

**TOWN OF VERMILION
MINUTES OF REGULAR MEETING OF COUNCIL
HELD ON TUESDAY, SEPTEMBER 30, 2025 AT 6:00 P.M.**

PRESENT

IN PERSON:

Deputy Mayor Joshua Rayment
Councillor Robert Snow
Councillor Kirby Whitlock
Councillor Kevin Martin
Councillor Robert Pulyk
Councillor Paul Conlon
Chief Administrative Officer Shannon Harrower
Director of Infrastructure and Planning Services Robert Dauphinee
Director of Community Services Michael van der Torre
Director of Corporate Services Marilyn Lavoie
Executive Assistant Shannon Kennedy

1. CALL TO ORDER

Deputy Mayor Joshua Rayment called the meeting to order at 6:00 p.m.

2. ADOPTION OF AGENDA

- 2.1. Moved by Councillor Robert Snow "That the Agenda be approved as amended." **CARRIED
MOVED #25/09/150**

3. ADOPTION OF THE PREVIOUS MINUTES

- 3.1. Minutes of Regular Meeting of Council – September 16, 2025

Moved by Councillor Robert Pulyk "That the Minutes of the Regular Meeting of Council of September 16, 2025, be approved as amended." **CARRIED
MOVED#25/09/151**

4. NEW BUSINESS

- 4.1. Committee of the Whole Meeting Request

Moved by Councillor Paul Conlon "That Council for the Town of Vermilion schedule a Committee of the Whole Meeting on November 04, 2025 from 2:00pm – 5:00pm." **CARRIED
MOVED#25/09/152**

- 4.2. Auditor Appointment Policy No. 25-20 – RFD

Moved by Councillor Robert Snow "That Council for the Town of Vermilion approve the Auditor Appointment Policy No. 25-20 as presented." **CARRIED
MOTION#25/09/153**

- 4.3. Cancellation of Utility Penalties Policy No. 25-21 – RFD

Moved by Councillor Kevin Martin "That Council for the Town of Vermilion approve the Cancellation of Utility Penalties Policy No. 25-21, with the following changes:

- The Director of Corporate Services and the Finance Manager may waive outstanding utility penalty amounts up to \$50.00.
- The Chief Administrative Officer may waive outstanding utility penalty amounts up to \$100.00.
- Council for the Town of Vermilion may waive outstanding utility penalty amounts exceeding \$100.00.

CARRIED
MOVED# 25/09/154

4.4. Canada Post Mandate Resolution – RFD

Moved by Councillor Kevin Martin “That Council for the Town of Vermilion receive the Canada Post Mandate Resolution as information.” **CARRIED**
MOVED# 25/09/155

5. FINANCIAL

5.1. Accounts Payable for the period of September 11-18, 2025

Accepted as Information.

6. COUNCIL ROUND TABLE

6.1. Council for the Town of Vermilion presented their reports.

Accepted as Information.

7. CORRESPONDENCE

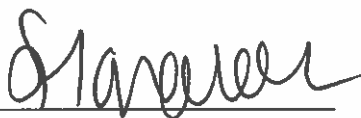
Health Care Providers Attraction & Retention Committee – Terms of Reference

Accepted as Information.

8. ADJOURNMENT

7.1. Being the Agenda matters concluded, the meeting adjourned at approximately 6:42 p.m.

READ AND CONFIRMED ON THIS 28TH DAY OF OCTOBER, 2025 A.D.



Chief Administrative Officer



Mayor