

**TOWN OF VERMILION
MINUTES OF REGULAR MEETING OF COUNCIL
HELD ON TUESDAY, JULY 15, 2025, AT 6:00 P.M.**

PRESENT

IN PERSON:

Deputy Mayor Joshua Rayment
Councillor Robert Snow
Councillor Kirby Whitlock
Councillor Kevin Martin
Councillor Robert Pulyk
Chief Administrative Officer Shannon Harrower
Director of Infrastructure and Planning Services Robert Dauphinee
Manager of Economic Development Mary Lee Prior
Infrastructure and Planning Administrative Assistant Madison Barrett
Executive Assistant Shannon Kennedy

VIA ZOOM

Councillor Paul Conlon

REGRETS

Director of Community Services Michael van der Torre

1. CALL TO ORDER

Deputy Mayor Joshua Rayment called the meeting to order at 6:00 p.m.

2. ADOPTION OF AGENDA

Moved by Councillor Robert Snow "That the Agenda be approved as amended."
CARRIED.

Public Hearing:

4.1. Removal of the Municipal Reserve Designation at 6:15 p.m.

Delegation:

5.1. Dawn Riley of Focus Society moved to 6:45 p.m.

Closed Session:

12. Pursuant to Part 1, Section 30(1) of the Access to Information Act
Disclosure harmful to economic and other interests of a public body

3. ADOPTION OF THE PREVIOUS MINUTES

3.1. Minutes of Regular Meeting of Council – June 24, 2025

Moved by Councillor Robert Pulyk "That the Minutes of the Regular Meeting of Council of June 24, 2025, be approved as presented." **CARRIED.**

4. PUBLIC HEARING

4.1. Removal of the Municipal Reserve Designation on Lot 8 MR, Block 6, Plan 802 2872

Deputy Mayor Joshua Rayment called the public hearing to order at 6:15p.m.

Planner & Development Officer Allan Wilson confirmed that the public hearing had been advertised and notice had been provided in accordance with the Municipal Government Act Legislation as well as the Town of Vermilion's Alternative Methods for Advertising Statutory Notices Bylaw No. 11-2018.

Planner & Development Officer Allan Wilson summarized the purpose of the public hearing and confirmed that no written submissions had been received.

Deputy Mayor Joshua Rayment called upon those persons wishing to speak on the proposed removal of the Municipal Reserve designation.

John D, Brecknock spoke in opposition.
Doreen McRobert spoke in opposition.

Deputy Mayor Joshua Rayment thanked all presenters for their comments and declared the public hearing closed at 6:26 p.m.

Moved by Councillor Robert Pulyk "That the Council of Vermilion, duly assembled, resolves the following:

1. That the Registrar of Land Titles be and is hereby requested to remove the designation of Municipal Reserve from Lot 8MR, Block 6, Plan 802 2872; and

2. That the Chief Administrative Officer be directed to notify the Registrar that the provisions of Division 9 of Part 17 of the Municipal Government Act, R.S.A. 2000, as amended, have been complied with." **CARRIED.**

MOTION# 25/07/99

5. DELEGATIONS

Focus Society – Dawn Riley

Dawn Riley from the Vermilion Focus Society provided an update on the FOCUS Transportation Service which launched on February 11, 2025, and currently operates every Tuesday and Thursday. This vital service offers scheduled transportation to over fourteen (14) designated stops within the community, supporting individuals who face challenges accessing reliable transportation.

Thanks to the generous support of community sponsors and donors, the FOCUS Transportation Service has been able to offer rides at an affordable rate of just \$5 one-way. According to outcome measurement surveys, the service has received a 90% satisfaction rate from riders—a strong testament to its value and impact.

Local businesses continue to show their support and have expressed interest in partnering with the Focus Society on future initiatives. In addition, the FOCUS Transportation Service will be available throughout the Vermilion Fair, ensuring that community members who might otherwise miss out will have reliable access to the event.

6. NEW BUSINESS

6.1. 2025 WTP Pump & Header Replacement Project – Request for Decision

Moved by Councillor Robert Snow "That Council for the Town of Vermilion award the 2025 Water Treatment Plant (WTP) Header Replacement Tender to Aquatech Canadian Water Services Inc. for the total proposed bid price of \$103,141.00 plus GST." **CARRIED.**

MOTION# 25/07/100

6.2. Substance Use Policy – Request for Decision

Moved by Councillor Kevin Martin "That Council for the Town of Vermilion approve the Substance Use Policy No. 25-14 as presented." **CARRIED.**

MOTION# 25/07/101

7. COMMITTEE REPORTS

7.1. Parks, Recreation, Culture and Environment – Minutes of March 31, 2025.

Accepted as Information.

8. FINANCIAL

8.1. Accounts Payable for the period of June 20 – July 10, 2025

Accepted as Information.

9. **MANAGEMENT REPORTS**

Management for the Town of Vermilion presented their reports.

Accepted as Information.

10. **COUNCIL ROUND TABLE**

Council for the Town of Vermilion presented their reports.

Accepted as Information.

11. **CORRESPONDENCE**

11.1. County of Vermilion River – Understanding your 2025 Tax Notice

North Saskatchewan Watershed Alliance – Annual Report

11.2. Vermilion River Regional Alliance Annual General Meeting – April 3, 2025

11.3. Police Review Commission Status Update

11.4. Vermilion & District Chamber of Commerce – Minutes of May 5, 2025

11.5. Vermilion & District Chamber of Commerce – Minutes of June 9, 2025

11.6. Vermilion & District Chamber of Commerce – June 11, 2025 Special Board Meeting

11.7. Vermilion & District Housing Foundation – Minutes of May 29, 2025

11.8. Accepted as Information.

Moved by Councillor Kevin Martin “That Council for the Town of Vermilion send a letter to the County of Vermilion River in response to their correspondence dated June 24, 2025.”

CARRIED.

MOTION# 25/07/102

12.

CLOSED SESSION

Pursuant to Part 1, Section 30(1) of the Access to Information Act
Disclosure harmful to the economic and other interests of a public body

Moved by Councillor Kevin Martin “That Council for the Town of Vermilion move into Closed Session at 7:15 p.m.” **CARRIED.**

MOTION# 25/07/103

Councillor Paul Conlon, Infrastructure and Planning Administrative Assistant Madison Barrett and Executive Assistant Shannon Kennedy left the meeting at 7:22 p.m.

Moved by Councillor Robert Snow “That Council for the Town of Vermilion revert back to the Regular Meeting of Council at 7:54 p.m.” **CARRIED.**

MOTION# 25/07/104

Moved by Councillor Robert Snow “That Council for the Town of Vermilion enter into an agreement with Upper Edge Oilfield Services for the development of Lots 3 & 4 in the Yellowhead Business Park along 42nd Avenue and approve the sale of the lands as is for the purchase price of \$82,500 plus GST.” **CARRIED**

MOTION# 25/07/104

Moved by Councillor Kevin Martin “That Council for the Town of Vermilion enter into an agreement with Upper Edge Oilfield Services to level and grade lots 10, 11, 12 and 13 in the Yellowhead Business Park along 45th Street.” **CARRIED**

MOTION# 25/07/105

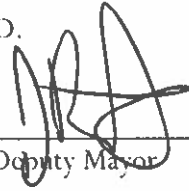
13. **ADJOURNMENT**

Being the Agenda matters concluded, the meeting adjourned at approximately 8:05 p.m.

READ AND CONFIRMED ON THIS 12th DAY OF August 2025 A.D.



Chief Administrative Officer



Deputy Mayor