAW 24-06 DEWBERRY RECREATION LEVY – MOTION REQUIRED

Motion Number:

THAT the County of Vermilion River give First Reading to Bylaw 24-06, being a Bylaw for the purpose of authorizing a special tax for the recreational services to be levied against assessable property in the Dewberry Recreation District.

10.e BYLAW 24-07 VERMILION RECREATION LEVY – MOTION REQUIRED

Motion Number:

THAT the County of Vermilion River give First Reading to Bylaw 24-07, being a Bylaw for the purpose of authorizing a special tax for the recreational services to be levied against assessable property in the Vermilion Recreation District.

10.f BYLAW 24-08 SUPPLEMENTARY ASSESSMENT – MOTION REQUIRED

Motion Number:

THAT the County of Vermilion River give First Reading to Bylaw 24-08, being a bylaw for the purpose of authorizing the preparation of supplementary assessments for the improvements within the municipality.

10.g BYLAW 24-09, BEING A BYLAW TO AMEND THE COUNTY OF VERMILION RIVER LAND USE BYLAW (BYLAW 19-02).

Motion Number:

THAT the County of Vermilion River give First Reading to Bylaw 24-09, being a bylaw to amend the County of Vermilion River Land Use District Map, that forms part of the Land Use Bylaw (Bylaw 19-02), for portions of land on the NW-25-50-6W4M, and SW-35-50-6W4M and the revision of the definition of “Intensive Recreation.

Motion Number:

THAT the County of Vermilion River schedule a Public Hearing for Bylaw 24-09, being a bylaw to amend the County of Vermilion River Land Use Bylaw (Bylaw 19-02) for the purpose of re-designation, and definition revisions on May 14, 2024, at 9:30 AM at the County of Vermilion River Administration Office.

10.h BYLAW 24-10 HIGHWAY MANAGEMENT

Motion Number:

THAT the County of Vermilion River give First Reading to Bylaw 24-10, being a bylaw to regulate the use of highways under the direction, control and management of the County of Vermilion River.

Motion Number:

THAT the County of Vermilion River give Second Reading to Bylaw 24-10, being a bylaw to regulate the use of highways under the direction, control and management of the County of Vermilion River.

Motion Number:

THAT the County of Vermilion River Introduce for Third and Final Reading to Bylaw 24-10, being a bylaw to regulate the use of highways under the direction, control and management of the County of Vermilion River.

Motion Number:

THAT the County of Vermilion River give Third and Final Reading to Bylaw 24-10, being a bylaw to regulate the use of highways under the direction, control and management of the County of Vermilion River.

10.i BYLAW 24-11 MUNICIPAL EMERGENCY MANAGEMENT

Motion Number:

THAT the County of Vermilion River give First Reading to Bylaw 24-11, being a bylaw to establish municipal emergency management.

Motion Number:

THAT the County of Vermilion River give Second Reading to Bylaw 24-11, being a bylaw to establish municipal emergency management.

Motion Number:

THAT the County of Vermilion River Introduce for Third and Final Reading Bylaw 24-11, being a bylaw to establish municipal emergency management.

Motion Number:

THAT the County of Vermilion River give Third and Final Reading to Bylaw 24-11, being a bylaw to establish municipal emergency management.

10.j BYLAW 24-12 AGGRESSIVE DOG BYLAW AMENDMENT

Motion Number:

THAT the County of Vermilion River give First Reading to Bylaw 24-12, being a bylaw for the purpose of specifying penalties for aggressive dog offences.

Motion Number:

THAT the County of Vermilion River give Second Reading to Bylaw 24-12, being a bylaw for the purpose of specifying penalties for aggressive dog offences.

Motion Number:

THAT the County of Vermilion River Introduce for Third and Final Reading Bylaw 24-12, being a bylaw for the purpose of specifying penalties for aggressive dog offences.

Motion Number:

THAT the County of Vermilion River give Third and Final Reading to Bylaw 24-12, being a bylaw for the purpose of specifying penalties for aggressive dog offences.

11. DISPOSITION OF APPOINTMENT BUSINESS

11.a KYLE CADMAN

Motion Number:

THAT the County of Vermilion River receive the presentation by Kyle Cadman as information.

11.b ATCO WIND PROJECT

Motion Number:

That the County of Vermilion River receive the presentation regarding the ATCO Wind Project as information.

12. NOTICES OF MOTION

13. COUNCIL REPORTS

14. CLOSED SESSION - CONFIDENTIAL

Motion Number:

THAT the County of Vermilion River Regular Meeting of Council move to a Closed Session at 0:00 PM with all members in attendance.

14.a DISCLOSURE HARMFUL TO INTERGOVERNMENTAL RELATIONS - CITY OF LLOYDMINSTER IDP - FOIP SECTION 21(1)(a)(ii)

AGENDA ITEM #9.2.

- 14.b DISCLOSURE HARMFUL TO INTERGOVERNMENTAL RELATIONS - CITY OF LLOYDMINSTER ILC - FOIP SECTION 21(1)(a)(ii)
- 14.c DISCLOSURE HARMFUL TO INTERGOVERNMENTAL RELATIONS - TOWN OF VERMILION ILC - FOIP SECTION 21(1)(a)(ii)
- 14.d ADVICE FROM OFFICIALS - 88 AUTO ROAD BUILDING - FOIP SECTION 24(1)(g)
- 14.e ADVICE FROM OFFICIALS - VERMILION AND DISTRICT HOUSING FOUNDATION SL4 - FOIP SECTION 24(1)(g)

15. RETURN TO OPEN SESSION

Motion Number:

THAT the County of Vermilion River Regular Meeting of Council return to Open Session at 0:00 PM with all members in attendance.

16. BUSINESS ARISING OUT OF CLOSED SESSION

16.a CITY OF LLOYDMINSTER/COUNTY OF VERMILION RIVER ILC COMMITTEE

Motion Number:

THAT the County of Vermilion River receive the County of Vermilion River and City of Lloydminster Intermunicipal Liaison Committee report as information.

17. ADJOURNMENT